



# Trustees' Annual Report for the period

		Period start date		Period end date	
From	1	January	2017	To	31 December 2017

## Section A

## Reference and administration details

Charity name

The New Berlioz Edition Trust

Other names charity is known by

7

Registered charity number (if any)

313413

Charity's principal address

26 Vere Road

Brighton

Postcode

BN1 4NR

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mr Humphrey Norrington OBE FRCM	Chairman		
2	Mr Peter Carter			
3	Dr Paul Banks			
4	Mr David Cairns			
5	Mr Nicholas Snowman			
6	Mrs Chris Banks			
7	Professor Hugh MacDonald			
8	Professor David Charlton			
9				
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11				
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14				
15				
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name

Dates acted if not for whole year


### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

### Name of chief executive or names of senior staff members (Optional information)

Helen Faulkner (Administrator)

## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Trust Deed
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	Appointed by Trustee Board

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Trust Deed amended by Scheme dated 15 January 2000 and Resolution dated 5 November 2015

## Section C Objectives and activities



**Summary of the objects of the charity set out in its governing document**

The education of the public in the appreciation of music and in particular the promotion of knowledge and appreciation of the works of Hector Berlioz

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

The original purpose of the New Berlioz Edition Trust (NBE) was to prepare and publish an edition of the complete works of Hector Berlioz. That work is, essentially, finished though technological developments and the possibility of new research findings mean that there may be more publications or new editions in a variety of formats in the future.

NBE is now able to consider applications for funding for other projects.

The primary focus of grants made by NBE will be on the music of Hector Berlioz. In the last two categories listed below the focus may be wider. In all categories there should be a strong focus on legacy – the lasting impact of the project. This might include a widely available recording, a related education project or a publication.

Applications will be accepted in the following categories:

- Performance of music by Berlioz. Priority will be given to:
  - a) Rarely performed works
  - b) Performances in cities or countries where music by Berlioz is seldom heard
  - c) Performances offering new or unusual approaches
- Recording projects which broadly follow the guidelines for performances. Resulting recordings should be widely available.
- Education projects centred on Berlioz including lecture series, research at Doctoral level, book publication, creation or expansion of on-line resources.
- Projects falling within the above guidelines but with a wider focus round French music and culture of the 19<sup>th</sup> century.
- Education projects at post-graduate level which aim to teach the skills of editing including those relevant to 19<sup>th</sup> century music.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

## Section D

## Achievements and performance

## Section D

## Achievements and performance

### Summary of the main achievements of the charity during the year

The Trustees agreed to appoint an administrator to establish a grant-making programme. Grants other than for publication of the collected edition will commence in 2018.

The Trustees have agreed to give financial support to an updated catalogue of the works of Hector Berlioz which will be available on-line.



## Section E

## Financial review

**Brief statement of the charity's policy on reserves**

The charity aims to have its reserves readily available for the purpose of making grants

**Details of any funds materially in deficit**

None

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

## Section F

## Other optional information

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

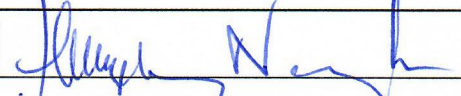
**Signed on behalf of the charity's trustees**

**Signature(s)**

**Full name(s)**

**Position (eg Secretary, Chair, etc)**

**Date**

	
HUMPHREY NOYCE	
Chair	
4 <sup>th</sup> October 2018	

signed

**NEW BERLIOZ EDITION  
RECEIPTS AND PAYMENTS ACCOUNT  
2017**

**Balance** in hand at 31 December 2016

£                      £  
6274.85

**Receipts** during the year

Surplus volumes sale	225.00
Bärenreiter Royalties	119200.00
Interest	3.68
	<u>119428.68</u>

125703.53

**Less: Payments**


Monthly Bank Fee	60.00
Bruno Bower (Archive records)	45.00
Kathy Adamson (Accounts Scrutiny)	150.00
Grant: D. Kern Holoman (Holcat)	2828.18
Bank Charges	26.00
Expenses	66.29
	<u>3175.47</u>

3175.47  
122528.06

**Balance** In Hand at 31 December 2017

CAF Cash Account	5681.03
CAF Gold Account	116847.03

122528.06

  
25.6.18

# NEW BERLIOZ EDITION

## 1 Summary

Copy of the Independent Examiner's Report.

## 2 Background

The document outlines the conduct of the annual examination, the documentation provided and the signed report of the Examiner, together with the Receipts and Payments Statement.

## 3 Recommendation

That the report should be noted and the Receipts and Payments Statement approved.

Further information is available from: Paul Banks

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### Report of the Independent Examiner to the Trustees of the New Berlioz Edition For the financial year 2017

#### Documents provided to the Independent Examiner

- 1 Draft Receipts and Payments Statement for the financial year 2017
- 2a The handwritten NBE Cash Book
- 2b Printed summary prepared from the cash book
- 3a Print-out of the NBE Cash account statement for 2017
- 3b Print-out of the NBE Gold account statement for 2017
- 4a NBE Cheque book
- 4b NBE Cash account paying-in book
- 4c NBE Gold account paying in book
- 5 Income: Invoices issued and documentation
- 6 Expenditure: Invoices received and supporting documentation

I have examined the Receipts and Payments Statement (item 1) which has been prepared under the historical cost convention.

#### Respective responsibilities of Trustees, General Secretary and Independent Examiner

The Trustees and the General Secretary are responsible for the preparation of financial statements. It is my responsibility to form an independent opinion based on my examination of those statements and to report my opinion to you.

#### Basis of my opinion

My examination was conducted on a test basis of evidence relevant to the amounts and disclosures in the financial statements

I planned and performed the examination so as to obtain all the information and explanations which I considered necessary in order to provide sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud, or other irregularity or error. In forming my opinion I also evaluated the overall adequacy of the presentation of information in the financial statements.

#### Opinion

In my opinion the financial statements give a true and fair view of the state of the Trust's affairs as at 31 December 2017.

Date: 28 May 2018

Name: Kathryn Adamson

Address: 53 Auckland Rd.

Signature:



Kathryn van Thams  
KT1 3EQ