

Independent Examiners' Report to the Trustees of Royston Day Centre

We report on the accounts of the Trust for the year ended 31 March 2018 which are set out on pages 1 to 4.

Respective Responsibilities of Trustees and Examiner

As the charity's trustees you are responsible for the preparation of the accounts; you consider that the audit requirement of section 43(2) of the Charities Act 1993 (the Act) does not apply. It is our responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under section 43(7)(b) of the Act, whether particular matters have come to our attention

Basis of Independent Examiners' Report

Our examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounts records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedure undertaken do not provide all the evidence that would be required in an audit, and consequently we do not express an audit opinion on the view given by the accounts.

Independent Examiners' Statement

In connection with our examination, no matter has come to our attention:

1. which gives us reasonable cause to believe that in any material respect the requirements

- ☐ to keep accounting records in accordance with section 41 of the Act; and
- ☐ to prepare accounts which accord with the accounting records and to comply with accounting requirements of the Act

have not yet met; or

2. to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached

UHY Hacker Young

April 25 2018

UHY Hacker Young
Chartered Accountants
Tey House
Market Hill
Royston
Herts
SG8 9JN

Royston Day Centre

Trustee's Annual Report for the year ended 31 March 2018

Legal and Administrative Information

Charity commission registered number	1000035
Principle address	The Old Barn, Kings Street, Royston Hertfordshire SG8 9AZ
Governing document	Constitution
Objectives of the charity	To provide day care for the elderly, physically and mentally frail and to assist those returning to the community who have been recommended by health professionals and social services in the Royston area.

Trustees and Governance

Name of trustee	Office held	Name of trustee	Office held
W Davidson	Chairman		
B Andrew	Treasurer		

Trustees are appointed by a committee made up of representatives from the following groups:

Hertfordshire County Council	1
North Herts. District Council	1
Royston Town Council	1
Social Services	1
Clients	2
Volunteers	6

All trustees acted for the whole period

Activities and achievements

In planning our activities for the year we kept in mind the Charity Commission's guidance on public benefit at our trustee meetings. We continue to meet our objectives as outlined above, which benefit the elderly, physically and mentally frail in the local area

Reserves policy

The Charity runs a General fund and a Projects and Development fund. The former is for general running expenses whilst the latter is reserved for all other expenses including one-off and capital expenditure.

Declaration

I declare, in my capacity as trustee, that:

- the trustees have approved the report above; and
- have authorised me to sign it on their behalf

W Davidson



Date

23rd April 2018

Royston Day Centre

General Fund

Receipts and Payments Account For The Year Ended 31 March 2018

	31.03.2018		31.03.2017	
	£	£	£	£
Balance in hand 01.04.2017		1,362		3,267
RECEIPTS:				
Herts County Council	10,913		10,813	
Transport Donations	2,765		1,953	
Bank Interest Received	9		2	
Lunch Money	7,368		7,590	
Room Donations	2,858		3,708	
Grants	100		1,000	
Royston & District	-		24	
Clients pay - Christmas meal	-		440	
Clients pay - Outing Boat	247		-	
Town Band Donation	700		-	
Bequest Donations	10,100		-	
Other	1,802		562	
		36,862		26,092
		38,224		29,359
PAYMENTS:				
Transport & Motoring expenses	3,052		2,066	
Accountants' Fees	360		360	
Wages	13,359		13,208	
HM Revenue & Customs	759		947	
Food	4,922		5,769	
Gas	895		921	
Telephone	809		586	
Water	460		238	
Electricity	852		1,107	
Cleaning	150		-	
Repairs & Renewals	177		816	
Sundry	-		616	
St John's Ambulance Course	258		-	
Outings	476		-	
Insurance	903		993	
Christmas Expenses	325		319	
BID Levy	45		52	
		27,802		27,997
Balance in Hand 31.03.2018		10,422		1,362