

YORK CITY KNIGHTS FOUNDATION
(A COMPANY LIMITED BY GUARANTEE)

REGISTERED NUMBER 5493713
REGISTERED CHARITY NUMBER 1112571

ANNUAL REPORT
PERIOD ENDED 30 SEPTEMBER 2017

YORK CITY KNIGHTS FOUNDATION
ANNUAL REPORT
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CONTENTS

Page

1	LEGAL AND ADMINISTRATIVE INFORMATION
2	TRUSTEES' REPORT
6	STATEMENT OF TRUSTEES' RESPONSIBILITIES
7	INDEPENDENT EXAMINERS REPORT
8	STATEMENT OF FINANCIAL ACTIVITIES
9	BALANCE SHEET
10 -11	NOTES TO THE FINANCIAL STATEMENTS

YORK CITY KNIGHTS FOUNDATION
LEGAL AND ADMINISTRATIVE INFORMATION

The Board of Trustees

John Guildford (Chairman)

Ian Wilson

John Stearman

Secretary

Sharon Guildford

Company Number: 5493713

Charity Number: 1112571

Registered Office

12 Venn Hill
Milton Abbot
Tavistock
PL19 0NY

Accountants

Castl (Services) Limited
12 Venn Hill
Milton Abbot
Tavistock
PL19 0NY

Bankers

National Westminster Bank plc
1 Market Street
York
YO1 9YH

YORK CITY KNIGHTS FOUNDATION

TRUSTEES' REPORT

PERIOD ENDED 30 SEPTEMBER 2017

The trustees who are also Directors for the purposes of the Companies Act, present their report and the financial statements of the charity for the period ended 30 September 2017. The financial statements comply with the Charities Act 2011, The Companies Act 2006 and the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014.

DIRECTORS & TRUSTEES:

The directors of the charitable company are its trustees for the purpose of charity law and throughout the report are collectively referred to as trustees.

PRINCIPAL ACTIVITY AND BUSINESS REVIEW:

The principal activity of the charity is to provide a wide range of services and activities for the benefit of the community through education, sport and physical activities.

The results for the period and the charity's financial position at the end of the period are shown in the attached financial statements.

The Trustees have had regard to the guidance issued by the Charity Commission on public benefit.

OBJECTS OF THE CHARITY:

The Charity's objects (the "Objects") are for the benefit of the public generally and, in particular the inhabitants of York and North Yorkshire and their surrounding areas:

- a. To promote community participation in health recreation by providing facilities for the playing of rugby league and other sports ("facilities" in this clause means land, buildings, equipment and organising sporting activities).
- b. To provide and assist in providing facilities for sport, recreation or other leisure time occupation of such persons who have need for such facilities by reason of their youth, age, infirmity or disablement, poverty of social and economic circumstances or for the public at large in the interests of social welfare and with the object of the improving their conditions of life; and
- c. To advance the education of children and young people through such means as the trustees think fit in accordance with the law of charity.
- d. Protecting and preserving the health of young people in such charitable ways as the trustees see fit
- e. Providing or assisting in the provision of courses, lectures, demonstrations and coaching for teachers who organise or supervise playing or coaching rugby league and such other games or sports.

YORK CITY KNIGHTS FOUNDATION

TRUSTEES' REPORT

PERIOD ENDED 30 SEPTEMBER 2017

MAIN ACTIVITIES & ACHIEVEMENTS:

The Foundation is currently working with more than 100 schools (both primary secondary). Annually we work with more than 10,000 young people by providing rugby league coaching sessions, general health and fitness sessions, the annual schools family fun day which is held at the Huntington Stadium and assembly programmes and initiatives. We have recently delivered a 'Healthy Hearts Assembly Programme' in local primary schools which focuses on ways to keep your heart healthy from a young age to help prevent heart disease later in life.

The York City Knights Foundation is supported by players and staff from the York City Knights, who we utilise in all of the above. Our aim is to be able to continue to provide these opportunities and expand on them which will enable us to have a positive affect on young people in our area.

Annually we run a host of tag rugby and full contact rugby competitions such as the York Mixed Tag Festival, which is the biggest competition of its kind in York and involves around 60 schools. We also run girls only festivals, a full contact programme for ages 10 - 16, and a Gifted & Talented Programme for children who demonstrate exceptional sporting ability. The Knights were the first organisation in York to launch this scheme in 2005, and it is now something that is done by the vast majority of sporting organisations nationally. We also run a very successful 'Tag-ability' programme which aims at providing rugby league opportunities for children with physical and learning difficulties. This programme has grown significantly since its inception in 2006 and now involves 12 schools from across North Yorkshire.

The Foundation also provides educational sessions for teachers and coaches to help them deliver rugby league activities within their school or club, This helps to create further participation and sustainability.

ORGANISATIONAL STRUCTURE:

The trustees form an Executive Committee which determines the general policy of the charity and controls its day to day activities.

APPOINTMENT OF TRUSTEES:

New trustees are appointed by election and a majority vote of Trustees at a Foundation Trustee's bi-monthly meeting.

YORK CITY KNIGHTS FOUNDATION

TRUSTEES' REPORT

PERIOD ENDED 30 SEPTEMBER 2017

TRUSTEES' INTERESTS

None of the trustees had any interests in the entity at 30 September 2017 and 31 December 2016.

CONSTITUTION:

The company is limited by guarantee, had no share capital and is a registered charity.

The company was incorporated on 28 June 2005 and is governed by the rules contained within its Memorandum & Articles of Association. The charity is registered with the Charity Commission under charity registration number 1112571 and with Companies House under company number 5493713.

REPORTING GUIDELINES:

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014.

RISK FACTORS:

The trustees have assessed the major risks to which the charity is exposed and are satisfied that systems are in place to manage the major risks.

RESERVES POLICY:

The trustees have established a policy whereby the unrestricted funds not committed or invested in tangible fixed assets (the free reserves') held by the charity should be between 1 and 3 months of the resources expended or expected to be expended in the next financial period given the planned employment of the development team, which equates to £1,000 to £3,000 in general funds. At this level, the trustees feel that they would be able to continue the current activities of the charity in the event of a significant drop in funding. At 30 September 2017 the accounts show unrestricted funds of £1,263, these are held to meet the reserves policy detailed above.

YORK CITY KNIGHTS FOUNDATION

TRUSTEES' REPORT

PERIOD ENDED 30 SEPTEMBER 2017

FINANCIAL REVIEW:

Incoming resources for the year were £56,585 which after expenditure of £68,721 resulted in a net outflow of resources for the year of £12,136.

PLANS FOR THE FUTURE:

The role of the Foundation within community activity is currently going from strength to strength and new initiatives and funding opportunities are being explored on a daily basis for delivery on or within 2018/2019.

MAIN PLANS AS AT 30 SEPTEMBER 2017:

- To explore the feasibility of, identify and appoint a fund raisers who will seek new sources of funding for the Foundation and its projects and initiatives;
- To explore funding for new initiatives for 2018/2019.

The company has taken advantage of the small companies' exemption in preparing the report above.

The Trustees declare that they have approved the trustee's report (including directors report) above.

Signed by order of the trustees on 26 October 2017

John Guildford
Trustee

YORK CITY KNIGHTS FOUNDATION

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The charity trustees are responsible for preparing a trustee's annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the charity trustees to prepare financial statements for each year. Under that law the trustees are required to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). The financial statements are required to give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity, including its income and expenditure, for that period. In preparing these financial statements the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and estimates that are reasonable and prudent;
- State whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities

Independent examiners' report on the accounts of YORK CITY KNIGHTS FOUNDATION

CHARITY NUMBER 1112571

COMPANY NUMBER 5493713

Independent examiners report on the accounts of York City Knights foundation for the period ended 30 September 2017 set out on pages 8 to 11.

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER

The charity's trustees (who are also the directors of the company for the purpose of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is our responsibility to:

- examine the accounts under section 145 of the 2011 Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act, and
- to state whether particular matters have come to our attention.

BASIS OF INDEPENDENT EXAMINERS'S REPORT

Our examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the next statement.

In connection with our examination, no matter has come to our attention to indicate that:

accounting records have not been kept in accordance with section 386 of the Companies Act 2006;

the accounts do not accord with such records:

where accounts are prepared on an accruals basis, whether they fail to comply with relevant accounting requirements under section 396 of the companies Act 2006, or are not consistent with the Charities SORP (FRS102)

any matter which the examiner believes should be drawn to the attention of the reader to gain a proper understanding of the accounts.

Castl (Services) Limited, Chartered Accountants
Devon
26 October 2017

YORK CITY KNIGHTS FOUNDATION

STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING THE INCOME & EXPENDITURE ACCOUNT)

PERIOD ENDED 30 SEPTEMBER 2017

	Note	Unrestricted 2017 £	Restricted 2017 £	Total 2017 £	Total 2016 £
Incoming Resources					
Incoming Resources from generated funds					
Voluntary Income					
Donations		56,585	-	56,585	99,700
Investment Income					
Bank Interest		-	-	-	-
Total Incoming Resources		<u>56,585</u>	<u>-</u>	<u>56,585</u>	<u>99,700</u>
Resources expended					
Charitable Activities					
Education		67,065	-	67,065	95,016
Governance Costs	3	<u>1,656</u>	<u>-</u>	<u>1,656</u>	<u>1,359</u>
Total Resources expended	2	<u>68,721</u>	<u>-</u>	<u>68,721</u>	<u>96,375</u>
Net incoming (outgoing) resources before transfers		(12,136)	-	(12,136)	3,325
Gross Transfers between funds	5	-	-	-	-
Net Movement in Funds		(12,136)	-	(12,136)	3,325
Total funds brought forward at 1 January 2015		<u>13,399</u>	<u>-</u>	<u>13,399</u>	<u>10,073</u>
Total funds carried forward at 31 December 2016	5	<u>1,263</u>	<u>-</u>	<u>1,263</u>	<u>13,399</u>

YORK CITY KNIGHTS FOUNDATION

BALANCE SHEET

30 SEPTEMBER 2017

	Note	2017	2016
		£	£
CURRENT ASSETS			
Debtors		16,071	28,000
Cash at Bank		<u>1,601</u>	<u>4,377</u>
		<u>17,672</u>	<u>32,377</u>
CREDITORS: amounts falling due in one year	4	<u>(16,408)</u>	<u>(18,978)</u>
TOTAL ASSETS LESS TOTAL LIABILITIES		<u>1,264</u>	<u>13,399</u>
FUNDS			
Unrestricted Funds	5	<u>1,264</u>	<u>13,399</u>

The company was entitled to exemption from audit under s477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to small companies subject to the small companies regime and in accordance with FRS102 SORP.

The financial statements were approved and authorised for issue by the trustees and were signed on its behalf on 26 October 2017.

John Guildford
Trustee

NOTES TO THE FINANCIAL STATEMENTS

PERIOD ENDED 30 SEPTEMBER 2017

1 ACCOUNTING POLICIES

(a) Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

The accounts have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and with the Charities Act 2011.

The accounts present a true and fair view and no changes have been made to the accounting policies adopted in this note.

No changes to accounting estimates have occurred in the reporting period.

(b) Company status

The company is limited by guarantee; the liability of the members is limited to one pound.

(c) Incoming resources

Incoming resources are recognised in the year in which entitlement and the amount can be measured with certainty. Income is deferred only when the company has to fulfil conditions before becoming entitled to it or where the donor has specified that the income is to be used in a future period.

(d) Resources expended

Resources expended are included in the Statement of Financial Activities on an accruals basis. Resources expended are allocated directly to a particular activity where costs relate directly to that activity. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of the resources.

(e) Funds

Unrestricted funds are incoming resources receivable or generated without further specified purpose. They are available for use at the discretion of the trustees in furtherance of the objectives of the charity and which have not been designated for other purposes.

Restricted funds are to be used for specific purposes as laid down by the donor. Expenditure which meets these criteria is charged to the fund.

YORK CITY KNIGHTS FOUNDATION

NOTES TO THE FINANCIAL STATEMENTS

PERIOD ENDED 30 SEPTEMBER 2017

2. RESOURCES EXPENDED

Unrestricted funds	Staff costs	Admin costs	Other direct costs	Total 2017	Total 2016
	£	£	£	£	£
Charitable Activities					
Education	44,381	-	22,684	67,065	95,016
Governance	-	1,656	-	1,656	1,359
Total unrestricted resources expended	<u>44,381</u>	<u>1,656</u>	<u>22,684</u>	<u>68,721</u>	<u>96,375</u>

3. GOVERNANCE COSTS

	2017 £	2016 £
Independent examiners' fees for reporting on the accounts	1,579	1,250
Bank charges	<u>77</u>	<u>109</u>
	<u>1,656</u>	<u>1,359</u>

4. CREDITORS

	2017 £	2016 £
Taxation and social security	-	627
Accruals & Deferred Income	<u>16,408</u>	<u>18,351</u>
	<u>16,408</u>	<u>18,978</u>

5. FUNDS

	2017 £	2016 £
Unrestricted Reserves brought forward	13,399	10,074
Net incoming resources	<u>(12,136)</u>	<u>(3,325)</u>
Unrestricted resources carried forward	<u>1,263</u>	<u>13,399</u>