

Charity No: 1161414

OLD SARUM COMMUNITY CENTRE

RECEIPTS & PAYMENTS ACCOUNTS

FOR THE YEAR ENDED 31ST MARCH 2018

MOORE STEPHENS (SOUTH) LLP

CHARTERED ACCOUNTANTS

OLD SARUM COMMUNITY CENTRE
RECEIPTS & PAYMENTS ACCOUNTS
FOR THE YEAR ENDED 31ST MARCH 2018

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OLD SARUM COMMUNITY CENTRE
TRUSTEES ANNUAL REPORT
FOR THE YEAR ENDED 31ST MARCH 2018

Old Sarum Community Centre operates from:
Pheasant Drive,
Old Sarum,
Salisbury,
SP4 6GH

Charity No: 1161414

The trustees that served during the year were:

M Earle	(Chair)
W Wilson	(Secretary)
J Ayres	
W Burditt	
K Kelly	
A Redman	

Governance Information

The Community Centre for which the Charity is responsible is owned by the Laverstock and Ford Parish Council. The Trustees have a lease agreement with them and this agreement allows the Trustees and Management Group to have responsibility for the day to day running of the centre. All Trustees and Members of the Management Group are volunteers and anyone interested in joining need only to make themselves known to us.

The Trustees oversee the work of the Management Group. This group consists of 7 volunteers who organise, maintain and manage the Centre on a day to day basis. Ideally we require 4 or 5 more volunteers.

Charitable Objects

The Charity manage a purpose built building that was funded using Section 106 community funds. It provides one large and two partitioned small halls for the use of the growing community of Old Sarum and surrounding villages and local businesses. It has a commercial kitchen that allows the OSCC's use for weddings and celebrations.

The Trustees and Management group ensure that:

- Activities held will promote the integration of the local community, both established and new, for recreation, education, and celebratory purposes.
- It is open for use in the wider community i.e. business training opportunities, military functions.
- It is suitably equipped for those with disabilities.
- It manages its financial activities with transparency according to national and charity guidelines.

All appropriate insurances, liabilities, Health and Safety and Child Protection guidelines are in place and upheld.

Income and Activities

Objects and Activities

The OSCC is available for a variety of community events:

- Wedding receptions, christening parties, funeral receptions, birthdays and anniversaries.
- Local business and enterprise groups to use as a meeting point.
- 'Quality of life' leisure activities such as, Rock Choir, film nights and art group.
- Sports activities such as Fit Steps and Mini Kicks for under 4's.
- Health e.g. Nurses point of contact with the community, Sling's and Slimming World.
- Police point of contact.
- Mums and Toddlers groups i.e. Monday Monkeys and Spurgeon's Stay and Play.
- Community Café open to all the community.

- Military engagement for the 100 military properties on the estate and the input of the Army Families Federation with them.

Such activities are of benefit to the local community.

The Trustees do not award grants and currently have no investments.

The centre is run entirely by volunteers, none of whom are paid.

All paperwork and policies are generated by these volunteers and the Trustees oversee these policies regularly.

In addition, the organisation and management of lettings, maintenance and legal advice is given by volunteers with appropriate skills.

The accounts have been audited by a local accountancy firm to ensure that they are accurate and meet money laundering criteria.

Main Achievements

This year has been one of development following the first two successful years. We have by and large maintained our customer base of regular users and expanded them with Cookstars and Lingatots both for younger children. This has been helped by the resolution of the Acoustics problem in the Main Hall following intervention by the Parish Council with Persimmon homes. This was at no cost to the Charity.

Due to the success of the acoustic panels the Trustees authorised panels for the small halls these were fitted in April. A grant for part of the cost was received from the Parish Council. During the Autumn we experienced a spate of vandalism. After consultation with the Police we had CCTV fitted by a local company. We will be receiving grants towards this in April from South Wilts Area Board and the Parish Council.

Financial Review

Financially we are still meeting our Reserve target of minimum 3 months Operating Costs we are also building the reserves to cover external painting (due 2025) and car park resurfacing (due 2040). We are also looking to provide more subsidised Community events such as a Summer Fete and a Christmas event. We are also redecorating those areas that have not been done so far.

A newsletter which goes to the community acts as a 'shop window', as does our commitment to offering a building maintained to a high standard.

Overall it has been a very successful year and my thanks go to everyone involved for their commitment and enthusiasm. However, it is now important that we continue to build on these foundations and generate increased usage of the facilities in order that the OSCC becomes more of a focal centre and a go to place for the local community. This will be more important in the next eighteen months as the Nursery will almost certainly be leaving in Sept 2019 and this revenue will need to be replaced. However, in order to maximise the benefit of the Centre to the Community we need more volunteers so that the workload can be shared out and new ideas brought in.

Signed 
(Hon Secretary)

Date 20: September 2018
On behalf of the Trustees

INDEPENDENT EXAMINER'S REPORT TO OLD SARUM COMMUNITY CENTRE

Independent Examiner's Report to the Trustees of Old Sarum Community Centre

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31st March 2018 which are set out on pages 4 to 6.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination]¹.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Robert Macdonald FCCA
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1/10/2018

OLD SARUM COMMUNITY CENTRE
RECEIPTS AND PAYMENTS
FOR THE YEAR ENDED 31ST MARCH 2018


	Unrestricted Funds 2018 £	Total Funds 2018 £	Total Funds 2017 £
Income and Expenditure			
Incoming Resources			
Hire Income	21,489	21,489	22,207
Grants	1,000	1,000	-
Donations	<u>-</u>	<u>-</u>	<u>59</u>
Total Incoming Resources	<u>22,489</u>	<u>22,489</u>	<u>22,266</u>
 Support Costs			
Telephone & licenses	720	720	1,340
Light, heat & water	3,799	3,799	3,981
Printing & stationery	488	488	1,350
Accountancy	648	648	624
Equipment	290	290	393
Repairs	3,952	3,952	6,229
Insurance	2,709	2,709	2,895
Cleaning	3,714	3,714	1,269
Lettings refunds	50	50	673
Newsletters	842	842	-
Licenses	<u>240</u>	<u>240</u>	<u>-</u>
Total Resources Expended	<u>17,452</u>	<u>17,452</u>	<u>18,754</u>
 <u>Incoming/(Outgoing) Resources</u>			
<u>For the Net Year</u>	5,037	5,037	3,512
 Balance Brought Forward	<u>23,737</u>	<u>23,737</u>	<u>20,255</u>
Transfer between funds			
 Balance Carried Forward at			
31st March 2018	<u>28,774</u>	<u>28,774</u>	<u>23,737</u>

The notes on page 6 forms part of these Accounts

OLD SARUM COMMUNITY CENTRE
STATEMENT OF ASSETS AND LIABILITIES
AS AT 31ST MARCH 2018

	<u>Note</u>	<u>2018</u> £	<u>2017</u> £
Current Assets			
Cash at bank and in hand		<u>28,774</u>	<u>23,737</u>
		<u>28,774</u>	<u>23,737</u>
Funds			
Unrestricted Funds	2	28,774	23,737
Designated Funds	2	-	-
		<u>28,774</u>	<u>23,737</u>

Approved by the Trustees on 20th Sept 2018 and signed on their behalf by

 Chairman

OLD SARUM COMMUNITY CENTRE
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31ST MARCH 2018

1. Accounting Policies

All income and expenditure is accounted for on a receipt and payment method.

Resources Expended

The Charity is run entirely by volunteers.

2. Designated and Unrestricted Funds

All funds currently held by the charity have no restrictions placed upon them.