

Mothers' Union in the Diocese of Lichfield



Trustees Annual Report and Accounts 1st January to 31st December 2017

Registered Charity No. 249942

**Mothers' Union in the Diocese of Lichfield Trustee Board
As of 1st January 2017**

| | |
|------------------|--|
| Sue Egerton | Diocesan President |
| Helen Palfrey | Archdeaconry Leader – Lichfield |
| Vacant | Archdeaconry Leader - Salop |
| Debra Tudor | Archdeaconry Leader - Stoke |
| Val Hanna | Archdeaconry Leader - Walsall |
| Celia Richardson | Unit Coordinator - Finance and Administration |
| Katherine May | Unit Coordinator - Action and Outreach |
| Vacant | Unit Coordinator - Marketing and Fundraising |
| Helen Davis | Unit Coordinator - Faith and Policy (until 20th Sept 2017) |

Diocesan Administrator

Adie Harris

Diocesan Treasurer

Celia Richardson

Diocesan Chaplain

The Revd. Preb. Carl Ramsay

Training Officer

Marion Standing

Diocesan Members Administrator

Pat Empsall

MU@Home Representative

Christine Banham

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Independent Examiner:

Mr John Alexander
Pennine View
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Leek, Staffs. ST13 8LZ.

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Trustees report for the year ended 31st December 2017

The Trustees present their Annual Report and Financial Statements for the year ended 31st December 2017.

Presidents Letter

2017 has taken me down many roads, very literally when I have been visiting you, which is one of the great pleasures of being your Diocesan President.

I have attended residential conferences organised by Central MU at Swanwick, Derbyshire and High Leigh, Hertfordshire and a day meeting in Birmingham with the Midlands Diocesan Presidents. Being at these meetings is so useful, from hearing about all the new initiatives happening worldwide to meeting other DP's with the same problems [we do all have similar ones to share]. We work hard probably not finishing in an evening until 9pm, but there is so much love, so much laughter and so much food to sustain us all.

At the AGM, you the members voted to accept a new Trustee Board structure which will start in January 2019.

We hosted the Saltmine Theatre Company as they performed two showings of 'Chosen – The Mary Sumner Story' they were an amazing group of young people and the audience were in tears at the end of both productions – and that included those of us who saw it twice. If you have the opportunity to watch the play, take up the chance you will not be disappointed.

During the summer months our dear friend and trustee Helen Davis was taken poorly and after a short illness, so very bravely borne, passed away in September. Helen was an absolute inspiration to us all, she had such faith and such love, an enquiring mind and such positivity. She asked questions and motivated us at trustee meetings, encouraging us to look at things in a different light, helping us all to move forward either in a different direction or a better way than we had been doing. God lent her to us for a short while and I am truly grateful for that.

A new marketing leaflet was produced for you the members to give to friends, family and anyone who shows an interest in Mothers' Union. We have had more printed, so please do ask at the office if you need any.

The Trustees were involved with the Children's Society in promoting Hat-te-Bah, a project looking at training on support provision for refugee / migrant children and families. We met some amazing young people, who told heart wrenching stories of how they had been treated when they arrived in our country. One boy told of how he was placed with a family who did not know anything of his culture or lifestyle, the food they gave him was food he couldn't eat because of his beliefs, the family thought he was being stubborn – they didn't know why he wouldn't eat, he didn't know why they gave it to him and didn't know how or who to tell. Our MU tag line is Christian Care for Families – something we should

always strive to do every day in every way we can.

Mothers' Union again had a tree at the Christmas Tree Festival in Lichfield Cathedral. The trees are primarily there as an advert, and the majority have no-one looking after them during the festival. Great thanks go to Marion Standing for promoting MU every time she visited the Cathedral, handing out leaflets to those interested and colouring packs to the children

Two totally different trees, made of green knitted squares were displayed at Doxey Church. They were later made into blankets for use at one of the homeless shelters in Stafford. Thank you to all the 'knitters'.

Please continue to invite me to your meetings and festival services, one of the important parts of my job is sharing with you my enthusiasm for Mothers' Union.

Structure, Governance and Management

The Mothers' Union, Diocese of Lichfield is an association of Mothers' Union Worldwide and is formed with a constitution as laid down for diocese by Mary Sumner House.

The Trustees named inside the front cover are elected every three years.

Appointment of Trustees is governed by the diocesan constitution.

The Trustees delegate the day to day running of the diocese to the administrator and if necessary receive assistance from the Finance and Administration Unit.

All of the charity's trustees are considered to be related parties. In their capacity as trustees and members of Mothers' Union they will receive various expenses.

All Trustees receive information packs from the charity, the packs include details of their formal responsibilities as Trustees.

The Trustees actively review the major risks that the charity faces on a regular basis and believe that maintaining reserves at current levels combined with an annual review over key financial systems, will provide sufficient resources in the event of adverse conditions. The Trustees have also examined other operational and business risks faced by the charity and confirm that they have established systems to mitigate the significant risks.

The operation of the diocesan units is entirely dependent on the voluntary efforts provided by the individual committee members.

Objectives and Activities

- To promote and support marriage
- To support families and faith
- To build a Christian Community
- To support family life
- To help those facing adversity

Presidents Report - Achievements and performance

The trustees continued to work through the three-year plan, a taste of what was achieved follows;

To promote and support married life

Support of marriage preparation events at parish/deanery level, attend Wedding Fayres.

- Longsdon church organised a complete Wedding Fayre, and represented MU at it.
- Many thanks must go to Katherine May as she has enabled us to join a small group of professionals when they host their wedding fayres. The fayres are often held on a Sunday, will you please consider being as part of this as your Sunday ministry – it should not be just the Trustees promoting MU.

To encourage parents in their role to develop the faith of their children

To provide prayer and praise resources for families with very young children.

- These new resources arrived early 2018 [nearly in 2017] and are for you to use with toddler groups, Baptism families – just wherever you think they can be used. They are free so please ask for some at the office, and do show them to your clergy.

To maintain a worldwide fellowship of Christians united in prayer, worship and service

- We provided service materials for the Wave of Prayer in February and for Lady Day.
- We held two Quiet's Day at Shallowford House; the first on 24th March, was led by Bishop Michael and the second on 18th September, was led by our Diocesan Chaplain, Rev. Preb. Carl Ramsay

To promote conditions in society favourable to stable family life and the protection of children

To develop the parenting programme availability across diocese, by re-igniting enthusiasm for offering parenting programmes with existing trained facilitators;

- This is still work in progress; do you know of any parish that would like to have a Parenting Group, if we do not know where there is an opportunity we cannot help.

To help those whose family life has met with adversity

To explore the potential for receiving prayer requests from inmates at prisons across diocese;

- We now regularly receive requests [via the prison chaplain] from prisoners asking for prayers for their family and themselves.
- Again we have supported 8 families, a total of 31 people with holidays through the Away From It All [AFIA] scheme.

Finance and Administration

The Finance and Administration committee met four times during the year. Attention has continued to be given to areas of concern in the administration of the charity including the formation of a policy for the use of branch funds to support local families in stressful situations.

This committee is also responsible for the general administration of membership at deanery, branch and diocesan level including branch reports, finance, the two council meetings and the annual general meeting. The return of annual reports to the Charity Commission and Mary Sumner House are also the responsibility of this committee.

Action and Outreach

The year for Action & Outreach has not perhaps been as busy as the previous year. However, looking at the aspirations written in our Triennial plan 2016-18, it is encouraging to see the progress made to this point. And of course, we have one further year to make an impact on these plans.

Taking our MU five objectives as headings, here is a summary of activity and outreach:

To promote and support married life

Support of marriage preparation events at parish/deanery level, attend Wedding Fayres.

Developing a presence at wedding fayres is a big undertaking. However, we are now attending a few wedding fayres regularly in the Black Country. Our attendance is as part of the Perfect Wedding Fayres consortium which has given LDMU preferential rates due to our charitable status. At one fayre, the local priest incumbent was pleased to work with us. Couples willingly add their names to the list for prayers.

To encourage parents in their role to develop the faith of their children

Prayer and praise resources for families with very young children.

The first set of (7) prayer and praise cards for very young children is now available for distribution. Some members collected sets at Spring Council. These are bookmark sized cards offering ideas for routine prayer and praise during a typical day. We have located C of E parent and child groups across diocese through liaison with members and with information provided by the Reaching New Generations team. The cards were introduced recently to clergy at a conference and this generated some interest.

When another set is compiled, they will be printed on a firmer card. Please let us know where sets have been given out.

To maintain a worldwide fellowship of Christians united in prayer, worship and service

Promoting Mothers' Union involvement.

We continue to have a ministry to share the gospel, tell people about the purposes of MU so that we continue to walk 'in the footsteps of Mary Sumner'.

As you will know our LDMU website has been renewed, thanks to our DP, and is a welcoming on-line presence. Do continue to tell people about it so it is used more fully.

Members contributed to the Wave of Prayer materials for 2018. Thank you if you acted in this regard.

To promote conditions in society favourable to stable family life and the protection of children

Develop parenting programme availability across diocese.

Facilitation of parenting programmes has made some small progress during the last year. We have one authorised MU facilitator in the diocese and one taster session for a parents' group planned. Again this has enabled us to liaise with a parish incumbent in a most positive way.

To help those whose family life has met with adversity

Away from it all holidays

AFIA continues to be very well supported by MU members in this diocese. Thank you. Eight families were given holidays in 2017 which is the same number of bookings as made in 2016. A total of 31 people benefited from AFIA holidays. These holidays cost £3380. Four units have been booked for August 2018. Your own part in AFIA is to pray for the families who benefit from the short holidays and to tell people you meet about MU and AFIA.

Prisons

Christmas cards for those serving custodial sentences remains very well supported by our membership. Cards for prison staff were also sent during the last two festive seasons. Thank you and keep writing please! We have a wonderful coordinator in Sue Wiltshire who checks and packs our cards most thoroughly. Thank you, Sue!

One prison now sends **prayer requests** regularly to us for our members to hold in their regular devotions and prayer. Thank you if you do this. It has been welcomed in the one prison thus far.

Your opportunity exists to become involved if you have an email address and are willing to receive prayer requests from prisoners through this route. This

approach makes it rather more of a spider's web than a prayer chain.

Knitting

The **knitting pattern booklet** has been refreshed and reissued during the last year. It continues to be well used.

Members embraced the knitting of green squares last autumn for a knitted Christmas Tree. The squares are now assembled into knee rugs, shawls and blankets of various sizes and gifted to St Thomas and St Andrew, at Doxey, Stafford for distribution amongst parishioners. Thank you if you knitted and or stitched them all together. What a colourful display they are too.

Our members continue to knit with enthusiasm and those hospital baby units, where we have established relationships, receive the items most graciously. As has been advised before, please do ensure you have a place to take / gift your knitted items prior to casting-on!

Alongside the knitting, of course, we can now offer parents and grandparents new prayer cards for premature baby arrivals.

Thank you for all your prayer, activity, outreach and enthusiasm during the last year.

Faith and Policy

The unit met sporadically during 2017 due to the illness and death of our much loved Unit Co-ordinator Helen Davis.

However, the new prayer cards for Marriage, Baptism and Premature babies were produced and are now in use.

We continued to raise awareness of MU campaigns and encouraged members to organise events for the 16 Days of Activism Against Gender Based Violence.

Members across the Diocese joined in with the Wave of Prayer in February, using material put together by the unit member responsible.

We offered two Quiet Days in 2017 the one in March was led by Bishop Michael and Rev. Preb. Carl Ramsay, our Diocesan Chaplain, led the day in September , both were well attended.

Marketing and Fundraising - No Unit committee

Lichfield Archdeaconry

After the excitement of the 140th anniversary year and all the celebratory events in 2016, the new year of 2017 began with a feeling of 'Well, what now?' As it turns

out the year was quite eventful, one of the most memorable being the Saltmine Theatre production of 'Chosen', the story of our founder Mary Sumner and the beginnings of this amazing organisation to which we belong. The play had been premiered at the General Meeting in September 2016 and 2 performances were put in in this diocese in June. I was privileged to have been involved in the organisation of this event.

I was invited, and pleased to be able to attend, many branch and deanery events and also to meet up with members in the Salop Archdeaconry which is still without an archdeaconry leader. However, I regret that I was unable to fulfil my ambition of meeting with every branch under my 'umbrella'.

The branch at Burntwood, Lichfield Deanery, changed its name to encompass the fact that its members come from several churches, a reminder that a branch does not have to restrict membership to one congregation. A new and enthusiastic group of deanery members has started at Coven, Penkridge. They have already supported many initiatives and are keen to be involved in the local community.

Other events in the year included the General Meeting in Edinburgh and 'showing the badge' in the Church Tent at Staffordshire County Show.

I cannot end without a mention of Helen Davis who was so much a part of this Archdeaconry. When she was leader for Rugeley Deanery she showed the same energy and enthusiasm that she had for every role she held. She was a generous support to me at the start of my time as Archdeaconry Leader and her untimely loss is felt by Mothers' Union in this diocese and beyond.

Stoke Archdeaconry

Change is inevitable and as we see on occasions some find it unnerving, however many of our members have worked together to plan how we move into the future. Reporting branches have closed often seems a negative statement but it does not always mean we have lost all its members. The growth in deanery groups or membership reflects how each of us wants to be a part of the Mothers' Union and how even with busy lives we can still mean fulfil our commitment to the values and actions we joined to support.

Our work in the archdeaconry is varied and continues to develop as the needs in our different communities are identified and our response agreed on. The reduction of meetings does not necessarily mean a reduction of actions. The traditional actions can be used in new ways as we've seen in knitting, for example the addition of twiddle muff patterns or coffee mornings in association with prayer requests. These changes keep our work relevant and reflect to others our passion to be of service.

Together we shall always be stronger, enabling us to touch more lives of those in need. But together we can also be a much needed support for each other, fellowship continues to be seen as an essential part of membership and the

friends we make often become much more than just seeing each other once a month.

Walsall Archdeaconry

Branches and groups in the Archdeaconry have been engaged in many different activities throughout the year. All have been meeting regularly when possible, some with evening meetings and the majority in the afternoons. Meetings are varied in style but always including worship which is our foundation.

There are some large branches of 40 + and some small in numbers of 6 or 7 but all equally valuable and precious in the work for Mothers' Union. One large branch has made the decision this year to become a group of deanery members still continuing to meet each month and still supporting the work. This is a solution when Leaders and other office bearers want or need to stand down and no-one wants to take over the roles. Another branch is being run extremely well by the committee.

Throughout the year branches and groups have been raising money for M.U. projects including "Make a Mothers' Day", A.F.I.A, Literacy etc.

Now that summer is approaching members are planning events for the " Big Summer Appeal " i.e. Strawberry teas, garden parties and afternoon teas.

Members have also supported the new " Mum Bags " project which provides a little starter pack of items for young teenage Mums. These have gone to hospital neonatal units, a Christian mum and baby centre and " Life Pregnancy Matters " in Wolverhampton. Knitting still continues for local premature baby units. This is very much appreciated by the hospital staff. Members provide toiletries for the local women's refuges and also Easter eggs both for the refuge and for a school in a very deprived area of Wolverhampton. Clothes, shoes and other items are collected for the many refugees and asylum seekers we have within the archdeaconry. Many Christmas cards have been written for prisoners and members are always interested to hear feedback on how they are received by those in prison. This Archdeaconry has had the opportunity to have a Mothers' Union stall at professionally run Wedding Fayres. After all we support marriage and family life. It is very important for us to share this with the public and it is enjoyable to do.

It is very encouraging to see that new members are being enrolled and we must really work on this. However, it is a sad fact that we are also losing loyal older members who have reached the end of their lives and passed on to higher things. We must all continue to work really hard to promote the work and mission of Mothers' Union and inspire others to join us!

Financial Review

2017 was another positive financial year. The overall income reduced by just over 2%, at the same time overall expenditure reduced by just under 5%. This resulted in an considerable increase in the operating excess which more than doubled.

It is noted with concern that donations to the Diocesan General Fund, which funds the administration of our charity at diocesan level halved.

The reinvested Diocesan Funds continued to perform well. The dividend received from John Hayes Trust Funds and the Diocesan Investment Funds increased by 6%, revaluation also added another 7% the value of the shares.

General Administration costs at Diocesan Level decreased by 10%, at branch level including the costs of hiring halls, the cost of general administration reduced slightly by just over 1%. The costs of administering the Diocesan Units increased during the year by 30%. Fund raising for Local Projects at branch level fell again in 2017 by 24% and the cost of Local Projects decreased by 8%.

Donations to the locally administered restricted AFIA Fund increased by 24% the expenditure reduced by 21%. Donations to the Mary Sumner House restricted funds reduced by 15%. The MU Enterprises grant we received also reduced slightly by over 2%.

The net result for the year was an excess of receipts over payments of £12,009.

After adding the current and deposit accounts balances brought forward at the beginning of the year, the balance carried forward in the unrestricted funds at the 31st December 2017 equalled £153,979. The balance carried forward in the restricted funds at the 31st December 2018 was £85,651 and represented as follows £7,747 in the AFIA fund, the value of the Mary Sumner House subscriptions paid in advance £2,653 and a further £75,251 was held in the branch legacy fund.

Away From It All Holidays and Discretionary Payments

In order to advance the aims and objects of the Lichfield Diocesan Mothers' Union holidays are provided for families in need and discretionary payments are made to individuals and families.

Statement of Trustees' Responsibilities

The Trustees are required under the Charities Act 2011 to prepare financial statements for each financial year which give a clear picture of the Charity's financial activities during the year and its financial position at the end of the year. In preparing the financial statements the Trustees should follow best practice and:

- a. Select suitable accounting policies and then apply them consistently.
- b. Make judgements and estimates that are reasonable and prudent.
- c. State whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements.

- d. Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and which enable them to ensure that the financial statements comply with applicable law and regulations. They are also responsible for safeguarding the assets of the charity and hence taking reasonable steps for the prevention and detection of fraud and other irregularities

Investment Policy

The constitution authorises the Trustees to invest any monies that are not immediately required by the Lichfield Diocesan Mothers' Union in or upon such investments as may be thought fit to be appropriate for the investment of charitable funds. It is now the policy of the Lichfield Diocesan Mothers union to invest our surplus central funds in the CBF Church of England Deposit Fund, Property Fund Income Shares, Global Equity Income Fund shares, Investment Fund income shares and the COIF Charity Investment Fund income units. Surplus branch funds are also invested in M&G Charifund.

Reserves

The policy of the trustees is to maintain the unrestricted reserves of the charity in order that they should be equivalent to 18 months expenditure, approximately £141,000. The present level of reserves are considered adequate for this purpose.

Approval

This report was approved by the Trustees on 18th June 2018 and signed on their behalf



Sue Egerton
Diocesan President

Annual Report 2017

| <u>EXPENDITURE</u> | <u>2017</u> | <u>2016</u> | <u>INCOME</u> | <u>2017</u> | <u>2016</u> |
|--|-------------------|----------------|--|-------------------|----------------|
| <u>OFFICE AND ADMINISTRATION</u> | | | <u>SUBSCRIPTIONS</u> | | |
| Subscriptions MSH | 19,539.00 | 17,974 | 2017 Diocese | 12,469.50 | 11,830 |
| Printing and Stationary | 395.62 | 2147 | MSH | 18,203.50 | 15,858 |
| Equipment | 1,870.84 | 1,317 | 2018 Diocese | 1619.95 | 1,694 |
| Telephone & broadband | 584.97 | 883 | MSH | 2,070.00 | 2,172 |
| Office Rent/Hire of Premises | 2,900.00 | 2,900 | Subscriptions Deanery & Branch | 800.20 | 1,633 |
| Insurance | 741.28 | 761 | <u>MUE TURNOVER GRANT</u> | 904.85 | 930 |
| Accountants Charges | 300.00 | 300 | <u>INCOME TAX RECOVERED</u> | | 3,013 |
| Administration Sundries | 54.38 | 40 | Administration Sundries | 392.18 | |
| Governance | 7,716.86 | 7,274 | <u>DONATIONS</u> | | |
| Discretionary Payments | 200.00 | 50.00 | Diocesan General Fund | 1627.65 | 3,582 |
| Postage | 468.95 | 593.18 | Branch General Funds | 3,415.78 | 3,497 |
| Diocesan Newsletter | 1,627.60 | 1,820.00 | <u>INTEREST/DIVIDEND RECIEVED</u> | | |
| | | | AFIA | 14.74 | 24 |
| | | | Mothers Union Dio Ass F C | 306.47 | 284 |
| | | | LDMU & Branch Deposit Accounts | 45.79 | 143 |
| | | | LDMU Investment Fund | 1572.39 | 1,232 |
| | | | John Hayes Trust | 1580.05 | 996 |
| | | | Business Account | 4.26 | 8 |
| | | | Branch Investment Income | 3,424.30 | 3,253 |
| <u>AFIA</u> | 3,333.00 | 4,190 | <u>AFIA</u> | 3897.09 | 3,133 |
| <u>FAMILIES FIRST</u> | 3,851.25 | 4,135 | <u>FAMILIES FIRST</u> | 3,315.00 | 3,607 |
| <u>OVERSEAS FUND</u> | 3,726.48 | 4,262 | <u>OVERSEAS FUND</u> | 2,968.95 | 3,425 |
| <u>RELIEF FUND</u> | 3,327.53 | 2,635 | <u>RELIEF FUND</u> | 2,777.83 | 1,941 |
| <u>GB & IRELAND</u> | 1,467.00 | 1,667 | <u>GB & IRELAND</u> | 1,189.82 | 1,049 |
| <u>MSH GENERAL FUND</u> | 2,956.62 | 6,361 | <u>MSH GENERAL FUND</u> | 1,658.52 | 3,977 |
| <u>Summer Appeal</u> | 2,244.25 | 1,147 | <u>Summer Appeal</u> | 1,459.20 | 721 |
| <u>AGM</u> | 341.68 | 728 | <u>AGM</u> | 418.00 | 642 |
| <u>COSTS OF FUND RAISING</u> | 249.66 | 1175 | <u>FUND RAISING</u> | 5,757.86 | 6,475 |
| <u>MUE—LITERATURE</u> | 7,555.36 | 7,663 | <u>MUE—LITERATURE</u> | 6,820.31 | 7,555 |
| Finance and Administration | 1,029.88 | 1485 | Finance and Administration | | |
| Marketing | 430.02 | 249 | Marketing | 82.98 | 162 |
| Action and Outreach | 319.80 | 147 | Action and Outreach | | 10 |
| Faith and Policy | 1,752.83 | 1,199 | Faith and Policy | 1,616.00 | 1,076 |
| President/Archdeaconry Leader | 3,746.85 | 2904 | President/Archdeaconry Leaders | | |
| Chosen | 1,363.21 | | Chosen | 1,452.50 | |
| <u>DEANERY/BRANCH</u> | | | <u>DEANERY/BRANCH</u> | | |
| Branch Activities & Outings | 6,957.51 | 8,023 | Branch Activities & Outings | 6,317.80 | 7,501.77 |
| LOCAL PROJECTS | 1,793.82 | 1,947 | LOCAL PROJECTS | 938.90 | 1,221.14 |
| Teas | 4,687.63 | 5,555 | Teas | 9,005.92 | 7,758.43 |
| Hire of Halls | 2,281.80 | 2,359 | | | |
| Speakers | 1,777.11 | 1,781 | | | |
| Committee Expenses | 2058.19 | 2,166 | | | |
| MUE—LITERATURE | 526.49 | 419 | | | |
| <u>OPERATING EXCESS OF INCOME</u> | | | <u>OPERATING EXCESS OF</u> | | |
| <u>OVER EXPENDITURE</u> | 3,931.02 | 1665 | <u>EXPENDITURE OVER INCOME</u> | | |
| | 98,108.49 | 100,405 | | 98,108.49 | 100,405 |
| <u>DECREASE IN VALUE</u> | | | <u>INCREASE IN VALUE</u> | | |
| <u>OF INVESTMENTS</u> | | (968.00) | <u>OF INVESTMENTS</u> | | |
| | | | <u>John Hayes Trust</u> | 1,620.63 | 1,939.60 |
| | | | <u>LDMU Investment Shares</u> | 4,011.94 | 6,164.79 |
| <u>EXCESS OF INCOME</u> | | | <u>MU Dio ASS FC</u> | 739.97 | 788.77 |
| <u>OVER EXPENDITURE</u> | 8,078.54 | 15,784 | <u>Branch Legacy Fund</u> | 1,706.00 | 7,859.00 |
| | | | <u>EXCESS OF EXPENDITURE</u> | | |
| | | | <u>OVER INCOME</u> | | |
| | 106,187.03 | 117,157 | | 106,187.03 | 117,157 |

CONSOLIDATED ACCOUNTS BALANCE SHEET AS AT 31st DECEMBER 2017

| | 2017 | 2016 | | 2017 | 2016 |
|-------------------------------------|-----------------|-----------------|--------------------------------|-----------------|-----------------|
| <u>ACCUMULATED SURPLUS</u> | | | <u>BANK</u> | | |
| Balance as at 1st January | 227,619 | 210,169 | <u>Deposit Accounts</u> | | |
| | | | CBF 1210011001D LDMU | 13,386 | 13,386 |
| Operating Surplus/Deficit | 3,931 | 1,665 | CBF 1210011002D AFIA | 5,251 | 5,236 |
| | | | BRANCH | 1913 | 2,051 |
| Investment Increase/Decrease | | | <u>Investments</u> | | |
| | | | CBF 1210011001S | 48,455 | 44,444 |
| Central Increase | 6,372 | 8,893 | CBF 1210011001P | 16,056 | 15,467 |
| | | | CBF1210011001L | 19,406 | 18,375 |
| Decrease | | (968) | COIF 874130005T | 9,275 | 8,535 |
| | | | BRANCH | 75,251 | 73,545 |
| | | | <u>Current Accounts</u> | | |
| | | | Natwest Current ACC | 524 | 250 |
| BRANCH | 1,706 | 7,859 | Nat West Business Reserve | 13,568 | 11,183 |
| | | | BRANCH | 33,237 | 32,694 |
| | | | <u>Petty Cash</u> | | |
| | | | Central Account | 194 | 56 |
| | | | BRANCH | 2,536 | 2,214 |
| | | | <u>MUe</u> | | |
| | | | Petty Cash | 20 | 20 |
| | | | Stock | 556 | 164 |
| | £239,628 | £227,619 | | £239,628 | £227,619 |

| | | |
|---|----------------|----------------|
| Memo: <u>Paid to Mary Sumner House</u> | 2017 | 2016 |
| Members Subscriptions | 19,539 | 17,975 |
| General Fund | 2,244 | 4,707 |
| Relief Fund | 3,328 | 2,635 |
| Overseas Fund | 3,726 | 4,262 |
| UK & Ireland Development Fund | 1,467 | 1,667 |
| Wheels Appeal | | 1,147 |
| Summer Appeal | 2,957 | 1654 |
| Families First | 3.851 | 4,135 |
| | £37,112 | £38,181 |

Diocesan President

S. Egerton

Diocesan Treasurer

Richardson

Mothers' Union Prayer

Loving Lord,

We thank you for your love so freely given to us all.

We pray for families around the world.

Bless the work of Mothers' Union as we seek to
share your love through the encouragement,
strengthening and support of marriage and family life.

Empowered by your Spirit,
may we be united in prayer and worship;
and in love and service reach out as your hands
across the world.

In Jesus' name. Amen

Our vision is of a world where God's love is shown through loving,
respectful, and flourishing relationships.

For more information please contact:

Mothers' Union Office

The Parish Church of St Thomas and St Andrew,

Doxey

Stafford

ST16 1RQ

Tel: 01785 227221

Email: office@mothersunionlichfield.org.uk

Website: www.mothersunionlichfield.org.uk



Lichfield Mothers' Union



@ MULichfield

REGISTERED CHARITY NUMBER 249942

FINANCIAL STATEMENTS
YEAR ENDED 31ST DECEMBER 2017
FOR
LICHFIELD DIOCESE MOTHERS UNION

LICHFILED DIOCESAN MOTHERS UNION

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31ST DECEMBER 2017

| | | <u>Unrestricted</u> <u>Funds</u> | <u>Designated</u> <u>Funds</u> | <u>Restricted</u> <u>Funds</u> | <u>Total</u> <u>2017</u> | <u>Total</u> <u>2016</u> |
|---|-------------|-------------------------------------|-----------------------------------|-----------------------------------|-----------------------------|-----------------------------|
| RECEIPTS AND PAYMENTS ACCOUNT | | | | | | |
| | <u>Note</u> | | | | | |
| <u>INCOMING RESOURCES</u> | | | | | | |
| Generated Funds | | | | | | |
| Voluntary Income | 2 | 5,043 | | 13,951 | 18,995 | 24,339 |
| Activities for generating funds | 3 | 14,890 | | 20,274 | 35,164 | 33,188 |
| Fund Raising | 4 | 5,758 | | | 5,758 | 6,475 |
| Investment Income | 5 | 6,914 | | 15 | 6,928 | 5,940 |
| Charitable Activities | | | | | | |
| Charitable Trading | 6 | 7,725 | | | 7,725 | 12,093 |
| Diocesan Units | 7 | 3,151 | | | 3,151 | 1,248 |
| General | 8 | 16,681 | | 3,315 | 19,996 | 17,123 |
| Other Incoming Resources | 9 | 392 | | | 392 | 0 |
| <u>TOTAL RECEIPTS</u> | | <u>60,554</u> | | <u>37,555</u> | <u>98,109</u> | <u>100,406</u> |
| <u>RESOURCES EXPENDED</u> | | | | | | |
| Costs of Generating Funds | | | | | | |
| Costs of Generating Voluntary Income | 10 | | | 19,539 | 19,539 | 17,975 |
| Fund Raising Costs | 11 | 250 | | | 250 | 1,175 |
| Charitable Activities | | | | | | |
| Charitable Trading | 12 | 8,082 | | | 8,082 | 8,082 |
| Unity Activity | 13 | 7,279 | | | 7,279 | 5,983 |
| General Activity | 14 | 19,732 | | 3,851 | 23,583 | 26,567 |
| Costs Directly Allocated to Activities | 15 | 3,157 | 200 | 17,055 | 20,412 | 22,258 |
| Governance Costs | 16 | 14,978 | | | 14,978 | 16,175 |
| Other Resources Expended | 17 | 54 | | | 54 | 525 |
| <u>TOTAL RESOURCES EXPENDED</u> | | <u>53,532</u> | <u>200</u> | <u>40,445</u> | <u>94,177</u> | <u>98,740</u> |
| NET (OUTGOING) INCOMING | | | | | | |
| RESOURCES BEFORE TRANSFERS | | 7,022 | (200) | (2,890) | 3,932 | 1,667 |
| <u>Gross transfers between funds</u> | 20 & 21 | <u>(4,204)</u> | | <u>4,204</u> | <u>0</u> | |
| Net incoming/outgoing resources | | | | | | |
| before other recognised gains or losses | | 2,818 | (200) | 1,314 | 3,932 | 1,667 |
| <u>Gains/losses on investment assets</u> | | <u>6,372</u> | | <u>1,706</u> | <u>8,078</u> | <u>15,783</u> |
| <u>RECONCILIATION OF FUNDS</u> | | | | | | |
| Totals Funds Brought Forward | | 142,060 | 2,929 | 82,631 | 227,619 | 210,169 |
| <u>TOTAL FUNDS CARRIED FORWARD</u> | | <u>151,250</u> | <u>2,729</u> | <u>85,651</u> | <u>239,629</u> | <u>227,619</u> |

The charity had no recognised gains or losses other than its income and expenditure as stated above during the last two years.

All the charity's income and expenditure relates to its continuing activities.

LICHFILED DIOCESAN MOTHERS UNION

BALANCE SHEET AS AT 31ST DECEMBER 2017

| | Note | Unrestricted Funds £ | Restricted Funds £ | 2,017 Total Funds £ | 2016 Total Funds £ |
|--------------------------------------|------|----------------------------|--------------------------|------------------------------|-----------------------------|
| <u>FIXED ASSETS</u> | | | | | |
| Investments | | 93,192 | 75,251 | 168,443 | 160,364 |
| | | <hr/> 93,192 | <hr/> 75,251 | <hr/> 168,443 | <hr/> 160,364 |
| <u>CURRENT ASSETS</u> | | | | | |
| Stock | | 556 | | 556 | 164 |
| Cash at bank and in hand | | 60,229 | 10,400 | 70,629 | 67,091 |
| | | <hr/> | <hr/> | <hr/> | <hr/> |
| <u>NET CURRENT ASSETS</u> | | 60,785 | 10,400 | 71,185 | 67,255 |
| | | <hr/> | <hr/> | <hr/> | <hr/> |
| <u>NET ASSETS</u> | | <hr/> <hr/> 153,977 | <hr/> <hr/> 85,651 | <hr/> <hr/> 239,628 | <hr/> <hr/> 227,619 |
| <u>UNRESTRICTED FUNDS</u> | | | | | |
| General | | | | 151,250 | 142,059 |
| Designated | | | | 2,729 | 2,929 |
| <u>RESTRICTED FUNDS</u> | | | | 85,651 | 82,631 |
| | | | | <hr/> | <hr/> |
| <u>TOTAL FUNDS</u> | | | | <hr/> <hr/> 239,630 | <hr/> <hr/> 227,619 |

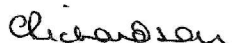
The notes on pages 1 to 8 form part of the financial statements

Approved by the Trustees on 18th June 2018 and signed on their behalf

Mrs Mrs S Egerton - Diocesan President



Mrs C Richardson - Diocesan Treasurer



LICHFIELD DIOCESAN MOTHERS UNION

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST DECEMBER 2017

1. Accounting Policy

There has been no change in accounting policies of the charity during the year.

The financial statements have been prepared in accordance with the Statement of Recommended Practice for Charities (SORP) and applicable accounting standards (FRSSE) or (FRS 102)

The financial statements have been prepared under the historical cost convention, with the exception of investments which are included at market value, as modified by revaluation.

Incoming Resources

Donations are accounted for when receivable.

Legacies are recognised as soon as the charity is notified of its legal entitlement and the amount is known.

Incoming resources from diocesan subscriptions, Mary Summer House subscriptions, activities, charitable trading income and other income are included when receivable.

Resources Expended

Direct charitable expenditure includes the direct costs of activities and charitable trading.

Governance

Expenditure on Governance of the Lichfield Mothers Union includes all expenditure not directly related to charitable activities including the operating costs of the office and accountancy fees.

Stock

Stock is shown at historical cost.

Fund Accounting

The charity maintains the level of resources required to fulfil its objectives. The board of trustees monitors reserves at regular meetings.

Unrestricted Fund

The Unrestricted Fund represents funds arising from the charity's activities in previous years. The funds can be used in accordance with the charitable objects at the discretion of the trustees. On occasions the trustees may specify that amounts of these funds are to be designated to be used for a specific purpose.

Restricted Funds

These are funds that can only be used for particular restricted purposes within the objects of the charity. The restrictions have either been specified by the donor or when the funds have been created in the first instance.

Holidays and Discretionary Payments

In accordance with the objects of the charity and in order to further the purpose of the Lichfield Diocesan Mothers Union to advance Christian Care for Families, provision is made for holidays and discretionary payments to be provided for families in need.

Investments assets and income

The charity holds investments as fixed assets.

LICHFIELD DIOCESAN MOTHERS UNION

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST DECEMBER 2017

2. Donations, Legacies and Similar Income

| | <u>Unrestricted</u> | <u>Designated</u> | <u>Restricted</u> | <u>Total</u> | <u>Total</u> |
|------------------------------|---------------------|-------------------|-------------------|---------------|---------------|
| | <u>Funds</u> | <u>Funds</u> | <u>Funds</u> | <u>2017</u> | <u>2016</u> |
| | <u>£</u> | <u>£</u> | <u>£</u> | <u>£</u> | <u>£</u> |
| Donations | | | | | |
| Branch | 3,416 | | | 3,416 | 3,497 |
| Diocesan General Fund | 1,628 | | | 1,628 | 3,582 |
| AFIA | | | 3,897 | 3,897 | 3,133 |
| Overseas Fund | | | 2,969 | 2,969 | 3,425 |
| Relief Fund | | | 2,778 | 2,778 | 1,941 |
| Great Britain & Ireland Fund | | | 1,190 | 1,190 | 1,049 |
| Mary Sumner House General | | | 1,659 | 1,659 | 3,978 |
| Summer Appeal | | | 1,459 | 1,459 | |
| Wheels | | | | 0 | 721 |
| Income Tax Recovered | | | | | 3,013 |
| | <u>5,043</u> | | <u>13,951</u> | <u>18,995</u> | <u>24,339</u> |

3. Activities for Generating Funds

| | | | | | |
|---------------------------------------|---------------|--|---------------|---------------|---------------|
| Diocesan Subscriptions 2017 | 12,470 | | | 12,470 | 11,831 |
| Diocesan Subscriptions 2018 | 1,620 | | | 1,620 | 1,694 |
| Mary Sumner House Subscriptions 2017 | | | 18,204 | 18,204 | 15,858 |
| Mary Sumner House Subscriptions 2018 | | | 2,071 | 2,071 | 2,172 |
| Branch and Deanery Subscriptions 2017 | 800 | | | 800 | 1,633 |
| | <u>14,890</u> | | <u>20,274</u> | <u>35,164</u> | <u>33,188</u> |

5. Interest and Dividend Received

| | <u>Unrestricted</u> | <u>Designated</u> | <u>Restricted</u> | <u>Total</u> | <u>Total</u> |
|--|---------------------|-------------------|-------------------|--------------|--------------|
| | <u>Funds</u> | <u>Funds</u> | <u>Funds</u> | <u>2017</u> | <u>2016</u> |
| | <u>£</u> | <u>£</u> | <u>£</u> | <u>£</u> | <u>£</u> |
| <u>Deposit Accounts</u> | | | | | |
| AFIA | | | 15 | 15 | 24 |
| LDMU & BRANCH ACCOUNTS | 46 | | | 46 | 143 |
| BUSINESS ACCOUNT | 4 | | | 4 | 8 |
| <u>CBF Investment Funds</u> | | | | | |
| LDMU income Shares | 1,572 | | | 1,572 | 1,232 |
| John Hayes Trust Property Fund | 877 | | | 877 | 565 |
| John Hayes Trust Global Equity Fund | 683 | | | 683 | 431 |
| <u>COIF Investment Funds</u> | | | | | |
| DIOCESAN ASSOCIATION OF FAMILY CARE | 306 | | | 306 | 284 |
| <u>M & G Chari fund Units</u> | | | | | |
| WELSH FRANKTON MU | 3,424 | | | 3,424 | 3,253 |
| | <u>6,914</u> | | <u>15</u> | <u>6,928</u> | <u>5,940</u> |

LICHFIELD DIOCESAN MOTHERS UNION

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST DECEMBER 2017

| | <u>Unrestricted</u> | <u>Designated</u> | <u>Restricted</u> | <u>Total</u> | <u>Total</u> |
|--|---------------------|-------------------|-------------------|---------------|---------------|
| | <u>Funds</u> | <u>Funds</u> | <u>Funds</u> | <u>2017</u> | <u>2016</u> |
| | <u>£</u> | <u>£</u> | <u>£</u> | <u>£</u> | <u>£</u> |
| 4. <u>Fund Raising Activities</u> | | | | | |
| Recycling | 231 | | | 231 | 229 |
| Branch Fund Raising Events | 5,527 | | | 5,527 | 6,246 |
| | <u>5,758</u> | | | <u>5,758</u> | <u>6,475</u> |
| <u>Charitable Activities</u> | | | | | |
| 6. <u>Charitable Trading</u> | | | | | |
| Mue Sales | 6,820 | | | 6,820 | 7,555 |
| Mue Branch Sales | 0 | | | | |
| Mue Grant | 905 | | | 905 | 931 |
| 7. <u>Diocesan Units</u> | | | | | |
| Finance and Administration | 0 | | | 0 | 162 |
| Marketing | 83 | | | 83 | 10 |
| Action and Outreach | 0 | | | 0 | |
| Faith and Policy Quiet Days | 1,616 | | | 1,616 | 1,076 |
| Chosen | 1,453 | | | 1,453 | |
| President and Archdeaconry Leaders | 0 | | | 0 | |
| 8. <u>General</u> | | | | | |
| AGM Provincial | 205 | | | 205 | 402 |
| Lichfield | 213 | | | 213 | 240 |
| Local Projects | 939 | | | 939 | 1,221 |
| Branch Activities and Outings | 6,318 | | | 6,318 | 7,502 |
| Teas | 9,006 | | | 9,006 | 7,758 |
| Families First | | | 3,315 | 3,315 | 3,607 |
| | <u>27,557</u> | | <u>3,315</u> | <u>30,872</u> | <u>30,464</u> |
| 9. <u>Other Income</u> | | | | | |
| Mue Stock | 392 | | | 392 | 0 |
| Adminstration Sundries | | | | 0 | 0 |
| | <u>392</u> | | | <u>392</u> | <u>0</u> |

LICHFIELD DIOCESAN MOTHERS UNION

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST DECEMBER 2017

| | <u>Unrestricted</u> | <u>Designated</u> | <u>Restricted</u> | <u>Total</u> | <u>Total</u> |
|--|---------------------|-------------------|-------------------|---------------|---------------|
| | <u>Funds</u> | <u>Funds</u> | <u>Funds</u> | <u>2017</u> | <u>2016</u> |
| | <u>£</u> | <u>£</u> | <u>£</u> | <u>£</u> | <u>£</u> |
| <u>Costs of Generating Voluntary Income</u> | | | | | |
| 10. <u>MSH Subscriptions</u> | | | 19,539 | 19,539 | 17,975 |
| 11. <u>Fund Raising Costs</u> | | | | | |
| Diocese | 0 | | | 0 | |
| Branch | 250 | | | 250 | 1,175 |
| | <u>250</u> | | | <u>250</u> | <u>1,175</u> |
| <u>Charitable Activities</u> | | | | | |
| 12. <u>Charitable Trading</u> | | | | | |
| Mue sales | 7,212 | | | 7,212 | 7,101 |
| Mue Branch sales | 526 | | | 526 | 419 |
| Representatives expenses | 343 | | | 343 | 562 |
| 13. <u>Diocesan Units</u> | | | | | |
| Finance and Administration | 1,030 | | | 1,030 | 1,485 |
| Marketing | 430 | | | 430 | 249 |
| Action and Outreach | 320 | | | 320 | 147 |
| Faith and Policy | 202 | | | 202 | 119 |
| Quiet Days | 1,551 | | | 1,551 | 1,079 |
| President and Archdeaconry Leaders | 3,747 | | | 3,747 | 2,904 |
| 14. <u>General</u> | | | | | |
| AGM Provincial | 197 | | | 197 | 517 |
| Lichfield | 145 | | | 145 | 211 |
| Branch Activities and Outings | 6,958 | | | 6,958 | 8,023 |
| Teas | 4,688 | | | 4,688 | 5,555 |
| Hire of Hall | 2,282 | | | 2,282 | 2,359 |
| Speakers | 1,777 | | | 1,777 | 1,781 |
| Committee Expenses | 2,058 | | | 2,058 | 2,166 |
| Families First | | | 3,851 | 3,851 | 4,135 |
| Diocesan Newsletter | 1,628 | | | 1,628 | 1,820 |
| | <u>35,093</u> | | <u>3,851</u> | <u>38,944</u> | <u>40,632</u> |
| 15. <u>Costs Directly Allocated to Activities</u> | | | | | |
| <u>Mary Sumner House Funds</u> | | | | | |
| Overseas Fund | | | 3,726 | 3,726 | 4,261 |
| Relief Fund | | | 3,328 | 3,328 | 2,635 |
| GB & Ireland Fund | | | 1,467 | 1,467 | 1,667 |
| General Funds | | | 2,957 | 2,957 | 6,361 |
| Wheels Appeal | | | | | 1,147 |
| Summer Appeal | | | 2,244 | 2,244 | |
| Local Projects | 1,794 | | | 1,794 | 1,947 |
| Chosen | 1,363 | | | 1,363 | |
| <u>Grants</u> | | | | | |
| AFIA | | | 3,333 | 3,333 | 4,190 |
| Discretionary | | 200 | | 200 | 50 |
| | <u>3,157</u> | <u>200</u> | <u>17,055</u> | <u>20,412</u> | <u>22,258</u> |
| | <u>6</u> | | | | |

LICHFIELD DIOCESAN MOTHERS UNION

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST DECEMBER 2017

| <u>16. Governance Costs</u> | <u>Unrestricted</u> | <u>Designated</u> | <u>Restricted</u> | <u>Total</u> | <u>Total</u> |
|--|----------------------------|--------------------------|--------------------------|---------------------|---------------------|
| | <u>Funds</u> | <u>Funds</u> | <u>Funds</u> | <u>2,017</u> | <u>2,016</u> |
| | <u>£</u> | <u>£</u> | <u>£</u> | <u>£</u> | <u>£</u> |
| Office Rent & Hire of Rooms | 2,900 | | | 2,900 | 2,900 |
| Printing & Stationery | 396 | | | 396 | 2,147 |
| Telephone & Broadband | 585 | | | 585 | 883 |
| Postage | 469 | | | 469 | 593 |
| Insurance | 741 | | | 741 | 761 |
| Accountant | 300 | | | 300 | 300 |
| Equipment | 1,871 | | | 1,871 | 1,317 |
| Wages | 7,328 | | | 7,328 | 6,359 |
| Trustees Training and Travel | 388 | | | 388 | 915 |
| | <u>14,978</u> | | | <u>14,978</u> | <u>16,175</u> |
| <u>17. Others Resource expended</u> | | | | | |
| Mue Stock | | | | | 454 |
| Administrative Sundries | 54 | | | 54 | 71 |
| | <u>54</u> | | | <u>54</u> | <u>525</u> |
| <u>18. Fixed Asset Investments</u> | | | | | |
| <u>MARKET VALUE</u> | | | | | |
| At 1st January 2017 | | | 160,365 | | |
| Additions | | | | | |
| Disposals | | | | | |
| Revaluations | | | | | |
| LDMU | | | 4,012 | | |
| DIOCESAN ASSOCIATION OF FAMILY CARE | | | 740 | | |
| JOHN HAYES TRUST | | | 1,621 | | |
| WELSH FRANKTON | | | 1,706 | | |
| At 31st December 2017 | | | <u>168,444</u> | | |
| <u>Net Book Value</u> | | | | | |
| At 31st December 2017 | | | <u>168,444</u> | | |
| At 31st December 2016 | | | <u>160,365</u> | | |
| There are no investment assets outside the UK. | | | | | |
| | | | 2017 | 2016 | |
| | | | £ | £ | |
| <u>19. Stock</u> | | | <u>556</u> | <u>164</u> | |
| <u>20. Cash at bank and in Hand</u> | | | | | |
| Deposit Accounts | | | 1,913 | 2,051 | |
| CBF Deposit Accounts | | | 18,637 | 18,622 | |
| Current Accounts | | | 33,761 | 32,944 | |
| Business Reserve | | | 13,568 | 11,183 | |
| Cash in Hand | | | <u>2,750</u> | <u>2,290</u> | |
| | | | <u>70,628</u> | <u>67,090</u> | |

LICHFIELD DIOCESAN MOTHERS UNION

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST DECEMBER 2017

20. Unrestricted Funds

| | At 1st Jan 2017 £ | Transfers £ | Incoming Resources £ | Outgoing Resources £ | At 31st Dec 2017 £ |
|-----------------------------|-------------------------|----------------|----------------------------|----------------------------|--------------------------|
| General Funds | 142,060 | (4,204) | 66,926 | (53,532) | 151,250 |
| Trustees Discretionary Fund | 2,929 | | | (200) | 2,729 |
| | <u>144,989</u> | <u>(4,204)</u> | <u>66,926</u> | <u>(53,732)</u> | <u>153,979</u> |

21. Restricted Funds

| | At 1st Jan 2017 £ | Transfers £ | Incoming Resources £ | Outgoing Resources £ | At 31st Dec 2017 £ |
|---------------------------------|-------------------------|----------------|----------------------------|----------------------------|--------------------------|
| AFIA | 7,168 | | 3,912 | (3,333) | 7,747 |
| Mary Sumner House Subscriptions | 1,918 | | 20,274 | (19,539) | 2,653 |
| Mary Sumner House Funds | 0 | 3,668 | 10,054 | (13,722) | 0 |
| Families First | 0 | 536 | 3,315 | (3,851) | 0 |
| Welsh Frankton Legacy | 73,545 | | 1,706 | | 75,251 |
| | <u>82,631</u> | <u>4204</u> | <u>39,261</u> | <u>(40,445)</u> | <u>85,651</u> |