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**TATTENHALL COMMUNITY ASSOCIATION  
CHARITABLE INCORPORATED ORGANISATION**

**ANNUAL REPORT**

**FOR THE YEAR ENDED 31 MARCH 2018**

**Charity No. 1168238**

# TATTENHALL COMMUNITY ASSOCIATION CIO

## ANNUAL REPORT FOR THE YEAR ENDED 31 MARCH 2018

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**TATTENHALL COMMUNITY ASSOCIATION CIO****CHARITY INFORMATION****TRUSTEES**

Andrew Morris  
Sheila Chapman  
Mike Jones  
Graham Spencer  
Pat Black  
Carole Hornby  
Anne McGrath

**MAIN OFFICE**

St. Albans House  
Church Bank  
Tattenhall  
Chester  
CH3 9QE

**ACCOUNTANTS**

Mr. S. Thomas FCA  
15 Greenlands  
Tattenhall  
Chester  
CH3 9QX

## TATTENHALL COMMUNITY ASSOCIATION CIO

### TRUSTEES REPORT FOR THE YEAR ENDED 31 MARCH 2018

The trustees of Tattenhall Community Association present their annual report for the year ended 31 March 2018

#### TRUSTEES

The trustees throughout the year were:

A Morris  
H Scarratt resigned - March 2018

S. Chapman  
M. Jones  
G. Spencer  
P. Black  
A. McGrath  
C. Hornby  
P. Kitchin- resigned May 2017

#### STATUS

The association was registered as a charity on 15<sup>th</sup> July 2016 under ref: 1168238

#### OBJECTIVES

- A) To promote the benefit of the inhabitants of Tattenhall and the neighbourhood together, defined by Tattenhall and District Parish (here in after called "the area of benefit), without distinction of sex, sexual orientation, race or of political religious or other opinions, by associating together the said inhabitants and the local authorities, voluntary and other organisation in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and other leisure-time occupation with the object of improving the conditions of life for the said inhabitants.
- B) To establish or secure the establishment of a Community Centre (here in after called the "Barbour Institute") and to maintain and manage the same, (whether alone or in co-ordination with any local authority or other such person or body) in furtherance of these objects.
- C) Promote such other Charitable purposes as may from time to time be determined.

## TATTENHALL COMMUNITY ASSOCIATION CIO

### TRUSTEES REPORT FOR THE YEAR ENDED 31 MARCH 2018 (continued)

#### REVIEW OF DEVELOPMENTS, ACTIVITIES AND ACHIEVEMENTS

The Charity, a Charitable Incorporated Organisation, was formed on 15<sup>th</sup> July 2016 in order to take over the work of the previously established charity Tattenhall Community Assosiation (Charity no 1094557). The assets of the original charity were been transferred to the new CIO on 1 January 2018. Some benefits of the change are to reduce the administrative burden and to limit the financial liability of the Trustees.

Rental income has been good in the past year, with new and established classes continuing to use the building on a regular basis. There were a number of weddings which contributed greatly to the income; the TADS pantomime was hugely successful as always with the four performances plus rehearsal schedule generating good returns; and the 200 Club has grown in membership.

A number of improvements have been made to the building this year with new curtains in the Billiard Room, and a new floor and cupboard in the Bar area, the latter being paid for by 200 Club profits. The Trustees feel that, while it is important to preserve the character of the building, it is also vital to improve the facilities on a regular basis for the benefit of all users.

The Millfield is another area where regular work must be done to keep the grass in good order and the weeds under control. A working party in the Autumn tidied up around the war memorial wall and it is hoped to keep the dogwoods there at a reasonable height in the future. A mowing schedule is in place and later in 2018 some work will be done to coppice the willows along the boundary fence.

Fund raising continues to be of considerable importance and added to twice yearly Jumble Sales and the annual Book Sale, Prize Bingo has proved a popular quarterly event. The 200 Club has increased its membership and the Trustees hope to reach the magic 100 when applications re-open in summer 2018..

Two Trustees left the Board last year; Peter Kitchin in May 2017 and Hilary Scarratt in March 2018. Their work for TCA was much appreciated and both will be hard to replace. Hilary had been a Trustee since the inception of TCA and her commitment to its ethos of community engagement has been outstanding.

In the autumn of 2017, there was a considerable ingress of water through the roof into the hall necessitating repairs to the roof and to the hall ceiling. Although the Trustees had hoped that the outside of the building would have been painted in 2108, in reality it has been discovered that a number of further repairs are required before this can be done and the Trustees are in discussion with the Bolesworth Estate about these.

A new development at the Barbour Institute is that a licence has been obtained so that wedding ceremonies can be held in any one of three rooms. The first such ceremony will take place in May 2018 – just another way in which the Trustees seek to keep the building viable. As always, the role of the Trustees is to maintain the building and its facilities for the benefit of the local community and we are very grateful for the support of the many residents who man the stalls at Jumble Sales and other fund raising events.

#### REVIEW OF FINANCIAL TRANSACTIONS

The accounts as set out on pages 6 to 8 summarise the transactions of the charity during the year to 31 March 2018

**P.Black**  
Chairperson of Trustees

26 April 2018

## **INDEPENDENT EXAMINER'S REPORT**

**to the Trustees**

**of TATTENHALL COMMUNITY ASSOCIATION CIO**

I report on the accounts of the Association for the year ended 31 March 2018 which are set out on pages 7 to 10.

### **Respective responsibilities of trustees and examiner**

As the Association's trustees you are responsible for the preparation of the accounts; you consider that the audit requirement of section 144 of the Charities Act 2011 (the Act) does not apply. It is my responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commission under section 145(5)(b) of the Act, whether particular matters have come to my attention.

### **Basis of independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

### **Independent examiner's statement**

In connection with my examination, no matter has come to our attention:

(1) which gives us reasonable cause to believe that in any material respect the requirements

to keep accounting records in accordance with section 130 of the Act: and  
to prepare accounts which accord with the accounting records

have not been met: or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of  
the accounts to be reached.

Mr S. Thomas FCA  
15 Greenlands  
Tattenhall  
Chester  
CH3 9QX

20 May 2018

# TATTENHALL COMMUNITY ASSOCIATION

## Receipts and Payments Account for the period 1 January 2018 to 31 March 2018

	Notes	2018 £	2017 £
<b>RECEIPTS</b>			
Bank balances transferred on 1 January 2018		24312	0
Rental Income		9982	0
Fundraising & donations		257	0
Grants		0	0
RTA		0	0
Interest Received		14	0
Miscellaneous		591	0
Film Society		395	0
CLIC Fees		442	0
CLIC Grants		0	0
200 Club		75	0
Bar Profit		0	0
		<hr/>	<hr/>
<b>Total Receipts</b>		36068	0
		<hr/>	<hr/>
<b>Payments</b>			
Direct Charitable Expenditure	3	13021	0
		<hr/>	<hr/>
<b>Total Payments</b>		13021	0
		<hr/>	<hr/>
<b>Net Receipts for the Year</b>		23047	0
Cash and Bank Balances at 1 April 2017		0	0
		<hr/>	<hr/>
<b>Cash and Bank Balances at 31 March 2018</b>		23047	0
		<hr/>	<hr/>
Cash and bank balances are allocated as follows:			
General Fund		0	0
		<hr/>	<hr/>
		<u>23047</u>	<u>0</u>

The notes on pages 9 and 10 form part of these accounts

## TATTENHALL COMMUNITY ASSOCIATION CIO

### STATEMENT OF ASSETS AND LIABILITIES

Note	2018	2017
	£	£
<b>MONETARY ASSETS</b>		
Cash at bank and in hand – General funds	23047	0
- Allocated funds	-	-
	23047	0
<b>CURRENT LIABILITIES</b>		
	3000	0

Current liabilities relate to a loan from the Bolesworth Estate Co Ltd of £3000. Other assets include furniture and equipment which the Trustees value at £100,000, and at 31 March 2018 monies owed for room hire are about £1000.

The notes on pages 9 and 10 form part of these accounts



## **TATTENHALL COMMUNITY ASSOCIATION CIO**

### **NOTES FORMING PART OF THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2018**

#### **1. ACCOUNTING POLICIES**

The accounts have been prepared in accordance with Statement of Recommended Practice (SORP2005) and the supplementary guideline for smaller charities on the Receipts and Payment basis. The principal accounting policies adopted are:

##### **ACCOUNTING FOR INCOME**

Cash donations, rents, grants, covenant tax credits and interest are treated as income in the year in which they are received.

##### **EXPENDITURE**

All revenue expenditure is accounted for when incurred. Purchases of equipment, vehicles and improvements to properties are charged to revenue in the year of purchase.

#### **2. EMPLOYEES AND TRUSTEES**

Expenses reimbursed to trustees totalled nil.

**TATTENHALL COMMUNITY ASSOCIATION CIO**

**NOTES FORMING PART OF THE ACCOUNTS  
FOR THE YEAR ENDED 31 MARCH 2018**

**3. DIRECT CHARITABLE EXPENDITURE**

	2018	2017
	£	£
Rent	50	0
Cleaning	780	0
Caretaker – including expenses	1440	0
Booking Clerk	2102	0
Heat and Light	2210	0
Water Rates	115	0
Building Improvements and Repairs	2662	0
Millfield Expenditure	0	0
Insurance	777	0
Office Costs & Supplies	1319	0
Equipment	0	0
BT/Internet	271	0
CLIC Staff	237	0
200 Club	58	0
Bolesworth Loan	1000	0
	<hr/>	<hr/>
	13021	0
	<hr/>	<hr/>