

# **Trustees' Annual Report**

From Period 06/04/2017 to Period 05/04/2018

**Charity name:** Cumbria–Rungwe Community Link (CRCL)

**Charity registration number:** 1014491

## **Objectives and Activities:**

### **Summary of the purposes of the Charity as per the Constitution**

2.1 To further the education of young people and adults, chiefly in West Cumbria, in one or more of the following ways:

- (a) assisting travel to Tanzania to participate in aid and development projects and to learn about the country
- (b) enabling those who have taken part in such visits to give talks and presentations for the education of others on their return
- (c) assisting young Tanzanians to come to West Cumbria to learn about the area and teach others about their own country
- (d) providing advice, assistance and materials towards the development of the curriculum in local schools and in adult education in West Cumbria.

2.2 To relieve poverty through aid & development, particularly in the Rungwe District of Tanzania

### **Summary of the main activities in relation to those purposes for the public benefit, in particular those identified in the accounts**

The main activities in relation to those purposes were

- Involving and supporting local young people to fundraise for and develop a programme to host a group from Rungwe, Tanzania
- Bringing a group from Rungwe to West Cumbria to work with the above young people, to deliver the programme in schools and throughout the local community of West Cumbria, in particular to demonstrate multicultural co-operation across our largely monocultural area.
- Ongoing activities and presentations about Rungwe, Tanzania, within West Cumbria, in order to inform and educate.
- Recruiting, supporting and training volunteers in furtherance of our work
- Preparing and fundraising towards the 2018 visit to Rungwe, Tanzania
- Liaising with our Rungwe partners to monitor and develop projects within Rungwe District in furtherance of our objective 2.2, and fundraising towards these.

### **Statement confirming whether the Trustees have had regard to the guidance issued by the Charity Commission on public benefit:**

We confirm that the Trustees have had regard to the guidance on public benefit issued by the Charity Commission

### **Contribution made by volunteers:**

With the exception of a small honorarium for defined administrative duties, the entire work of this charity is carried out by volunteers.

### **Summary of the main achievements of the Charity, identifying the difference the Charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.**

CRCL Trustee Report: April 2017 – April 2018

**We made the decision at our last AGM to move future AGMs to June. This way, Trustees Annual Reports match unmistakably to the end of the financial year.**

Names of the charity trustees who manage CRCL are listed on the final page of this report.

### **Sub-committees**

Since September 2017, we have worked in four sub-committees, where numbers allow. The aim of these groups is to be more efficient, allowing committee members to focus their efforts on certain elements of the Link's activities. The full committee have divided their efforts into the four key areas identified below:

1. Inward/Outward prep – Led by Julia Lee for the 2017 Inward & Ian Thompson 2018 Outward
2. Fundraising, Publicity, Website & Social Media – Led by Carly MacLeod & Ashleigh Huddart
3. Projects & Student Sponsorship – Led by Lucy Barwise & Christian White
4. Finance, Funding, Grants & Training – Led by Amy Ireland & Mary Kipling

### **Operational changes**

In terms of operational changes, we have continued to develop since April 2017. Committee and Student meetings remain on the same evening, held monthly on Wednesday evenings from 6pm. Our new venue at St. John's Church Hall in Hensingham has remained our base and we have negotiated even more favourable rates of £12 per session.

We are now registered on the Internet-based sponsorship website BT-Donate. This enables groups to set up sponsored events and collect donations online – The added benefit of this new method is that Gift Aid is claimed on our behalf and weekly payments are made directly into CRCL accounts. This financial year we have raised £914.11p through this site. It is certainly an area we will develop in the future.

Our vision to have a quarterly newsletter has become a reality and Ashleigh Huddart has taken the lead on organising and producing this on behalf of CRCL. The three newsletters to date have each been both professional and informative.

## **1. Inward Visit & Outward prep – Julia Lee & Ian Thompson**

'For so long I've been looking forward to meeting the guys from Tanzania. I really enjoyed having a look into their culture, and I felt privileged. This is a once in a lifetime experience, and to be able to spend time with people, following a different way of life, is amazing. I went home very pleased that something like the Link is available to me' (Student and host, 2017)

The financial year started with the run up to the Inward visit to West Cumbria by 3 adult leaders and 6 Tanzanian students – The first time we welcomed two women leading the group from Rungwe, both of whom had previously visited West Cumbria as students' themselves.

The Inward sub-group team took on the challenge of organising the logistics of the three week inward visit in June & July 2017. As in previous years a comprehensive programme was put together to give them a flavour of life and culture in West Cumbria. 2017 saw 30 years of CRCL and this was recognised during the 2017 Summer Inward Visit.

Isthmus cottage proved to be a popular choice for welcoming our guests, where they spent their first night in Cumbria. The mixture of team building games between Tanzanian and Cumbrian was great. Once again the Inward group loved performing their songs and dances – Almost boot-camp style training led by Swiga. Our students' reflected that we should have had a performance to show the Tanzanians, since they had one to show us.

Learning Tanzanian dances remained a priority for the group in the first few days – And this was enjoyed at Florence Mine. Once again, this event received positive feedback, "good that this day is at the beginning of the inward, since it gave a chance for everyone to connect." However, our new initiative, to teach the whole group a cheerleading dance did not have such a welcome review. "Spent too long cheerleading as opposed to learning Tanzanian dance."

One of our visiting students' ended up experiencing the NHS first hand after an accident whilst doing backflips at the beach with his first host. This was dealt with well by the subsequent host families and the leadership team, however it did highlight safety concerns during students' free time whilst they are in West Cumbria.

Whitehaven Carnival was a success and we had a float for the first time – A trailer decorated with Kangas and a paper mache "30" in recognition of our 30<sup>th</sup> year. Although the dance routines were a little ad hoc, we won an award for 2<sup>nd</sup> place and all students' received a certificate for their involvement in the day. Later that evening was our 30<sup>th</sup> Anniversary Garden Party.

Roger Shipton-Smith, founder of CRCL, was invited to deliver a key note speech at the 30<sup>th</sup> Celebration Garden Party in July 2017. He articulated how and why he first started this cultural exchange opportunity for young people in Cumbria and explained how everything operated in the early days. The Garden Party was a big success, both socially and as a fundraiser for CRCL, raising over £1,000. Trudy Harrison, Copeland's MP, attended this event and was able to meet some of our students and our Tanzanian visitors.

Other events included an open mic night, trips to the cinema, bowling, Jump Mania and our farewell Ceilidh. We were particularly impressed by the hospitality and welcome shown by staff at Jump Mania in Workington.

The in-schools programme ran smoothly with "Taste of Tanzania" sessions being very well received at St. Benedict's Catholic High School. Community visits of note were the trip to Whitehaven Police Station and Whitehaven Library. The programme aimed to deliver across a very wide representation of the community, and included Cleator Moor Nursery, Cosc (Physical Disability Day Centre), Hensingham Centre (Learning Disability Day Centre), Mayfield School (Special Needs), Beth Eden Elderly Day Centre, as well as including primary and secondary schools, the College, and Gen2 apprenticeship scheme. This gave a wide variety to the programme and ensured that our own students learned a lot about their own community and how it works, while interpreting it to their Tanzanian guests. The absolute joy and total participation shown by the members of participating groups, who would not otherwise get the opportunity to interface with anything multicultural, shows how powerful this inclusive approach is.

We are grateful to all the host families - both of the students and of our adult volunteers - for accommodating our visitors so generously and giving them a true picture of home life here in West Cumbria. Without our hosts, we couldn't run the Inward visits, and we hope everyone got as much out

of hosting as our Tanzanian visitors got out of living real family life here. Each visitor experienced staying in at least 3 host homes.

Following the inward, students were invited to submit their diaries and apply for a place at our Selection Weekend. The selection weekend contained lots of challenges that students may face in Tanzania; from collecting water at the river, to washing clothes and taking cold showers. The students' were an absolute credit to themselves and all that wanted a place this summer by the end of the weekend were offered the opportunity to go. The task of selecting the leader group was difficult as we had 7 applicants for 6 positions. CRCL covered the costs of Selection Weekend this year, after a discussion around the difficulties of charging students' who may not be chosen. This decision will be re-visited next year.

Student meetings since January 2018 have focused on requirements for the Outward Visit. Ian Thompson hosted the parent's information evening and has planned the content of most monthly meetings. Costings for the Outward Visit were carefully compiled by Ian and taking these into account, the personal contribution for the Outward 2018 was set at £890. We have every expectation that this will increase beyond £900 by 2020 due to increased cost of flights and inflation rates in Tanzania. We note that grants are available to young people from low income families, and we support them, confidentially, to access these.

Preparation weekend was once again held at Gillerthwaite and covered a wealth of information required by the students. The student group are very excited to be travelling to Tanzania this summer, and those members of the committee who will not be joining them look forward to hearing about their adventures. Ian Thompson has worked tirelessly to ensure that almost every detail of the Outward visit is planned prior to departure in July.

## **2. Fundraising, Publicity, Website & Social Media – Carly MacLeod & Ashleigh Huddart**

Fundraising has been somewhat ad-hoc this year, as Ian Thompson has focused his efforts on the Outward 2018 Visit to Rungwe.

In total we have taken part in **23** fundraising events from April 2017 to April 2018; 21 fewer than the previous financial year. Amongst these, the most financially rewarding were the Queen's pub quiz, Julia's Birthday Swim, CRCL's 30<sup>th</sup> Anniversary Garden party, Halloween face painting at Muncaster, Carol singing, the Christmas Café, Raffle and St. Benedict's Catholic High School Staff Christmas video. In total we have raised **£8,216.70p**, during the 2017-18 financial year from fundraising & sponsorship through BT's MyDonate website.

This is an impressive total considering we've completed 21 fewer events, and is only £1,000 less than our previous financial year. Perhaps we should consider fewer big fundraisers in the future?

In the year since the 2017 AGM, the publicity team have launched a newsletter, grown our online following and began several social media campaigns for both community awareness and involvement of CRCL. Over 60 subscribers received the latest quarterly newsletter via email, which contained details about recent events, sponsorship information, donations requests and more. Recent social media campaigns include: #PoundsToProjects, on which we have liaised with the projects team to show followers how CRCL is spending money raised; #TanzaniaTakeover, for leaders and students to show how they are preparing for the outward; and #TBTanzania, with images and stories from previous outward trips in the run up to the 2018 visit. We are working on a new leaflet in time for the next recruitment cycle, and have created a Google Docs platform for the committee to use. Over the next year the publicity team will continue the newsletter and #PoundsToProjects, and will seek to raise further awareness of CRCL in our local area.



### **3. Projects & Student Sponsorship – Lucy Barwise & Christian White**

#### **Projects – Lucy Barwise**

Last year we allowed a spend of £9000 for projects in Rungwe across all secondary and primary schools that we support, with the exception of Kisa Primary. This year, it was discussed and agreed that we did not have the same level of funds, therefore we took the decision to hold off from funding the next phase of any projects until we were in a better financial position.

Although we would have been able to progress with some projects that had completed their phase and returned their end of project phase report; Itula, Katumba and Bugoba had not due to various issues.

The following projects were funded in the FY 2017-18. All £ totals are based on a conversion of 2500 TSH to £1 at the time of reporting.

- \* BUG-001 Installation of electricity to classrooms and an office, completed by August 2017. This project was on budget at 1'007'000 TSH / £402.80
- \* IGE-003 Final stage of classroom, including windows, doors and paint was completed by August 2017. This project was completed on budget at 902'000 TSH / £360.80
- \* KIS-002 Installation of windows for administration block was completed by August 2017. This was slightly overbudget by 99'600 TSH / approx. £39.84 however this cost is covered in the extra £300 (approx.) sent to RCCL.
- \* LUT-002 Installation of electricity to Girls' dormitory was completed by August 2017. This was on budget at 819'000 TSH / £327.60.
- \* KAT-002 installation of doors, windows and lights into a classroom and office. We have been informed that this is now complete but are still awaiting the project phase end report.
- \* KAT-003 installation of a water supply for sinks and outdoor toilets. Similarly, to the above, we have been informed that this is now complete but are still awaiting the project phase end report.
- \* KAT-004 renovation of the toilets next to the physiotherapy room, has been completed to budget of 575'000 TSH / £230
- \* KAT-005 Provision of a push bike for Chande (who works at Katumba II) to allow him to travel to and from work. This was purchased under-budget by 8'000 TSH at 192'000 TSH / £76.80.
- \* ITU-001.1 Plastering for standard 1,2,3,4,5 and the staffroom was completed but we did not receive the project end-phase report until January. I have previously specified when the funds were transferred to RCCL that once ITU-001.1 was complete and the report had been submitted alongside photographs, the money could be released for ITU-001.2 (windows and doors for standard 1,2,3,4,6,7 and the staffroom). However, we had issues contacting Itula primary to get the project end phase report as the headteacher had left but had not provided any information to their replacement about the status of the project, costings, receipts etc. Devotha was able to meet with them and get the Project end-phase report to me in January. On the report it was noted that with the total provided for the plastering, they were able to complete the flooring for standard 1,2 and 4 and to create 6 window frames and 1 door frame for standards 1 and 2. They also have a surplus of 1 'trip' of sand and 20 bags of lime. We will aim for this to be used on another project to reduce waste/costs.

We did experience some issues with communication throughout the year as the Head of Projects at RCCL, Paison Mwakalinga, was uncontactable for several months. However, in his place Devotha Nyambo, Secretary of the RCCL Projects Group, was extremely helpful therefore going forward, myself and Ian Thompson have decided to speak to Devotha about the projects to ensure that we receive timely responses. Although now that Paison has returned he will remain involved with the Projects Subcommittee.

We decided in March that we would be able to budget £4000 for projects, this has now been transferred and will cover the following:

Based on the conversion rate received of 3000TSH /£1

- \* KIS-003 Doors for Kisondele school TSH 4'864'000 / £1561.33
- \* LUT-003 Windows and doors for Girls dorm TSH 3'211'000 / £1070.33
- \* BUG-002 Rebuild of classroom TSH 2'505'000 / £927.78

This comes to a total of approximately £3559.44 however if ITU-001.2 is completed and if there are enough funds remaining from the outward visit in the RCCL account we will fund ITU-002 (flooring for the remaining classes).

During the 2018 outward visit we will be looking to receive proposals from the schools however we will not make any decisions or guarantee any funds until we have reviewed them fully on our return to the UK.

### **Student Sponsorship – Christian White**

Since the 2017 AGM the CRCL has made efforts to adopt a more structured approach to student sponsorship. We have made people aware of the sponsorship opportunity through our newsletter, social media posts and in letters that went out to current students.

This year, £1,923 has been donated to student sponsorship, which has enabled us to sponsor seven students in the three secondary schools we are linked with. Of these students, three have their education paid for by the government or their church, so it was agreed that they would receive £50 to spend on their school uniforms, books and to pay for their exam fees.

#### **4. Finance, Funding, Grants & Training – Mary Kipling**

Grants become ever harder to get, as more charities chase smaller pots available. Applications are increasingly detailed, and they also come with ever more detailed feedback requirements, which while correct and proper, take up a lot of volunteer time to collate and report.

We are fortunate to have a 5 year grant of £4185 per year towards our running costs here in Copeland, from Copeland Community Foundation. This grant is subject to meeting their requirements annually, and to 50 % additional funding to match their grant. This financial period covers Year 2 of the grant, and we are pleased to report that we have satisfied their monitoring requirements to date.

We got a grant of £2050 from Cumbria Education Trust, via Cumbria Community Foundation, towards our 30th Year activities. The majority was spent on the celebratory programme while our Tanzanian visitors worked with our own students and volunteers across the area; the remainder was spent on further activities to support volunteering beyond this and set us on the road to our next 30 years.

Cumbria Community Foundation have also been very helpful with grants for individual students for low income families, of whom we are proud to have more than ever this year, to support their visit to Rungwe this summer.

We made some approaches to firms and companies to support our local activities, and were very grateful to receive £200 from High Grange Developments, £500 from Bristol Sports, and £362.29 from Morgan Sindall. We feel that we could and should develop this area, especially where we have the potential for workplace and other contacts among committee, volunteers and supportive parents.

Gift Aid (Tax reclaims on donations from UK tax payers) is also a potentially significant source of income, and after a hiatus due to change of treasurer, we are now on track to maximise this in future.

Finally, we are as ever very grateful to individuals who have dug deep and donated. We keep going because of you. Thank you.

#### **Training for the year divided into two areas**

The first part of the financial year comprised in-house training aimed at preparing our students and less experienced volunteers to host our visitors from Rungwe, and included cultural awareness, event planning, and a little kiSwahili.

From the autumn it has focused on preparing for the visit to Rungwe, Tanzania, due to take place this summer (2018). It has included more kiSwahili, for leaders and for students alike and based on situations they will meet in Tanzania, and Risk Assessment (for the entire group). Assisted Paper Technology training has been delivered to the outward group for use in the rehabilitation centre they will work with. The Leader Team members have each gained accredited Expedition First Aid qualifications, customised towards the needs of the visit to Rungwe.

Accredited L2 Food Hygiene and basic First Aid for students is planned ahead of the visit to Rungwe.

## Financial Review – Amy Ireland, Treasurer

### Review of the Charity's financial position at the end of the period

The accounts 6 April 2017 - 5 April 2018 are available, and have undergone the statutory Independent Inspection, which has shown no issues and copies can be provided as required.

#### **SUMMARY**

6 April 2017: Community Account = £2,087.85, Business Money Manager £19,170.58, Cumberland Building Society £500

**TOTAL at start of year = £21,788.43**

5 April 2018: Community Account = £1,976.05, Business Money Manager £45,344.35, Cumberland BS £500

**TOTAL at end of year = £47,840.40.**

**Income exceeded expenditure by £26,051.97p**

Full details of income and expenditure are shown separately in the inspected Annual Accounts

Our finances run on a 2 year cycle and at this point, 6th April 2018, there were still outward visit expenses held in the account, yet to be spent. This is predominantly paying the balance on the outward flights and a transfer to the RCCL account to pay for expenses during the 2018 visit. This is estimated to be in the range of £26,000, which includes funding for projects and sponsorship.

It should be noted that the flights and majority of the outward expenses are covered by personal contributions from the outward group. Personal contributions this year have been set at **£890**.

#### Statement explaining the policy for holding reserves stating why they are held

As explained above, our finances run over a 2 year Youth Exchange cycle. Our major expenditures occur episodically, based around funding a visit from a group from Rungwe, Tanzania to West Cumbria in the first summer, and the following summer funding a visit of a much larger group from West Cumbria to Rungwe District, Tanzania. During the 2 year cycle we also raise funds for projects in Rungwe, and for educational sponsorship of impoverished Rungwe school students, as per our Objective 2.2.

We aim to start the 2 year cycle with reserves of £10,000, at the start of September following the 2 yearly July-August visit to Rungwe, Tanzania. Due to the cyclical nature of our expenditure, it is inevitable that at times our balance will be much greater as we head towards major expenditures.

#### Amount of reserves held

Our minimum reserves are £10,000. At the financial year end they are inevitably greater than this. At 6 April 2018 they stood at £47,840.40p, approx. £26,000 of which, as stated above, was already committed and has since been spent.

It has been decided by the Trustees that this reserve amount will now be transferred to the Cumberland Account.



Description of charity's trusts:

**How is the charity constituted** Registered Charity, with the Charity Commission of England & Wales.

Trustees are elected annually at the Annual General Meeting, from the membership of the Charity present at the Annual General Meeting. Additional or replacement Trustees may be co-opted by the Committee (Trustees)

Registered Charity Number: 1014491

Charity's Principal address :  
83 Main Street, St Bees,  
Cumbria, CA27 0AD

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Julia Lee	Chair	Whole year
2	Ian Thompson	Vice Chair	Whole year
3	Pippa DeGara	Secretary	6/4/17 - 12/9/17
4	Amy McGregor	Joint Secretary from 12/9/17	Whole year
5	Mary Kipling	Joint Secretary from 12/9/17	12/9/17 – year end
6	Amy Ireland	Treasurer	Whole year
7	Lucy Barwise		Whole year
8	Chloe Addison		Whole year
9	Matthew Whittaker		Whole year
10	Andrew Haslop		Whole year
11	Carly MacLeod		Whole year
12	Christian White		12/9/17 – year end
13	Ashleigh Huddart		12/9/17 – year end
14	Rachael Grealish		12/9/17 - 17/1/18

Name of trustees holding title to property belonging to the charity: N/A

Funds held as custodian trustees on behalf of others: N/A

**Declarations** The trustees declare that they have approved the trustees' report above.  
Signed on behalf of the charity's trustees

Signature(s) \_\_\_\_\_ (Chairperson) \_\_\_\_\_ (Secretary)

Full name(s) Julia Lee

Mary Kipling

Date 20/06/2018

## Account Summaries 2017/18

FY 16/17 Outstanding Cheque 101325      £150.68

Financial Year Starting Balance      £21,288.43  
Total Income      £39,609.52  
Total Expenditure      £13,557.55

<b>Total</b>	<b>£47,340.40</b>
--------------	-------------------

Community Account Opening Balance      £2,087.85  
Business Money Manager Opening Balance      19170.58  
Cash Float      £30.00  

---

**Total Starting Balance**      21288.43

Community Account Closing Balance      £1,976.05  
Business Money Manager Closing Balance      45334.35  
Cash Float      £30.00  

---

**Total Closing Balance**      47340.4

## Income FY 2017/18

Date	From	Visit 2018	grants	fundraise	donation	sales	interest	Other
18/04/17	Donation - Ian Thompson (Sponsorship)				£14.50			
18/04/17	Donation - Ian Thompson (Sponsorship)				£15.00			
18/04/17	Interest						£0.59	
08/05/17	Donation - C Mauger				£6.25			
08/05/17	Donation - Don Allan (Sponsorship)				£30.00			
16/05/17	Donation - Ian Thompson (Sponsorship)				£14.50			
16/05/17	Donation - Ian Thompson (Sponsorship)				£15.00			
17/05/17	Fundraising - Mucaster Facepainting			£381.50				
17/05/17	Fundraising - Queens Pub quiz			£510.61				
17/05/17	Fundraising - Easter Raffle			£61.00				
17/05/17	Donation - Mary Kipling				£75.00			
18/05/17	Interest						£0.47	
22/05/17	Donations Via My Donate				£248.73			
30/05/17	Donations Via My Donate				£103.55			
05/06/17	Donations Via My Donate				£170.41			
06/06/17	Donations Via My Donate				£49.85			
06/06/17	Donation - Don Allan (Sponsorship)				£30.00			
08/06/17	Donation - C Mauger				£6.25			
08/06/17	Slae of Goods- Florence Mine					£65.50		
15/06/17	CCT Charity Payment							£4.95
16/06/17	Donation - Ian Thompson (Sponsorship)				£14.50			
16/06/17	Donation - Ian Thompson (Sponsorship)				£15.00			
18/06/17	Interest							£0.47
19/06/17	Donations Via My Donate				£44.63			
26/06/17	Donations Via My Donate				£39.46			
06/07/17	Donation - Don Allan (Sponsorship)				£30.00			
06/07/17	Sale of Goods - Florence Mine					£34.50		
07/07/17	Grant cheque		£2,050.00					
07/07/17	Donation				£200.00			
10/07/17	Donation - C Mauger				£6.25			

## Income FY 2017/18

Date	From	Visit 2018	grants	fundraise	donation	sales	interest	Other
17/07/17	Donation - Ian Thompson (Sponsorship)				£14.50			
17/07/17	Donation - Ian Thompson (Sponsorship)				£15.00			
18/07/18	Interest						£0.46	
21/07/17	Fundraising - 30th Birthday do			£844.34				
21/07/17	Donation - R Shipton Smith				£100.00			
21/07/17	Donation - Bristol Sports				£500.00			
24/07/17	Donations Via My Donate				£40.50			
02/08/17	Fundraising - Farewell Do			£647.05				
02/08/17	Fundraising - Carnival			£113.90				
02/08/17	Fundraising - Cake sale St Bens			£79.70				
02/08/17	Fundraising - Oddfellows pubquiz			£72.00				
07/08/17	Donation - Don Allan (Sponsorship)				£30.00			
10/08/17	Donation - C Mauger				£6.25			
16/08/17	Donation - Ian Thompson (Sponsorship)				£14.50			
16/08/17	Donation - Ian Thompson (Sponsorship)				£15.00			
18/08/17	Interest						£0.68	
29/08/17	Fundraising - Cake Sale			£50.00				
29/08/17	Donation				£35.00			
29/08/17	Fundraising - Pub Quiz			£124.10				
29/08/17	Donation - Mary Kipling				£89.50			
29/08/17	Fundraising - Facepainting			£108.36				
29/08/17	Donation - Mark Bannon (Sponsorship)				£300.00			
29/08/17	Donation - Mary Kipling				£390.00			
29/08/17	Donation - Bob Mayow				£450.00			
06/09/17	Donation - Don Allan (Sponsorship)				£30.00			
08/09/17	Donation - C Mauger				£6.25			
18/09/17	Donation - Ian Thompson (Sponsorship)				£14.50			
18/09/17	Donation - Ian Thompson (Sponsorship)				£15.00			
18/09/17	Interest						£0.60	
27/09/17	Cheque paid in							£150.00
06/10/17	Donation - Don Allan (Sponsorship)				£30.00			

## Income FY 2017/18

Date	From	Visit 2018	grants	fundraise	donation	sales	interest	Other
09/10/17	Donation - C Mauger				£6.25			
16/10/17	Donation - Ian Thompson (Sponsorship)				£14.50			
16/10/17	Donation - Ian Thompson (Sponsorship)				£15.00			
18/10/17	Interest						£0.57	
18/10/17	Flight Paymments - Cash	£1,460.00						
18/10/17	Flight Payments - Cheques	£1,140.00						
18/10/17	Flight Payments - Cash	£260.00						
18/10/17	Donation - Student Sponsorship				£450.00			
06/11/17	Donation - Don Allan (Sponsorship)				£30.00			
07/11/17	Donation - Morgan Sindall				£362.29			
08/11/17	Donation - C Mauger				£6.25			
16/11/17	Donation - Ian Thompson (Sponsorship)				£15.00			
18/11/17	Interest						£0.55	
20/11/17	Flight Paymments - Cash	£1,413.00						
20/11/17	Flight Payments - Cheques	£700.00						
20/11/17	Fundraising - Facepainting			1077.32				
20/11/17	Fundraising - Facepainting			£67.70				
20/11/17	Sale of goods					£25.00		
20/11/17	Sale of goods					£61.70		
20/11/17	Sale of goods					£16.00		
20/11/17	Fundraising - Cake Sale			£427.28				
21/11/17	Sale of goods					£72.00		
04/12/17	Cash in at Manchester?				£99.40			
06/12/17	Donation - Don Allan (Sponsorship)				£30.00			
08/12/17	Donation - C Mauger				£6.25			
18/12/17	CCT Charity Payment							£11.39
18/12/17	Donation - Ian Thompson (Sponsorship)				£15.00			
18/12/17	Interest						£0.83	
19/12/17	Flight Paymments - Cash	£1,035.33						
19/12/17	Sale of goods					£105.00		
19/12/17	Flight Payments - Cheques	£230.60						



## Income FY 2017/18

Date	From	Visit 2018	grants	fundraise	donation	sales	interest	Other
22/12/17	Fundraising - Carol Singing			£277.58				
27/12/17	Donation via BT Donate				£15.69			
22/12/17	Grant Payment		£4,185.00					
02/01/18	Donation via BT Donate				£4.00			
08/01/18	Donation via BT Donate				£176.73			
08/01/18	Donation - Don Allan (Sponsorship)				£30.00			
08/01/18	Donation - C Mauger				£6.25			
10/01/18	Fundraising - Carol Singing			£95.69				
11/01/18	Flight Payments - Transfer	£200.00						
15/01/18	Donation via BT Donate				£54.24			
16/01/18	Donation - Ian Thompson (Sponsorship)				£15.00			
18/01/18	Interest						£1.20	
22/01/18	Donation via BT Donate				£47.25			
25/01/18	Flight Payments - Transfer	£427.00						
25/01/18	Fundraising - St Bens Video			£400.03				
25/01/18	Fundraising - Beach Clean			£123.62				
25/01/18	Fundraising - Raffle			1064.7				
25/01/18	Fundraising - Christmas Café			£756.11				
25/01/18	Fundraising - Beach Clean			£20.00				
25/01/18	Flight Paymments - Cash	£1,380.00						
06/02/18	Flight Payments - Cheques	£2,048.26						
06/02/18	Donation - Don Allan (Sponsorship)				£30.00			
08/02/18	Donation - C Mauger				£6.25			
15/02/18	Donation - Chloe Addison (Sponsorship)				£200.00			
15/02/18	Donation - Christian White (Sponsorship)				£50.00			
15/02/18	Flight Payments - Cheques	£1,570.00						
15/02/18	Flight Paymments - Cash	£910.00						
16/02/18	CCT Charity Payment							£6.46
16/02/18	Donation - Ian Thompson (Sponsorship)				£15.00			
18/02/18	Interest						£1.95	
06/03/18	Donation - Don Allan (Sponsorship)				£30.00			

## Income FY 2017/18

Date	From	Visit 2018	grants	fundraise	donation	sales	interest	Other
08/03/18	Donation - C Mauger				£6.25			
12/03/18	Sale of Goods					£72.50		
12/03/18	Donation - Mary Kipling				£500.00			
12/03/18	Donation - Bob Mayow				£500.00			
13/03/18	Trip Payment - Lauren Rogers	£560.00						
15/03/18	Donation - Christian White (Sponsorship)				£50.00			
15/03/18	Trip Payment - Ian Thompson	£290.00						
15/03/18	Trip Payment - Ian Thompson	£250.00						
16/03/18	Donation - Ian Thompson (Sponsorship)				£15.00			
16/03/18	Trip Payment - Amy McGregor	£750.00						
17/03/18	Donation - Chloe Addison (Sponsorship)	£630.00						
18/03/18	Interest						£2.03	
21/03/18	Trip Payment - Amy McGregor	£10.00						
21/03/18	Trip Payment - Lucy Barwise	£110.00						
22/03/18	Donation - Jenny Mayow (Sponsorship)				£120.00			
24/03/18	Trip Payment - Ian Thompson	£200.00						
26/03/18	Trip Payments Cash	£2,401.73						
26/03/18	Trip Payments Cheques	£1,284.13						
29/03/18	Represented cheque	£30.00						
<b>Totals:</b>		19290.05	£6,235.00	7302.59	6146.48	£ 452.20	£9.93	£173.27

<b>Total Income:</b>	39609.52
----------------------	----------

### Expenditure FY 2017/18

Date	Description	Trip 2017	Trip 2018	Goods	Fundraise	Training	Admin	Money To Tz	Last FY
06/04/17	outstanding cheque - 101325 (Arthur J Gallagher Insurance)								£150.68
19/04/17	Cheque 101327 - Mary Kipling Expense Claim for Visas (EXP_17_18_MK_01)	£814.59							
26/05/17	Cheque 101328 - Mary Kipling Expense Claim (EXP_17_18_MK_02)						£74.55		
26/05/17	Cheque 101329 - Mary Kipling Expense Claim (EXP_17_18_MK_03)	£195.18							
30/05/17	Young Cumbria - Accomodation (INV_16_17_016)	£145.00							
30/05/17	Sounds Like Design - Website Hosting (INV_17_18_001)						£96.00		
31/05/17	POD - T-shirts (INV_17_18_003)			£1,710.00					
06/06/17	Cheque 101330 - IanThompson Expenses Claim (EXP_17_18_IT_03)			£87.79					
19/06/17	Cheque 101326 - Young Cumbria Membership (INV_16_17_)						£50.00		
19/06/17	Cheque 101332 - Expenses Claim Ian Thompson (EXP_17_18_IT_01)			£67.50					
19/06/17	Cheque 101333 - Expenses Claim Jessica Jenkinson (EXP_17_18_JJ_01)	£67.76							
19/06/17	Cheque 101334 - Expenses Claim Jessica Jenkinson (EXP_17_18_JJ_02)						£25.60		
19/06/17	Cheque 101335 - Expenses Claim Amy Ireland (EXP_17_18_AI_01)			£153.64					
19/06/17	Cheque 101336 - Expenses Claim Carly McLeod (EXP_17_18_CM_01)						£81.45		
19/06/17	Cheque 101337 - Expenses Claim Carly McLeod (EXP_17_18_CM_02)			£20.97					
31/07/17	Cheque 101338 - Expenses Claim Ian Thompson (EXP_17_18_IT_02)	£100.84							
18/08/17	Cheque 101331 - Expenses Claim Mary Kipling (EXP_17_18_MK_04)	£108.64							
31/08/17	Cheque 101340 - Music Day Mary Kipling (INV_17_18_003)	£200							
31/08/17	Cheque 101341 - Expenses Claim Mary Kipling (EXP_17_18_MK_05)						£195.85		
31/08/17	Cheque 101342 - Expenses Claim Mary Kipling (EXP_17_18_MK_06)	£35.29							
31/08/17	Cheque 101342 - Team Building Activities Bob Mayow (INV_17_18_004)	£450							
13/09/17	Cheque 101339 - Expenses Claim Pippa De Gara (EXP_17_18_PD_01)	£63.30							
21/09/17	Cheque 101344 - Egremont Town Hall Hire (INV_17_18_005)						£93.00		
28/09/17	Cheque 101345 - Community Transport (INV_17_18_006)	£179.05							
28/09/17	Cheque 101346 - Community Transport (INV_17_18_007)	£250.00							
28/09/17	Cheque 101347 - Community Transport (INV_17_18_008)	£139.65							
28/09/17	Cheque 101348 - Community Transport (INV_17_18_009)	£143.85							
28/09/17	Cheque 101349 - Community Transport (INV_17_18_010)	£183.24							
02/10/17	Key Travel - Flight Deposit part 1 (INV_17_18_011)		£2,000.00						
03/10/17	Key Travel - Flight Deposit part 2		£1,120.00						
08/10/17	Transfer to VFX to pay Tan Swiss (INV_17_18_012)		£425.78						
18/10/17	Cheque 101350 - St Johns Church Hall Hire (INV_17_18_013)						£120.00		
20/10/17	Cheque 101353 - Expenses claim Christian White (EXP_17_18_CW_01)						£134.20		
30/10/17	Cheque 101356 - Expense Claim Julia Lee (EXP_17_18_JL_01)						£201.10		
30/10/17	Cheque 101357 - Expenses Claim Matthew Whittaker (EXP_17_18_MW_01)						£254.70		
30/10/17	Cheque 101358 - Expenses Claim Matthew Whittaker (EXP_17_18_MW_02)	£23.55							
30/10/17	Cheque 101359 - Expenses Claim Chloe Addison (EXP_17_18_CA_01)		£69.02						
21/11/17	Cheque 101351 - Gillerthwaite (INV_17_18_014)		£724.50						
22/11/17	Cheque 101355 - Expenses Claim Carly McLeod (EXP_17_18_CM3_03)						£52.20		
24/11/17	Cheque 101354 - Expenses Claim Andrew Haslop (EXP_17_18_AH_01)						£71.10		
07/12/17	Cheque 101352 - Sims Coach Hire Deposit (INV_17_18_015)		£75.00						
01/02/18	Cheque 101361 - Expense Claim Julia Lee (EXP_17_18_JL_02)				£35.00				

### Expenditure FY 2017/18

Date	Description	Trip 2017	Trip 2018	Goods	Fundraise	Training	Admin	Money To Tz	Last FY
27/12/18	Lake First Aid - Leader first aid training (INV_17_18_016)					£310.00			
08/03/18	Honorarium - Ian Thompson (INV_17_18_017)						1000		
08/03/18	Honorarium - Mary Kipling (INV_17_18_018)						1000		
21/03/18	Expenses Claim - Carly MacLeod (EXP_16_17_CM_03)						£23.98		
29/03/18	Unpaid Cheques						£30.00		
29/03/18	Unpaid Cheque charge						£4.00		
<b>Totals:</b>		£3,099.94	£4,414.30	£2,039.90	£35.00	£310.00	3507.73	£0.00	£150.68

**Total Expenditure:** 13557.55

## **Independent examiner's report to the trustees of Cumbria Rungwe Community Link**

I report on the accounts of the Trust for the year ended 31 March 2018

### **Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) or under Regulation 10(1)(a) to (c) of the Charities Accounts (Scotland) Regulations 2006 (the 2006 Regulations) and that an independent examination is needed. I am qualified to undertake the examination by being a qualified member of the Chartered Institute of Bankers

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act 2011 and under section 44(1)(c) of the Charities and Trustee Investment (Scotland) Act 2005 (the 2005 Act);
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

### **Basis of independent examiner's report**

My examination was carried out in accordance with the general Directions given by the Charity Commission and is in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act and section 44 (1)(a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act and section 44(1)(b) of the 2005 Act and Regulation 8 of the 2006 Accounts Regulations

have not been met; or



(2) to which, in my opinion, ~~attention~~ should be drawn in order to enable a proper understanding of the accounts to be reached.

A handwritten signature in black ink, reading "David Halliday". The signature is written in a cursive style with a long, sweeping underline that extends to the right.

Name: David Halliday

Relevant professional qualification or body: Bachelor of Arts, Associate of the Chartered Institute of Bankers

Address: 11 Whole House Road, Seascale, Cumbria, CA20 1QX

Date: 10 June 2018