



Section A

Independent Examiner's Report

Report to the trustees/  
members of

Broadfield Community Centre

On accounts for the year  
ended

31 March 2018

Charity no 1156601

Set out on pages

1-12

(remember to include the page numbers of additional sheets)

Respective  
responsibilities of  
trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

The charity's trustees consider that an audit is not required for this year under section 144 of the Act and that an independent examination is needed. [The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [named body]].  
*Delete [ ] if not applicable.*

It is my responsibility to:

examine the accounts under section 145 of the Charities Act,  
to follow the applicable Directions given by the Charity Commission  
(under section 145(5)(b) of the Act, and  
to state whether particular matters have come to my attention

Basis of independent  
examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent  
examiner's statement**

In connection with my examination, no material matters have come to my attention (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

the accounting records were not kept in accordance with section 130 of the Charities Act; or  
the accounts did not accord with the accounting records; or  
the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:



Date:

22/8/18

Name:

NATASHA SUTCLIFFE

Relevant professional  
qualification(s) or body  
(if any):

AAT LEVEL 4.

Address:

2 IFIELD GREEN  
CRAWLEY  
RH11 0BP.

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).





Broadfield Community Centre			Charity No (if any)	1156601	CC39a
Annual accounts for the period					
Period start date	01/04/17	To	Period end date	31/03/18	

## Section A Statement of financial activities


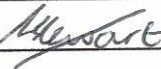
Descriptions by natural category	Note	Unrestricted funds £	Restricted income funds £	Endowment funds £	Total this year £	Total last year £
		F01	F02	F03	F04	F05
<b>Incoming resources (Note 3)</b>						
Donations and Grants		37,467	19,400	-	56,867	38,550
Hall Hire		88,118	-	-	88,118	70,475
Fundraising Events		-	-	-	-	250
Sales and Services		2,427	-	-	2,427	2,163
Grants for Services		7,296	-	-	7,296	7,296
Other Income		378	-	-	378	1,147
<b>Total incoming resources</b>	S01	135,686	19,400	-	155,086	119,881
<b>Resources expended (Notes 4-7)</b>						
Utilities		21,946	-	-	21,946	24,123
Property Expenses		21,975	7,111	-	29,086	26,405
Cleaning		27,250	-	-	27,250	27,372
Insurance		3,254	-	-	3,254	3,181
Office Expenses		2,847	-	-	2,847	2,604
Staff Costs		34,496	-	-	34,496	31,957
Legal & Professional Fees		350	-	-	350	-
Cost of Events & Services		687	-	-	687	586
Other		3,056	-	-	3,056	2,303
<b>Total resources expended</b>	S02	115,861	7,111	-	122,972	118,531
<b>Net incoming/(outgoing) resources before transfers</b>	S03	19,825	12,289	-	32,114	1,350
<b>Gross transfers between funds</b>	S04	25,095	- 25,095	-	-	-
<b>Net incoming/(outgoing) resources before other recognised gains/(losses)</b>	S05	44,920	- 12,806	-	32,114	1,350
<b>Other recognised gains/(losses)</b>						
Gains and losses on revaluation of fixed assets for the charity's own use	S06	-	-	-	-	-
Gains and losses on investment assets	S07	-	-	-	-	-
<b>Net movement in funds</b>	S08	44,920	- 12,806	-	32,114	1,350
<b>Total funds brought forward</b>	S09	1,519	41,732	-	43,251	42,151
<b>Total funds carried forward</b>	S10	46,439	28,926	-	75,365	43,251

## Section B

## Balance sheet

	Note	Total this year £ F01	Total last year £ F02
<b>Fixed assets</b>			
Tangible assets (Note 8)	B01	8,525	8,851
	B02	-	-
Investments (Note 9)	B03	-	-
<b>Total fixed assets</b>	B04	8,525	8,851
<b>Current assets</b>			
Stock and work in progress	B05	0	-
Debtors (Note 10)	B06	14,423	11,464
(Short term) investments	B07	-	-
Cash at bank and in hand	B08	56,497	26,247
<b>Total current assets</b>	B09	70,920	37,711
<b>Creditors: amounts falling due within one year</b> (Note 11)	B10	4,080	3,311
<b>Net current assets/(liabilities)</b>	B11	66,840	34,400
<b>Total assets less current liabilities</b>	B12	75,365	43,251
<b>Creditors: amounts falling due after one year</b> (Note 11)	B13	-	-
<b>Provisions for liabilities and charges</b>	B14	-	-
<b>Net assets</b>	B15	75,365	43,251
<b>Funds of the Charity</b>			
Unrestricted funds	B16	8,439	1,519
Designated funds	B17	38,000	-
<b>Total unrestricted funds</b>		46,439	1,519
Restricted income funds (Note 12)	B18	28,926	41,732
Endowment funds (Note 12)	B19	-	-
<b>Total funds</b>	B20	75,365	43,251

Signed by one or two trustees on behalf of all the trustees

Signature	Date of approval
	19/04/2018
	19/9/2018

**Section C****Notes to the accounts****Note 1 Basis of preparation**

*This section should be completed by all charities.*

**1.1 Basis of accounting**

These accounts have been prepared on the basis of historic cost (except that investments are shown at market value) in accordance with:

- Accounting and Reporting by Charities – Statement of Recommended Practice (SORP 2005);

- and with\*

or

✓

Financial Reporting Standards for Smaller Enterprises (FRSSE);

- and with the Charities Act.

- if all relevant disclosures shown in the pack have been given then please tick "Accounting Standards";
- if disclosures completed in these accounts have been restricted to those required by the FRSSE, then please tick "Financial Reporting Standards for Smaller Enterprises (FRSSE)".

**1.2 Change in basis of accounting**

There has been no change to the accounting policies (valuation rules and methods of accounting) since last year

**1.3 Changes to previous accounts**

No changes have been made to accounts for previous years



**Note 2 Accounting policies**

*This standard list of accounting policies has been applied by the charity except for those deleted. Where a different or additional policy has been adopted then this is detailed in the box below.*

**INCOMING RESOURCES**

Recognition of incoming resources	These are included in the Statement of Financial Activities (SoFA) when: <ul style="list-style-type: none"> <li>the charity becomes entitled to the resources;</li> <li>the trustees are virtually certain they will receive the resources; and</li> <li>the monetary value can be measured with sufficient reliability.</li> </ul>
Incoming resources with related expenditure	Where incoming resources have related expenditure (as with fundraising or contract income) the incoming resources and related expenditure are reported gross in the SoFA.
Grants and donations	Grants and donations are only included in the SoFA when the charity has unconditional entitlement to the resources.
Tax reclaims on donations and gifts	Incoming resources from tax reclaims are included in the SoFA at the same time as the gift to which they relate.
Contractual income and performance related grants	This is only included in the SoFA once the related goods or services have been delivered.
Gifts in kind	Gifts in kind are accounted for at a reasonable estimate of their value to the charity or the amount actually realised.  Gifts in kind for sale or distribution are included in the accounts as gifts only when sold or distributed by the charity.  Gifts in kind for use by the charity are included in the SoFA as incoming resources when receivable.
Donated services and facilities	These are only included in incoming resources (with an equivalent amount in resources expended) where the benefit to the charity is reasonably quantifiable, measurable and material. The value placed on these resources is the estimated value to the charity of the service or facility received.
Volunteer help	The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.
Investment income	This is included in the accounts when receivable.
Investment gains and losses	This includes any gain or loss on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year.

**EXPENDITURE AND LIABILITIES**

Liability recognition	Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.
Grants with performance conditions	Where the charity gives a grant with conditions for its payment being a specific level of service or output to be provided, such grants are only recognised in the SoFA once the recipient of the grant has provided the specified service or output.
Grants payable without performance conditions	These are only recognised in the accounts when a commitment has been made and there are no conditions to be met relating to the grant which remain in the control of the charity.

**ASSETS**

Tangible fixed assets for use by charity	These are capitalised if they can be used for more than one year, and cost at least £500. They are valued at cost or a reasonable value on receipt.
Investments	Investments quoted on a recognised stock exchange are valued at market value at the year end. Other investment assets are included at trustees' best estimate of market value.
Stocks and work in progress	These are valued at the lower of cost or market value.

**POLICIES ADOPTED  
ADDITIONAL TO OR  
DIFFERENT FROM THOSE  
ABOVE**

**Note 3 Analysis of incoming resources**

*Incoming resources may be further analysed if this would help the reader of the accounts.*

	Analysis	Unrestricted £	Restricted £	This year £	Last year £
<b>Donations and Grants</b>	Crawley Borough Council	33,500	2,500	36,000	35,000
	Crawley Town AFC	3,000		3,000	3,000
	Courage Dyer		1,200	1,200	
	Gatwick Airport Community Trust		1,500	1,500	
	Big Lottery		9,800	9,800	
	WSCC		1,300	1,300	
	Individuals	17	2,500	2,517	350
	Other	950	600	1,550	200
	<b>Total</b>	<b>37,467</b>	<b>19,400</b>	<b>56,867</b>	<b>38,550</b>
<b>Hall Hire</b>	Hall Hire	84,508		84,508	67,178
	Elections Hire	2,780		2,780	2,479
	Hirers' Insurance Charges	540		540	818
	Hirers' Deposits Forfeited	290		290	-
	<b>Total</b>	<b>88,118</b>	<b>0</b>	<b>88,118</b>	<b>70,475</b>
<b>Sales and Services</b>	Bouncy Castle	110		110	220
	Equipment Hire	1,277		1,277	886
	Refreshments	1,040		1,040	1,057
	Other			0	-
	<b>Total</b>	<b>2,427</b>	<b>-</b>	<b>2,427</b>	<b>2,163</b>
<b>Grants for Services</b>	Broadfield Churches JMC	7,296		7,296	7,296
				0	-
	<b>Total</b>	<b>7,296</b>	<b>-</b>	<b>7,296</b>	<b>7,296</b>
<b>Other Income</b>	Bank Interest			0	6
	Photocopier	376		376	202
	Reconciliation Discrepancies			0	328
	Other	2		2	611



**Note 4 Analysis of resources expended**

Resources expended may be further analysed if this would help the reader of the accounts.

	Analysis	Unrestricted £	Restricted £	This year £	Last year £
<b>Utilities</b>	Electricity	5,973	0	5,973	4,752
	Gas	8,561		8,561	11,516
	Waste Disposal	4,168		4,168	3,870
	Water	3,244		3,244	3,985
	<b>Total</b>	<b>21,946</b>		<b>21,946</b>	<b>24,123</b>
<b>Property Expenses</b>	Building Repairs & Maintenance	19,634	7,111	26,745	24,416
	Grounds	1,326		1,326	1,329
	CCTV	1,015		1,015	660
	<b>Total</b>	<b>21,975</b>	<b>7,111</b>	<b>29,086</b>	<b>26,405</b>
<b>Cleaning</b>	Cleaning Contract	23,270		23,270	23,270
	Cleaning Materials	2,690		2,690	2,610
	Toilets Contract	1,290		1,290	1,492
	<b>Total</b>	<b>27,250</b>		<b>27,250</b>	<b>27,372</b>
<b>Insurance</b>	Public Liability; Buildings & Contents	3,254		3,254	3,181
				0	-
	<b>Total</b>	<b>3,254</b>		<b>3,254</b>	<b>3,181</b>
<b>Office Expenses</b>	Furniture & Equipment	105		105	252
	Licenses, Subscriptions, etc.	167		167	166
	Photocopier	971		971	898
	Software	311		311	259
	Telephone	807		807	653
	Travel	149		149	66
	Office Supplies	337		337	310
	<b>Total</b>	<b>2,847</b>		<b>2,847</b>	<b>2,604</b>
<b>Staff Costs</b>	Salaries	34,211		34,211	31,650
	Nest Pension	165		165	157
	Other	120		120	150
	<b>Total</b>	<b>34,496</b>		<b>34,496</b>	<b>31,957</b>
<b>Legal &amp; Professional Fees</b>	Independent Examination	350		350	250
				0	-
				0	-
	<b>Total</b>	<b>350</b>		<b>350</b>	
<b>Cost of Events &amp; Services</b>	Services & Events	687		687	586
					-
	<b>Total</b>	<b>687</b>		<b>687</b>	<b>586</b>
<b>Other</b>	Depreciation	1,867		1,867	958
	Cost of Fundraising & Services	1,189		1,189	1,345
	<b>Total</b>	<b>3,056</b>		<b>3,056</b>	<b>2,303</b>
		<b>115,861</b>	<b>7,111</b>	<b>122,972</b>	<b>118,531</b>



**Note 5****Details of certain items of expenditure****5.1 Trustee expenses**

*Please provide details of the amount of any payment or reimbursement of out-of-pocket expenses made to trustees or to third parties for expenses incurred by trustees. If no expenses were paid, please enter 'None' in the appropriate box(es).*

Number of trustees who were paid expenses

Nature of the expenses

Total amount paid

This year	Last year
0	0
0	0
£	£

**5.2 Fees for examination or audit of the accounts**

*Please provide details of the amount paid for any statutory external scrutiny of accounts and other services provided by your independent examiner or auditor. If nothing was paid please enter NONE in the appropriate box(es).*

Independent examiner's or auditors' fees for reporting on the accounts

Other fees (for example: advice, consultancy, accountancy services) paid to the independent examiner or auditor

This year £	Last year £
350	250

**Note 6****Paid employees**

*Please complete this note if the charity has any employees.*

**6.1 Staff Costs**

Gross wages, salaries and benefits in kind  
Employer's National Insurance costs  
Pension costs

This year £	Last year £
34,211	31,650
-	-
165	157
-	-
<b>Total staff costs</b> 34,376	<b>31,807</b>

**6.2 Average number of full-time equivalent employees in the year**

The parts of the charity in which the employees work

	This year Number	Last year Number
Support/Admin	1.5 fte.	1.5 fte.
	-	-
	-	-
	-	-
<b>Total</b>	<b>1.5 fte.</b>	<b>1.5 fte.</b>

**6.3 Defined contribution pension scheme**

*Please complete if a defined contribution pension scheme is operated.*

Brief details of the scheme

--

The costs of the scheme to the charity for the year  
The amount of any contributions outstanding at the year end  
The amount of any contributions prepaid at the year end

This year £	Last year £
165	157



**Note 8 Tangible fixed assets***Please complete this note if the charity has any tangible fixed assets***8.1 Cost or valuation**

	Freehold land & buildings	Other land & buildings	Plant, machinery and motor vehicles	Fixtures, fittings and equipment	Payments on account and assets under construction	Total
	£	£	£	£	£	£
Balance brought forward		-	-		-	-
Additions			-	-	-	-
Revaluations	-	0	-	-	-	-
Disposals	-	0	-	-	-	-
Transfers *	-		-	-	-	-
Balance carried forward	-	0	-	-	-	-

**8.2 Accumulated depreciation and impairment provisions**

<b>**Basis</b>	SL or RB	SL or RB	SL or RB	SL or RB	SL or RB
<b>** Rate</b>				SL	

Balance brought forward				8,851	-	8,851
Depreciation charge for year				- 1,867	-	1,867
Impairment provisions	-	-	-	-	-	-
Additions		-	-	1,541	-	1,541
Disposals	-		-	-	-	-
Transfers*	-	-	-	-	-	-
Balance carried forward	-		-	8,525	-	8,525

**8.3 Net book value**

Brought forward	-	-	-	8,851	-	8,851
Carried forward	-	-	-	8,525	-	8,525

**8.4 Revaluation***If any fixed assets have been revalued please give details of the valuer and method of valuation*

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\* The "transfers" row is for movements between fixed asset categories.

\*\* Please indicate the method of depreciation by deleting the method not applicable (SL = straight line; RB = reducing balance). Also please indicate the rate of depreciation: for straight line, what is the anticipated life of the asset (in years); for reducing balance, what is the percentage annual deduction.

**Note 10 Debtors and prepayments**

*Please complete this note if the charity has any debtors or prepayments.*

**Analysis of debtors****Trade debtors**

Amounts due from subsidiary and associated undertakings

**Other debtors**

Prepayments and accrued income

Amounts falling due within one year		Amounts falling due after more than one year	
This year £	Last year £	This year £	Last year £
12,632	10,227	-	-
0	0	-	-
0	0	-	-
1,791	1,237	-	-
<b>Total</b>	<b>14,423</b>	<b>-</b>	<b>-</b>

**Note 11 Creditors and accruals**

*Please complete this note if the charity has any creditors or accruals.*

**11.1 Analysis of creditors****Loans and overdrafts****Trade creditors**

Amounts due to subsidiary and associated undertakings

**Other creditors**

Accruals and deferred income

Amounts falling due within one year		Amounts falling due after more than one year	
This year £	Last year £	This year £	Last year £
-	-	-	-
894	296	-	-
-	-	-	-
1,200	1,330	-	-
1,986	1,685	-	-
<b>Total</b>	<b>4,080</b>	<b>-</b>	<b>-</b>

**11.2 Security over assets**

*If any loan, overdraft or other creditor holds a charge or other security over any assets of the charity please provide details.*

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**Note 12 Endowment and restricted income funds**

*Please complete this section if the charity has any endowment or restricted income funds.*

**12.1 Funds held**

*Please give a brief description of any of the following type of funds held by the charity:*

- permanent endowment funds (PE);
- expendable endowment funds (EE); and
- restricted income funds, including special trusts, of the charity (R).
- other funds .

Fund Name	Type PE, EE , R or other	Purpose and restrictions
CBC Major Buildings	R	
BCC Major Buildings	Other	Designated reserve for Major Buildings Repair/Renewal
Social Hall Renewal	R	Social Hall renewal
IT Infrastructure	R	IT Upgrades
Art Exhibition	R	Art Exhibition 2018

**12.2 Movements of major funds**

*Please give details of the movements of the major funds summarised in the restricted and endowment columns of the Statement of Financial Activities.*

Fund names	Fund balances brought forward £	Incoming resources £	Resources expended £	Transfers £	Gains and losses £	Fund balances carried forward £
CBC Major Buildings	32,500	2,500	-	- 20,000	-	15,000
Social Hall Renewal	832	2,500	- 1,106	-	-	2,226
IT Infrastructure	-	9,800	-	-	-	9,800
Art Exhibition	-	1,900	-	-	-	1,900
Others	-	2,700	- 4,539	1,839	-	-
	-	-	-	-	-	-
<b>Total Funds</b>	<b>33,332</b>	<b>19,400</b>	<b>- 5,645</b>	<b>- 18,161</b>	<b>-</b>	<b>28,926</b>

**12.3 Transfers between funds**

*Please give details of any transfers between funds.*

From Fund (Name)	To Fund (Name)	Reason	Amount
CBC Major Buildings – Restricted Fund	BYCC Major Buildings – Designated Fund	Transfer of prior years' designated BYCC contributions to new designated fund	20,000
Unrestricted Funds	Others	To cover deficit of restricted gifts	1,839

**12.4 Analysis of net assets between funds**

Fixed assets  
Investments  
Net current assets  
Creditors due in more  
than one year and  
provisions  
Total net assets

Unrestricted funds £	Restricted funds £	Endowed funds £	Total £
-	8,521	-	-
-	-	-	-
46,439	20,405	-	66,844
1,500			1,500
46,439	28,926	-	66,844

**Note 13****Transactions with related parties**

*If the charity has any transactions with related parties (other than the trustee expenses explained in note 5) details of such transactions should be provided in this note. If there are no transactions to report, please enter "None" in the relevant boxes.*

**13.1 Remuneration and benefits**

*Please give the amount of, and legal authority for, any remuneration or other benefits paid to a trustee or other related parties by the charity or any institution or company connected with it.*

Name of trustee or related party	Legal authority (eg order, governing document)	Amounts paid or benefit value	
		This year £	Last year £
None			

**13.2 Loans**

*Please give details of and amounts owing to or from the charity's trustees or other related parties by the charity at the year end.*

	Name of trustee or related party	Legal authority	Amount owing	
			This year £	Last year £
Due to trustees and related parties	None			
Due from trustees and related parties	None			

**13.3 Other transaction(s) with trustees or related parties**

*Please give details of any transaction undertaken by (or on behalf of) the charity in which a trustee or related party has a material interest.*

Name of the trustee or related party	Relationship to charity		This year £	Last year £
None				





## Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 1	Month April	Year 2017		Day 31	Month March	Year 2018

Charity name

Broadfield Youth and Community Centre

Other names charity is known by

Broadfield Community Centre

Registered charity number (if any)

1156601

Charity's principal address

Broadfield Barton

Broadfield

Crawley, West Sussex

Postcode

RH11 9BA

### Names of the charity trustees who manage the charity

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1 Ian Johnson	Chairman		
2 Alan Quirk			
3 Kevin Gordon			
4 Neil Stewart			
5 Peter Wigglesworth	Treasurer		
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

## Structure, governance and management

### Description of the charity's trusts

Type of governing document

Constitution (adopted 27<sup>th</sup> February 2014)  
How the charity is constituted

Charitable Incorporated Organisation  
Trustee selection methods

By decision of members at an AGM

## Objectives and activities

### Summary of the objects of the charity set out in its governing document

To promote for the benefit of the inhabitants of Broadfield without distinction of sex, sexual orientation, race or of political, religious or other opinions, by associating together the said inhabitants and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and other leisure time occupations with the objects of improving the conditions of life of the said inhabitants, and to establish or secure the establishment of a community Centre (hereinafter called 'the Centre') and to maintain and manage the same (whether alone or in co-operation with any local authority or person or body) in furtherance of these objects.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

See: Trustees Report, below

## Trustees Report for the Year Ending 31 March 2018

Broadfield Community Centre (hereafter 'the Centre') is a vibrant thriving multi-purpose community resource that provides a wide range of activities and meeting spaces for people of all ages. Tracy Frake, Centre Manager and Viv Evans part time Community Centre Development Worker have worked well as a team, bringing much needed improvements in the centre.

The Centre was registered as a Charitable Incorporated Organisation in April 2014. There have been no changes in the Trustees over the period.

The Centre is a living building which works tirelessly to raise aspirations and improve the quality of community and family wellbeing. The Centre is used 7 days each week, with activities starting from 6am and ending at 10pm. The charity's objects are achieved through the provision of a broad range of activities. Fifty groups and organisations currently use the Centre, with over 30 groups operating from it each week with a weekly footfall that averages 2,300. The wide variety of groups that reach out to all sectors in the community ensure everyone is welcome. We also work in partnership with the local authority and other organisations to improve the quality of life for the inhabitants of Broadfield.



We believe everyone has the right to be able to reach their full potential. We believe in providing opportunities that allow for the personal, social and emotional development of all people to feel valued, secure and fulfilled. As a consequence, our objective is to expand the Broadfield Community Centre to offer a wider programme of activities for the community; to increase provision for those who are most marginalised and disadvantaged in the local community; to increase levels of user and community engagement in shaping and participating the Centre's programme of activities; to improve the quality and range of volunteering opportunities and experiences available at the Centre; to diversify the funding base, increasing income from room hire and other non-grant based activities.

The Centre continues to support & provide a venue for WSCC Early Years' Service & Enhance to hold their training workshops on a regular basis and for Reaching Families for their family group meetings and interviews. New users in the recent months include Slimming World; Warriors of Praise; 2 jazz classes; Little Builders stay & play toddler group; a Summer Stage School for children aged 4 to 18 years old.

In the past year the staff have completed a programme of much-needed refurbishment the main element of which has been the complete refurbishment of the Social Hall and its kitchen which was financed with the help of The Posh Club, a regular hirer.

The financial statements show the current state of the charity's finances for the period ended 31 March 2018. During the year, the Centre generated income of £155,086 and expended resources of £122,972. At the year-end, it held Restricted Funds of £28,926 and Unrestricted Funds of £46,439. The primary sources of income are made up of hall hire and grants (including ongoing support from Crawley Borough Council). The restricted funds include £15,000 contributed by Crawley Borough Council held for future use in the Major Buildings Repairs Fund, plus a further £20,000 designated by the trustees for the same purpose.

There is a significant challenge before the trust to raise over £1m to modernise and extend our current facilities so that we can address the growing demand from the community for more space and help create a more sustainable financial future. In 2017 the trustees extended the hours of Viv Evans to prepare an assessment of needs which will be the next step in the development of a detailed plan after further discussion with current and potential future users and with the Churches who use premises which are contiguous with those of the Centre. We hope to have a fully-detailed proposal to share with potential donors in 2019.

#### Notes

1. Department for Communities and Local Government, Indices of Multiple Deprivation 2015. LSOA area E01031558 ranked 4,214 out of 32,844 locations in England (where 1 is most deprived).

[www.gov.uk/government/statistics/english-indices-of-deprivation-2015](http://www.gov.uk/government/statistics/english-indices-of-deprivation-2015)

#### Brief statement of the charity's policy on reserves

The trustees determined that a reserve of £25,000 was needed to support major building repairs and renewals. This was achieved by the end of the financial year and will be increased further as results permit. The Trustees recognise the need to develop an operational reserve to support the day-to-day activities of the centre, and continue to seek funding to do this but do not consider it necessary to compromise the centre's services by diverting significant amounts of unrestricted income to achieve it.



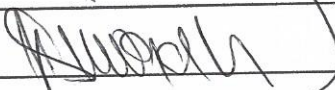
Details of any funds materially  
in deficit

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The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

	
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Full name(s)

Peter Wigglesworth	
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Position (eg Secretary, Chair,  
etc)

Treasurer

Date

22 September 2018