## **Trustees' Annual Report for the period** Period end date

Period start date Day Month 1<sup>ST</sup> January

Year 2017

**TO** 31<sup>ST</sup>

Month Year 2017 December

Section

Reference and administration details

Day

Charity name DAISYCHAIN BENEVOLENT FUND TRUST

Other names charity is known by

Registered charity number (if any) 1127100

From

Charity's principal add

dress	10A COLLEGE GREEN					
	WORCESTER					
	Postcode	WR1 2LH				

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Name of person (or body) entitled to appoint trustee (if any)
1	GREGORY ROWE	CHAIR	
2	JONATHAN MOORE	SECRETARY	
3	DAVINA ROBERTS		
- 21	ELIZABETH HAWKETT		

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Dates acted if not for whole year	
-	

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address			
BANK	CO-OPERATIVE BANK PLC	PO Box 250 SKELMERSDALE WN8 6WT			
		9 HOLGRAVE CLOSE, KNUTSFORD, CHESHIRE WA16 6TX			
Name of chief executive or names of senior staff members (Ontional information)					

name of chief executive or names of senior staff members (Optional information)

# Structure, governance and management

#### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	TRUST DEED, ADOPTED 17 <sup>™</sup> OCTOBER 2008
How the charity is constituted (eg. trust, association, company)	TRUST
Trustee selection methods (eg. appointed by, elected by)	APPOINTED BY THE EXISITNG TRUSTEES
Additional governance issues (O	ptional information)
<ul> <li>additional information, where relevant, about:</li> <li>policies and procedures adopted for the induction and training of trustees;</li> </ul>	THERE IS A CHILD AND VULNERABLE ADULT PROTECTION POLICY IN PLACE. IT IS OUR POLICY THAT ALL TRUSTEES SUCCESSFULLY COMPLETE AN APPLICATION FORM, FORMAL INTERVIEW AND SIGNS A DECLARATION PRIOR TO COMMENCEMENT. ALL TRUSTEES GIVE THEIR TIME VOLUNTARY AND RECEIVE NO RENUMERATION OR OTHER BENEFITS
<ul> <li>relationship with any related parties;</li> </ul>	
<ul> <li>trustees' consideration of major risks and the system and procedures to manage them.</li> </ul>	

Section C

# **Objectives and activities**

Summary of the objects of the
charity set out in its governing
document

THE RELIEF OF SICKNESS AND THE PRESERVATION OF HEALTH AMONG PEOPLE RESIDING PERMANENTLY OR TEMPORARILY IN THE UNITED KINGDOM AND TO MAKE DONATIONS TO SUCH CHARITABLE TRUSTS, FOUNDATIONS, INSTITUTIONS, OR OTHER ORGANISATIONS IN THE UNITED KINGDOM FOR SUCH CHARITABLE PURPOSES AT SUCH TIME OR TIMES AND IN SUCH MANNER AS THE TRUSTEES MAY IN THEIR ABSOLUTE DISCRETION THINK FIT.

## Section C

## **Objectives and activities**

IN PLANNING OUR ACTIVITIES FOR THE YEAR THE TRUST KEPT IN MIND THE CHARITY COMMISSION'S GUIDANCE ON PUBLIC BENEFIT AT OUR TRUSTEE MEETINGS.

THE FOCUS OF OUR ACTIVITY REMAINS THE ALLOCATION AND PROVISION OF FUNDS RECEIVED IN 2017. THE MAJORITY OF THE FUNDS ARE THE PROCEEDS FROM THE TRADING ACTIVITIES OF DAISYCHAIN BENEVOLENT FUND LTD AND ITS SHOPS. THESE FUNDS ARE TO BE AWARDED AS GRANTS TO OUR NOMINATED CHAUSES, FOR GENERAL AND SPECIFIC PROJECTS.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

THE GRANT AWARDS FOR 2017 WILL GO TO THE NOMINATED CAUSES,

Teenage Cancer Trust Charity, West Midlands. The Children's Wards at

- 1. The Derbyshire Children's Hospital at the Derbyshire Royal Hospital
- 2. The Children's Ward at the Queens Hospital, Burton on Trent
- 3. The Battledown Children's Ward at the Cheltenham General
- 4. The Riverbank Children's Ward at Worcestershire Royal Hospital
- 5. The Children's Ward at Hereford County Hospital.
- 6. The Cheethams Children's Ward at the Royal Stoke University Hospital.

ALL OF THESE ORGANISATIONS FULFILL THE OBJECTIVES OF THE TRUST

Section C C	Objectives and activities
	THE TRUST GRANT MAKING POLICY IS TO CONSIDER ONLY ORGANISATIONS AND CHAIRTIES THAT ARE LOCAL TO EXISTING SITES OF DAISYCHAIN BENEVOLENT FUND SHOPS AND THAT DO NOT HAVE A WELL ESTABLISHED IN HOUSE RETAIL OPERATION OR COMMERCIAL CLOTHING ACTIVITY.
You <b>may choose</b> to include further statements, where relevant, about:	THE TRUSTEES ARE EXTREMELY GRATEFUL FOR THE LARGE NUMBER OF VOLUNTEERS AT DBF LTD THAT HAVE HELPED BOTH THE SHOPS AND CENTRAL OFFICE.
<ul> <li>policy on grantmaking;</li> </ul>	
<ul> <li>policy programme related investment;</li> </ul>	
<ul> <li>contribution made by volunteers.</li> </ul>	
Section D	Achievements and performance

Section C C	Objectives and activities
Summary of the main achievements of the charity during the year	THIS YEAR WE WERE ABLE TO ISSUE GRANT FUNDS TO THE NOMINATED CAUSES IN THE FOLLOWING PROPORTION.
	<ul> <li>Teenage Cancer Trust Charity, West Midlands. £111,098</li> <li>The Derbyshire Children's Hospital £24,570</li> <li>The Queens Hospital, Burton on Trent £10,380</li> <li>Cheltenham General Hospital £28,688</li> <li>Worcestershire Royal Hospital £24,438</li> <li>Hereford County Hospital. £8,910</li> <li>The Cheethams Children's Ward at the RSUH. £14,112</li> </ul>
	TOTAL GRANT FUNDS AWARDED £221,196
	THESE GRANT AWARDS IN PART REFLECT THE LOCAL SUPPORT ACHIEVED BY THE SHOPS IN RELATION TO THE ACTIVITY OF THE NOMINATED CAUSE IN THAT AREA.
	THE GRANTS HAVE BEEN USED TO BUY VITAL MEDICAL EQUIPMENT, TRAINING OF SPECIALIST NURSING STAFF, WARD DEVELOPMENT AND SERVICE DEVELOPMENT IN THE COMMUNITY.

Section E F	inancial review		
Brief statement of the charity's policy on reserves	THE TRUST HAS NO POLICY OF HOLDING SIGNIFICANT RESERVES AT THIS STAGE		
Details of any funds materially in deficit	NOT APPLICABLE		
Further financial review details (	Optional information)		
You <b>may choose</b> to include additional information, where relevant about:	OUR MAIN SOURCE OF INCOME HAS BEEN BY THE ANNUAL DONATION FROM DAISYCHAIN BENEVOLENT FUND LTD. A NOT FOR PROFIT COMMUNITY FUNDING ORGANISATION REGISTERED IN ENGLAND AND WALES NUMBER 4311438.		
<ul> <li>the charity's principal sources of funds (including any fundraising);</li> </ul>			
<ul> <li>how expenditure has supported the key objectives of the charity;</li> </ul>			

## Section F

# Other optional information

#### FUTURE PLANS.

THE COMING YEAR WILL SEE CONTINUED EMPHASIS ON THE NEED TO SUPPORT OUR NOMINATED CAUSES FOR 2018.

- Teenage Cancer Trust Charity, West Midlands.
- The Derbyshire Children's Hospital at the Derbyshire Royal Hospital
- The Children's Ward at the Queens Hospital, Burton on Trent
- The Battledown Children's Ward at the Cheltenham General
- The Riverbank Children's Ward at Worcestershire Royal Hospital
- The Children's Ward at Hereford County Hospital.
- The Cheethams Children's Ward at the Royal Stoke University Hospital.

IN ADDITION THE BOARD HAVE AGREED THE NEED TO DEVELOP PUBLIC AWARENESS OF THE TRUST THROUGH A WEBSITE AND FUNDRAISING EVENTS. WE RELY ON THE DAISYCHAIN BENEVOLENT FUND SHOPS AND THANK THEM FOR THEIR CONTINUING SUPPORT.

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

#### Signed on behalf of the charity's trustees

Signature(s)	
Full name(s)	

Position (eg Secretary, Chair, etc)	
Date	

21/09/2018

	Charity Name			No (if any)	
CHARITY	DAISYCHAIN BENEVOLENT FUND TRUST			1127100	
COMMISSION	Receipts and payments acc				CC16a
	For the period from	Period start date 1st January 2017	То	Period end date 31st December 2017	
Section A Receipts and			<b>-</b> • •		
	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts		·			
GRANTS AND DONATIONS	187,100	-	-	187,100	182,660
BANK INTEREST	-	-	-	-	46
HMRC XT15855 GIFT AID	35,096	-	-	35,096	33,483
OTHER	6	-	-	6	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	222,202	-	-	222,202	216,189
A2 Asset and investment sales, etc.	-	-	-	-	-
Total receipts	222,202	-	-	222,202	216,189
				· · · ·	
A3 Payments	· · · · · · · · · · · · · · · · · · ·	·			
UHNS CHILDRENS WARD	14,112	_	-	14,112	15,321
TEENAGE CANCER TRUST	í í				
	111,098	-	-	111,098	108,085
DERBY ROYAL HOSPITAL	, í				
BURTON HOSPITAL	24,570	-	-	24,570	17,098
HEREFORD HOSPITAL	10,380	-	-	10,380	9,701
WORCESTER HOSPITAL	8,910	-	-	8,910	4,493
CHELTENHAM GENERAL HOSPITAL	24,438	-	-	24,438	33,304
BANK CHARGES	28,688	-	-	28,688	33,367
	5		-	5	
		-	-	-	-
Sub total	-	-	-	-	-
Sub lota	222,201	-	-	222,201	221,369
A4 Asset and investment purchases, etc.	-	-	_	_	_
Total payments	222,201			222,201	221,369
Net of receipts/(payments)					- 100
A5 Transfers between funds	1	-	-	1	-5,180
A6 Cash funds last year end	-		-	-	-
Cash funds this year end	220	-	-	220	220
	221	-	-	221	-4,960

Section B Statement	of assets and liabilities at	the end of th	e period	
		Unrestricted	Restricted	Endowment
Categories	Details	funds	funds	funds
		to nearest £	to nearest £	to nearest £
B1 Cash funds	CASH AT BANK	221	-	-
		-	-	-
		-	-	-
	Total cash funds	221	I	-
	(agree balances with receipts and payments			
	account(s))	OK Unrestricted	OK Restricted	OK
		funds	funds	Endowment funds
	Details	to nearest £	to nearest £	to nearest £
B2 Other monetary assets	NONE	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		Fund to which		Current value
	Details	asset belongs	Cost (optional)	(optional)
B3 Investment assets	NONE		-	-
			-	-
			-	-
			-	-
			-	-
	Deteile	Fund to which	Cost (optional)	Current value
B4 Assets retained for the	Details NONE	asset belongs	-	(optional) -
charity's own use				
-				
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities	NONE		-	(1)
			-	
			-	
			-	
Signed by one or two trustees on				Date of
behalf of all the trustees	Signature	Print N	Print Name	
				approval
	C D. Rome	Gregory	/ Kowe	10/09/2018
	1 1	1		



# Independent examiner's report on the accounts

Section A	Independent Examiner's Report				
Report to the trustees/ members of	Charity Name DAISYCHAIN BENEVOLENT FUND TRUST				
On accounts for the year ended	31 <sup>ST</sup> DECEMBER 2017	Charity no (if any)	1127100		
Set out on pages	TWO PAGES (remember to include the page numbers of additional sheets)				
Respective responsibilities of trustees and examiner	<ul> <li>The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed.</li> <li>It is my responsibility to: <ul> <li>examine the accounts under section 43 of the 1993 Act,</li> <li>to follow the procedures laid down in the general Directions given by the Charity Commission (under section 43(7)(b) of the 1993 Act, and</li> <li>to state whether particular matters have come to my attention.</li> </ul> </li> </ul>				
Basis of independent examiner's statement	My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.				
Independent examiner's statement	<ul> <li>In connection with my examination, no matter has come to my attention (other than that disclosed below *)</li> <li>1. which gives me reasonable cause to believe that in, any material respect, the requirements: <ul> <li>to keep accounting records in accordance with section 41 of the 1993 Act; and</li> <li>to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act have not been met; or</li> </ul> </li> </ul>				
	<ol><li>to which, in my opinion, attention shou proper understanding of the accounts</li></ol>				
	* Please delete the words in the brackets	if they do not	apply.		
Signed:	NA	Date:	26 09 (2018		
Name:	J.D.HAND				
Relevant professional qualification(s) or body (if any):	F.F.A.				
Address:	Hand - 6. Accountants htd.	A			
	Manar House officer, Malvern Warester, WAZ 4RS	Road,			

#### Disclosure

Only complete if the examiner needs to highlight material problems.

Give here brief details of any items that the examiner wishes to disclose.