

REGISTERED NUMBER: 08334960 (England and Wales)

Annual Report of the Trustees and
Unaudited Financial Statements
for the Year Ended 31 December 2017
for
Geraldine Connor Foundation

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for the Year Ended 31 December 2017

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Company Information
for the Year Ended 31 December 2017

TRUSTEES:

Teofila Connor
Diane Dickson
Diane Jane Howse
Terence Suthers
Jennifer Brooke
Pamela Johnson
Sylvie Nunn
Judith Hartley

SECRETARY:

Selina McGonagle

REGISTERED OFFICE:

12 Princes Square
Harrogate
North Yorkshire
HG1 1LY

REGISTERED NUMBER:

08334960 (England and Wales)

CHARITY NUMBER:

1156982

ACCOUNTANTS:

Eura Audit UK
Lishman Chambers
12 Princes Square
Harrogate
North Yorkshire
HG1 1LY

SOLICITORS:

Wrigleys Solicitors LLP
19 Cookridge Street
Leeds
West Yorkshire
LS2 3AG

Report of the Trustees
for the Year Ended 31 December 2017

The Trustees present their report with the financial statements of the company for the year ended 31 December 2017.

1. ORGANISATION

Geraldine Connor Foundation (GCF) is a company limited by guarantee. The members of the company are also its Trustees. The Trustees hold quarterly meetings, one of which is the AGM. Day-to-day management of the charity and its activities is delegated to Selina McGonagle, the charity's director.

2. GOVERNING DOCUMENT

The governing document is the articles of association of the company dated 18th December 2012.

3. OBJECTIVES

The objects of the company are the advancement of the arts and culture in particular by:

- continuing the work and vision of Geraldine Connor in advancing the development and education of individuals in the arts and culture, and thereby developing professional and life skills, encouraging and nurturing new work and talent, and encouraging and promoting equality, diversity, empowerment and inclusion in society through the Arts.
- providing opportunities in the Arts that might not otherwise be available for talented individuals.
- advancing the development of young people looking for guidance in the performing arts, in particular (but not exclusively) by giving them the opportunity to experience, participate and learn from projects with Caribbean culture through the performing arts.

In setting the objectives, the Trustees have given careful consideration to the Charity Commission guidance on public benefit.

4. ACTIVITIES AND ACHIEVEMENTS

We continued to develop Forest Dreaming (a working title of a new musical production). In an intensive week-long creative laboratory, we brought together established professional artists, emerging talent and young people to rehearse and perform material from the production. We performed extracts of the production in Victoria Gate shopping centre, Kirkgate Market and at the West Yorkshire Playhouse. The composer Dominique le Gendre and writer Pat Cumper continue to create the score and libretto which will be further developed in 2018. This work was supported by funding from Arts Council England.

In September 2017 to celebrate 10 years since the last performance of Carnival Messiah, a film of the production directed by Ashley Karrell, was premiered at the West Yorkshire Playhouse. With support from Leeds University a documentary was created to show the impact of the production on the lives of those involved, giving context to the film and production. The film and documentary were screened as part of Leeds International Film Festival in November. Over a 1000 people saw the film in 2017 and the events were well supported by those who had performed in the

In support of Leeds West Indian Carnival 50th Anniversary, GCF creative associate Sheila Howarth produced costumes for the Parade and King and Queen show. We distributed over a 100 Carnival educational resources to primary and secondary schools across Leeds.

6 Creative Café sessions were delivered for young people introducing participants to a range of artforms including; spoken word, drumming and percussion, street-dance, acting to camera and singing and song writing.

Through support from Leeds City Council's, Inner North West Community fund, we delivered a Carnival Mash Up summer school for children and young people aged between 8 – 16 years exploring the Carnival Arts. Outreach work took place in schools working with 485 children. 38 children participated in the summer school week and the young people went onto perform in the Leeds West Indian Carnival parade.

Report of the Trustees
for the Year Ended 31 December 2017

In partnership with IVE and Leeds City College we delivered a pilot project, Cultural Connections. We worked with 6 young people (aged 14 – 25) who want to pursue a career in the arts and face barriers to progression. We assisted the young people by creating connections with creative industry professionals, gaining advice and guidance, mentoring and work placements.

Portrait of a Young Creative enabled us to document the creative talents of our young GCF ambassadors. Working with filmmaker Ashley Karrell we started to film and create short form films with 10 young people. This film project funded through the Pears Foundation will continue into 2018.

The Carnival Choir, Caution Collective and Kim Weston were brought together for a Christmas concert at the Mandela Centre, Chapeltown.

In 2018 we will celebrate the 70th Anniversary of the Empire Windrush landing in the UK and through support from the National Lottery, Heritage Lottery Fund we have started to work with young people to develop a presentation to be performed in 2018. The young people meet weekly to research and understand the impact of the Windrush generation on UK culture.

We appointed a new Trustee, Sylvie Nunn. The Trustees met 3 times in the year, including the AGM.

Our Creative Associates met 4 times to ensure the work we deliver continues the ethos of Geraldine.

Our Ambassadors met 3 times to advise on the work delivered for young people, ensuring the work is interesting and relevant to our target audience.

We are very grateful for the support we receive from the Emerald Foundation whose generosity makes all the work we deliver possible.

5. FINANCIAL REVIEW

Diversity of funding streams expanded in the year to 8 donor organisations, which is an improvement, as the risk of reliance on one or two principal donors is reduced. The deficit for the year of £(25,623) is as expected and is in line with the progress made by individual projects during 2017.

6. RESERVES POLICY

The net funds of the charity at 31 December 2017 were £132,371. These were held at the year end to finance the administration of the charity and its future plans as described below. The Trustees have a target to maintain free reserves at around £75,000 to enable the Foundation to deal with fluctuations in income levels.

The funds of the charity are unrestricted.

7. FUTURE PLANS

Future plans for 2018:

- The premiere of a new production celebrating the 70th Anniversary of the Empire Windrush landing in the UK
- The creation and distribution of short films documenting the work of our GCF Ambassadors
- Carnival Messiah the film and documentary being shown at film festivals internationally
- Summer school activity for our Ambassadors
- Continuing to develop Forest Dreaming
- Developing our board of Trustees and patrons
- Seeking financial support for developing the employed staff team's capacity
- Continuing to develop a fundraising plan that includes; individual giving, public and private funding and corporate sponsorship
- Delivering a communications strategy that includes; website development, social media engagement and press relations
- Raising our profile in Leeds and internationally

Report of the Trustees
for the Year Ended 31 December 2017

TRUSTEES

The Trustees, who are all directors of the charitable company, who have held office during the whole of the period from 1 January 2017 to the date of this report are as follows:

Teofila Connor
Diane Dickson
Diane Jane Howse
Terence Suthers
Jennifer Brooke
Pamela Johnson
Sylvie Nunn - appointed 6 July 2017

TRUSTEES APPOINTED AFTER THE YEAR END

Judith Hartley - appointed 17 April 2018

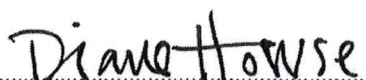
All the directors who are eligible offer themselves for election at the forthcoming Annual General Meeting.

TRUSTEE SIGNING THE ACCOUNTS

The Trustee authorised to sign the accounts on behalf of the Board is Diane Howse.

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

ON BEHALF OF THE BOARD:



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Diane Jane Howse - Trustee

Date: 9 July 2018

Statement of Financial Activity
for the Year Ended 31 December 2017

	Year ended 31.12.17 £	Year Ended 31.12.16 £
Incoming resources		
Voluntary income – Donations – Note 9	121,179	133,500
Interest received	68	43
Resources expended		
Charitable Activities and Support Costs – Note 9	(146,870)	(102,224)
	<hr/>	<hr/>
Net (outgoing)/incoming resources	<u>(25,623)</u>	<u>31,319</u>
Reconciliation of funds		
Funds brought forward at 1.1.2017	157,994	126,675
	<hr/>	<hr/>
Funds carried forward at 31.12.2017	<u>132,371</u>	<u>157,994</u>

Balance Sheet
31 December 2017

	Notes	31.12.17	31.12.16
		£	£
FIXED ASSETS			
Tangible assets	4	775	784
CURRENT ASSETS			
Cash at bank		134,299	158,059
Other debtors		-	-
		134,299	158,059
CREDITORS			
Amounts falling due within one year	5	(2,703)	(849)
NET CURRENT ASSETS		131,596	157,210
TOTAL ASSETS LESS CURRENT LIABILITIES		132,371	157,994
RESERVES			
General Fund	6	132,371	157,994
		132,371	157,994

The company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the period ended 31 December 2017.

The members have not required the company to obtain an audit of its financial statements for the period ended 31 December 2017 in accordance with Section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for:

- (a) ensuring that the company keeps accounting records which comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

The financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies and with the Financial Reporting Standard for Smaller Entities (effective January 2015).

The financial statements were approved by the Board of Directors on 6 July 2018 and were signed on its behalf by:


Diane Jane Howse - Trustee

Notes to the Financial Statements
for the Year Ended 31 December 2017

1 ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements have been prepared under the historical cost convention and in accordance with the Charities' SORP by preparing the accounts in accordance with Section 1A of FRS102 and the Charities Act 2011.

Incoming resources

Donations are recognised on receipt.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Computer equipment	-	33% reducing balance
Office equipment	-	20% reducing balance

Resources expended

Charitable activity costs include expenditure on the operation of the Geraldine Connor Foundation. Support costs comprise office costs and depreciation.

2 OPERATING SURPLUS

The operating surplus is stated after charging:

	Year ended 31.12.17 £	Year ended 31.12.16 £
Pension costs	1,305	-
Depreciation - owned assets	<u>255</u>	<u>287</u>
Trustees' remuneration and other benefits etc.	<u>-</u>	<u>-</u>

3 TAXATION

Analysis of the tax charge

No liability to UK corporation tax arose on ordinary activities for the period.

4 TANGIBLE FIXED ASSETS

	Office Equipment	Computer Equipment	Total £
COST			
At 1 January 2017	637	1,304	1,941
Additions - Office furniture	246	-	246
At 31 December 2017	<u>883</u>	<u>1,304</u>	<u>2,187</u>
DEPRECIATION			
At 1 January 2017	229	928	1,157
Charge for period	131	124	255
At 31 December 2017	<u>360</u>	<u>1,052</u>	<u>1,412</u>
NET BOOK VALUE			
At 31 December 2017	<u>523</u>	<u>252</u>	<u>775</u>
At 31 December 2016	<u>408</u>	<u>376</u>	<u>784</u>

Notes to the Financial Statements - continued
for the Year Ended 31 December 2017

5 CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.12.17	31.12.16
	£	£
Taxation and Social Security	1,376	-
Accruals	1,327	849
	<u>2,703</u>	<u>849</u>

6 RESERVES

	General Fund £
At 1 January 2017	157,994
(Deficit) for the period	<u>(25,623)</u>
At 31 December 2017	<u>132,371</u>

7 RELATED PARTY TRANSACTIONS

There were no related party transactions in the year to 31 December 2017.

8 PENSIONS

The Charity commenced pension contributions in April 2017. The assets of the scheme are held separately from those of the company.

**Report of the Independent Examiner to the Trustees and Directors of
Geraldine Connor Foundation**

I report to the charity trustees on my examination of the accounts of Geraldine Connor Foundation for the year ended 31 December 2017.

Respective responsibilities of trustees and examiner

The charity's trustees (who are also directors of the company for the purposes of company law) are responsible for the preparation of the accounts in accordance with the Companies Act 2006 ("the 2006 Act"). The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that:

- 1 accounting records were not kept in accordance with section 386 of the Companies Act 2006; or
- 2 the accounts do not accord with such records; or
- 3 the accounts do not comply with the accounting requirements of section 396 of the 2006 Act, other than any requirement that the accounts give a "true and fair" view which is not a matter considered as part of an independent examination; or
- 4 the accounts have not been prepared in accordance with the methods and principles of the SORP for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102)).

I have no concerns and have come across no matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Rebecca Scullion ACA
Eura Audit UK
Lishman Chambers
12 Princes Square
Harrogate
North Yorkshire
HG1 1LY



Date: 12/07/2018

Detailed Income and Expenditure Account
for the Year Ended 31 December 2017

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	Year ended 31.12.17		Year ended 31.12.16	
	£	£	£	£
Donations				
Leeds City Council - Carnival Mash Up	6,110		-	
Summer School				
Arts Council England - Forest Dreaming	32,940		-	
Lord Harewood's Charitable Settlement - Note 7	-		81,000	
Heritage Lottery Fund - Windrush Project	20,250		-	
Leeds Theatre Trust - Carnival Messiah the Film	1,352		-	
Individual donations	-		2,500	
John Lewis Community Matters Fund	900		-	
Leeds City College - Cultural Connections	1,410		-	
Pears Foundation - Portrait of a Young Creative	6,945		-	
Sundry Income	1,272		-	
The Emerald Foundation	50,000		50,000	
		121,179		133,500
Deposit Account Interest	68		43	
		121,247		133,543
Charitable Activities and Support Costs				
Creative Café	3,081		2,656	
Forest Dreaming	47,162		16,774	
Creative Lab	-		5,423	
Sarah Sarhandi Concert - Both Universe	-		3,623	
Carnival Choir	1,792		-	
Carnival Mash-up	6,133		-	
Carnival Messiah Film	2,820		-	
Windrush 2017-2019	1,224		-	
Pears Foundation - Portrait of a Young Creative	2,346		-	
Salaries	66,999		58,662	
Childcare vouchers	2,461		-	
Pensions - Note 8	1,305		-	
Office costs, printing, stationery, travel	1,452		1,932	
Rent	5,358		4,777	
Insurance	889		870	
Light and heat	237		230	
Website development	111		58	
Marketing and PR	-		2,520	
Sundry expenses	332		1,618	
Visiting lecturers	527		393	
Accountancy	2,386		1,909	
Legal fees	-		492	
Depreciation of tangible fixed assets				
Office equipment	131		102	
Computer equipment	124		185	
		(146,870)		(102,224)
NET (DEFICIT)/SURPLUS		<u>(25,623)</u>		<u>31,319</u>