

Daubhill Muslim Society
2-14 Randal Street, Bolton, Lancashire.
BL3 4AG

Report and Financial Statements
for the Year Ended: 31 March 2018

Charity no: 702789

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Legal and administration information

Other Names

Al-Rahman Masjid
Madrassah Rahmaniyyah
Islamia Nursery

Holding Trustees

Vali M Kola
Ikbal Raja
Yusuf Mangera
Ali Adam
Mohammed Patel
Tahir Patel

Trustees

Name	Office
Hanif Mahomed	President
Ayub Adam	Secretary
Abdullah Patel	Vice President
Sabbir Mangera	Vice Secretary
Iqbal Yakub Patel	Financial Secretary
Mohammed Bobat	Treasurer
Shaukat Patel	
Iqbal Pandor	
Yunus Adam	
Rashid Jangharia	

Independent Examiner

Mr. E. Mohmed - A. Patel & Co.
341 Derby Street, Bolton, BL3 6LR

Bankers

Lloyds Bank Plc, Bolton Branch, Hotel Street, Bolton. BL1 1DB

Solicitors

H S K Solicitors, 72 St. Goerges Road, Bolton. BL1 2DD

Assalamaulaikum Warahmatullahe Wabarakatu

The trustees have pleasure in presenting their report for the year ended 31 March 2018. This report is prepared in accordance with the Statement of Recommended Practice - Accounting and reporting by the Charities and complies with applicable law.

Since our last AGM, the Society has continued to make steady progress by the grace of the Almighty Allah. Once again it is our pleasure and honour to report to all the members that our society is in excellent shape. Most important of all our Society has been immeasurably helped and guided by the Grace and indeed mercy of the Almighty Allah and without his favour and his wish, man is incapable of achieving anything.

Status and administration

The charity is constituted under a 1992 constitution and registered with The Charity Commissioners under charity number 702789. The constitution has been amended in subsequent years, the latest amendment being this year 2010 approved at the SGM. The Trustees are elected at the Annual General Meeting.

Charity objects

The object of the charity is to advance the Islamic Religion, including the education of Muslim children, to relieve Muslims in condition of need, hardship or distress and to promote good race relations between persons of different racial groups generally and particularly between racial groups professing the Muslim faith and all other inhabitants of the Daubhill and its neighbouring areas. There have been no changes in the objectives since the last annual report.

Principle policies to achieve objectives

To establish a Masjid for prayers, Madrassah (school) to provide a safe environment for the children to maximise their Islamic education and other ancillary buildings including a community centre and to provide other services to the community in time of need like funeral services, etc.

Activities and Achievements

The Charity is entirely run by volunteers. Members nominate their volunteer their services to take up office as Executive Committee members and Trustees and are duly elected at the AGM to serve the one year period. The Executive Committee then elect the Office Bearers namely the Secretary, Vice Secretary, President Vice President, Treasurer and Financial Secretary who may serve in office for a maximum period of two years if they are re-elected at the AGM.

This report is intended to provide details of some achievements over the past twelve months.

Essential remedial works to the Masjid and Madrassah building including cyclical maintenance, Electrical Inspection in the Masjid has been carried out also.

Fire Alarm Testing has been reviewed and carried out by Teachers & Students

Maintenance and Service Contracts has also been renewed for the Lift, Heating,

As well as the Fire Alarm and Intruder Alarm.

General repairs also carried out in both buildings.

Re furnished the settings at Olive Tree Garden Nursery.

Tarmac the Car Park to make more car park spaces.

New boiler in Masjid.

Currently our intake of Students in Masjid & Madrassa is 510

Alhumdulillah we have had 4 Hifz Students completing the Glorious Qur'an.

Once again 15 girls students graduated as Aalema's and DMS hosted the graduation & Hifz ceremony event at Zakaria Masjid on Sunday 25th March, 2018

The Nursery is operating at full capacity as a full day Nursery. New resources have helped to improve the learning and play experience for the children. The nursery has embraced technology and invested in computers, digital boards and Ipads which has already demonstrated an improvement in children's learning. Demand for places is high and there is still a waiting list in place. In return Nursery has overall achieved a

grade of Outstanding after inspection by OFSTED; recently it had a mock Ofsted where again it showed OUTSTANDING RESULTS and also has been earmarked for being used as a Training centre to help other settings. Nursery manager is now also working alongside to become an OFSTED Inspector.

Alhumdillilah we have purchased a new building which was used under DMS the Olive Tree Primary school and Insha'Allah it will be utilised by our Islamia Nursery under a new name Olive Tree Garden Nursery. Purchased on a 3 yr interest free loan where two payment have been paid 3rd & final payment due in September 2018

Finally Masjid Extension is well & truly underway just on final stages before being submitted to Bolton Council..

Please all pray & make Generous Dua's for acceptance, working with first with the sole intention/ pleasure for our Almighty to guide us and to have patience with us all.

May our Almighty accept our Khidmat for the Masjid Madressa & to forgive us our shortcomings to work together with Ikhlās & Unity for the betterment of our Idaara as a whole..

Allah Humma Ameen

Charity Assets

The fixed asset held by the society includes the property for its main use situated at 2 - 14 Randal Street, Bolton, the building at 1 Randal Street and the Car Park on Randal Street which was built in 1998.

The principal property at 2-14 Randal Street comprises of the Masjid and facilities for the Islamic education of the children and was built in 1992.

The building at 1 Randal Street accommodates the Girls Madrassah, State registered Islamic Nursery and space for community based learning programmes.

The value included in the Balance Sheet of the Masjid building and the car park comprises of the cost of the land plus the building costs and improvements. The value of the Community Centre and Girls Madrassah comprises of the cost of the land plus all the building costs as at the Balance Sheet date.

Risk Management

The current account funds are held with a leading bank to minimise disruption to activities and reduce risk.

All investment decisions are made to achieve a reasonable return from acceptable sources according to Islamic Jurisprudence whilst minimising the risk.

Reserve Policy and Future Plans

At the year end the society held enough funds to pay for its expenses for the year.

Now that the society has paid off all its loans, the society has started building its reserves in order to have enough funds for the third and final stage of the new development project which is the expansion of the current Masjid building. The expansion of the Masjid building cannot commence until there are sufficient funds in the bank account to finance at least 65% of the project cost.

Trustees' Responsibilities

The law applicable to charities in England and Wales requires the Trustees to prepare financial statements for each financial year that gives a true and fair view of the charity's financial activities during the year and of its financial position at the end of the year. In preparing those financial statements, the Trustees are required to:

- (a) Select suitable accounting policies and apply them consistently
- (b) Make judgements and estimates that are reasonably prudent
- (c) State whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements
- (d) Prepare the financial statements on a going concern basis unless it is inappropriate to presume that the charity will continue in operation

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with Charities Act 1993. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Auditors / Independent Examiners

Under Charity Law it is not a requirement for the accounts to be audited and as such the accounts have not been audited but they have been independently examined by A. Patel & Co Accountants.

FINALLY...

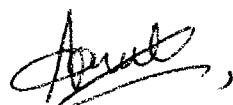
We would like to take this opportunity to thank all the Members, Volunteers and the Majority of Trustees who have played a positive role in the smooth running of the Society and promoting its cause. We as society members would like to thank you greatly and may Almighty Allah reward you in this life and the hereafter. However for the hand full of Trustees who did not play a useful role during the year, we urge them to unite and contribute for the benefit of the Society especially to engage with our younger generations in welcoming them onto the Committees.

**Aamin Summa Aamin.
Wassalam**

Approved by the Trustees of Daubhill Muslim Society and signed on its behalf by:


Mr Ayub Adam
(Secretary)

Date:



14.08.2018

Mr Hanif Mahomed
(President)



To the trustees of Daubhill Muslim Society

I report on the accounts for the year ended 31 March 2018 for Charity Number 702789, which is set out on pages 8 to 14.

Respective responsibilities of the trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the 1993 Act)) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts (under section 43(3)(a) of the 1993 Act);
- to follow the procedures laid down in the General Direction given by the Charity Commission (under section 43(7)(b) of the 1993 Act); and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seek explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

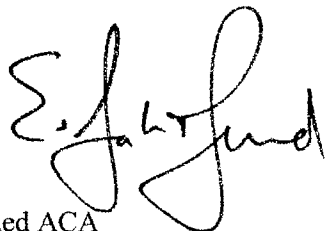
In the course of my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in, any material respect, the trustees have not met the requirements to ensure that:

- proper accounting records are kept (in accordance with section 41 of the Act); and
- accounts are prepared which agree with the accounting records and comply with accounting requirements of the Act; or

2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:



Date: 14 . 08 . 2018

E. Mohmed ACA
A. Patel & Co
341 Derby Street
Bolton
BL3 6LR

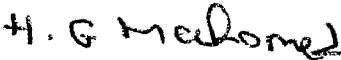

Statement of Financial Activities for the year ended 31 March 2018

	Notes	Unrestricted funds £	Restricted income funds £	2018 Total £	2017 Total £
<u>Incoming resources</u>					
Incoming resources from generated funds					
Voluntary Income	3	56,730	12,844	69,574	49,061
Incoming resources from charitable activities	4	474,632	0	474,632	424,664
Total incoming resources		531,362	12,844	544,206	473,725
<u>Resources expended</u>					
Charitable Activities	5	391,038	12,767	403,805	384,850
Support Costs	6	98,167	0	98,167	44,019
Total resources expended		489,205	12,767	501,973	428,869
Net Incoming Resources before Transfers		42,157	77	42,234	44,856
Net Movement in Funds		42,157	77	42,234	44,856
Total Funds Brought Forward		1,988,298	7,756	1,996,054	1,951,198
Total Funds Carried Forward		2,030,455	7,833	2,038,288	1,996,054

Balance Sheet as at 31 March 2018

	Notes	Unrestricted funds £	Restricted income funds £	2018 Total £	2017 Total £
<u>Fixed Assets</u>					
Tangible assets	9	1,850,378		1,850,378	1,856,756
Total Fixed Assets		1,850,378	0	1,850,378	1,856,756
<u>Current Assets</u>					
Debtors and Prepayments	10	4,666		4,666	3,129
Cash at bank and in hand		308,040	7,833	315,873	395,572
Total Current Assets		312,707	7,833	320,540	398,701
Creditors: amounts falling due within one year	11	132,630		132,630	259,403
Net Current Assets		180,077	7,833	187,910	139,298
Net Assets		2,030,455	7,833	2,038,288	1,996,054
<u>Funds of the Charity</u>					
Restricted funds	12		7,833	7,833	7,756
Unrestricted funds		2,030,455		2,030,455	1,988,298
Total Funds		2,030,455	7,833	2,038,288	1,996,054

Signed by two of the trustees on behalf of all the trustees:

Signature



Name
 Hanif Mahomed
 Ayub Adam

Date of approval
 14.08.2018

Notes forming part of the financial statements for the year ended 31 March 2018

1. Principal Accounting Policies

(a) Basis of accounting

These accounts have been prepared on the basis of historical cost (except that investments are shown at market value) in accordance with Accounting Standards and with the Charities Act 1993.

(b) Change in basis of accounting

There has been no change to the accounting policies (valuation rules and methods of accounting) since last year.

(c) Changes to previous accounts

No changes have been made to accounts for previous years.

2. Accounting policies

INCOMING RESOURCES

Recognition of incoming resources

These are included in the Statement of Financial Activities (SoFA) when:

- the charity becomes entitled to the resources;
- the trustees are virtually certain they will receive the resources; and
- the monetary value can be measured with sufficient reliability.

Incoming resources with related expenditure

Where incoming resources have related expenditure (as with fundraising or contract income) the incoming resources and related expenditure are reported gross in the SoFA.

Grants and donations

Grants and donations are only included in the SoFA when the charity has unconditional

Tax reclaims on donations and gifts

Incoming resources from tax reclaims are included in the SoFA at the same time as the gift to which they relate.

Gifts in kind

Gifts in kind are accounted for at a reasonable estimate of their value to the charity or the amount actually realised.

Gifts in kind for sale or distribution are included in the accounts as gifts only when sold or distributed by the charity.

Gifts in kind for use by the charity are included in the SoFA as incoming resources when receivable.

Donated services and facilities

These are only included in incoming resources (with an equivalent amount in resources expended) where the benefit to the charity is reasonably quantifiable, measurable and material. The value placed on these resources is the estimated value to the charity of the service or facility received.

Volunteer help

The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.

Investment income

This is included in the accounts when receivable.

Investment gains and losses

This includes any gain or loss on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year.

EXPENDITURE AND LIABILITIES

Liability recognition

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.

Governance costs

Include costs of the preparation and examination of statutory accounts, the costs of trustee meetings and cost of any legal advice to trustees on governance or constitutional matters.

Support costs

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, e.g. allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

ASSETS

Tangible fixed assets for use by charity

These are capitalised if they can be used for more than one year, and cost at least £250. They are valued at cost or, if gifted, at the value to the charity on receipt.

Investments

Investments quoted on a recognised stock exchange are valued at market value at the year end. Other investment assets are included at trustees' best estimate of market value.

Tangible fixed assets and depreciation

Depreciation is provided at rates calculated to write off the cost less residual value of each asset over its expected useful life, as follows:

Equipment & Furnishings - 15% reducing balance

3. Voluntary income

	Unrestricted funds £	Restricted income funds £	2018 Total £	2017 Total £
Dates for Ramadan Donations		620	620	845
General Donations (includes Jummah & Eid)	28,750		28,750	26,310
Rates Refund	17,347		17,347	0
Ramadan Lillah Donations	3,626		3,626	4,366
Tax Refunds	7,007		7,007	4,783
Zakat and Sadka Donations		12,225	12,225	12,757
	<u>56,730</u>	<u>12,844</u>	<u>69,574</u>	<u>49,061</u>

4. Incoming resources from charitable activities

	Unrestricted £	Restricted £	2018 Total £	2017 Total £
Masjid Fund	970		970	407
Building Hire Charges	280		280	0
Kitab and other Sales	3,696		3,696	5,938
Madressa Admission Fee	1,487		1,487	1,049
Madressa Fee	120,945		120,945	91,624
Maintenance Fee	23,410		23,410	25,458
Nikha Fee	1,385		1,385	890
Nursery Fee and Grants	322,459		322,459	299,298
	<u>474,632</u>	<u>0</u>	<u>474,632</u>	<u>424,664</u>

5. Charitable activities

	Unrestricted £	Restricted £	2018 Total £	2017 Total £
Dates Purchases		427	427	924
Kitab and other Purchases	3,069		3,069	3,320
Light and Heat	25,448		25,448	19,620
Madressa Prize Purchases	4,447		4,447	4,050
Printing and Stationery	3,701		3,701	3,224
Water Charges	9,675		9,675	7,001
Rates	9,222		9,222	8,126
Wages & PAYE	333,641		333,641	324,104
Pensions	1,835		1,835	2,115
Zakat and Sadka		12,340	12,340	12,366
	<u>391,038</u>	<u>12,767</u>	<u>403,805</u>	<u>384,850</u>

6. Support Costs

	Unrestricted £	Restricted £	2018 Total £	2017 Total £
Legal Fees	1,246		1,246	933
Advertising Expenses	905		905	1,200
Employer & Public Liability Insurance	3,025		3,025	2,909
CRB Checks	45		45	735
Education Expenses	20,850		20,850	15,314
Radio Licence	150		150	150
Repairs and Renewals	58,227		58,227	8,242
Sundry and Cleaning Expenses	1,690		1,690	1,473
Telephone	1,592		1,592	1,501
Depreciation	10,436		10,436	11,562
	<u>98,167</u>	<u>0</u>	<u>98,167</u>	<u>44,019</u>

7. Details of certain items of expenditure

7.1 Trustee expenses

Trustees are not remunerated for their services and there were no out of pocket expenses paid this year or last year.

7.2 Fees for examination of the accounts

The accounts are not being audited this year as it falls below the audit threshold, however the accounts have been independently examined and the examiner has not charged any fees this year nor was there any charged last year.

8. Paid Employees

8.1 Staff costs

	2018 £	2017 £
Gross wages and salaries	323,928	315,108
Employer's national insurance costs	9,713	8,996
Pensions	1,835	2,115
	<u>335,476</u>	<u>326,219</u>

8.2 Average number of employees in the year.

	2018	2017
Charitable Activities	59	53

9. Tangible fixed assets

	Freehold Land & Buildings £	Leasehold Land & Buildings £	Equipment & Furnishings £	Total £
Cost				
At 1 April 2017	881,754	909,482	173,733	1,964,969
Additions			4,058	4,058
Less: Disposal				
Disposal				
At 31 March 2018	<u>881,754</u>	<u>909,482</u>	<u>177,791</u>	<u>1,969,027</u>
Depreciation				
At 1 April 2017			108,213	108,213
Charge for the Year			10,436	10,436
At 31 March 2018	<u>0</u>	<u>0</u>	<u>118,649</u>	<u>118,649</u>
Net book value				
At 31 March 2017	<u>881,754</u>	<u>909,482</u>	<u>59,142</u>	<u>1,850,378</u>
At 31 March 2018	<u>429,733</u>	<u>909,482</u>	<u>65,520</u>	<u>1,404,735</u>

10. Debtors and Prepayments

	2018 £	2017 £
Tax Refunds	3,244	1,848
Prepayments	1,422	1,281
	<u>4,666</u>	<u>3,129</u>

11. Creditors: amounts falling due within one year

	2018	2017
	£	£
Accruals	7,630	9,402
Other Creditors / Interest free Loans	125,000	250,000
	132,630	259,402

No person or organisation holds any security over the assets of the society.

12. Restricted funds

Restricted funds comprises of donations given by the general public for the sole purpose of supporting the poor Muslims and the destitute Muslims of the world and Interest Received which cannot be used by the Society other than to help the poor. It also contains donations for the purpose of providing dates in the Masjid during the month of Ramadan to enable the congregation in breaking their fast.