# 10TH FINCHLEY (SCOTTISH) SCOUT GROUP

Structure, Governance and Management

# Trustees' Annual Report for the year ended 31 December 2017

The Group is a Trust established under the rules which are common to all Scout Groups. The Trustees are selected and appointed at each Annual General meeting in accordance with the Policy, Organisation and Rules of the Scout Association.

TRUSTEES: Ex-Officio

Group Scout Leader

Robert Francis-Burnett

Scout Leader

Mike Colyer (until 31.12.2017) Andrew Simson (from 11.06.2017) Carl Schleever (from 11.06.2017)

Cub Scout Leader Beaver Scout Leader

TRUSTEES: Nominated

Chairman

Charles Rowell (from 11.06.2017)

Letting Officer

Vacant

TRUSTEES: Elected

Honorary Secretary

Sue Liu (from 11.06.2017)

Honorary Treasurer

Tami Nettler (from 10.07.2016)

Other nominated trustees

Ann Francis-Burnett

**GROUP REGISTRATION NUMBER** 

1083

**CHARITY REGISTRATION NUMBER** 

303488

**CONTACT NAME & ADDRESS** 

**CHARITY BUSINESS ADDRESS** 

BANKERS

Robert Francis-Burnett 22 Pyecombe Corner Woodside Park London N12 7AJ Gordon Hall Huntly Drive West Finchley London N3 1NX National Westminster Bank plc 786 High Road North Finchley London N12 9QT

# Public Benefit Statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

#### 10TH FINCHLEY (SCOTTISH) SCOUT GROUP

#### Trustees Annual Report for the year ended 31 December 2017 (continued)

#### **Objectives And Activities**

The Scout Association provides adventurous activities and personal opportunities for young people aged 6 to 25.

The role of the Group is to further these general objectives, with particular reference to the members aged 6 to 14 who are members of the Group.

The objectives are as follows:

To make quality Scouting available to every young person in the Group, regardless of race, ethnicity, religion or disability.

To ensure that every young person has the opportunity to progress from the age of 6

to 14, in a clearly identifiable way, either in the same group, or through formal arrangements with another group.

To continually quality assure the quality of Scouting in every section.

To continuously recruit and retain adult leaders and helpers.

To maintain a quality programme of adult training and development and ensure they undertake appropriate training.

To build strong teams of adults who will deliver to the Group's objectives.

To encourage every young person aged 14 to move on to a District Explorer Unit.

The Trustees support the work done in the Group in delivering the programme by:

Providing Group events for fundraising and activities.

Maintaining the premises at Gordon Hall for the members' use.

Generating funds by letting these premises to the community at large,

to support members.

# **Achievements And Performance**

Attracting adult support and leadership is always a priority in order to be able to offer Scouting opportunities to the optimum number of youn Beavers, Cubs and Scout are taking on challenges and learning skills as well as achieving awards and badges,

Gordon Hall continues to be well used by our Scout group and the wider community and brings in sums that cover our running and maintens. We are grateful to all of our leaders who put in a huge amount of work for the benefit of our young members.

#### Financial Review

Funds are invested in a bank deposit accounts and a COIF account which provide interest, access over the year and carry minimal risk.

The Group operates with sufficient reserves for approximately one year's operating expenditure

Adequate insurance is maintained to protect the assets and income of the Group.

The Trustees have implemented a health and safety review which is re-examined regularly.

The Trustees consider that the high standard of leadership and continued training is maintained to fulfil the objectives of the Scout Associat

#### Plans For The Future

The Group continues to work to create fun, challenging activities and nights away for its young members.

The condition of the Group's meeting hall will be reviewed and maintenance and improvement work will be taking place as and when neede

## Trustees And Statement Of Trustees' Responsibilities

The members of the Group Executive Committee are the Charity Trustees of the Group. The Trustees who held office during the year and at the date of this report are set out on page 1.

Charity law requires the Trustees to prepare financial statements for each financial year which gives a true and fair view of the state of affair of the Group at the year end and of its incoming resources and resources expended during the year.

In preparing those financial statements the Trustees are required to:

Select suitable accounting policies and to apply them consistently;

Make judgements and estimates that are reasonable and prudent;

State whether applicable accounting standards and statements of recommended practice have been followed subject to any departures disclosed and explained in the financial statements; and

Prepare the financial statements on the going concern basis unless it is inappropriate to presume the charity will continue.

The Trustees are responsible for keeping proper accounting records which disclose, with reasonable accuracy at any time, the financial pos of the Group and enable them to ensure that the financial statements comply with the Charities Act 2011.

They are responsible for safeguarding the assets of the Group and hence for taking reasonable steps for the prevention and detection of fra other irregularities.

The accounts have been drawn up on the receipts and payments basis which is consistent with the previous year, and follow best practice as set out in the Statement of Recommended Practice 'Accounting and Reporting by Charittes' as revised 2010.

Approved by the trustees on and signed on their behalf by

Robert Francis-Burnett Group Scout Leader

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# Independent Examiner's Report to the Trustees of the 10th Finchley (Scottish) Scout Group

I report on the accounts of the Group for the year ended 31 December 2017 which comprise the Receipts and Payments Account .

My work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in an Independent Examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustees for my examination work.

# Respective responsibilities of trustees and examiner

The Group's trustees are responsible for the preparation of the accounts. They consider that an audit is not required for this year under Section 144(2) of the Charities Act 2011 (the "2011 Act") and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under Section 145 of the 2011 Act;
- To follow the procedures specified in the general Directions given by the Charity Commissioners under Section 145(5) (b) of the 2011 Act; and
- To state whether particular matters have come to my attention.

## Basis of examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Group and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a true and fair view and the report is limited to those matters set out in the statement below.

# Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

- 1. which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with section 130 of the 2011 Act and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached

Bhavini Shah FCA 11 Folkington Corner London N12 7BH

Dated: .4.10.18.