



THE CHURCH
OF ENGLAND

Diocese of Bath & Wells

Changing Lives, Changing Churches for Changing Communities



The Parochial Church Council of the Parish of Yatton Moor

Annual Report & Financial Statements

For the year ended 31 December 2017

Yatton Moor Parish

Report of the PCC

For the year ended 31 December 2017

THE YATTON MOOR PCC has a responsibility, with the Team clergy, to consult together on matters of general concern and importance to the parish. The church is called to be *pastoral* – to look after individual people; to be *evangelistic* – to tell people the Good News and invite them to accept it; to be *social* – to help the poorer members of society, and those suffering injustice; and to be *ecumenical* – to encourage good relations with other Christian denominations. The PCC is responsible for the maintenance and repair of the churches of St Mary's, St John's, and All Saints', and for the movables in the churches and for the churchyards at All Saints' and St. John's.

The objective of Yatton Moor PCC is to fulfil its aim and purpose through its activities. In so doing it is mindful of three factors:

- As Christians we believe we cannot fulfil our objectives without the guidance and work of God's Holy Spirit at work within us.
- It would not be possible to achieve our objectives without the considerable contribution of volunteers within the life of the church and the PCCs are grateful to them for all that they do.
- The encouraging, supporting and equipping of laity in the churches remains a priority.

The PCC has had regard to the Charity Commission public benefit guidance, where relevant.

The activities and achievements of the past year are highlighted under the following headings below:

- The Team Rector writes.
- Worship and Prayer.
- Caring and Pastoral Support.
- Developing faith.
- Work with Children and Young People.
- Serving the community.
- Wider links.
- Celebrating... Good News to share.
- Future plans.

Activities and Achievements

This Annual Report gives a flavour of the way in which the Yatton Moor Team has in the past year sought to share the good news of our Lord Jesus Christ in the living out of our stated aims and objectives.

Yatton Moor Parish

Report of the PCC

For the year ended 31 December 2017

The Team Rector writes about various changes in the past year:

In April 2017, Canon David Harrex retired as Team Vicar within the Team with prime responsibility for Cleeve and Claverham. We said farewell to him and his wife, Liza and thanked them on Palm Sunday last year.

On Easter Day it was good to welcome as part of the clergy Team Richard Taylor, a retired priest, (who with his wife Geraldine, worship at St. Mary's). Richard is offering one Sunday per month and also a variety of other things which draw on his immense experience. We are very grateful to him.

The sudden and untimely death of Andrew Sheppy in early May after over 30 years as Director of Music and Choir Master at Holy Trinity, Cleeve came as a huge shock and we are very grateful to Robert Rideout for the cover that he is giving at Holy Trinity as well as at St. Barnabas.

The beginning of July also saw the priesting of our curate, Jo at Wells Cathedral and the celebration of her first Eucharist, when we were fortunate to have Canon James Woodward, the principal at Sarum College, Salisbury, as the preacher.

July also saw the last Sunday of Mark Hackeson as Director of Music at St Mary's and David Lumkin stood down from his role as Assistant Director of music at St. Mary's. We are very grateful for all that they have done and both were thanked and presented with gifts at services in July.

In September we welcomed Rachel Branston as Director of Music at St Mary's.

In December we celebrated the wedding of Jo Slade and Ian Stobart.

At the time of writing, the advertisement for a new Team Vicar in the Team is out. The role has been reshaped to include prime responsibility for Cleeve and Claverham but also a brief to develop the training of lay people across the Team for mission.

We are also delighted that Warren Williams, House for Duty priest in the Team with prime responsibility for Kenn and Kingston Seymour has indicated his desire and willingness to continue serving in the Team until July 2019.

Clare Attrill continues in her role as Team Administrator and I am tremendously grateful for all that she does, but I also wish to pay tribute to Eleanor Marchant whose cover when Clare is not available or on holiday is invaluable.

I also wish to pay tribute to the work of the Wardens across the Team and also to others involved in leadership, including those seeing through fabric issues in the churches throughout the Team.

In terms of the fabric of the churches: There has been significant work at All Saint's Kingston Seymour, following the theft of lead from the roof and the development of plans for a new toilet is moving forward. Quinquennial repair work has been completed at St. Barnabas, work is in preparation for redecoration of the church room at Holy Trinity and there are thoughts about possible work at St. John's Kenn, (to make the entrance more welcoming). At St. Mary's Yatton, smaller quinquennial repairs have been completed and plans are afoot to look at the possibility of re-shaping the kitchen and also major work on repair of windows and redecoration of the inside of St Mary's. We are very grateful for the wisdom and help of Andrew Rainsford, the Diocesan Stewardship Advisor.

Within the Yatton Moor parish, Karen Baber has taken on the role of Treasurer at a time of increase in parish share throughout the Diocese and we are very grateful to her and to Dave Mortimer for all they do in their roles as Treasurers within the Team.

Yatton Moor Parish Report of the PCC

For the year ended 31 December 2017

Within the Deanery, a new Deanery Mission Plan has been produced which focuses on sharing our own experiences of faith, engaging with areas of new housing and work with children and young people. At the time of writing we have just heard that the Rural Dean, Margi Campbell, has been appointed as the new Provost of St John's Cathedral in Oban in Scotland, which is excellent news for her but a sad loss to the Deanery. Steve Tilley, as assistant Rural Dean, is handling Deanery matters.

During this past year, Anita Simmons has stood down from her position as Deanery Lay Chair and I know the Deanery are all very grateful for all that she has done during her time in office. Rob Norman, from Holy Trinity Nailsea, has taken on that role and Lesley Farrall, from St Mary's Yatton has taken on the role of Deanery Secretary and we are grateful for all that she is doing particularly at this time of transition in the Deanery. The Team Rector has been part of the group developing the Deanery Mission Plan, but because of time commitments, has now withdrawn from that group.

Within the Diocese, the Venerable Adrian Youings was in October appointed as the new Archdeacon of Bath and I am delighted that his first visitation service will be at St Mary's on 21st May.

Finally I wish to pay tribute particularly to the people of Cleeve and Claverham during this time of vacancy in the Team Vicar's post, for their understanding and practical help (not least offering to reduce the number of services during the period of vacancy) and for their commitment to the process of drawing up the new parish profile.

I'm also tremendously grateful to my Clergy and Reader colleagues who have shared the increased workload that a vacancy inevitably brings.

Tim Scott Team Rector

2 Worship and prayer

Worship and prayer undergirds all that we do in the Team. Morning Prayer is said on the three mornings a week at St Mary's and during that time the whole Team is prayed for. Across the Team there is a regular pattern of worship that includes BCP and Common Worship services, said and sung worship and opportunities for more informal worship, such as Café Celebration. There are particular services tailored towards the needs of specific groups of people. One example of this was the All Souls Day service, which this year was held at 3.00 pm rather than 6.00 pm in November and thought to be a considerably better time to attract those who had been recently bereaved, for whom the service was particularly focused.

Work with local schools has also continued and alongside the school services, Christingle services have again been held in the Team. There have been a range of services around the major Christian festivals and services around the rhythm of the agricultural year, for instance an outside service held in a barn at Yew Tree Farm to celebrate Lammas. We are grateful to the Lions who have also provided the PA system for other outside services throughout the Team.

In addition, there were particular opportunities for prayer and Jo Stobart took people on a retreat to Hillfield and Richard Taylor led the Advent Quiet Day.

Music continues to play an important part in the life of worship and prayer throughout the Team and the churches are used also as venues for a variety of rehearsals and concerts.

Yatton Moor Parish

Report of the PCC

For the year ended 31 December 2017

3 Caring and pastoral support

The Yatton Moor Team takes caring and pastoral support very seriously and seeks to provide informal networks of support to those within the congregations who are ill, frail, in care homes, or in hospital. The Clergy and Readers visit regularly and take communion to people in their own homes. Full use is made of the hospital chaplaincy service in surrounding hospitals who are able to provide priestly care when clergy are not able to visit.

Members of the congregation and Staff Team have many connections with the wider community and are also therefore able to offer pastoral care and support throughout the community and indeed within the schools.

In 2017 there were 8 weddings, 39 funerals and 13 baptisms across the Team.

4 Developing faith

Lent groups have again continued and study groups including and a monthly Saturday Bible Study have continued throughout the year.

Other teaching and learning of the faith will take place in the course of public worship but it is clear that encouragement of members of the congregation both to grow in their faith and have the confidence to share their faith is something which needs further work on it. It is for this specific reason that the new Team Vicar post has as part of its brief a focus across the whole Team on this particular issue. There are a variety of courses around, such as Fruitfulness on the Front Line and Faith Pictures, which may be of real assistance to the development and encouragement of people's faith.

Jo Stobart brings skills also in relation to the development of faith and biblical study and we are grateful for her input into this area of work.

5 Work with children and young people.

This year 5 young people (including one teenager) and 1 adult were confirmed and Jo Stobart has been working with the group of younger ones to continue growing and developing their faith. A small group of young teenagers also met for a number of sessions to reflect on the Bible. That was a good initiative, but time-limited, and we have directed the two youngsters who were still attending at the end of the sessions, towards things going on in neighbouring churches. The Transformers group at St Mary's, which works across the Team, works with around 15 young people of primary school age. In addition, 7@theHall a Youth Group run by a team of 6/7 Holy Trinity congregation members is aimed at school year 6 and upwards, open to all, meeting twice monthly in term time and held at Cleeve Village Hall. It provides a safe, caring, non prejudicial and fun environment aiming to inspire Young People to develop and mature personally and socially enabling them to integrate as valued members of the community, using elements of our faith, values and life experiences.

St. Mary's pre-School continues successfully although, along with other pre-schools, numbers have dropped and we need to see longer-term if this is a blip or a trend. There has been significant change on the pre-school Management Committee and it is really good to have young parents involved in that.

Links with the two schools in the Team continue to strengthen and there has been the opportunity for children to visit the churches not only for school services but on other occasions for educational purposes. Collective acts of worship are also held regularly in the schools. Both schools in the Team have gone through or are going through academisation and the on-going link with the church is of real significance at a time of huge change.

Yatton Moor Parish

Report of the PCC

For the year ended 31 December 2017

6 Serving the community

A number of people from within the congregations are involved in organisations in the local community and the Team Rector and others have close links with the Parish Councils, the two Neighbourhood Plans developed within the Team and there are also links with the local Childrens' Centre which is now located in the library in Yatton. Some events in the life of the church are geared towards the agricultural cycle of some of the communities and on other occasions there is significant church presence at local community events. We have become aware of the pressure that local authorities are under which increasingly impacts on the most vulnerable communities and we seek to support those most in need in whatever way we can. The churches have supported Clevedon Food Bank and the Sisters of the Church in Bristol both through their harvest donations and donations throughout the year as well as offering some volunteers. Support has also been given also to the local Youth Club in Yatton which does important and significant work. The Church Urban Fund has recently identified loneliness and isolation as a major issue in communities of all types and the coffee mornings and tea afternoons run throughout the Team are a very specific way of addressing this issue.

7 Wider Links

You will already have read in the introduction to this report about changes within the Deanery. The Team is also committed to being involved in the life of the Diocese and at this time is also involved in the 40th Anniversary link with the church in Zambia, there being a particular link with the Diocese and parish of Kabwe. It is very good news that Bishop Derek and his wife will be attending a Team service in July 2018 as part of the 40th Anniversary celebrations. Thanks to all those working on this.

The ecumenical work within the Team continues, particularly between St. Mary's and the local Methodist church.

In line with the policy set by the Yatton Moor PCC of giving away 5% of all General Fund (unrestricted) income from planned giving, collections and income tax recovered thereon, over £6,000 was given to charity in 2017 from Yatton Moor PCC alone. Similar generosity has been shown by the Cleeve with Claverham PCC.

8 Celebrating...Good news to share

As a Team we believe that one of the best ways of sharing the good news of Jesus Christ is through the lives that we as Christians live. In addition, for four of the communities in the Team there are local church and community magazines and within Yatton the two local community magazines covering that area are very receptive to information about the churches being put in. The website has been updated and the Team has a Facebook page.

9 Future plans

We await with hope and expectation the appointment of a new Team Vicar within the Team.

We look forward towards the development of discipleship formation for mission within the Team.

Specific details of activities are available from PCC minutes throughout the year but this report gives a snapshot and indicates the way in which the church is implementing its values, aims and objectives.

Yatton Moor Parish

Administration Details

For the year ended 31 December 2017

The Parish of Yatton Moor comprises of three churches – St John, the Evangelist, Kenn, All Saints, Kingston Seymour and St Mary the Virgin, Yatton. The churches are part of the Portishead Deanery and the Diocese of Bath & Wells. The Parish of Yatton Moor is part of the Yatton Moor Team, which includes the parish of Cleeve and Claverham.

Yatton Moor Parochial Church Council (“PCC”) is a corporate body established by the Church of England and operates under the Parochial Church Councils (powers) Measure 1956.

Charity Number:	1132177
Address:	The Team Office, St Mary’s Church, Church Road, Yatton, North Somerset, BS49 4HH
Clergy:	Rev’d Tim Scott, Chair Rev’d Canon David Harrex, retired 30 April 2017 Rev’d Warren Williams Rev’d Jo Stobart
Clergy, non PCC members:	Rev’d Avril Gaunt Rev’d Linda Scott Rev’d Richard Taylor
Lay Chair:	Vacancy
Readers:	Allan Attwood Paul Stalder
Treasurer:	Karen Baber (appointed 10 February 2017) Michael Earle (retired 30 April 2017)
Churchwardens:	Mike Cooke (St Mary’s) Judith Goode (St Mary’s), resigned August 2017 John Ball (St John’s) Jackie Wright (All Saints’) Sue Thomas (All Saints’)
Associate Church Wardens: (non PCC members)	Jill Earle (St Mary’s) Robert Manley (St Mary’s) Pru Witter (St Mary’s)
Elected Members:	Ann Holtham (St John’s), retired May 2017 Caroline Holden (St John’s) Marianne Mackay (St John’s) Hartley Staples (St John’s) Anita Simmons (All Saints’) Margaret Medd (All Saints’), retired May 2017 Mark Humphries (All Saints’) Sue Lang, elected May 2017 Lesley Farrall Tony Lewis, retired May 2017

Yatton Moor Parish

Administration Details

For the year ended 31 December 2017

Elected Members cont:	Michael Earle Julie Manley, retired May 2017 Pat Mann, retired May 2017 Steve Thorne, retired May 2017 Pru Witter, retired May 2017 Tim Earney Naomi Sager, retired December 2017 Sally Goode, elected May 2017 Sian Buckley-Lewis, elected May 2017 Ann Long, elected May 2017 Geraldine Taylor, elected May 2017
PCC Secretary & Team Administrator:	Clare Attrill
Bankers:	NatWest Bank Lloyds Bank
Independent Examiner:	Lara Kirby, ACA Stuart Griggs, resigned 30 April 2017
Architects:	Quentin Alder George Chedburn
Membership:	Appointment of PCC members is governed by and set out in the Church Representation Rules and the guidance for the Trusteeship produced by the Church of England. The PCC has met on 6 occasions in the year. A representative from Yatton Methodist Church is an observer on the PCC and there is a reciprocal arrangement with Yatton Methodist Church.
Standing Committee:	This committee is empowered to transact PCC business between its meetings and comprises the Churchwardens, Clergy and Treasurer.
Finance Committee:	Chair: Karen Baber, Treasurer Secretary: Margaret Ball Members: Revd Tim Scott, John Allday, Allan Attwood, Barbara Bachtold, Julia Bush, Robert Manley, Mike Cooke, Sue Thomas, Brian Topham This committee monitors income and expenditure, budgets and decides on rates of pay, fees and charges.
Other Committees:	Each Church has its own committee to deal with specific Church issues.
Electoral Roll Officer:	Lesley Farrall

**Yatton Moor Parish
Independent Examiners Report**

For the year ended 31 December 2017

I report on the accounts of the PCC for the year ended 31 December 2017 which comprise the Statement of Financial Activities, the Balance Sheet and related notes.

This report is made solely to the trustees in accordance with Section 145 of the Charities Act 2011. My work has been undertaken so that I might state to the PCC those matters I am required to state to them in an Independent Examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustees for my examination work.

Respective responsibilities of Trustees and Examiner

The Members of the PCC are responsible for the preparation of the accounts. They consider that an audit is not required for this year (under Section 144 of the Charities Act 2011 (the Charities Act)) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts (under Section 145 of the Charities Act);
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under Section 145(5)(b) of the Charities Act); and
- To state whether particular matters have come to my attention.

Basis of Independent Examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the PCC and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent Examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in, any material respect, the requirements

- to keep accounting records in accordance with Section 130 of the Charities Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Lara Kirby, ACA

Date:

Yatton Moor Parish

Statement of Financial Activities

For the year ended 31 December 2017

	Note	General Fund £	Designated Funds £	Restricted Funds £	Endowment Funds £	All Funds 2017 £	All Funds 2016 £
Income							
Donations and legacies	2	134,893	206	22,590	-	157,689	146,018
Charitable activities	3	15,749	33,002	286	-	49,037	64,698
Other trading activities	4	5,235	268	765	-	6,268	11,563
Investments	5	496	264	536	4	1,300	1,770
Other	6	100	-	10,728	-	10,828	1,067
		156,473	33,740	34,905	4	225,122	225,116
Expenditure							
Church activities	7	(147,536)	(44,007)	(12,779)	-	(204,322)	(219,951)
Raising Funds	7	(1,287)	-	(39)	-	(1,326)	(1,162)
		(148,823)	(44,007)	(12,818)	-	(205,648)	(221,113)
Net operating income/(expenditure)		7,650	(10,267)	22,087	4	19,474	4,003
Net unrealised gain	13	751	-	-	-	751	711
Net income/(expenditure) for the year		8,401	(10,267)	22,087	4	20,225	4,714
Reconciliation of funds							
Total funds brought forward		68,349	34,909	67,480	3,096	173,834	169,120
Transfer of designated fund		1,233	(1,233)	-	-	-	-
Total Funds carried forward		77,983	23,409	89,567	3,100	194,059	173,834

All of the above results are derived from continuing activities. There are no other recognised gains or losses other than those stated above.

Yatton Moor Parish

Balance Sheet

For the year ended 31 December 2017

	Note	General Fund	Designated Funds	Restricted funds	Endowment funds	All funds 2017	All funds 2016
		£	£	£	£	£	£
Fixed assets							
Plant and equipment	12	-	-	1,355	-	1,355	2,710
Investments	13	11,499	-	-	-	11,499	10,748
		11,499	-	1,355	-	12,854	13,458
Current assets							
Stock		2,396	-	-	-	2,396	1,674
Debtors	14	6,776	362	3,616	-	10,754	9,046
Deposits	15	20,249	10,000	50,057	3,100	83,406	86,676
Cash and cash equivalents	15	41,713	13,047	38,122	-	92,882	71,743
Total assets		71,134	23,409	91,795	3,100	189,438	169,139
Current liabilities							
Creditors & accruals	16	(4,650)	-	(3,583)	-	(8,233)	(8,763)
		(4,650)	-	(3,583)	-	(8,233)	(8,763)
Net assets		77,983	23,409	89,567	3,100	194,059	173,834
Funds							
Balance at 1 January 2017		68,349	34,909	67,480	3,096	173,834	169,120
Net movements in Funds		8,401	(10,267)	22,087	4	20,225	4,714
Un-designate Magazine Fund		1,233	(1,233)	-	-	-	-
Total Funds		77,983	23,409	89,567	3,100	194,059	173,834

The Financial Statements of Yatton Moor PCC on pages 9 to 21 were approved by the PCC on the and signed on its behalf by:

.....

Rev'd Tim Scott

Chairman

.....

Karen Baber

Treasurer

Yatton Moor Parish

Notes to the Financial Statements

For the year ended 31 December 2017

1. ACCOUNTING POLICIES

a. Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities:

Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

The charity has taken advantage of the following disclosure exemption in preparing these Financial Statements, as permitted by FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland':

- the requirements of Section 7 Statement of Cash Flows.

Public benefit exemption

The charity meets the definition of a public benefit entity under FRS102

b. Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

For legacies, entitlement is taken as the earlier of the date on which either: the charity is aware that probate has been granted, the estate has been finalised and notification has been made by the executor(s) to the Trust that a distribution will be made, or when a distribution is received from the estate. Receipt of a legacy, in whole or in part, is only considered probable when the amount can be measured reliably and the charity has been notified of the executor's intention to make a distribution.

Gift Aid receivable is included in income where there is a valid declaration from the donor. Any Gift Aid amount received on a donation is considered to be part of that gift and is treated as an addition to the same fund as the initial donation unless specified otherwise.

c. Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

Yatton Moor Parish

Notes to the Financial Statements

For the year ended 31 December 2017

d. Fixed Assets

Items of equipment are capitalised where the purchase price exceeds £500.

Depreciation is provided at rates calculated to write down the cost of the asset to its estimated residual value over its expected useful life. The economic useful lives are as follows:

Furniture, fittings and equipment 4 years straight line

e. Stock

Stock is included at the lower of costs or net realisable value.

f. Cash at bank and in hand

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less.

g. Financial Instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

h. Taxation

All the Charity's income is applied to its charitable objectives and the Charity is, therefore, exempt under current legislation from most forms of taxation.

i. Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the Trustees. The charity's general funds consist of funds which the charity may use for its purposes at its discretion.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Designated funds are unrestricted funds earmarked by the trustees for a particular purpose.

Endowment Funds are funds for a specific purpose where only the income can be used.

j. Creditors

Creditors are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably.

k. Pensions

All employees, who meet the criteria, are enrolled into the auto-enrolment pension scheme.

Yatton Moor Parish

Notes to the Financial Statements

For the year ended 31 December 2017

2. INCOME FROM DONATIONS AND LEGACIES

	General Fund £	Moor News £	St Mary's Pre-School £	Restricted Funds £	All Funds 2017 £	All Funds 2016 £
Income						
Planned Giving:						
- Gift Aid	77,165	-	-	-	77,165	78,669
- Non Gift Aid	15,908	-	-	3,600	19,508	15,700
Collections at Services:						
- Gift Aid	2,819	-	-	-	2,819	2,988
- Non Gift Aid	6,733	-	-	-	6,733	7,688
Donations & Appeals	2,571	-	-	11,815	14,386	10,712
Grants	59	-	206	6,696	6,961	6,632
Gift Aid Small Donations Scheme	2,403	-	-	-	2,403	2,446
Gift Aid	20,235	-	-	479	20,714	21,183
Legacies	7,000	-	-	-	7,000	-
	134,893	-	206	22,590	157,689	146,018

3. INCOME FROM CHARITABLE ACTIVITIES

	General Fund £	Moor News £	St Mary's Pre-School £	Restricted Funds £	All Funds 2017 £	All Funds 2016 £
Income						
Magazine subscriptions	-	1,368	-	-	1,368	2,963
Bookstall & Bible Notes sales	284	-	-	-	284	329
Lettings – Church & Chapter House	7,918	-	-	-	7,918	8,189
Sale of goods and produce	1,120	-	133	286	1,539	1,774
Weddings/Funeral fees	6,427	-	-	-	6,427	6,798
Pre-School fees	-	-	31,501	-	31,501	44,645
	15,749	1,368	31,634	286	49,037	64,698

Yatton Moor Parish

Notes to the Financial Statements

For the year ended 31 December 2017

4. INCOME FROM OTHER TRADING ACTIVITIES

	General Fund £	Moor News £	St Mary's Pre-School £	Restricted Funds £	All Funds 2017 £	All Funds 2016 £
Income						
Magazine advertisers	-	268	-	-	268	1,724
Fund raising events and activities	5,235	-	-	765	6,000	9,839
	5,235	268	-	765	6,268	11,563

5. INVESTMENT INCOME

	General Fund £	Moor News £	Endowment Fund £	St Mary's Pre-School £	Restricted Funds £	All Funds 2017 £	All Funds 2016 £
Income							
Dividends and interest	496	4	4	260	536	1,300	1,770
	496	4	4	260	536	1,300	1,770

6. OTHER INCOME

	General Fund £	Moor News £	St Mary's Pre-School £	Restricted Funds £	All Funds 2017 £	All Funds 2016 £
Income						
Compensation	100	-	-	128	228	267
Insurance claims	-	-	-	10,600	10,600	800
	100	-	-	10,728	10,828	1,067

Yatton Moor Parish

Notes to the Financial Statements

For the year ended 31 December 2017

7. ANALYSIS OF EXPENDITURE

	Note	General Fund £	Moors News £	St Mary's Pre-School £	Restricted Funds £	All Funds 2017 £	All Funds 2016 £
CHURCH ACTIVITIES							
<i>Gifts from PCC:</i>							
Mission – UK	11	1,600	-	-	836	2,436	2,280
Mission - overseas	11	2,850	-	-	502	3,352	2,782
Mission – secular	11	1,750	-	-	1,632	3,382	5,778
		6,200	-	-	2,970	9,170	10,840
<i>Activities relating to Church Ministry</i>							
Ministry:							
Parish Share		97,736	-	-	-	97,736	100,273
Clergy expenses		3,730	-	-	537	4,267	3,627
Youth worker		-	-	-	-	-	67
Church running costs:							
Light, heat, water		6,921	-	-	-	6,921	6,445
Insurance		4,540	-	-	-	4,540	5,582
Maintenance & security		3,005	-	-	440	3,445	7,394
Sundries		830	-	-	618	1,448	1,466
Upkeep of services		2,930	-	-	268	3,198	3,327
Upkeep of Churchyards		8	-	-	497	505	525
Magazine printing & bookstall		221	2,316	29	-	2,566	4,873
Support & Education		1,495	895	356	1,049	3,795	3,198
Salaries		6,197	-	32,848	-	39,045	41,528
Depreciation		-	-	-	1,355	1,355	1,355
St Mary's projects		-	-	-	-	-	3,274
All Saints' projects		-	-	-	1,956	1,956	3,303
St John's projects		-	-	-	1,073	1,073	2,137
		127,613	3,211	33,233	7,793	171,850	188,374
<i>Church Management & Administration</i>							
Postage, printing, stationery							
books, advertising		1,805	242	-	-	2,047	1,683
Office equipment, phone etc.		729	-	-	-	729	520
Playgroup expenses		-	-	7,316	-	7,316	6,529
Sundry expenses		275	-	-	-	275	504
Salaries		12,486	-	-	-	12,486	12,132
Professional fees		289	-	-	1,737	2,026	1,058
Bank charges		256	5	-	279	540	240
Cleeve/Claverham contributions		(2,117)	-	-	-	(2,117)	(1,929)
		13,723	247	7,316	2,016	23,302	20,737
TOTAL CHURCH ACTIVITIES		147,536	3,458	40,549	12,779	204,322	219,951

Yatton Moor Parish

Notes to the Financial Statements

For the year ended 31 December 2017

ANALYSIS OF EXPENDITURE (cont.)

	General Fund £	Moors News £	St Mary's Pre-School £	Restricted Funds £	All Funds 2017 £	All Funds 2016 £
RAISING FUNDS						
Stewardship/Giving costs	231	-	-	-	231	223
Costs of fayre and events	1,056	-	-	39	1,095	939
	1,287	-	-	39	1,326	1,162
TOTAL EXPENDITURE	148,823	3,458	40,549	12,818	205,648	221,113

8. FUND DETAILS

8a. ENDOWMENT FUNDS

Endowment Funds under the PCC control	Terms	Protected Capital £	Market Value £	2017 £	2016 £
The Mrs Ford Trust	For the maintenance of St Mary's Churchyard.	1,700	1,700	4	9
Ken Stuckey Trust	For the maintenance and repairs at All Saints, Kingston Seymour	1,000	1,400	4	6
				8	15
Endowment Funds under Diocesan control	Terms	Protected Capital £	Market Value £	2017 £	2016 £
Yatton Churchyard fund	For the maintenance of St Mary's Churchyard.	273	7,000	227	107
Mrs D Stuckey Trust	For the fabric of St Mary's and/or maintenance of Assistant clergy	2,000	16,542	537	442
				764	549

The income for the year relating to the two endowment funds under the Diocesan control are shown as a grant under Restricted Funds.

The capital of the funds under Diocesan control is not included in the Balance Sheet.

Yatton Moor Parish

Notes to the Financial Statements

For the year ended 31 December 2017

8b RESTRICTED FUNDS

	Opening balance	Income	Expenditure	Closing balance
	£	£	£	£
Special Charity Collections	-	2,970	(2,970)	-
St Mary's Children's work	204	1	(1)	204
St John's Projects	16,189	1,322	(1,131)	16,380
St John's Churchyard	125	1	-	126
All Saints' Amenities	1,669	17,367	(4,805)	14,231
All Saints' Churchyard	1,079	808	(707)	1,180
Parish-wide Funds	22	537	(537)	22
Sunday School Trust	17,029	116	(61)	17,084
Team Mission Fund	817	5	(3)	820
St Mary's Care (CoSMIC)	24,348	10,023	(814)	33,557
St Mary's Tower Clock	-	100	(100)	-
St Mary's Churchyard	1,854	263	(72)	2,045
St Mary's Organ-Music Fund	3,153	53	(587)	2,619
Yatton & Winscombe Chorale	991	1,338	(1,030)	1,299
	67,480	34,905	(12,818)	89,567

Significant items in the above expenditure are as follows:

St. Mary's Organ-Music		All Saint's Churchyard	
Tuning of Organ	£210	Mower depreciation (part)	£271
Organ service	£160		
	£370		
St John's projects		All Saint's Amenities	
Gate posts*	£863	Roof alarm system	£1,707
External decoration	£210	Mower Depreciation (part)	£1,084
	£1,073	Professional fees re toilets	£387
		Professional fees re roof**	£1,350
			£4,528

*A donation of £1,000 was received for the Kenn gates

** Insurance of £10,600 has been received for the lead theft replacement and associated professional fees, shown under insurance claims. The work for the lead replacement will commence in 2018.

Details of the Special Charity collections (£2,970) are set out in Note 11.

Yatton Moor Parish

Notes to the Financial Statements

For the year ended 31 December 2017

8c DESIGNATED FUNDS

	Opening Balance	Deficit	Un-designate Fund	Closing Balance
	£	£	£	£
St. Mary's Pre-School Fund	31,858	(8,449)	-	23,409
Moor News Magazine Fund	3,051	(1,818)	(1,233)	-
	34,909	(10,267)	(1,233)	23,409

St. Mary's Pre-School Fund

Ring fenced by the PCC for the benefit of the Pre-School, and thus the fund's status is "Designated". The fund makes contributions to major repairs and capital projects which affect or benefit the Pre-School, and also the day-to-day running costs of the Chapter House.

The day-to-day management of the Pre-School is done by one of the two Pre-School Leaders under the guidance of the Management Committee and the financial control of the PCC. The extent of the surplus/ (deficit) is heavily dependent on the number of children attending and North Somerset Council funding rate.

Moor News Magazine Fund

The magazine ceased production in June 2017. At the point of cessation, the designated fund was de-designated to the general fund.

9. STAFF COSTS & TRUSTEE REMUNERATION

	2017	2016
	£	£
Salary and wages	51,417	53,660
Organists/Choir fees included within Wedding/Funeral income	1,545	1,723
Pension contributions	114	-
Cleeve/Claverham contributions for Team Administrator	(1,697)	(1,649)
	51,379	53,734

No National Insurance contributions are due from the PCC as these fall within the HMRC Employment Allowance of £3,000 per annum.

The organists and choir members were paid fees for wedding and funerals at the prescribed rates and the amounts shown above have deducted from the Weddings/Funeral fee income shown in note 3.

The PCC acts as agent for one of the organists payments for their services to Cleeve with Claverham; these payments are reimbursed in full and do not form part of the figures.

Reasonable expenses were reimbursed to various PCC members in connection with costs for carrying out their duties. Four members of the clergy, who are members of the PCC, were reimbursed expenses in connection with their travel, study and office costs. These costs total £6,359 (£4,165) during the year, 25% of which was reimbursed by the parish of Cleeve with Claverham.

Yatton Moor Parish

Notes to the Financial Statements

For the year ended 31 December 2017

10. STAFF NUMBERS

The average number of employees during the year was as follows:

	2017	2016
	No.	No.
Administration	1	1
Pre School	7	7
Organists/Choirmasters	3	3
	11	11

11. MISSION GIVING

Since 1995, the PCC has set a Mission Giving level of approximately 5% of the General Fund income received from Planned Giving, Collections and the recoverable Gift Aid. In 2005, the PCC agreed that the 5% figure could be increased by up to £500 in order to meet unexpected requests. In 2017, total donations were £6,200 (2016: £6,300). Sums given through special charity collections, coffee and cake stall sales and other events sponsored by the PCC, total £2,970 (2016: £4,540).

	PCC "5%"	Special		PCC "5%"	Special
Home Mission			Other Agencies		
The Children's Society	-	129	Caring at Christmas	-	211
Bath Clerical Families Fund	100	-	East Africa Appeal	250	-
Sisters of the Church	500	90	The Children's Hospice	300	-
Yatton Junior School	1,000	-	Royal British Legion	-	405
St Mary's Fabric Fund	-	486	Salvation Army	-	322
World Womens Day of Prayer	-	131	Spring Board Opportunities	-	104
	1,600	836	Strawberry Line Café	-	486
Overseas Mission			Vine Counselling	300	-
CAFOD	-	251	Weston Hospice Care	-	104
Christian Aid	-	251	Yatton Carers	400	-
Bishop of Wells Lent Appeal	250	-	Yatton Youth Club	500	-
The Red Cross	1,000	-		1,750	1,632
Us. (previously USPG)	1,000	-			
Kabwe	600	-			
	2,850	502	Total	6,200	2,970

The monies raised for charity by the regular coffee mornings and cake sales at St. Mary's are included in the figure above; in addition, a number of charities were supported by the regular coffee mornings held in the St John's Room. Members of the parish also supported the Julian Trust, the Sisters of the Church, and the Shoebox Appeal. In a number of circumstances, the PCC acts as an agent rather than the sponsor and these collections do not form part of the Financial Statements.

Yatton Moor Parish

Notes to the Financial Statements

For the year ended 31 December 2017

12. TANGIBLE FIXED ASSETS

	Equipment	Total
	£	£
Cost		
At 1 January 2017 and 31 December 2017	5,240	5,240
Depreciation		
At 1 January 2017	2,530	2,530
Charge in the year	1,355	1,355
At 31 December 2017	3,885	3,885
Net Book value at 31 December 2017	1,355	1,355
Net book value at 1 January 2017	2,710	2,710

The Friends of All Saints are making grants of £810 per annum towards the depreciation of the lawn mower at Kingston Seymour.

13. INVESTMENTS

	2017	2016
	£	£
M&G Charifund – 700 units	11,499	10,748
	11,499	10,748

14. DEBTORS

	General Fund	Pre-School	Restricted Funds	2017	2016
	£	£	£	£	£
Collections	488	-	129	617	1,110
Cleeve with Claverham contribution	3,756	-	-	3,756	3,431
Listed Places of Worship Grant Scheme	433	-	737	1,170	777
Oil purchased in advance	-	-	-	-	807
Insurance claim	-	-	-	-	800
Grants receivable	-	-	2,750	2,750	-
Gift Aid Small Donation scheme	763	-	-	763	807
Other	1,336	362	-	1,698	1,314
	6,776	362	3,616	10,754	9,046

Yatton Moor Parish

Notes to the Financial Statements

For the year ended 31 December 2017

15. CASH AND DEPOSITS

	2017	2016
	£	£
Cash in hand	92,882	71,743
Deposits	83,406	86,676
	176,288	158,419

At 31 December 2017, £35,000 of the funds were held in fixed term, fixed interest accounts and £45,000 invested in two Credit Unions, as follows:

Bank of Cyprus UK: £10,000 at 2.25%, maturing 21/05/2018
 £15,000 at 1.47%, maturing 12/05/2020
 £10,000 at 1.57%, maturing 08/12/2020

Somerset Savings & loans £20,000
 Churches Mutual Credit Union £25,000

These represent the maximum investment permitted by a corporate body.

All remaining funds, including those of the preschool, are held in a mixture of bank accounts and short term deposits at the Central Board of Finance of the Church of England. Three of the PCC's bank accounts are with NatWest under a special diocesan scheme.

16. LIABILITIES

	General Fund	St Mary's Pre-School	Restricted Funds	2017	2016
	£	£	£	£	£
School Fees prepaid	-	-	-	-	2,610
Pre-paid wedding fees	630	-	-	630	886
Fees due to Diocese	793	-	-	793	1,196
Repairs and maintenance	-	-	292	292	2,112
Mission Giving	-	-	2,700	2,700	-
Restricted collections	-	-	591	591	-
Other	3,227	-	-	3,227	1,959
	4,650	-	3,583	8,233	8,763

17. RESERVE POLICY

It is the PCC policy to maintain reserves on the General Fund as a sufficient level, currently three months of annual expenditure, to enable it to carry out its objectives and to ensure financial continuity in the event of significant variation to income or expenditure. The balance of this fund at the year end was £77,940 (2016: £68,349) which represents six months (2016: five to six months) of normal expenditure; consequently the policy objective was met in 2017.

The Reserves in the principal Restricted Funds are considered sufficient to meet any short term needs but major expenditure arising from recent Quinquennial report of the fabric of St Mary's Church and the wish to make major changes at All Saints' Church to provide toilets and other amenities will both require significant fund-raising and grant seeking.

Yatton Moor Parish

Appendix

For the year ended 31 December 2017

	General Fund		All Other Funds	
	2017	2016	2017	2016
	£	£	£	£
Income				
Planned regular giving	93,073	94,019	3,600	350
Collections	9,552	10,366	-	310
Donations and appeals	2,571	3,121	11,815	7,591
Grants	59	135	6,902	6,497
Legacies	7,000	-	-	-
Tax recovered (Gift Aid)	22,638	22,811	479	818
Events and Activities	5,235	7,396	1,033	4,167
Lettings/Fees/Sale of goods	15,749	16,386	33,288	48,312
Dividends, interest, compensation	596	994	11,532	1,843
	156,473	155,228	68,649	69,888
Expenditure				
Mission Giving	(6,200)	(6,300)	(2,970)	(4,540)
Ministry – Parish Share	(97,736)	(100,273)	-	-
Ministry – Other	(3,730)	(3,252)	(537)	(442)
Running Costs	(19,950)	(19,972)	(6,468)	(12,838)
Organists & Pre-school Staff	(6,197)	(7,029)	(32,848)	(24,499)
Major repairs & depreciation	-	-	(4,384)	(10,069)
Administration/Event costs	(15,010)	(15,005)	(9,618)	(6,894)
	(148,823)	(151,831)	(56,825)	(69,282)
Net operating income	7,650	3,397	11,824	606
Net unrealised gains	751	711	-	-
Total surplus for the year	8,401	4,108	11,824	606
Total funds brought forward	68,349	64,241	105,485	104,879
Un-designate fund	1,233	-	(1,233)	-
Total Funds carried forward	77,983	68,349	116,076	105,485