

CHALFONT ST PETER YOUTH CENTRE
ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2018

Tithe Barn, Sandy Rise, Chalfont St Peter, Bucks SL9 9TR
Registered Charity Number 300240

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE CHALFONT ST PETER YOUTH CENTRE

I report on the accounts of the Trust for the year ended 31st March 2018, which are set out on the attached document.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the Act), as amended by s.28 of the Charities Act 2006) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts (under section 43 of the Act, as amended),
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 43(7)(b) of the Act, as amended), and
- to state whether particular matters have come to my attention.

Basis of examiner's statement

My examination was carried out in accordance with General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

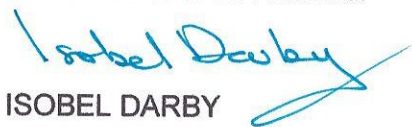
In the course of my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 41 of the 1993 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



ISOBEL DARBY

Isobel Darby Accountancy Services

2 Copthall Corner

Chalfont St Peter

Bucks SL9 0BZ

20th June 2018

CHALFONT ST PETER YOUTH CENTRE
RECEIPTS & PAYMENTS for the year ended 31/03/2018

Receipts	Unrestricted Funds	Restricted Funds	Total Funds to 31/3/18	Y/e 31/3/17
Grants	3,800	0	3,800	3,800
Fundraising/donations	7,295	950	8,245	5,592
Letting Income	27,154	0	27,154	31,060
Membership & Entrance Fees	3,733	0	3,733	3,410
Interest	41	0	41	87
Sales	2,700	0	2,700	2,513
Other Income	221	0	221	6
<i>Sub Total</i>	44,944	950	45,894	46,469

Total Receipts	44,944	950	45,894	46,469
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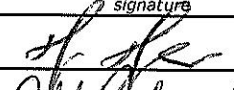
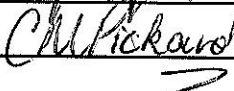
Payments				
Youth Centre Resources	6,372	950	7,322	6,659
Youth Worker - Intern	3,500	0	3,500	0
Premises	17,052	0	17,052	14,268
Refurbishment	12,085	1,000	13,085	0
Repairs & Maintenance	4,879	0	4,879	3,463
Daily Supplies	568	0	568	482
Cost of Sales	3,225	0	3,225	2,886
Other Expense (e.g. trips)	481	0	481	133
<i>Sub Total</i>	48,162	1,950	50,112	27,891

Total Payments	48,162	1,950	50,112	27,891
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Net Receipts / (Payments)	-3,218	-1,000	-4,218	18,578
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Bank Funds at 31/3/18	57,618	3,029	60,647
Bank Funds at 31/3/17	60,836	4,029	64,865
Net Receipts / (Payments)	-3,218	-1,000	-4,218

Signed by two Trustees on behalf of all Trustees:

<i>Trustee Name</i>	<i>signature</i>	<i>date</i>
John Jensen (Chair)		16/6/18
Carolyn Pickard (Treasurer)		16/6/18

CHALFONT ST PETER YOUTH CENTRE
STATEMENT OF FINANCIAL ACTIVITIES for the year ended 31/03/2018

Incoming Resources	Unrestricted Funds	Restricted Funds	Y/e 31/3/18	Y/e 31/3/17
Grants	3,800	0	3,800	3,800
Fundraising/donations	6,177	950	7,127	2,291
Letting Income	29,278	0	29,278	30,237
Membership & Entrance Fees	3,628	0	3,628	3,590
Interest	42	0	42	80
Other Income (e.g. trips)	127	0	127	141
Sales	2,700	0	2,700	2,513
Total Incoming Resources	45,752	950	46,702	42,652

Resources Expended				
Youth Centre Resources	5,436	950	6,386	6,759
Intern	3,500	0	3,500	0
Premises	15,683	0	15,683	14,993
Refurbishment	11,085	1,000	12,085	0
Repairs & Maintenance	4,867	0	4,867	3,223
Daily Supplies	542	0	542	576
Other Expenses	482	0	482	133
Cost of Sales	2,939	0	2,939	3,179
Total Resources Expended	44,534	1,950	46,484	28,863

Resources	1,218	-1,000	218	13,790
Other Recognised Gains / (Losses)	0	0	0	0
NET MOVEMENT IN FUNDS	1,218	-1,000	218	13,790

CHALFONT ST PETER YOUTH CENTRE
BALANCE SHEET as at 31/03/2018

		<u>31 March 2018</u>	<u>31 March 2017</u>
	<i>Notes</i>		
FIXED ASSETS			
Buildings, furniture & equipment		502,500	502,500
CURRENT ASSETS			
Stocks:Tuck Shop & Sweatshirts		1,073	641
Debtors		2,974	789
Prepayments		4,722	4,680
Bank: Current accounts	2	40,647	44,865
Bank: COIF		20,000	20,000
Petty Cash		112	205
		69,528	71,180
TOTAL ASSETS		<u>572,028</u>	<u>573,680</u>
LIABILITIES			
Creditors & Accruals		4,070	4,939
Deferred Grants & Donations	1	3,028	4,029
TOTAL LIABILITIES		7,098	8,968
NET ASSETS		<u><u>564,930</u></u>	<u><u>564,712</u></u>
<u>Represented by:</u>			
Total Funds brought forward		564,712	550,922
Net Movement in Funds		218	13,790
TOTAL FUNDS		<u><u>564,930</u></u>	<u><u>564,712</u></u>

Note 1: Deferred Grants & Donations

Grants & Donations which have been received for a specific purpose are released so that income matches expenditure. In the event that the Youth Centre does not spend the grant in full, or in accordance with the conditions, these funds would have to be returned to the awarding body. The funds are therefore treated as a liability until the point of expenditure.

Note 2: Reserves Policy

The Reserves Policy is to retain £20,000, which represents 6-9 months' running costs.

Thank you to the very many people and organisations who support us throughout the year. We are totally reliant on our volunteers and without them the Youth Centre would not be the place it is today.

The following support us by providing their services for free:

- Fineland Forestry Ltd
- for managing our grounds
- Isobel Darby
- our auditor
- Tony Poole
- Youth Centre Maintenance

The following have supported us financially and in kind:

- Autodata Ltd
- PR Kedge Fencing & Landscaping
- CAF on behalf of Salisbury's Gerrards Cross
- Chalfont St Peter Parish Council
- Chalfont St Peter Village Action Group
- Chiltern District Council
- CSE Ltd
- DPYK (Drug Proof Your Kids)
- Friends of Chalfont St Peter Youth Centre
- Gold Hill Baptist Church
- Marks and Spencer Chalfont St Peter
- Rotary Club of Gerrards Cross/Chalfont St Peter

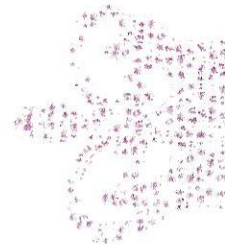
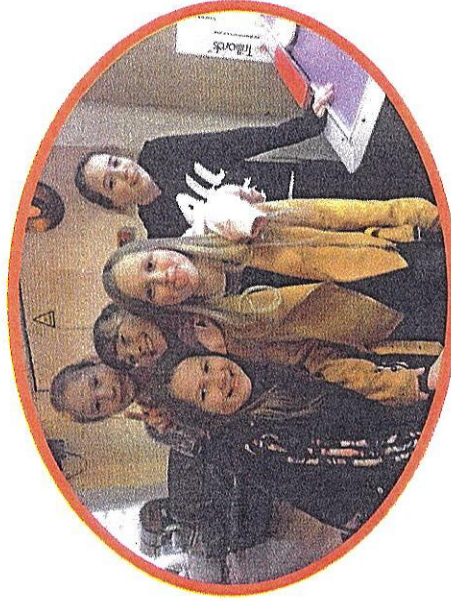
CONGRATULATIONS TO ALL THE YOUNG PEOPLE RECEIVING AWARDS

Chalfont St Peter Youth Centre
 Tithe Barn, Sandy Rise, Chalfont St Peter, Buckinghamshire SL9 9TR
 t: 01753 883712 e: office@cspyouthcentre.org.uk
 www.cspyouthcentre.org.uk



Awards Ceremony and Annual Meeting

Tuesday 3rd July 2018



**The Queen's Award
 for Voluntary Service**
 The MBE for volunteer groups



"delivering excellent youth work in our community"

AGENDA

CHAIRPERSON'S REPORT 2017 - 2018

Since being elected to the role of Chairperson for the Chalfont St Peter Youth Centre in June 2017 I have been extremely fortunate to witness for myself how the continued dedication and absolute commitment and drive shown by our team of volunteers provides the youth of our community with an exceptionally high standard of social and support services. Indeed, the youth club we have today is definitely something we should all be proud of and want to actively promote within our community.

All of this is spearheaded by our enigmatic youth leader Avtar who shares with us in his report the tireless work and service of our volunteers and young people. On behalf of the Management Committee, the volunteers, the members and the local community I would like to thank him for his ongoing leadership, passion and hard work that he consistently conveys in everything he does. He is truly an inspiration to us all.

As for our team of volunteers, I would like to thank you all for your immense efforts in running the youth club nights so effectively throughout this year. Also my grateful thanks go to our admin, finance and facilities teams for all their continued efforts and support and to Isobel Darby our independent financial examiner. A special mention here also for Jenny Le Grys for her continued commitment in admin and keeping the place running smoothly and for Tony Poole for kindly taking up the much needed handyman position this year and doing such a professional job of it. I would also like to give a special mention, say a big thank you and a fond farewell to Paul Morris who, after leading the Monday night club for the last 5 years, stepped down recently.

It will be of no surprise to hear that as a charitable organisation the youth club would not exist without the generosity of individuals and partner organisation donations that we receive. This is by no means a guaranteed income and we are truly grateful to Autodata, Fineland Forestry, PR Kedge Fencing & Landscaping, VAG, The Rotary Club and its Gerrards Cross and Chalfont St Peter divisions, CAF (on behalf of Sainsburys Gerrards Cross), DPYK, Chiltern District Council, Chalfont St Peter Parish Council and all our Friends of CSPYC who have made donations to us this past year.

The CSP Montessori School continues to lease space from us and our continued working with them affords our community this provision from the site.

Behind the scenes we have expanded our Management Committee numbers and I offer my extreme thanks to you all for your involvement. I feel confident we have a strong, dedicated team structure in place to take the youth club forward and secure its future in being able to actively cater for the ever changing needs of our community.

Finally I would invite all those reading this report to show your support by joining our Friends of CSP Youth Centre and stay in touch with everything we are doing. I would urge you to invest just a small part of your own time to see how the lives of our young people are encouraged through the youth club to reach their full potential...and have a lot of fun along the way.

John Jensen - Chairperson

Welcome & Apologies

Minutes agreed and signed off

Reports:

Finance & Annual Accounts 2017-2018

Chairperson - Open Questions regarding the reports

The appointment of Mrs Isobel Darby as Independent Auditor

Voting - Management Committee Members Appointments

Youth Work presentation including:

- Presentation of Awards

Closing reflections and refreshments

2019 AGM - Tuesday 18th June 7.30pm

YOUTH WORK DIRECTOR'S REPORT 2017 - 2018

"The great thing in this world is not so much where you stand, as in what direction you are moving." Oliver Wendell Holmes

This year sees the 13th year of the Chalfont St Peter Youth Centre being run by volunteers from the community. Over the past 52 weeks volunteers have continued to grip their dedication to delivering excellent youth work in our community and maximising the potential of **EVERY** young person to achieve their very best. The Youth Centre is compassionately enabling young people to flourish in the development of their mental, social, physical and spiritual growth. I remain humbled by the selfless giving of our volunteers who have shown outstanding resilience in making a lasting difference in our community. In excess of **70 volunteers** (giving **hundreds of hours** of volunteering) have been responsible for providing excellent youth work to well over **200** different young people. There have been over **1,500 attendances** and the contribution of our junior volunteers (**38** in total) has been outstanding. I have been impressed with their loyalty as they have wrestled with the challenges of leadership and balancing volunteering with academic school work. Nevertheless, I have every confidence that the skills they are learning will be ones that will greatly benefit them into adulthood, higher education and employment.

In March 2018 it was a privilege to witness some of our young people being recognised for their contribution to the community at the 2018 Chiltern District Council Community



Awards ceremony. Zinedine Ibessaine collected the Young Volunteer of the Year Award and other volunteers (including Maureen Loveday and Paul Morris) collected their nomination certificates.

Working purposefully in partnership to deliver youth work in Chalfont St Peter has continued to be a strategic intention throughout this academic year. We continue to strengthen effective working relationships with churches, all tiers of government, Parish, District and County Councils as well as Action4Youth. The local Police continue to provide support and advice as we seek to build a community where feeling safe and

being able to enjoy life are at the pinnacle of our aspirations. Whilst there are, have been and will continue to be challenges in our interventions with a minority of our young people, I fundamentally believe that the impact the youth centre is making in our community is unmistakable. Growing up and making good choices does not always go

hand in hand but I will not marginalise those who are most vulnerable and often behave in ways that are troubling. Every young person is important and special and needs the chance to develop. We have increased our one-to-one work with a number of young people and are beginning to see the positive impact of these interventions. Last week I met with a mother who was overwhelmed with the support that her child was receiving. She said, 'thank you for what you are doing for my child. You will never know how much this means to me. So many have given up but you have not'.

I note a well-deserved 'thank you' to Paul Morris who has recently stepped down from leading the Monday club night. He has served faithfully in his role for the past 5 years and his commitment to young people has been unbending. I now he will continue to champion the work of the Youth Centre.



Our young people who regularly attend the Youth Centre are diverse. They go to independent, grammar and comprehensive schools and present a range of complex needs. Some are gregarious, some reflective and others somewhere in the middle. It has been a pleasure to establish appropriate friendships and witness the development of maturity into young adulthood.

Over these past three terms young people have taken part in a variety of activities including; Duke of Edinburgh voluntary service; swing ball; table tennis; representation at Feast Day and Village Fun Night; sports challenges; craft; board games; discussion forums and much, much more! I have been extremely impressed by their active involvement and energy. For the eleventh consecutive year we are holding an Awards ceremony within the Annual Meeting, to recognise achievement, the becoming of ambassadors, positive citizenship and the contribution to the youth centre of our young people. I am thrilled at the prospect of Avril Tricker, a former Youth Club member singing for us – she is a student/singer/song writer.

I end by saying a huge thank you to all who have so industriously partnered with what we are trying to do within our community.

There are many unsung heroes in the team and their efforts have been noted – thank you. I have every confidence that the Chalfont St Peter Youth Centre will remain at the heart of our community for its dazzling, talented and extraordinary young people!

"There are no traffic jams along the extra mile." Roger Staubach



Avtar Hunter-Singh
Director of Youth Work

CHALFONT ST. PETER YOUTH CENTRE ACCOUNTS

Statement of Financial Activities for Year ending 31.03.2018

Incoming Resources	Unrestricted Funds	Restricted Funds	Y/e 31/3/18	Y/e 31/3/17
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Net Incoming / (Outgoing) Resources	1,218	-1,000	218	13,790
Other Recognised Gains / (Losses)	0	0	0	0
NET MOVEMENT IN FUNDS	1,218	-1,000	218	13,790

Approved by the CSP Youth Centre Management Committee

John Jensen - Chairperson
Carolyn Pickard - Treasurer
16th June 2018

Registered Charity No 300240

YEAR 2017 - 2018

Balance Sheet as at 31.03.2018

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