

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH  
OF ST SAVIOUR'S CHURCH, UPPER SUNBURY, TW16 7TP**

**REGISTERED CHARITY NUMBER: 1130267**

**ANNUAL REPORT AND FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31st DECEMBER 2017**

**ACCOUNTS 2017**

**The Parochial Church Council of the Ecclesiastical Parish of St Saviour's Church,  
Upper Sunbury, TW16 7TP**

**Report and Financial Statements 2017**

The Parochial Church Council ("the PCC") present their report together with the financial statements of the PCC accounts for the year ended 31 December 2017. The financial statements have been prepared in the format prescribed by the Statement of Recommended Practice: Accounting and Reporting by Charities (SORP2015 (FRS102)) and the Financial Reporting Standard 102. This is in accordance with the accounting policies set out on page 6 and apply with the Church Accounting Regulations 2015. The legal, reference and administrative information set out below and later in this document forms part of this report.

**Reference and Administrative Information**

**Church Details**

Church address	205 Vicarage Road, Sunbury Upon Thames, Middlesex, TW16 7TP
Church office address	Glebe Cottage, 205a Vicarage Road, Sunbury, Middlesex, TW16 7TP
Telephone	01932 782800
E-mail	info@st-saviours-sunbury.org.uk
Website	www.st-saviours-sunbury.org.uk

**Clergy**

Vicar	Rev. Ron Cross
Curate	Rev. Claire Clarke (Contract ended June 2017)
Permission to Officiate (PTO)	Rev Evan Cockshaw

**Key Management Personnel**

St Saviour's regard its PCC as key management personnel in that it consists of all the Church members who, to varying levels, have responsibility for planning, directing and controlling the activities of the church.

**Membership of the PCC**

Members of the PCC are also charity trustees for the purposes of charity law and those who served from 1 January 2017 to the date of this report was approved are as below, unless indicated otherwise:

Chairperson and Vicar	Rev Ron Cross
Secretary	Jenny Welch

The Wardens and Members of the PCC are elected each year at the Annual Vision Meeting from members of the electoral roll. The members of the PCC receive induction and ongoing training using appropriate material made available through the Diocese.

Wardens	Andy Davis (Appointed April 2017) Tom Ansell (Appointed April 2013)
Deputy wardens	None during 2017
Treasurer	Barbie Ryder Matthews (April 2016)
Members of the PCC	Julia Jaegar (April 2016) Lavinia Barnford (April 2016) Sarah Brimble (April 2016) Abigail Briggs (April 2017) Catherine Owen (April 2017) Rix Banga (April 2017) Joya Pal (April 2017) Arnold Pollit (April 2017) Jenny Welch (April 2015) Barbie Ryder-Matthews (April 2016)

Deanery Synod representatives are elected for a three year term at the respective Annual Vision Meetings.

Deanery Synod	Norman Head (Appointed April 2016)
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**Church Staff on payroll**

Parish office manager	Rachel Waits - Part Time
Director of Mission, Evangelism and Discipleship	Rowena Cross - Part Time
Social Transformation Pastor	Claire Hopkins - Part Time
Worship Director	Laura Jewell - Part Time
Youth Pastor	Josiah Jewell - Full Time
Youth Apprentice	Beth Dobbs - Part Time
Kid's Pastor	Abigail Bates - Full Time

**Church Staff - Part Time Volunteers**

Finance Director	Barbie Ryder Matthews
Payroll Assistant	Barbie Ryder Matthews
Creative Department Lead	Rix Banga
Building Project Lead	Julia Jaegar
Pastoral Lead	Val Mitchell
Pastoral Lead	Joanne Minton
Special Project Lead	Julie Couchman-Boor
Thursday Church Lead	Jess Bray
Hosting Team Lead	Inga Taylor
Community Recovery Lead	Stef Andrews

**Church Staff - Third Party**

IT Consultant	Rix Banga - Third Party
Fundraising Lead	Matthew Lagden - Third Party

**Professional advisors and agents**

Bankers	Barclays Bank Plc, 59 Staines Road West, Sunbury, TW16 7EG
Independent Examiner	Costas Loizou, ACMA CGMA Fig Tree Accountancy, 25 Claremont Avenue, Sunbury, TW16 5LX
Quinquennial Inspector	Clive England BA Hons, Dip Arch, RIBA, AABC, Thomas Ford & Partners 177 Kirkdale, Sydenham, London SE26 4QH

**Church membership**

The 2017 Electoral Roll has 185 signed up. Our usual Sunday attendance is approximately 260 and Wednesdays around 60.

**The Parochial Church Council of the Ecclesiastical Parish of St Saviour's Church,  
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**Report and Financial Statements 2017**

**Structure and Management**

**The PCC**

In accordance with the Parochial Church Council (Powers) Measure 1956 the PCC is required to co-operate with the minister in promoting in the parish the whole mission of the Church: pastoral, evangelistic, social and ecumenical. The PCC is a registered charity with the Charity Commissioners. Registrarion No: 1130267

The PCC meets six to seven times per year. The meetings are all minuted and can be obtained from the Church office. Church members are encouraged to find out about any matters of particular interest to them by speaking to one of the PCC members. Any relevant matters arising from the PCC meetings are raised in church notices and summarised on a weekly news-sheet.

The PCC has committed itself to appointing and financing a paid staff team, working alongside the clergy. In addition, many members of church are involved in activities and responsibilities on a voluntary basis.

The Wardens and Members of the PCC are elected each year at the Annual General Meeting (AGM) from members of the electoral roll. The PCC receives induction and ongoing training using appropriate material made available through the Diocese of London

The only ex-officio member of the PCC is Norman Head (Deanery Synod)

The PCC does not reimburse expenses incurred by its members

**Statement of Parochial Church Council's responsibilities**

The PCC is responsible for the preparation of a statement of accounts for each financial year which gives a true and fair view of the Church's incoming resources and application of resources during the year and of its state of affairs at the end of the year. In preparing those accounts, the PCC is required to:

- Select suitable accounting policies and then apply them consistently;
- Make judgments and estimates that are reasonable and prudent;
- State whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the accounts; and
- Prepare the accounts on the going concern basis unless it is manifestly inappropriate to presume that the activities of the Church will continue in operation.

The PCC responsibilities include keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Church and to enable them to ensure that the accounts comply with the Charities Act 1993 and the Church Accounting Regulations 2006 .

The PCC is also responsible for safeguarding the Church's assets and hence for taking reasonable steps for the prevention and detection of fraud and breaches of law and regulations.

The PCC at St Saviour's fully supports the vision to see the church radically transforming lives in the love and power of Jesus. We have developed a mission action plan to enable us to achieve this goal.

**Annual General Meeting (AGM)**

The AGM is the main meeting for the church as a whole at which elections are carried out for the officers of the church, including the PCC, in line with the normal rotation of elections. The AGM reviews the year just gone and the future vision and is typically held in April.

**The Parochial Church Council of the Ecclesiastical Parish of St Saviour's Church,  
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**Report and Financial Statements 2017**

**Review of the year - Vicar's Report**

What wonderful blessings we've seen in 2017 at St Saviours as we've sought to realise our God honouring vision of radically transforming lives in the love and power of Jesus.

We had 27 people baptised and/or confirmed. Heard testimony after testimony of God's healing power at work. Experienced Church services where the Holy Spirit has been in full flow, our worship joining with the angels in saying 'Our God is an awesome God'.

Our Oasis service saw nearly 40 people go on holiday together to the Isle of Wight. The service continues to grow with numbers hitting 65 for a mid-week service.

Fridays has seen the launch of our youth congregation. We've received the exciting news we've been selected by the Diocese to be a pioneering 'youth minster' for the area as we look to plant a youth church into local schools.

Our community lunch is now seeing around 150 people eating together which alongside our foodbank is feeding hundreds of lonely, isolated people, many in the grip of poverty every week. We've partnered with Tesco and Aldi and are taking their surplus food to stop it going to waste and redistributing it around our community. We even took some of the surplus and turned it into a fine dining experience which raised £9,000 for our community work.

We've launched a new community recovery programme helping those in the grip of addiction to become free with God's help. Over 285 kids would have received presents from our toy fair during December. Imagine the look on their faces on Christmas day.

330 people came to enjoy our Donkey Nativity service. Breakout (our kids club) goes from strength to strength. 550 children and adults from Kenyngton Manor School joined us for their carol service during December.

A new chaplaincy has been started at BP's headquarters, home to 4,000 staff.

We've relaunched our Men's Ministry with 'Heart and Soul' nights gathering pace, the ever popular breakfast every Wednesday regularly seeing men going deeper together.

Our Women's Ministry has overseen some awesome events; fireworks celebrations, a Lent and an Advent reflection, a Baptism garden party, a pub quiz plus 50 women attending the New Wine women's day.

We've launched a new Website and an online communication tool called church suite. You can now give online through our website.

We've done parenting courses, Alpha courses, a marriage course and an evening for those married to not yet Christians. All this and we've started our ambitious Big Build project, raising nearly £500,000 already.

Looking ahead: 'For we are God's handiwork, created in Christ Jesus to do good works, which God prepared in advance for us to do' (Eph 2:10).

During Lent this year we'll be taking some time to slow down from the busy-ness of church life. We'll be praying and worshipping together every Thursday evening in church from 8-9pm beginning 15th February.

June will see this year's 'Love Sunbury' event happening over the week end of 15th -17th finishing with a huge celebration called JOY@Kempton Park the likes of which Sunbury has never seen.

We'll be attending the New Wine Summer conference again this year.

We'll be looking into creating a church for those in our community programmes and a complete review of Sunday church services.

We recruited a new Director for Mission, Evangelism and Discipleship, a new Director of Worship and extended the hours of our Social Transformation Pastor.

Several other team members are due special mention by running the community detox (Stef), our IT and creative departments (Rix), special projects (Julie), our finances (Barbie), hosting (Inga) and our Big Build (Julia).

A huge thank you to all those involved with the mission and ministry of St Saviours, however you serve you are a huge blessing to us and to our community.

We pray you will continue to help us to reach our vision of being a church where we are seeing lives radically transformed in the love and power of Jesus. A transformation that starts with us as we trust God will do immeasurably more than we can ask or imagine (Eph 3:20).

With love

Ron and Ro



**The Parochial Church Council of the Ecclesiastical Parish of St Saviour's Church,  
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**Report and Financial Statements 2017**

**Independent Examiner's Report to the PCC of St Saviours Church, Sunbury Upon Thames**

I report on the accounts of the Ecclesiastical Parish of St Saviour's for the year ended 31 December 2017, which are set out on pages 11 to 16.

**Respective responsibilities for the PCC and the examiner**

The PCC is responsible for the preparation of the accounts. The PCC considers that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) but that an independent examination is needed. The charity's gross income exceeds £250,000 and I am qualified to undertake the examination by being a qualified member of the Institute of Chartered Accountants in England and Wales. It is my responsibility to:

- 1 examine the accounts under section 145 of the 2012 act;
- 2 to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- 3 to state whether particular matters have come to my attention

**Basis of independent examiner's report**

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

(1) Which gives me reasonable cause to believe that in any material respect the requirements

to keep accounting records in accordance with section 41 of the Act; and

to prepare accounts which accord with the accounting records and comply with the requirements of the Act and the Regulations have not been met; or

(2) To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Signed:** \_\_\_\_\_

**Date:** \_\_\_\_\_

Costas Loizou ACMA CGMA  
25 Claremont Avenue  
Sunbury-On-Thames  
Middlesex  
TW16 5LX

**The Parochial Church Council of the Ecclesiastical Parish of St Saviour's Church,  
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**Report and Financial Statements 2017**

**STATEMENT OF FINANCIAL ACTIVITIES (SOFA)**

	Notes	Unrestricted Funds		Restricted Funds		TOTAL FUNDS	
		£	£	Building community fund (BCF) £	Other £	2017 £	2016 £
<b>INCOMING RESOURCES from:</b>	<b>2</b>						
Voluntary income	2a	201,649	37,873	-	-	239,522	227,765
Income from Charitable Church activities	2b	12,523	-	54,828	-	67,350	59,708
Other trading activities	2c	6,539	-	500	-	7,039	3,264
Investments	2d	53	181,432	-	-	181,486	-
<b>TOTAL INCOMING RESOURCES</b>		<b>220,764</b>	<b>219,306</b>	<b>55,328</b>		<b>495,397</b>	<b>290,737</b>
<b>RESOURCES EXPENDED</b>	<b>3</b>						
Church Activities	3a-3f	265,344	38,666	32,457	-	336,466	283,097
Governance costs	3g	250	-	-	-	250	1,560
<b>TOTAL RESOURCES EXPENDED</b>		<b>265,594</b>	<b>38,666</b>	<b>32,457</b>		<b>336,716</b>	<b>284,657</b>
<b>TRANSFERS</b>							
Gross transfers between funds	-	244,635	244,635	-	-	-	-
Balancing transfers between funds	-	333	1,456	-	1,123	-	-
	-	244,968	246,091	-	1,123	-	-
<b>NET INCOMING RESOURCES</b>		<b>-</b>	<b>289,798</b>	<b>426,731</b>	<b>21,748</b>	<b>158,681</b>	<b>6,080</b>
<b>NET MOVEMENT IN FUNDS</b>		<b>-</b>	<b>289,798</b>	<b>426,731</b>	<b>21,748</b>	<b>158,681</b>	<b>6,081</b>
<b>BALANCES BROUGHT FORWARD at 1Jan</b>		<b>344,148</b>	<b>16,160</b>	<b>9,843</b>		<b>370,151</b>	<b>364,070</b>
<b>BALANCES CARRIED FORWARD at 31 Dec</b>		<b>54,350</b>	<b>442,891</b>	<b>31,591</b>		<b>528,832</b>	<b>370,151</b>

The notes on pages 9 to 16 form part of these financial statements

The Parochial Church Council of the Ecclesiastical Parish of St Saviour's Church,  
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Report and Financial Statements 2017

STATEMENT OF FINANCIAL POSITION  
(Balance Sheet)  
as at 31st December 2017

Notes	Unrestricted Funds	Restricted Funds		TOTAL FUNDS		
			Building community fund (BCF)	Other	2017	2016
	£	£	£	£	£	
<b>FIXED ASSETS</b>						
Tangible fixed assets	4	1,593	-	-	1,593	247,639
		<u>1,593</u>	<u>-</u>	<u>-</u>	<u>1,593</u>	<u>247,639</u>
<b>CURRENT ASSETS</b>						
Debtors	5	1,994	1,017	-	3,011	5,709
Short term deposits	6	25,025	418,524	-	443,549	37,179
Cash at bank and in hand	7	27,642	29,185	31,592	88,419	84,921
		<u>54,661</u>	<u>448,726</u>	<u>31,592</u>	<u>534,979</u>	<u>127,809</u>
<b>LIABILITIES: AMOUNTS FALLING DUE WITHIN ONE YEAR</b>	8	1,904	5,835	-	7,739	5,295
<b>NET CURRENT ASSETS</b>		52,757	442,891	31,592	527,240	122,514
<b>NET ASSETS</b>		<u>54,350</u>	<u>442,891</u>	<u>31,591</u>	<u>528,832</u>	<u>370,153</u>
<b>FUNDS Represented by:</b>						
Unrestricted Funds	9				54,350	344,618
Restricted General Fund	10a				31,591	-
Restricted Building Fund	10				442,891	25,535
					<u>528,832</u>	<u>370,153</u>

Approved on behalf of the PCC by:

Rev Ron Cross - Vicar

Barbie Ryder Matthews - Treasurer

[April 2017]

The notes on pages 9 to 16 form part of these financial statements



Report and Financial Statements 2017

**1 ACCOUNTING POLICIES**

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

**1a Basis of accounting**

The financial statements have been prepared under the Charities Act 2011 and in accordance with the Charities Statement of Recommended Practice (Charities SORP (FRS 102) and Financial Reporting Standard 102 (FRS 102). The financial statements are drawn up on the historical cost basis of accounting, and include all transactions, assets and liabilities for which the PCC is responsible in law. The PCC meets the definition of a public benefit entity under FRS 102.

**1b Going Concern**

There are no material uncertainties about the charity's ability to continue and accordingly the accounts have been drawn up on a going concern basis.

**1c Income recognition**

Voluntary income and donations (including legacies) are accounted for once the Charity has entitlement to the income, it is probable the income will be received and the amount of income receivable can be reliably measured. Income from the recovery of tax on gift aided donations is accounted for in the period in which the relevant donation is received. Grant income is recognised on a receivable basis.

Interest on funds held on deposit is included when receivable and the amount can be measured reliably; this is normally upon notification of the interest paid or payable by the bank.

**1d Expenditure recognition**

Expenditure is accrued as soon as a liability is considered probable, and the amount of obligation can be measured reliably. The PCC is not registered for VAT and accordingly expenditure includes VAT where appropriate.

Expenditure on Raising Funds includes property maintenance costs.

Charitable expenditure includes those costs in fulfilling the PCC's principal objects. These include grants payable and governance costs:

- Grants payable are payments made to third parties in furtherance of the PCC's objects. In the case of an unconditional grant offer this is accrued once the recipient has been notified of the grant award. The notification gives the recipient a reasonable expectation that they will receive the grant. Grants awards that are subject to the recipient fulfilling performance conditions are only accrued when the recipient has been notified of the grant and any remaining unfulfilled condition attaching to that grant is outside of the control of the PCC.

- Governance costs comprise all costs involving the public accountability of the PCC and its compliance with regulation and good practice. These costs include costs related to the independent examination and legal fees.

The PCC contributes to certain employees' personal pension plans. These are defined contribution schemes, the assets of which are held separately. Rentals under operating leases are charged as incurred over the term of the lease.

**1e Fixed Assets - Tangible fixed assets**

***Consecrated Property and Moveable Church Furnishings***

St Saviour's consecrated land and benefice property, comprising the church building and the vicarage, is excluded from the accounts in accordance with s10 of the Charities Act 2011. Moveable church contents are held by the vicar and churchwardens on special trust for the PCC and require a faculty for disposal. They are considered by the PCC to be inalienable property.

With one exception, all expenditure incurred on consecrated or benefice buildings and moveable church furnishings, whether maintenance or improvement, is expensed within the Statement of Financial Activities. The one exception is the improvements to the church described in the accounts as Building Projects, which were capitalised in 2010 and have now been fully depreciated.

***Other non-PCC Property***

The PCC rents St Saviour's Glebe Cottage from the London Diocesan Fund (LDF) and the rental charges are expensed within the Statement of Financial Activities. The rental agreement is subject to review annually in October. The LDF is responsible for its maintenance.

***PCC Property***

The property at 41 Wolsey Road was sold in August 2017 for the value of £426k.

***Other Fixtures, Fittings & Office Equipment***

The cost of furniture, fittings and equipment, less any expected residual value, is depreciated on a straight line basis over the effective useful life of the asset, which has been estimated as four years. The value threshold over which an asset will be capitalised is £2,500.

Report and Financial Statements 2017

**1 ACCOUNTING POLICIES (continued)**

**1f Debtors and Prepayments**

Debtors are included at the settlement amount due. Prepayments are valued at the amount prepaid.

**1g Fund accounting**

Unrestricted funds are general funds which can be used by the PCC for any purpose it deems appropriate. Funds designated for a particular purpose by the PCC are also unrestricted. Restricted funds represent donations received for a specific objective or objectives, and may only be expended on those objectives.

At the year-end, any unspent balance on a restricted fund is automatically carried forward where the purpose is not yet complete.

Apart from the building community project, the PCC does not invest separately the balance of each restricted fund. Where there is no separate investment, interest received in respect of the total of the fund balances may be apportioned to individual funds on an average balance basis on agreement from the PCC. No interest was apportioned in 2017.

**1h Cash at bank and in hand**

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of opening of the deposit.

**1i Creditors and provisions**

Creditors and provisions are recognised where the charity has a present obligation arising from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are recognised at their settlement amount.

**The Parochial Church Council of the Ecclesiastical Parish of St Saviour's Church,  
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	Unrestricted Funds	Restricted Funds		TOTAL	
	£	BCF £	Other £	2017 £	2016 £
<b>2 INCOMING RESOURCES</b>					
		Note: BCF = Building Community Fund			
<b>2a Voluntary income</b>					
<b>Planned giving:</b>					
Offerings and Donations	177,368	20,536	-	197,903	193,537
Income tax recoverable on Gift Aid donations 2016	1	-	-	1	3,291
Income tax recoverable on Gift Aid donations 2017	24,280	4,061	-	28,340	30,937
Other planned giving / fund raising events	0	3,277	-	3,277	-
Legacies and Grants	0	10,000	-	10,000	-
	<u>201,649</u>	<u>37,873</u>	<u>-</u>	<u>239,522</u>	<u>227,765</u>
<b>2b INCOME FROM CHURCH ACTIVITIES</b>					
<b>Community Activities</b>					
Life Groups Alpha and Other Courses	169	-	-	169	-
Church Community Events	1,793	-	-	1,793	858
Art Group	288	-	-	288	357
Wed @ 10 - Coffee & Chat	1,587	-	-	1,587	1,213
Men's Ministry Events	269	-	-	269	292
Women's Ministry - Events	2,021	-	-	2,021	2,016
Wed - Oasis Holiday	-	-	16,988	16,988	13,549
Church Weekend Away	-	-	-	-	21,665
Youth Worker	-	-	-	-	995
	<u>6,127</u>	<u>-</u>	<u>16,988</u>	<u>23,115</u>	<u>40,946</u>
<b>Children's Activities</b>					
Children's Church & Events	3,155	-	60	3,215	2,641
	<u>3,155</u>	<u>-</u>	<u>60</u>	<u>3,215</u>	<u>2,641</u>
<b>Youth Activities</b>					
Youth - " Youth Church" & Monthly Outings	1,772	-	-	1,772	1,228
Youth Apprentice	1,454	-	-	1,454	-
Youth Minster Project	-	-	20,000	20,000	-
	<u>3,226</u>	<u>-</u>	<u>20,000</u>	<u>23,226</u>	<u>1,228</u>
<b>Local Mission Ministry</b>					
Community Hardship Fund	-	-	-	-	6,650
Community Food Bank & Connected Ministries	-	-	13,837	13,837	3,029
Community Kick Football Ministry	-	-	1,988	1,988	-
CAP - Dept Management/Money Skills Ministry	-	-	10	10	3,144
Staff Welfare	15	-	839	854	65
Restored Women Mission	-	-	-	-	943
A21 Ministry Mission/Poppy Appeal	-	-	-	-	105
	<u>15</u>	<u>-</u>	<u>16,674</u>	<u>16,689</u>	<u>13,936</u>
<b>Overseas Mission Ministry</b>					
Uganda & Wotato Mission	-	-	200	200	756
Tearfund Mission	-	-	906	906	201
	<u>-</u>	<u>-</u>	<u>1,106</u>	<u>1,106</u>	<u>957</u>
<b>2c OTHER INCOMING RESOURCES</b>					
Canaan Pop Up Book shop	-	-	-	-	40
Church Ministry Equipment	3,000	-	500	3,500	-
Rental of 41 Wolsey Road	71	-	-	71	-
Sunday Tuck Shop	626	-	-	626	466
Weddings & Funerals	2,843	-	-	2,843	2,757
	<u>6,539</u>	<u>-</u>	<u>500</u>	<u>7,039</u>	<u>3,264</u>
<b>2d INCOME FROM INVESTMENTS</b>					
Interest on short term investments	-	-	-	-	-
Bank Interest rec'd	53	67	-	120	-
Asset disposals income received	-	181,365	-	181,365	-
	<u>53</u>	<u>181,432</u>	<u>-</u>	<u>181,486</u>	<u>-</u>
<b>TOTAL INCOMING RESOURCES</b>	<u>220,764</u>	<u>219,306</u>	<u>55,328</u>	<u>495,397</u>	<u>290,737</u>

**The Parochial Church Council of the Ecclesiastical Parish of St Saviour's Church,  
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**Report and Financial Statements 2017**

3 EXPENDITURE ON CHARITABLE ACTIVITIES	Unrestricted Funds		Restricted Funds		TOTAL	
	£	BCF £	Other £	2017 £	2016 £	
<b>3a EXPENDITURE ON CHURCH ACTIVITIES</b>						
<b>Provision of Clergy</b>						
Common Fund	82,050	-	-	82,050	79,250	
Clergy Expenses	3,217	-	-	3,217	2,445	
Share of cost of clergy housing	842	-	-	842	2,754	
	<u>86,109</u>	<u>-</u>	<u>-</u>	<u>86,109</u>	<u>84,449</u>	
<b>3b CHURCH LIFE &amp; OUTREACH</b>						
Church Worship & Services **	25,717	-	-	25,717	30,756	
Weddings, Funerals, Baptisms	447	-	-	447	2,979	
Church Festivals	834	-	-	834	1,060	
Micellaneous Missions, Gifts, Grants & Charitable	25	-	80	105	300	
Mission, Evangelism & Discipleship	3,991	-	-	3,991	-	
<b>Adult Community Events</b>						
Life Groups	241	-	-	241	755	
Church Community Events/Socials	271	2,048	-	2,319	1,467	
Wed @ 10 Coffee & Chat	230	-	-	230	122	
Adult community courses	2,143	-	-	2,143	290	
Men's Ministry Events	430	-	-	430	175	
Women's Ministry Events	2,186	-	-	2,186	1,978	
Church New Wine Week / Weekend Away	530	-	-	530	11,204	
Church Oasis Annual Holiday	-	-	16,261	16,261	24,212	
	<u>37,044</u>	<u>2,048</u>	<u>16,341</u>	<u>55,433</u>	<u>75,298</u>	
<b>Childrens' Ministry</b>						
Pre-school Teeny Tiny Church	41	-	-	41	1,085	
Pre-school Toy Library	136	-	60	196	-	
Pre-school Toddlers Ministry	571	-	-	571	-	
Children's Church, Life Group & Events**	27,291	-	-	27,291	26,824	
	<u>28,039</u>	<u>-</u>	<u>60</u>	<u>28,099</u>	<u>27,909</u>	
<b>Youth Ministry</b>						
Youth - Church, Life Group & Monthly Events**	32,308	-	-	32,308	12,189	
Youth - "Soul Survivors"	1,071	-	-	1,071	252	
Youth Minister Project	-	-	1,711	1,711	-	
	<u>33,379</u>	<u>-</u>	<u>1,711</u>	<u>35,090</u>	<u>12,441</u>	
<b>Local Mission Ministry</b>						
Community Hospitality	78	-	-	78	387	
Community Hardship Fund	-806	-	1,537	731	4,675	
Community "Food Bank" & Connected Ministries**	10,794	-	4,477	15,271	11,258	
Community Kick Football Ministry	-	-	666	666	-	
Community Pastor Salary	-	-	-	-	-	
CAP Debt Management Expenses	-	-	1,275	1,275	3,492	
Canaan Book Shop	-	-	-	-	500	
"Restored Women" Mission	-	-	-	-	943	
	<u>10,066</u>	<u>-</u>	<u>7,955</u>	<u>18,021</u>	<u>21,255</u>	
<b>Overseas Mission Ministry</b>						
Uganda/Watoto Mission	-	-	4,144	4,144	-	
Watoto Choir Visits	619.77	-	-	620	-	
Tearfund Mission	-	-	906	906	-	
	<u>620</u>	<u>-</u>	<u>5,050</u>	<u>5,670</u>	<u>-</u>	
<b>3c PROVISION OF OFFICE &amp; SUPPORT (GLEBE)</b>						
Glebe Rent	11,399	-	-	11,399	11,141	
Glebe Rates	3,821	-	-	3,821	1,838	
Glebe Gas	1,623	-	-	1,623	319	
Glebe Electricity	1,753	-	-	1,753	266	
Glebe Water	243	-	-	243	472	
Repairs & Maintenance	7	-	-	7	-	
Staff Welfare	1,520	-	839	2,359	-	
Office Equipment & IT	10,027.01	-	500	10,527	986	
Office Admin costs **	26,363	4	-	26,367	20,261	
	<u>49,113</u>	<u>4</u>	<u>1,339</u>	<u>50,456</u>	<u>35,283</u>	
<b>3d PROVISION OF BUILDINGS &amp; FACILITIES</b>						
Church Equipment	690	-	-	690	366	
Church Cleaning Services & Materials	6,473	-	-	6,473	5,136	
Church Repairs & Maintenance	2,416	-	-	2,416	3,769	
Electric	1,184	-	-	1,184	2,344	
Gas	5,142	-	-	5,142	7,911	
Rates	-	-	-	-	701	
Water Rates	520	-	-	520	556	
Insurance	3,531	-	-	3,531	3,975	
	<u>19,957</u>	<u>-</u>	<u>-</u>	<u>19,957</u>	<u>24,757</u>	
<b>3e COMMUNITY BUILDING PROJECTS</b>						
Architect, Planning & Preparation Fees	-	30,778	-	30,778	3,792	
	<u>-</u>	<u>30,778</u>	<u>-</u>	<u>30,778</u>	<u>3,792</u>	
<b>3f Contra</b>						
Staff Loan repayment	465	-	-	465	1,331	
Wolsey Road Value on 1st Jan 2017 - 31st Jan 17	-	-	-	-	-	
Accrued Expenses	553	5,835	-	6,388	948	
Autonet repayment	-	-	-	-	192	
	<u>1,018</u>	<u>5,835</u>	<u>-</u>	<u>6,853</u>	<u>2,087</u>	
<b>3g Governance costs</b>						
Independent Examiner/Audit	250	-	-	250	1,560	
	<u>265,594</u>	<u>38,666</u>	<u>32,457</u>	<u>336,716</u>	<u>284,657</u>	
<b>TOTAL RESOURCES EXPENDED</b>						
** Includes staff salaries						

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**3 EXPENDITURE ON CHARITABLE ACTIVITIES cont.....**

3h EXPENDITURE ON RAISING FUNDS	Unrestricted	Restricted	Restricted	Total	Total
	Funds 2017	Funds 2017	Funds	2017	2016
	£	BCF	2017	£	£
		£	Other		
			£		
Wolsey Road property costs	842	-	-	842	1,004
<b>Total expenditure</b>	<b>842</b>	<b>-</b>	<b>-</b>	<b>842</b>	<b>1,004</b>

**3i STAFF COSTS**

The aggregate payroll costs are as follows:

	2017	2016
	£	£
Gross Wages and salaries	82,119	63,419
Employer's NI Contributions (gross)	5,263	4,208
Employer's Allowance	3,000	3,000
Pension contributions	2,065	-
	<b>86,447</b>	<b>64,627</b>

At the year end 2017 there were 6 members of staff employed, 4 on a part time basis and 2 full time  
(At the year end 2016 there were 5 Members of staff employed, 3 on a part time basis and 2 full time)

No employee was paid more than £60,000

In February 2017 we joined a government pension scheme called Nest.  
Four employees were paid a pension in 2017

**4 FIXED ASSETS**

Tangible fixed assets	Freehold	Building	Fixtures	2017	2016
	Land & Buildings	Projects	& Equipment		
	£	£	£	£	£
<b>4a Cost or Valuation</b>					
Balance at 1st January -	-	116,482	17,940	134,422	378,691
Additions in the year	-	244,635	-	244,635	366
Disposals in the year	-	244,635	-	244,635	-
Balance at 31 December	-	116,482	17,940	134,422	379,057
<b>4b Accumulated Depreciation</b>					
Balance at 1st January	-	116,482	14,936	131,418	130,007
Depreciation for the year	-	-	1,411	1,411	1,411
Balance at 31st December	-	116,482	16,347	132,829	131,418
<b>4c Net book value</b>					
At 1 January	-	-	3,004	3,004	247,672
At 31 December	-	-	1,593	1,593	247,639

In accordance with accounting policy note 1e no

**5 DEBTORS**

	Unrestricted Funds	Restricted Funds		Total	
	£	BCF	Other	2017	2016
	£	£	£	£	£
Income tax recoverable through Gift Aid	1,994	135	-	2,129	5,747
Prepayments	-	-	-	-	-
Accrued Income	-	882	-	882	-
Staff Loans	-	-	-	-	-
Sequestration	-	-	-	-	-
	<b>1,994</b>	<b>1,017</b>	<b>-</b>	<b>3,011</b>	<b>5,747</b>

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**6 SHORT TERM INVESTMENTS**

	Unrestricted Funds	Restricted Funds		Total	
	£	BCF £	Other £	2017 £	2016 £
CBF Church of England Deposit Fund (CCLA)					
- PCC Reserve Account	24,972			24,972	18,722
- PCC Reserve Account interest received	53	67		121	
- Building community fund		418,457		418,457	18,457
	<u>25,025</u>	<u>418,524</u>	<u>-</u>	<u>443,549</u>	<u>37,179</u>

Surplus funds are invested in the CBF Church of England Deposit Fund managed by CCLA Investment Management Limited. Interest is paid quarterly. The current market Interest rates were very low in this accounting year and we realised interest for the whole year, £53.23 on the PCC account and £67.34 on the BCF .

**7 CASH AT BANK AND IN HAND**

	Unrestricted Funds	Restricted Funds		Total	
	£	BCF £	Other £	2017 £	2016 £
<b>Barclay's current account</b>					
- PCC	27,617	3,761	31,592	62,970	78,678
- Building community fund		25,424		25,424	6,120
Cash in Hand				-	-
Petty cash				-	-
Food Bank Float				-	100
Toy Library Float				-	22
Tuck Shop Float	25			25	-
	<u>27,642</u>	<u>29,185</u>	<u>31,592</u>	<u>88,419</u>	<u>84,921</u>

**8 LIABILITIES/CREDITORS:  
AMOUNTS FALLING DUE WITHIN ONE YEAR**

	Unrestricted Funds	Restricted Funds		Total	
	£	BCF £	Other £	2017 £	2016 £
<b>Accruals and sundry creditors:</b>					
Church utilities and other church running costs					344
Sundry Creditors	1,904	5,835		7,739	4,951
	<u>1,904</u>	<u>5,835</u>	<u>-</u>	<u>7,739</u>	<u>5,295</u>

**9 UNRESTRICTED/DESIGNATED FUNDS**

	Balance as at 31 Dec 2016	Income	Expenditure	Transfers	Balance as at 31 Dec 2017
	£	£	£	£	£
<b>General unrestricted funds</b>	84,796	230,239	265,594	-	49,441
<b>Designated Funds:</b>	4,909	-	-	-	4,909
Building Community Fund					-
	<u>89,705</u>	<u>230,239</u>	<u>265,594</u>	<u>-</u>	<u>54,350</u>

The sale of 488 shares in 2011 (£4909) were designated by the PCC to the building fund account

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<b>RESTRICTED/DESIGNATED FUNDS BREAKDOWN</b>					
	<b>Balance b/fwd at 1 Jan</b>	<b>Funds collected from donors*</b>	<b>Funds spent</b>	<b>Transfers</b>	<b>Balance at 31 Dec</b>
<b>10a</b>					
<b>Restricted</b>	£	£	£	£	£
Building Community Fund - Barclays	2,328	33,813	27,719		8,422
Building Community Fund - CCLA	13,461				13,461
Building Community Fund - CCLA interest	53	67			120
Building Fund accrual					-
	<b>15,843</b>	<b>33,880</b>	<b>27,719</b>	<b>-</b>	<b>22,003</b>
<b>10c ASSET SALE</b>					
Sale of Asset - Wolsey Road		426,000	5,112		420,888
<b>10b Restricted</b>					
Hardship Discretionary Fund - Community needs	738	-	436	-	302
Hardship Discretionary Fund - Specific	1,399	-	295	-	1,104
"Restoring & Loving Community" Project	521	15,835	4,477	-	11,879
Cap Community Dept Project			1,275	-	1,275
Kick Football Project			666	-	666
Uganda Mission	3,944	200	4,144	-	-
TearFund	-	906	906	-	-
Oasis Holiday Expenditure	3,010	16,988	16,261	-	3,736
Toy Library	60	-	60	-	-
Sunday @ 7 Tuck Shop	20		20	-	-
IT Equipment	-	500	500	-	-
Staff & Volunteer Gift Donations	-	839	839	-	-
Youth Minister Project	-	20,000	1,711	-	18,289
	<b>9,692</b>	<b>55,268</b>	<b>31,591</b>	<b>-</b>	<b>33,368</b>
<b>Total restricted funds</b>	<b>25,535</b>	<b>515,147</b>	<b>64,422</b>	<b>-</b>	<b>476,260</b>

**10b RESTRICTED FUNDS Explanation**

Building Community Fund

A separate Building Community Fund was established in 2006 to record the activities in relation to the Business Community project. A small number of donors continue to support the fund on a regular basis.

A new Building Project was launched in 2017. Several fund raising events occurred during the latter part of 2017 and will continue in 2018.

Hardship Discretionary Fund - General Community

This fund is for community needs for families in hardship.

Hardship Discretionary Fund - Specific

This fund holds donations that are for specific members of the community.

"Food Bank" Project

The Community Food Bank Project was launched in 2010 to provide food and grocery parcels to members of the community who find themselves in real need. The Project has continued to operate and grow in 2017.

"Community Lunch" Project

In addition we now offer free "All Age Community lunches" every week. Plus a Life Recovery Group that meets weekly encouraging community members to be radically transformed in the love and power of Jesus.

"Surplus to Supper" Project

Surplus to Supper initiative was borne out of Supermarket surplus food that would otherwise be thrown away. This food is used in the community lunch, an annual dinner gala and also offered to the wider community.

"Cap Dept Management" Project

Staff training was provided to enable assistance with community debt project including basic budgeting for those in need.

"Kick Football" Project

A weekly game and training in football is available to our younger members of the community on a Saturday at a local pitch.

Uganda Mission

In 2015 St Saviour's made its latest mission trip to Watoto Child Care Ministries, Uganda. The balance on the fund was carried forward into 2016 and additional funds were added during 2017. These funds were transferred to the Uganda Mission Project in 2017.

Oasis Annual Holiday

The Wednesday Oasis Ministry organises an annual holiday for community members. Deposits and donations are received in advance of the trip. These funds are held in the St Saviour's bank account until such times the payments are due.

Sunday @ 7 Tuck Shop

A small donation was received for this specific Ministry area to purchase whatever equipment/resources needed. This balance was spent on Tuck during 2017.

Worship Music & Sound Equipment

The Worship Ministry received a donation for the purchase of a new computer.

Youth Minister Project

A new initiative has been brought to St Saviours to set up Youth Churches in the surrounding local area. In 2017 a donation from the Diocese was received for this project.

**Miscellaneous Donations**

Toy Library

A small amount of money was donated to spend on updating the cups

Poppy Appeal

We contribute to the British Legion fund annually with displaying a poppy wreath

Tuck Shop

A small amount of money was donated to help buy stock.

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<b>11 MISCELLANEOUS CHARITABLE DONATIONS</b>	<b>Balance at 1 Jan</b>	<b>Funds collected from donors</b>	<b>Funds spent</b>	<b>PCC support</b>	<b>Balance at 31 Dec</b>
	£	£	£	£	£
Tuck Shop	20		20		-
Poppy Appeal	-	25	25	-	-
Pre-School - Toy Library	60		60	-	-
	<u>80</u>	<u>25</u>	<u>105</u>	<u>-</u>	<u>-</u>
PCC support			-		-
Restricted funds expended			<u>105</u>		<u>-</u>

Any balances at the year end will be remitted to the respective organisations in 2017.

**12 CHURCH BUILDING PROJECTS**

Architects - Planning & Preparation

<b>2017</b>	<b>2016</b>
£	£
30,778	3,792
<u>30,778</u>	<u>3,792</u>

The original Building Community project was formally launched in September 2006 and put on hold in 2008 due to a significant increase in the cost of the project and following a prayerful, careful and thorough discernment process the difficult decision was taken to call a halt to the architectural plans and to begin once again to explore other options. The PCC wrote to everyone who contributed to these plans and have received confirmation that the funds raised to date should be retained within the Building Community fund for the wider vision of building community in Sunbury.

Now in 2016 this project has been resurrected and the funds will be used towards the architectural planning for the very much needed "new" building project. The Wolsey Road property has been sold and the funds allocated to the New Building Community Project.

**13 OPERATING LEASE COMMITMENTS**

London Diocese Fund - Rental of Glebe Cottage  
Siemens Financial Services - Rental of Richo MPC2500

<b>2017</b>	<b>2016</b>
£	£
11,399	11,088
1,413	1,139
<u>12,811</u>	<u>12,227</u>

The above payments are in respect of two agreements; one with London Diocesan Fund for renting the Glebe Cottage and is renewable annually in October. There was a small monthly increase in the rent in 2017 of £33.50, making the total rent £975 per month. The other is with Siemens Financial Services Ltd renting a Richo MPC2500 photocopier and expired 12th December 2016. A new two year agreement is now in place.

**14 CAPITAL COMMITMENTS**

There are no capital commitments at the end of this financial year. (2016: None).

**15 Related Party Transactions and Balances**

The following items from 2016 in respect of PCC members, their spouses and other related parties are required to be disclosed in these accounts.

Claire Clarke, Curate and a member of the PCC, and her family live at 41 Wosley Road, Sunbury On thames. It is provided rent free by the church for the better performance of her duties. Claire Clarke left St Saviours church in June 2017 and nolonger resides at 41 Wolsey Rd.

During the year members of the PCC gave a total of £17,659.62 (2016 £26,445) in unrestricted offerings and donations.