

THE FRIENDS OF ST HELEN'S CHURCH

Register of Charities with the Registered Charity Number 1173391

ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR THE PERIOD 22 MAY 2017 TO 04 APRIL 2018

Trustees and Advisers

Trustees

Appointed By

The Reverend Patrick Taylor (President)
Sara Crang (Chair)
Angela Wylam (Vice Chair)
Roger Morris (Treasurer)
Pauline Newbury (Secretary)
Julian Crang
Ex-officio
Board of Trustees
St Helen's Team
Board of Trustees
St Helen's Team
Board of Trustees
St Helen's Team
Board of Trustees

Appointing Bodies

a) Board of Trustees of The Friends of St Helen's Church appoints Honorary Officers and other Trustees, nominated and co-opted by the Board
b) The St Helen's Team appoints 2 members from the PCC; elected by PCC by majority vote, nominations from PCC

Bankers:

HSBC, Stratford-upon-Avon

Independent Accounts Examiner

J Armitage
210 Birmingham Road
Stratford-upon-Avon
Stratford-upon-Avon
CV37 OAX

Registered Office

The Friends of St Helen's Church
The Parish Office
Holy Trinity Church
Old Town
Stratford-upon-Avon
Warwickshire
CV37 6BG

Web site: www.stratford-upon-avon.org/join-the-friends-of-st-helens-church

REPORT OF THE TRUSTEES

Introduction

The Trustees are pleased to present this, their first Annual Report, together with the financial statements of the Friends of St Helen's Church, for the period 22nd May 2017 to 04 April 2018. The Trustees confirm that the financial statements and activities of the charity comply with the charity's trust deed and with current statutory requirements.

Administration

The Friends of St Helen's Church was established with a formal constitution at a meeting on 22nd May 2017. Charity status was granted in 13th June 2017 (charity number 1173391). A list of the Trustees, of the principal officers and of the charity's principal professional advisers is shown on page 1 of this report. The list indicates the appointing body for each Trustee.

Objectives

The Friends of St Helen's Church (Clifford Chambers) is established to advance the restoration, repair, maintenance, improvement and beautification of St Helen's Church (Clifford Chambers) in the Parish of Stratford on Avon in the Diocese of Coventry. To also include the monuments, fittings, fixtures, stained glass ornaments and chattels in the church, churchyard, including the War Memorial belonging to the Church. All its activities, income and expenditure relate to this aim.

St Helen's Church is the oldest building in Clifford Chambers, it is open every day for local people and visitors both for the worship and to view a beautiful building. Parts of the building date back to Saxon Times, although historic and other alterations have been made over the years. St. Helen's Church is a Grade II* (Historic England List Entry Number: 1382560). As with any historic building of great age, restoration, repair and improvement are needed on regular basis if the building is to remain open.

The Friends of St Helen's Church, have a commitment to maintaining and preserving St Helen's Church for the people of today and for future generations to enjoy worshipping in and visiting a beautiful historic building.

Review of operations

(including the summary of the main activities and achievements of the charity during the year in relation to the charity's object

Management and activities:

Management

Throughout the year the Trustees have worked hard to ensure that the Trust has been effectively and efficiently managed and run in accordance with its charitable objectives. The day-to-day administration is currently undertaken by members of the Trustees together with the Treasurer and Chair.

Activities

Our inaugural year was an exciting and thoroughly satisfying year for the Friends. Our main focus was directed to raising funds in anticipation of the Quinquennial Inspection Report for St Helens Church in 2018.

We acknowledge, with thanks, the gifts of time and money we received in our inaugural year

(i) Patrons

The Trust is well supported by Patrons & Supporters

Founder Patron:

Sir Peter Rigby

Patrons:

Liz & Paul Baggett

(ii) Supporters

We benefited from a healthy uptake of supporters whose support through fees, donations and attendance at events has been truly exceptional

Total Raised			
Platinum Register £100.00	26 Supporters	raised	£3000.00
Gold Register £75.00	2 Supporters	raised	£150.00
Silver Register £25.00	15 Supporters	raised	£410.00
			£3560.00

In addition we received donations of **£1555.05** from individual donors, we are glad to say the vast majority of supporters and donors signed up for Gift Aid which will enable us to claim an additional 25% of income from HMRC.

Charitable Donations received by the trust: **£12,000.00**

(iii) Events:

The Auction of Promises raised a remarkable £9458.00, in addition the sale of Christmas cards & calendars raised £2455.26. All the Trustees were overwhelmed by the levels of support and commitment we received from numerous individuals.

(iv) Grants given:

As this was our inaugural year we have put all our efforts into raising funds. St Helen's Team advised us that their Quinquennial Inspection was due in in early 2018 and as such wished to reserve any requests for grants until this was completed. As such no grants have been made within this financial year.

Statement of Financial Activities

This statement shows that the Trust's total income for the period covered by this report was **£29,723.38**. The income includes donations, membership fees, and grants from other Trusts, and money raised from diverse activities.

Total expenditure, including costs was **£3079.45**

The total cash at bank and on deposit was £26643.93 as at 04 April 2018 and comprised:

HSBC Current Account	£6643.93
HSBC Savings Account	£20000.00
Total:	£26643.93

Selection of individuals and institutions to receive grants

Under the objects of the charity there is only one beneficiary, St Helen's Church Clifford Chambers. Requests for grants from the PCC (St Helen's Team) of the Church are considered by the Board of Trustees. Grants are awarded depending on funds available.

Approval

This report and the accompanying Financial Statement were approved by the Board of Trustees at its meeting on 9-07-2018


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Sarah Crang (Chair)
Date 9 July 2018

The Friends of St Helen's Church (Registered Charity No. 1173391)
ACCOUNTS FOR THE YEAR ENDED 04 April 2018

INDEX

- 1) Independent Examiner's report
- 2) Statement of financial activities
- 3) Balance Sheet
- 4) Notes to the Accounts

1) INDEPENDENT EXAMINER'S REPORT
TO THE TRUSTEES OF THE FRIENDS OF ST HELENS CHURCH

CHARITY NUMBER: 1173391

ON THE ACCOUNTS FOR THE YEAR ENDED 04 APRIL 2018

Respective responsibilities of trustees and examiner:

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.

It is my responsibility to:

examine the accounts under section 145 of the Charities Act, to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and to state whether particular matters have come to my attention.

Basis of independent examiner's statement:

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement:

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements: to keep accounting records in accordance with section 130 of the Charities Act; and to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

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Dated:20.15.1.2018

J Armitage
210 Birmingham Road
Stratford-upon-Avon
CV37 0AX

2)
FRIENDS OF St HELEN'S CHURCH
STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 04 APRIL 2018

Income from:	Donations, Supporters, Events	Total	Expenditure on:	Charitable activities	Total	Net Income/Expenditure	Total funds carried forward	2	Notes	2017/2018	Unrestricted Fund	£
										29723.38	29723.38	
										29723.38	29723.38	
										3079.45	3079.45	
										3079.45	3079.45	
										26643.93	26643.93	
										26643.93	26643.93	

3)
FRIENDS OF St HELEN'S CHURCH BALANCE SHEET AS AT 04 APRIL 2018

Notes	2017/2018	26643.93	26643.93			
			26643.93	Nil		
			26643.93			

These accounts were approved by the Trustees on 9/07/18... signed on their behalf by:

The Reverend P Taylor

P. J. Taylor

Trustees

Julian Crang

J. J. Crang

FRIENDS OF ST HELEN'S CHURCH

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 04 APRIL 2018

ACCOUNTING POLICIES

a) Basis of accounting
The accounts have been prepared under the historical cost convention and are in accordance with applicable accounting standards and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) issued in July 2014

b) Income
Income is derived from donations, collections and fundraising events held during the year and is included in the year in which it becomes receivable.

c) Expenditure
All expenditure is accounted for on an accruals basis.

d) Grants
Grants payable are payments made to third parties in furtherance of the charitable objectives of the charity. The grants are accounted for where either the trustees have agreed to pay the grant without condition and the recipient has a reasonable expectation that they will receive a grant or any condition attaching to the grant is outside the control of the charity.

e) Trustees
Trustees receive no remuneration but are able to reclaim reasonable expenditure incurred in furtherance of the aims and activities of the Charity.
No Trustees received remuneration for their services during the year. Three Trustees received reimbursement for expenses in the year; one received £124.71 for postage and stationery costs, £35.70 for purchase of Wine for Auction of Promises and £122.42 purchase of Indemnity Insurance. A second Trustee received £23.90 for refreshments for inaugural open meeting. The third Trustee received £30.57 for refreshments for Auction of Promises.

f) Indemnity Insurance
Funds belonging to the Charity have been used in the purchase of insurance:
a) to protect the charity from loss arising from the neglect or defaults of its trustees; and
b) to indemnify the trustees against the consequences of any neglect or default on their part.
The cover provided for this insurance during the year was £5,000,000 with the annual premium being £122.42.