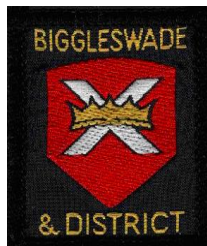




**BIGGLESWADE DISTRICT
SCOUT COUNCIL**

**DISTRICT REPORTS
AND ACCOUNTS**

**Prepared for the
ANNUAL GENERAL MEETING
5th September 2018**



AGM 2018

Agenda

- 1) Welcome
- 2) Apologies
- 3) Adoption of the Minutes of 2017 AGM
- 4) Admin Reports:-
 - DC's Report
 - Chairman's Report
 - Accounts Statement
- 5) Resolutions, proposed by the Chair on behalf of the Executive Committee:
 - a) The number of elected representatives to the District Executive shall be 6.
 - b) The quorum of a District Executive meeting shall be 4.
 - c) The quorum of a District Scout Council Meeting shall be 10.
 - d) Propose Keith Middle as Independent Examiner 2018 / 2019
- 6) DC Nominates New Chairperson for 2018 / 2019
 - Rob Pullinger
- 7) Election of District Secretary
- 8) Election of District Treasurer
 - Rosemary Foxley
- 9) Chair to advise of Ex-Officio Members:
 - District Commissioner – Jan Brooker
 - District Chairman – Rob Pullinger
 - District Secretary –
 - District Treasurer – Rosemary Foxy
 - District Explorer Scout Commissioner – Phil Wood
 - District Scout Network Commissioner – Matt Panton
- 10) Election of elected Exec Members
 - David Bridges – District Badge Secretary & District Scouter (Cub Scouts)
 - John Hilditch – GSL, Upper Caldecote
 - Heather Hilditch – District Appointments Secretary
 - Kenneth Brooker – District Scouter
 - Keith Bennett – District Appointments Chairman
 - Simon Joynes
- 11) DC to nominate members to the Exec & Council to Approve:
 - Tracey Murrell – ADC (Beavers)
 - Neil Ludlow – ADC (Scouts)
- 12) Election of a Scouter to attend the County Scout Council
- 13) Meeting Close - The new District Executive will take effect from the close of the AGM.

Minutes of the Annual General Meeting of the Biggleswade and District Scout Council held on 17th May 2017 at Boyd Field District Headquarters.

1. The meeting was opened by the Chairman – Mr. Peter Cheney. He welcomed all to the meeting, in particular Mr. & Mrs. R. Lovesey, and Mr. & Mrs. D. Morgan.
2. Apologies – Mr. P. Walker, Mr. G. Pope, Chairman of District Council, Mr. P. Wood.
3. The Chairman asked that the minutes of the last AGM be read, as there were no amendments, the minutes were signed as a correct record. Proposed Mr. K. Brooker, Sec. D. Bridges. These were approved and carried.
4. Presentation of the District Commissioners Report which covered two pages and she read it out.

The next report was presented by the Chairman, which was read out by Peter Cheney.

This was followed by the Finance Report to the 31st December and covered 7 pages. We have £83,961 in the bank as shown on the 3rd page of the accounts. The 7th page shows receipts for the year for Boyd Memorial Campsite, 6th Scout Shop, 5th Badge Shop. We are still hoping to change banks in this next year.

5. The 2016/2017 Executive Committee steps down.
6. DC Nominate New Chairperson for 2017/2018 – Mr. P. Cheney
7. Chair nominates a District Secretary as an Ex-officio member. No one came forward to take up this position so it is still open.
8. Chair nominates District Treasurer as an Ex-officio member – C. Foskett.
9. Chair to propose Exec Members to be elected – K. Brooker, S. Joynes, K. Bennett, D. Whiddett.
10. Chair to nominate Ex Officio Exec Members – M. Panton, P. Wood, H. Hilditch.
11. Chair to propose nominated Executive Members – D. Bridges, J. Hilditch, T. Gardner.
12. Chair to propose Mr. M. Haughton as Auditor for year 2017/2018. Prop. P. Cheney, Sec. K. Brooker.
13. Chair to propose a representative to attend the County Scout Council, election. Open position.
14. The Chairman closes the formal meeting.

Refreshments were served.

District Commissioners Report 2018

The District has had a very successful year, albeit initially a small drop in numbers following the census.

I am delighted to welcome our new Chairman Rob Pullinger to the District, he has a wealth of knowledge and experience and will be a real asset to the District and Biggleswade Group as he is going to take on the Training Advisers role here.

We also welcomed to the Biggleswade Group Sue Doyle who was a Group Scout Leader in Luton and has moved into the area. Again she brings a welcome of knowledge and experience and has been appointed as GSL of this Group to help and assist Chris Wells, with one of the biggest groups in the District.

Dave Asbury has been appointed AGSL for Sandy alongside Karen Chambers to assist with this large Group, whilst the outgoing GSL has moved over as Chairman. Good luck to you all.

This year saw the reopening of the beaver colony in Shillington as well as the recruitment of additional leavers in both beavers, cubs and scouts. Good luck to you.

Once again we awarded Silver Acorns to Pauline Goodman and Susan Jefferd, Pauline attended the St. Georges Day parade at Windsor. The Awards system is changing this year and in future awards will be presented throughout the year instead of waiting until April of each year. We are working towards recognising a number of adults in the District over the coming months.

This year the District Team have been working really hard to start up a new group in Wixams, along the A6 towards Bedford. The outcome being the starting up of this new group with Beavers, Cubs and Scouts on the 21st September 2018. We anticipate approximately 24 Beavers, 23 Cubs and around 15 Scouts embarking on the journey through the challenges, fun and life skills of Scouting. Thank you to everyone who has made this possible.

We look forward to welcoming this new Group, 1st Wixams Scout Group into Biggleswade and District and for them to join in both District and Local events.

Unfortunately, this year the Group Scout Leader of Langford has decided to step down to concentrate on family and work life but will remain part of the District so that he can help with the District Hike. I am delighted that Jo Smith, the Cub Scout Leader has agreed to take on this role and I look forward to working with her in the future.

We have had a number of successes with increasing Executive Committees this year. Thank you to all you new Exec Members for giving up your time in support of your Groups.

We must not forget the incredible success of Biggjam 2018 yet again a very successful event. Thanks to the Wardens Paul and Matt and the team for providing such tremendous entertainment throughout the whole weekend.

Network has taken an upward turn under the guidance of Matt Panton, who has secured the administration services of Becca Harris. We now have a good contingent who meet regularly and are undertaking some interesting activities.

Phil Wood continues to provide the Young Leader Training Scheme and also supporting Explorer Units throughout the District.

The administration side of the District has also been extremely active with Appointments Advisory Committee, meeting roughly monthly to process the adults who have joined our team in Biggleswade. Thank you to them all for their continued support, especially the way in which they have pulled out all the stops to get the Wixams Leader Team up and running.

Due to the additional number of new leaders in the District, training continues to be an issue. However as Local Training Manager, I am trying to find a Training Adviser for each Group to ease the situation of validation. I do have some but if you know of anyone who would like to take on this position in their group, please let me know.

The Badge Shop and Scout Shop continue to flourish and we thank all the team for giving up their time on a Tuesday evening to provide uniforms, certificates and badges to the Adults and Young People in the District. This is a very useful form of revenue for us so their support is very much appreciated. Thank you.

Before I say a brief word about the future, I would like to thank absolutely every leader, assistant leader, executive member and supporter of Scouting throughout Biggleswade and District, we could not run such a successful district without your continued input in providing and supporting challenging, fun and safe scouting for all.

To finish I would just like to look briefly at what we can look forward to.

We have a plan for Gamlingay and Gransden Beaver colony. The team at Gamlingay and Gransden are doing the initial survey to see how many Beavers would like to join, following which we are looking to start this from around October 2018 half term.

Our Jamboree contingent are well on the way to fund raising the money they require and we hope that next year they will be able to come along to the AGM and tell us how far they have achieved this and much more about their trip to America in 2019

We will look forward to yet more District events in the coming year for all sections so please support these fully.

There will no doubt be many many more exciting things to look forward to, but if I told you them all there would be no surprises.

Once again to all my sincere thanks.

Jan Brooker
District Commissioner

District Chair's Report

This is my first annual report, having taken up the role on my move from West Sussex in May 2018. I was previously a Group Scout Leader in Crawley, but am looking forward to the challenge this role brings and to support Jan and the rest of the team here in Biggleswade District to provide excellent Scouting for all Young People in the area.

I was delighted to attend and help out at BiggJam 2018 – this was a fantastic event and all of the Scouts, young and old enjoyed themselves. I commend the whole team who put this together.

I have also been supporting the District Team with the formation of 1st Wixams, supporting their Group Scout Leader with setting up the admin with OSM and opening the bank account, so they are ready to go at the start of term. Good luck to Steve and the whole team at 1st Wixams with the new group.

My priorities, in supporting Jan and the District Team for the year ahead are as follows:

- Work with Jan and the wider District Team to develop a District Development Plan, looking forward to 2022.
- Review the District Governance processes, to ensure we are fully compliant with POR & relevant legislation, e.g. GDPR, Charity Commission requirements, etc.
- Setup Office 365 for the District to facilitate better communications and sharing of information.
- Offer support to Group Execs as requested, in particular in establishing the Exec for 1st Wixams.

I look forward to attending many more District events over the next year and to another successful year of Scouting in Biggleswade & District.

Rob Pullinger
District Chairman

Biggleswade District Scout Council

Annual Accounts

**Accounts for the Year Ended 31st
December 2017**

Biggleswade District Scout Council

Accounts for the Year Ended 31st December 2017

	<u>2017</u>	<u>2016</u>
	£	£
<u>Monetary Assets</u>		
Bank Current Accounts	75,637	67,162
Bank Deposit Accounts	13,578	13,576
Bank Deposit Building Accounts	0	0
Cash in Hand	469	465
Debtors	594	2,758
	<hr/>	<hr/>
	90,277	83,961

Non Monetary Assets

Badge Secretary's Stock	5,286	4,963
District Shop Stock	8,138	8,286

Deeds for the land and buildings at Boyd Memorial Campsite are held in trust by the Scout Association based upon their insurance valuation.

Liabilities

<hr/>	0	<hr/>
		0

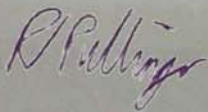
Biggleswade District Scout Council

Receipts and Payments Account Summary

For the Year Ending 31st December 2017

	<u>2017</u>	<u>2016</u>
	£	£
Total Receipts for the Year	48,511	62,825
Total Payments for the Year	42,195	52,146
Net Receipts / (Payments) for the Year	<u>6,316</u>	<u>10,679</u>
Cash, Bank and Similar Funds brought forward	83,961	73,282
Cash, Bank and Similar Funds carried forward	90,277	83,961

The above account and accompanying statement of assets and liabilities were approved by the Trustees and signed on their behalf



District Chairman

Date

5- sep-18

Biggleswade District Scout Council

Accounts for the Year Ended 31st December 2017

	<u>2017</u>	<u>2016</u>
<u>Premises</u>		
Boyd Memorial Campsite	14,319	17,699
Equipment	12,874	1,676
	<hr/> 27,193 <hr/>	<hr/> 19,375 <hr/>
 <u>Activities</u>		
District Events	1,078	18,458
 <u>Admin/Establishment Expenses</u>		
New Groups Start Up Grants	0	600
Leaders Training	0	0
Leaders Expenses	0	0
	<hr/> 0 <hr/>	<hr/> 600 <hr/>
 Purchase of Uniforms	6,833	7,196
 Purchase of Badges	7,050	6,484
 Sundry Payments	41	32
 Total Payments for the Year	<hr/> 42,195 <hr/>	<hr/> 52,146 <hr/>

Biggleswade District Scout Council

Accounts for the Year Ended 31st December 2017

	<u>2017</u>	<u>2016</u>
	£	£
Membership Subscriptions	48,737	43,946
Less Paid	(41,166)	(37,493)
	<hr/> 7,571	<hr/> 6,453
Bank Interest Received	1	6
<u>Activities</u>		
Boyd Memorial Campsite	19,370	21,189
District Events	3,859	17,842
	<hr/> 23,229	<hr/> 39,031
<u>Donations</u>		
Bequest	0	0
Other	0	0
	<hr/> 0	<hr/> 0
<u>Fund Raising</u>		
Scout Shop	9,725	9,981
Sale of Badges	7,985	7,355
	<hr/> 17,710	<hr/> 17,336
Total Receipts for the Year	<hr/> 48,511	<hr/> 62,825

Biggleswade District Scout Council

Accounts for the Year Ended 31st December 2017

Badge Shop

	<u>2017</u>	<u>2017</u>	<u>2016</u>	<u>2016</u>
	£	£	£	£
Badge Sales		7,984.99		7,354.99
Purchase of Stock	7,050.49		6,484.14	
Stationery and Expenses	<u>36.57</u>		<u>19.08</u>	
		7,087.06		6,503.22
Surplus/(deficit) for the year		<u>897.93</u>		<u>851.77</u>
Transfer to District				
Closing Balance		<u>897.93</u>		<u>851.77</u>
<u>Represented By</u>				
Opening balance at 1st January				
Petty Cash		20.00		20.00
Current Account		3,567.86		2,716.09
Stock		<u>4,963.23</u>		<u>4,844.84</u>
		8,551.09		7,580.93
Surplus/(deficit) for the year		897.93		851.77
Increase/(decrease) in closing stock		<u>323.10</u>		<u>118.39</u>
		<u>9,772.12</u>		<u>8,551.09</u>
Closing Balances at 31st December				
Petty Cash		20.00		20.00
Current Account		4,465.79		3,567.86
Stock		<u>5,286.33</u>		<u>4,963.23</u>
		9,772.12		8,551.09

Biggleswade District Scout Council

Accounts for the Year Ended 31st December 2017

Scout Shop

	<u>2017</u>	<u>2017</u>	<u>2016</u>	<u>2016</u>
	£	£	£	£
Sale of Uniforms Etc.		9,725.34		9,980.79
Purchase of Stock	6,833.17		7,196.41	
Stationery and Expenses	<u>4.00</u>		<u>13.35</u>	
		6,837.17		7,209.76
Surplus/(deficit) for the year		<u>2,888.17</u>		<u>2,771.03</u>
Transfer to District		9,000.00		3,000.00
Closing Balance		<u>(6,111.83)</u>		<u>(228.97)</u>
<u>Represented By</u>				
Opening balance at 1st January				
Petty Cash		44.59		47.94
Current Account		11,643.46		11,869.08
Stock		<u>8,286.39</u>		<u>8,628.99</u>
		19,974.44		20,546.01
Surplus/(deficit) for the year		(6,111.83)		(228.97)
Increase/(decrease) in closing stock		<u>(148.05)</u>		<u>(342.60)</u>
		<u>13,714.56</u>		<u>19,974.44</u>
Closing Balances at 31st December				
Petty Cash		48.59		44.59
Current Account		5,527.63		11,643.46
Stock		<u>8,138.34</u>		<u>8,286.39</u>
		<u>13,714.56</u>		<u>19,974.44</u>

Biggleswade District Scout Council

Accounts for the Year Ended 31st December 2017

District & Boyd Memorial Campsite

	<u>2017</u>	<u>2017</u>	<u>2016</u>	<u>2016</u>
	£	£	£	£
<u>Income</u>				
Membership Fees		48,737.00		43,946.00
Boyd Campsite Fees		19,369.70		21,189.25
District Events		3,859.00		17,842.00
Bank Interest		1.14		5.67
Transfers from Badge Shop		0.00		0.00
Transfers from Scout Shop		9,000.00		3,000.00
		<u>80,966.84</u>		<u>85,982.92</u>
<u>Expenditure</u>				
Membership Fees	41,166.24		37,493.26	
Boyd Campsite Costs	14,318.73		17,699.01	
District Events	1,078.30		18,458.25	
Equipment	12,873.80		1,676.11	
Leaders Expenses	0.00		0.00	
Leaders Training	0.00		0.00	
New Group Start up Grants	0.00		600.00	
		<u>69,437.07</u>		<u>75,926.63</u>
Surplus for the Year		<u>11,529.77</u>		<u>10,056.29</u>
<u>Represented by</u>				
Opening Balances at 1st January				
Debtors	2,758.25		0.00	
Petty Cash	400.00		400.00	
Current Account	51,951.12		44,658.75	
Reserve Account	13,575.54		13,569.87	
Building Fund	0.18		0.18	
	<u>68,685.09</u>		<u>58,628.80</u>	
Surplus/(Deficit) or the Year		<u>11,529.77</u>		<u>10,056.29</u>
	<u>80,214.86</u>		<u>68,685.09</u>	
Closing Balances at 31st December				
Debtors	593.50		2,758.25	
Petty Cash	400.00		400.00	
Current Account	65,643.49		51,951.12	
Reserve Account	13,577.69		13,575.54	
Building Fund	0.18		0.18	
	<u>80,214.86</u>		<u>68,685.09</u>	

Independent Examiner's Report to the Trustees on the Trustees on the unaudited Financial Statements of Biggleswade and District Scout Council.

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31st December 2017.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

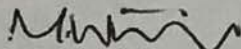
I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report order to enable a proper understanding of the accounts to be reached.



Martin Williams ACA FCCA

**George Hay Partnership LLP
Unit 1b
Focus 4
Fourth Avenue
Letchworth
Hertfordshire
SG6 2TU**

4 September 2018

District Beaver Scout Report

All of the groups across the District generally continue to be full with large waiting lists for quite a few colonies.

This year in March we held our first District Beavers campfire, which was attended by around 200 beavers from most of the groups across District, thanks again to our resident campfire leader Gerry and fire starter Dave for all of their help with this event.

In June we encouraged as many Beavers as possible to take part in the national "Damboree" campaign to get them to sleep under canvas, following our successful camp last year where 285 Beavers camped we know all too well what Beavers are capable of! What better way than using Bigjam for this, and I was pleased to see again a lot of Beavers camping.

We also ran our annual Teddy Bears Picnic event in June, with Shefford taking the hotly contested title (and the even more desirable badge!) again we had around 200 Beavers taking part and I was proud to be able to present 11 Chief Scout Bronze awards at the end of the night.

We are now looking forward to the next exciting year, where we hope to have another District camp amongst other events and are looking forward to Beaver numbers being boosted with the opening of 1st Wixams.

Tracey Murrell

Assistant District Commissioner (Beaver Scouts)

District Cub Scout Report

After last year's AGM we started with a trip to Hendon War Museum (guess who missed the bus) but everyone had a good day, with all the Cubs doing their Air Spotters Badge.

A big thankyou goes to Langford for organising our Sports evening, a fantastic event apart from the last event, The Three Legged Race, unfortunately a Cub from Henlow fell and broke his arm. Thankfully he is now playing football and playing as normal.

Our Cub Camp was Cancelled due to lack of interest. A Golf evening was planned at The Nine Hole Course in Letchworth, but due to bad weather had to be Cancelled. Fishing was our next event at Manor Farm Fishery, this event seems to becoming less and less popular each year. junk Modelling at Potton, another event that less and less packs attend.

The Carol Service at Boyd Field is a very good evening with over 200 attending, with the Service around the Camp Fire and led by the Rev Richard Winslade. A wonderful Service.

Ten Pin Bowling at St Neots , Eat N Bowl was our first event in 2018 ,an event that is always very well attended with 100 Cubs Bowling.

St Georges Day Parade was a very difficult time with having to hold the Service with the whole district in Trinity Methodist Church, but thanks to the Rev Stan Short for stepping in at the last minute to take the Scouts Service in the back Hall saved the day.

Once again Biggjam was a huge success with all that attended ,a huge vote of thanks goes to Paul Bellamy and his Team for organising a Great Camp.

Over the year the District Team were very disappointed at the amount of Events that we had to Cancel because of lack of interest, so next year we will only organise two events, and if the District wants any more events Packs can take it in turns to organise them for the other Packs to take part.

A Huge Thank You to the District Team, Julie, Dave, Pauline and Clive for all the Tremendous amount of work that they have done throughout the year, also to Gerry for the help he has given.

Bill Mapletoft

Assistant District Commissioner (Cub Scouts)

District Scout Report

This is my report for my first full year in my role as ADC Scouts, so I have highlighted District Events for the past year.

Shooting Competition Summer Term 2017

1 st Place	Henlow Clifton	Score of 83
2 nd Place	Shefford	Score of 82
3 rd Place	Potton	Score of 78
4 th Place	Arlesey	Score of 73
5 th Place	Upper Caldecote	Score of 58
6 th Place	Haynes/Wilstead	Score of 57

Thank you Paul Trustam for co-ordinating this event.

District Hike Oct 2017

Great event with 21 teams walking in to Boyd from Shillington on the Saturday and a circular walk on the Sunday to Biggleswade. A new team category was introduced this year for older cubs/ young Scouts which had shorter routes. As always a great event organised by Mavis and Andy.

District Survival Camp Nov 2017

Another great event with 53 Scouts from 8 groups attending this frosty weekend in November. The scouts over the 2 days completed 12 bases, slept in tarp shelters and cooked meals over open fires. Thank you Sarah Panton, and your team for running this event.

District Cooking Competition Jan 2018

This year in January saw the introduction of a District Cooking Competition where teams of 4, used compulsory ingredients to produce a 3 course meal. We had 5 teams entered this year with Shefford winning this event closely followed by the 2 teams from Stotfold in second and third place, then fourth place went to Haynes and Wilstead, with a very young team from Upper Caldecote coming fifth.

District Trading Post Feb 2018

Arlesey Group ran this event which was won by Shefford.

District Chariot Race April 2018

This year we had 12 teams entered on a sunny Saturday with Shefford group coming 1st and 2nd place in the time trial event with Henlow Clifton coming a close 3rd. Best decorated Chariot went to a team from Henlow Clifton.

District Summer Camp July 2018

This year I co-ordinated a District contingent to Come To Tolmers this July, in the end we had 18 Scouts take part from Shefford and Upper Caldecote groups. A big thank you too Kathy Georgiou who made this a great camp.

All these events would not be as successful without the support from all the adults who help and give up their time, they are also great places for the exchange of ideas to improve Scouting in Biggleswade District.

I again would like to thank everyone who have given up their time to support these events this past year.

Neil Ludlow

Assistant District Commissioner (Scouts)

District Network Scout Report

No Report Received

District Explorer Scout Report

There are 103 Explorers organised in 8 Units operating within the District. Given our rural environment each unit is closely associated with a Scout Group. The Units are all well run and they function independently. During the year a new unit started up at Haynes & Wilstead, while Gamlingay & Gransden unit merged with Potton Forresters.

Activities this year included:

- Summer camps in Youlbury (Biggleswade Pheonix)
- Kent International Jamboree (both Stotfold and Gamlingay & Gransden)
- Weekend camps like Scarefest, Gilwell 24, Theme park camp as well as BiggJam.

Various units were involved in offshore sailing, gliding, indoor skydiving & the (famous) monopoly run alongside regular unit meetings. There has been plenty going on.

There are 7 explorers and 2 adult leaders from our District representing us at the World Scout Jamboree in Virginia, USA in 2019. We wish them all well at this incredible event.

Young Leader training has continued during year with a number of different sessions running for those who help out with other sections.

It's a pleasure working with so many committed Leaders.

Phil Wood

District Explorer Scout Commissioner