

Al Iman Arabic School
Accountants' Report

You consider that the company is exempt from an audit for the year ended 31 December 2017. You have acknowledged your responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts. These responsibilities include preparing accounts that give a true and fair view of the state of affairs of the company at the end of the financial year and of its profit and loss for the financial year.

We have not carried out an audit or any other review, and consequently we do not express any opinion on these accounts.

These accounts have been prepared on an accounting honorary basis by a reporting accountant.

A handwritten signature in dark ink, appearing to be 'Zainab Hussain', is written over a faint circular stamp.

Zainab Hussain ACCA



Management committee team meeting minutes of Al Iman Arabic School

Meeting minutes

Date and time:- 22/11/17 at 3:00 PM

Location:-Crest Academy (School Office)

Attendees:-

Huda Mohammed (HM)

Dr Munther Jaffar Hussain (MJH)

Syde Saeed Khlakhali (**SSK**)

Mr Ali Al Kateb (**AAK**)

Mrs Raja Sadiq (secretary) **RS**

Apologies:- No apologies.

Updates:-

We have an advance group within the school office as they are all respected within their professions; such as a specialist in the school curriculum, another is specialist in the school developmental aspects, also a member who specialises in the psychological well-being of the children.

We have a guest speaker who is always willing to give religious lectures depending on the occasion within the Islamic calendar, for example, birth and commemorating the death of the Prophets or their lineage.

The school policies ensure that we have a committee that deals with the complaints of the staff, students, and parents. We also guarantee to resolve all issues brought to our attention.

One of our improvements from the previous year has been to reward our staff with any extracurricular activities, for examples, posters, plays, educational arts and crafts. As a result this has created a healthy competition between the staff to show their creative skills within the learning environment.

Our very own teacher has created an Islamic syllabus for all ages that is specific to our educational needs, i.e. a syllabus for the younger years and the older years.

At the end of each term we have achievement ceremonies to reward both the staff and the students for their dedicated hard-work throughout the term.

Continuously for the past 5 years our GCSE results have been a constant string of A* and A's.

We re-enforce the strong relations between students and staff as we feel this paves their path to success within their academic aspect and eventually within their lives. In addition, the

school office prides themselves on having a good and strong relation with both teachers and parents – as a result this has created a great working environment and teamwork within the three parties. Our teachers also have great communication with their students' parents/guardians. All our class teachers have opened a means of communication with the parents/guardians, such as Whatsapp – this allows them the parents to be kept in the picture constantly in regards to what their children are being taught and what is required to be completed for the following week. The feedback regarding this has been very positive and successful.

Our staff are very willing to participate in any training courses that can contribute to their improvements within their teaching and practicing the policies with regard to the child protection.

Actions –

Risk assessment completed by: 10/01/18

It is our responsibility to reinstate what the children are taught at home about religion such as their identity is Muslim; this is carried out by teachers – an email entailing the details of teaching as a reminder.

Renewing the schools quality award is to be completed by Huda Mohammed (Development Manager) by 30/04/18.

An official website needs to be created for the school, to be completed by the end of the academic year 2017/18

Charity number
1133446

AL-IMAN ARABIC AND SUPPLEMENTARY SCHOOL LIMITED

Report and Accounts

31 December 2017

AL-IMAN ARABIC AND SUPPLEMENTARY SCHOOL LIMITED
Statement of Financial Activities
For Year Ended 30 September 2017

		2017
		£
Incoming resources		
School Fees		13430
Donations		39122
Gift Aid Reclaims		9248.95
Total incoming resources		<u>61,801</u>
Resources expended		
Admin Expenses	9820.9	
Bank Charges	135.45	
Course Fees	772	
Rent	16935	
Hall Hire	4000	
Salaries	3633	
Voluntry Expenses	5170	
Meetings	170.26	
Summer Camp	290	
School Party	741	
School Public Liability Insurance	359.9	
Sports Equipment	324.91	
Teachers Dinner	1280.7	
Telephone	330.06	
Refreshments	3120.3	
Books	4319	
Travel Expenses	4502.8	
Petty Cash	1200	
Gifts	421.23	
Repair & Maintenance	485	
Accounting Fees	464	
Charity Donations	2745	
Depreciation:	181.02	
Total resources expended		<u>61,401</u>
Net incoming / (outgoing) resources for the year		<u>400</u>
Total funds brought forward		<u>189,702</u>
		<u>190,102</u>

