



Trustees' Annual Report for the period							
From	Period start date			To	Period end date		
	01	11	2016		31	10	2017

Section A Reference and administration details

Charity name EquipAfrica Charitable Trust

Other names charity is known by EquipAfrica

Registered charity number (if any) 1157689

Charity's principal address	12 Strode Road	
	Forest Gate	
	London	
	Postcode	E7 0DU

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Ogagaoghene Sim-Ifere		October 2016 – April 2017	
2	Robyn Drew			
3	Bentley Ntow		October 2016 – April 2017	
4	Cassandra Asare		October 2016 – April 2017	
5	Daniella Ashaju		October 2016 – April 2017	
6	Oriyomi Adewale			
7	Ely Enwerem		October 2016 – April 2017	
8	Kanoyin Falayi		October 2016 – April 2017	
9	Tolu Ojo-Williams			
10	Precious Gold Ene		April 2017 onwards	
11	Bukki Adedapo		April 2017 onwards	

- 12 Pauline McKeown April 2017 onwards
- 13 Kitty Mohan April 2017 onwards
- 14
- 15
- 16
- 17
- 18
- 19
- 20

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document <small>(eg. trust deed, constitution)</small>	Constitution
How the charity is constituted <small>(eg. trust, association, company)</small>	Trust
Trustee selection methods <small>(eg. appointed by, elected by)</small>	Appointed by current trustees following advertisement on a variety of volunteering websites including charity jobs and following an interview process by the trustees at the time, we recruited candidates who we felt met our per criteria. A Person specification for the trustee roles was included in our adverts.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The charity structure changed this year with a split to a management board and a separate Trustee board in a bid to expand. A few members (in bold) acted in both capacities to allow continuity and a seamless induction for new trustees

The management board is currently made up of 10 members:

Ogaga Sim-Ifere- Chair
Tolu Ojo-Williams- Events
Bentley Ntow- Sponsorship
Kanoyin Falayi- Campaigns
Juwon Layiwola- Events
Sophie Kleanthous - Campaigns
Cassandra Asare- Projects
Ely Enwerem- Recruitment
Oriyomi Adebawale- Secretary
Daniella Ashaju- Projects

The trustee Board is listed above.

For induction of new trainees, we had a one day meeting/ training day to inform them about the charity and how it is governed. Induction packs were also given to each trustee member, letting them know the expectation of the charity (EquipAfrica) and the Charities commission.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

To provide medical equipment to hospitals in Africa and train health-care professionals for the benefit of the locals

All events and activities carried out this year was in association with our constitution and the guidance issued by the charities commission

Joint Chad project: We carried out a project with Chad in conjunction with the International Medical Corps (IMC). The aim of the project was to equip the mobile units operated by IMC in Bagasola, Chad. The project was started in early 2016 and concluded in February 2017 with the sum of £2500 donated to IMC to purchase the equipment needed based on a needs assessment we carried out with them.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

Fundraising Event (November 2016): We carried out a musical event themed “feel my vibe” to raise awareness of our cause as well as raise funds for our project in Chad.

Trustee Recruitment: This process was started in Summer 2016 and completed with the recruitment of four new trustees and two new management team members. The process was completed in Spring 2017 with an induction of all new members carried out on the 9th of April, 2017

Annual Dinner 2017: In October 2017, we carried out an annual dinner which involved a meeting with all trustees and management members. It was an experience for team bonding as well as a reflective exercise on the future of the charity.

Section E Financial review

Brief statement of the charity's policy on reserves

Not applicable.

Details of any funds materially in deficit

Not applicable.

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any /ethical investment policy adopted.

Section F Other optional information

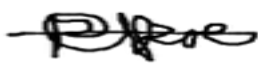
--

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

	
---	--

Full name(s)

Ogagaoghene Sim-Ifere	
-----------------------	--

**Position (eg Secretary,
Chair, etc)**

Chair	
-------	--

Date

30/09/2018

Receipts and Payments Accounts				
EquipAfrica Charitable Trust				
Charity number: 1157689				
From: 20/10/2016	To: 19/10/2017			
Section A - receipts and payments				
Receipts	Unrestricted funds			
Voluntary receipts	£5443.98			
Total	£5443.98			
Asset and investment sales	£0.00			
Payments	Unrestricted funds			
Fundraising costs	£2297.01			
Costs of charitable activities	£2500.00			
Total	£4797.01			
Asset and investment purchases	£0.00			
Transfers between funds	£0.00			
Cash funds last year end	£1538.67			
Cash funds this year end	£2185.64			
Section B - statement of assets and liabilities at the end of the period				
Cash funds	Unrestricted funds			
Cash	£0.00			
Total	£0.00			
Other monetary assets	£0.00			
Investment assets	£0.00			
Assets retained for the charity's o	£0.00			
Liabilities	£0.00			
Signed by the trustee(s) on behalf of all the trustees				
Signature		Signature		
				
Print name		Print name		
Ogagaoghene Sim-Ifere				
Date of approval		Date of approval		
30/09/2018				