



# Trustees' Annual Report for the period

		Period start date			Period end date		
		Day 16	Month Sept	Year 2017	Day 15	Month Sept	Year 2018
<b>From</b>					<b>To</b>		

## Section A Reference and administration details

**Charity name** Mrs Margaret Chattell Charitable Trust

**Other names charity is known by**

**Registered charity number (if any)** 1106804

**Charity's principal address** NatWest Bank Plc, Trustee Department, 6<sup>th</sup> Floor

Trinity Quay 2, Avon Street

Bristol

**Postcode**

BS2 0PT

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	NatWest Bank Plc			
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

## Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Investment Managers	NatWest Bank Plc	Wealth Management, 440 Strand, London, WC2R 0QS
Bankers	NatWest Bank Plc	Bristol City Office
Solicitors	Hugh James	Hodge House, 114-116 St Mary Street, Cardiff CF10 1DY
Independent Examiner	Noel Foster	51 Dewlands Park, West Close, Verwood, Dorset BH31 6PR

## Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Charitable Trust dated 15 September 2004
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	Appointed by existing Trustees

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

On agreeing to become a trustee of the charity, the trustees are thoroughly briefed by the existing co-trustees on the history of the trust, the day-to-day management, the responsibilities of the trustees, the current objectives and future plans.

The trustees have assessed the major risks to which the charity is exposed, in particular those relating to its investments and its finances. The trustees believe that by ensuring controls exist over key financial systems incorporating NatWest Bank's systems and controls, and by delegating the investment management function to investment managers, subject to regular monitoring, including periodic reviews of performance against benchmark, they have established effective systems to mitigate those risks.

## Section C Objectives and activities

### Summary of the objects of the charity set out in its governing document

The Charitable Trust authorises the trustees to apply the income or the capital to or for the benefit of such exclusively charitable objects and purposes in any part of the world as the trustees may in their absolute discretion think fit. The Letter of Wishes requests that consideration be given to the following charities: British Red Cross, East Cheshire Hospice, Salvation Army, RSPCA, Guide Dogs for the Blind Association, Hearing Dogs for the Deaf, Macmillan Cancer Support, National Trust, British Heart Foundation, PDSA, RNIB, Royal Hospital Chelsea, The Children's Society and RNLI.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

The Trust achieves this object by the provision of grants. In determining the means by which the Trust shall achieve its object, the trustees have had regard to the guidance on public benefit issued by the Charity Commission.

During the year under review the Trust awarded 14 Grants of £2,960.00 to a range of charitable organisations. In the opinion of the trustees the Trust, by making grants only to charitable organisations which are themselves for the benefit of the public, is fulfilling its own obligation to deliver public benefit in the furtherance of its object.

The Sum of £23,432.00 has been expended from the endowment funds and for Charity Commission accounting purposes is now classed as income.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Regular meetings are held by the Trustees where they discuss any applications received and consider which grants they wish to award.

In pursuance of its objectives, the charity's income is applied in making grants to a number of charitable organisations and bodies involved in activities which further the charity's objectives.

Applicants for grants must be in writing.

Recipients of grants are required to sign a formal receipt. Where relevant, the trustees also ask to be provided with copies of receipts for expenditure and the grant may be subject to an ongoing monitoring programme and further instalments of grants only released subject to timescales being reached.

**Summary of the main achievements of the charity during the year**

Grants totalling £41,440.00 were made to the following charities:

British Red Cross Society  
East Cheshire Hospice  
Salvation Army  
RSPCA  
Guide Dogs for the Blind Association  
Hearing Dogs for the Deaf  
Macmillan Cancer Relief  
National Trust  
British Heart Foundation  
PDSA  
RNIB  
Royal Hospital Chelsea Appeal Ltd  
The Children's Society  
RNLI

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

The trust is operated as a grant giving charity and the trustees' policy is to seek to distribute or commit the income arising in each financial year.

### Details of any funds materially in deficit

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

There are no restrictions on the charity's power to invest. The investment strategy is agreed between the trustees and the investment managers and is regularly reviewed. This is the subject of a policy statement which has been completed by the trustees and forms an integral part of the agreement with the investment manager to provide investment management services.

## Section F

## Other optional information

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Position (eg Secretary, Chair, etc)

Date

Una Dunford	
For Trustee Bank	



Charity Name	No (if any)
Mrs Margaret Chattell Charitable Trust	1106804

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## Receipts and payments accounts

For the period from	Period start date	To	Period end date
	16-Sep-17		15-Sep-18

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Income from securities	40,965	-	-	40,965	47,396
Trustee Deposit Interest	74	-	-	74	13
		-		-	
		-		-	
		-		-	-
		-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>41,039</b>	<b>-</b>	<b>-</b>	<b>41,039</b>	<b>47,409</b>
<b>A2 Asset and investment sales, etc.</b>		-	316,796	316,796	459,011
<b>Total receipts</b>	<b>41,039</b>	<b>-</b>	<b>316,796</b>	<b>357,835</b>	<b>506,420</b>
<b>A3 Payments</b>					
Charitable Payments	41,440	-	-	41,440	43,400
Bank's Fees	19,518	-		19,518	17,416
Value Added Tax	3,614	-		3,614	3,483
Independent Examiner's Fee	300	-		300	300
		-		-	
	-	-		-	-
	-	-		-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>64,872</b>	<b>-</b>	<b>-</b>	<b>64,872</b>	<b>64,599</b>
<b>A4 Asset and investment purchases, etc.</b>		-	246,564	246,564	501,261
<b>Total payments</b>	<b>64,872</b>	<b>-</b>	<b>246,564</b>	<b>311,436</b>	<b>565,860</b>
<b>Net of receipts/(payments)</b>	<b>- 23,833</b>	<b>-</b>	<b>70,232</b>	<b>46,399</b>	<b>- 59,440</b>
<b>A5 Transfers between funds</b>	<b>23,432</b>	<b>-</b>	<b>- 23,432</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>27,984</b>	<b>-</b>	<b>18,841</b>	<b>46,825</b>	<b>106,265</b>
<b>Cash funds this year end</b>	<b>27,583</b>	<b>-</b>	<b>65,641</b>	<b>93,224</b>	<b>46,825</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Cash Capital		-	65,641
	Cash Income	27,583	-	
		-	-	
	<b>Total cash funds</b>	<b>27,583</b>	<b>-</b>	<b>65,641</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Securities	Endowment	-	1,451,313
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		Una Dunford		

# **Independent Examiner's Report to the Trustees of Mrs Margaret Chattell Charitable Trust**

**Registered Charity No:1106804**

I report on the Receipts and Payments Accounts of the Trust for the period ended 15 September 2018, which are set out on pages 1 and 2.

## **Respective responsibilities of the Trustees and the Examiner**

As the charity's Trustees you are responsible for the preparation of the accounts; you consider that the audit requirement of section 43(2) of the Charities Act 1993 (the Act) does not apply. It is my responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under section 43(7)(b) of the Act, whether particular matters have come to my attention.

## **Basis of Independent Examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

## **Independent Examiner's statement**

In connection with my examination, no matter has come to my attention:

1. Which gives me reasonable cause to believe that in any material respect the requirements
  - to keep accounting records in accordance with section 41 of the Act; and
  - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act

have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Name: Noel J Foster**



**Relevant professional qualification or body: ACIB (Trustee Diploma)**

**Address: 51 Dewlands Park, West Close, Verwood, BH31 6PR**

**Date: 8 October 2018**