

## THE DANISH CHURCH IN LONDON

REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2017

Registered charity number 237897

# REPORTS AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2017

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#### CHARITY INFORMATION FOR THE YEAR ENDED 31 DECEMBER 2017

UK Registered Charity No.

237897

Name of the charity:

The Danish Church in London

Registered office

The Danish Church in London

4 St Katherine's Precinct

Regent's Park, London NW1 4HH

Trustees

Trustees and members of the Church Council from June 2017

to June 2018 are:

Dorte Bille Harding (Chair),

Christine Bergstedt Jørgensen (Deputy Chair), Søren Kjær Petersen (Chair of Finance Committee),

Lisbeth Pedersen (Treasurer), Anne-Grethe Jensen (Secretary), Andy Marino (Church Warden), Ole Justesen (Church Warden),

Benedikte Malling Bech,

Flemming Kloster Poulsen (Pastor)

Susanne Freddin Skovhus (Pastor - stopped 1 December 2017)

Peter Melbye,

Palle Baggesgaard Pedersen,

Per Gullestrup

Ulrik E. Petersen (Danish Embassy),

Jacob Christiansen

### CHARITY INFORMATION FOR THE YEAR ENDED 31 DECEMBER 2017

Independent examiners

Krogh & Partners Limited

823 Salisbury House 29 Finsbury Circus London EC2M 5QQ

Principal bankers

Barclays Bank Plc

Danske Bank HSBC Plc

Cazenove (custody/investments)

Charles Stanley & Co. (custody/investments)

The Trustees present their report and financial statements for the year ended 31 December 2017.

#### 1. Structure, governance and management

The charity is governed by its Constitution, last revised on 15 September 2013.

The Church Council manages the Church in practical, legal and and financial affairs, and represents the Church in all respects. The Bishop of Copenhagen is the Church's ecclesiastical supervisor.

The Danish Ambassador is Patron of the Church.

The Danish Church Abroad/Danish Seamen's Church organisation appoints one member of the Church Council, as does The Royal Danish Embassy. Resident pastors are automatically members of the Church Council, and Church Wardens are appointed directly by the Church Council. All other members (minimum of 5) are elected by the members of the Church, at the annual general meeting in June.

Two or three of the elected members retire annually, in rotation. Proposals to elect or re-elect Church Council members are made either by the Church Council, or in writing by three members of the Church.

#### 2. Objects, objectives and achievements

Aim and Purpose

The main purpose of the Danish Church in London is to preach the Christian Gospel according to the Lutheran Evangelical tradition, including conducting services and performing religious ceremonies for Danes in London, and to act as cultural and social meeting point for Danes in the Greater London area.

The Church Council ensures that activities are planned with due regard to the Charity Commission's public benefit guidance.

In order to continue this service in the years to come, the Church needs to upgrade, renovate and increase the usable areas of the existing church premises.

#### Achievements and Performance

In addition to Danish language Sunday Services, The Danish Church in London performs the whole range of traditional religious acts, including Christenings, confirmations, weddings and funerals.

In 2017 the Church conducted 53 Services. In addition, there were 24 Christenings, 4 full Marriages, 4 funerals and 16 confirmations. The Pastor was called to 145 official conversations and had 16 visits to the homebound or imprisoned.

The Church shows recent Danish films, and hosts concerts, talks and debates. Several Danish

groups meet in the church halls, amongst them parents and toddlers group, young people's group, Open Evening Cafe, book club, bridge club, sewing club, Senior Group, Danish Women in England and Team Danmark, a football and running club.

The Church runs a thriving Saturday School, where over 120 children are taught Danish language and culture, and during the week, the charity also offers Danish tuition for adults.

There are approximately 700 paying members of the Church, and annually over 10,000 people benefit from our activities.

The Church continues to donate 4 annual bursaries to young Danes studying in the UK, and to offer financial support to needy and/or elderly Danes on an ad-hoc basis.

#### Pastor

In 2017 the Church has benefitted from a resident pastor, Flemming Kloster Poulsen, who started work in July, as well as a part-time pastor, Susanne Freddin Skovhus, whose fixed term contract ended 1 December 2017. Looking forward, we are hoping to employ two full time pastors, to service the 40,000 Danes living in the Greater London area. Due to financial constraints, we rely on Danish Church Abroad/Danish Seamen's Church to fund the salaries.

#### 3. Financial review

The Danish Church has in the financial year 2017 seen a positive financial result. The net increase in funds for the year amounted to £278,205. Donations increased in 2017 to £546,529 of which the large majority was related to the fundraising for the building and restoration project.

Return on investments in 2017 was positive by 6.9% across the Church's investment portfolio compared to 13.3% in 2016. The overall return arises from an increase in portfolio value of £65,681 and dividends and interest of £44,259. The main contribution to the return comes from the Equity share in the portfolio as interest rate levels remained at very low levels throughout 2017. All investments are well in line with the charity's investment policy, and are closely monitored in collaboration with our external Investment Managers.

Looking forward we don't expect 2018 to deliver returns in line with 2017. Depending on market development in the financial markets returns expectations for 2018 are in line with the target return in the charity's investment policy which is 3-4%.

Total income for 2017 amounted to £719,776, an significant increase from the previous year. Operating cost were higher in the year reflecting the higher level in the Church's activities Total expenditure for the year increased to £507,252 up by 60.7%. Majority of the increase is related to the renovation of the Church Façade.

Late in 2017, The Church's Benevolent Fund received a major contribution of £40,057 from Abbeyfield Danish Society, at the closure of the Society. This contribution will allow Benevolent Fund to help a wider range og elderly Danes and Danes in need, in the years to come.

#### 4. Reserves policy

The accumulated funds at 31 December 2017 were £2,296,924 of which £1,639,896 related to designated funds and £657,028 unrestricted funds.

It is the policy of the charity to maintain unrestricted funds, which are the free reserves of the charity, at a level which equates at least to approximately six months unrestricted expenditure. This provides sufficient funds to cover management and administration and support costs.

Currently the Church is highly liquid due to the incoming amounts from fundraising to the Building Project Fund. It is expected that beginning expenditure towards the project will begin in the coming year.

Funds contributed to the Building Project Fund through the fundraising campaign is held in segregated DKK and GBP denominated bank accounts with Danske Bank and HSBC.

The trustees remain of the view that charity is a going concern.

#### 5. Investment policy

The charity's constitution requires its assets to be invested in Denmark or Great Britain, in bank accounts, investment assets or property. The total investment including cash at 31 December 2017 was £1,966,118.

The Church has set out its Investments Policy in line with guidelines set out by the Charity Commission. The Investment Policy is reviewed annually.

#### 6. Risk review

The trustees have taken steps to identify the major risks to which the charity is exposed and systems have been established to mitigate those risks. Identification and management of investment risk is addressed in the Investment Policy of the Church.

#### 7. Post balance sheet events

No matters or circumstances have arisen since the end of the financial year which significantly affected or may significantly affect the operations of the charity, the results of these operations or the state of affairs of the charity in the financial year subsequent to the financial year ended 31 December 2017.

#### 8. Building Project Fundraising

After years of extensive fundraising, we are now in the fortunate situation that both of our planned building projects are fully funded.

#### **Facade Renovation Project**

The facade renovation project is well under way. The project start was delayed until September 2017, and aims to secure the structural stability of the church turrets, that were found to have significant weaknesses at high level, as well as repairing the exterior stone layer of the front of the church. This project is scheduled to finish by end July 2018.

Heritage Lottery Fund has contributed with total £275,000 to facade renovation project. On top of this, we have received smaller but significant donations from CF Lunoe Trust Fund, Asta & Jul. Justesens Fond,, Garfield Weston Foundation, AllChurches Trust and Heritage of London Trust, as well as generous donations from members of the congregation.

#### CF Møller Project

The larger building project, prepared by CF Møller Architects in London, has a budget of around £2.6 million. This project focus on replacing the heating system for the church nave with geo-thermal heating, and generally renewing the heating system throughout the buildings, together with a thorough renovation. In addition, the project will enlarge the storage area, and make better use of space available everywhere.

Final applications for Planning Permission and Listed Building Consent have submitted; Freeholder's Consent in Principle has already been granted. Pending permissions, we are expecting to start actual building in early 2019.

The project is fully funded, with the main benefactor AP Møller Foundation, as well as support from a range of Danish Trusts and local companies and individuals.

#### 9. Plans for future periods

The Trustees do not anticipate that there will be any fundamental changes in the development of the charity's operation during the coming year. The fundraising campaign for the Building Project has been successful, and we are most grateful for all contributions. Even though the fundraising goals have now been met, donations are still welcomed.

The Church Council believes that both of the planned building projects are urgently required, in order to secure the Church's continued public benefit for the years to come.

Approved and signed on behalf of the trustees

17 June 2018

Dorte Bille Harding - Chairman

## INDEPENDENT EXAMINERS' REPORT TO THE MEMBERS OF THE DANISH CHURCH IN LONDON

I report on the accounts of the Charity for the year ended 31 December 2017, which are set out on page 10 to 20.

#### Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act
- to follow the procedures laid down in the general Directions given by the Commission under section 145(5)(B) of the 2011 Act
- to state whether particular matters have come to my attention

#### Basis of the Independent Examiner's Report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanation from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the next statement.

#### **Independent Examiner's Statement**

In connection with my examination, no matters has come to my attention:

- 1. which gives me reasonable cause to believe that, in any material respect the requirements:
  - to keep accounting records in accordance with section 130 of the 2011 Act and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

# INDEPENDENT EXAMINERS' REPORT TO THE MEMBERS OF THE DANISH CHURCH IN LONDON

have not been met or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached

823 Salisbury House 29 Finsbury Circus London EC2M 5QQ

17 June 2018

Krogh & Partners Limited

Chartered Accountants & Registered Auditors

## STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 DECEMBER 2017

	Note	General Funds GBP	Designa- ted funds GBP	2017 GBP	2016 GBP
INCOMING RESOURCES					
Donations and gifts		92,487	454,042	546,529	382,067
Income from operating activities	2	128,988	0	128,988	185,860
Investment income	3	39,686	4,573	44,259	40,970
Total incoming resources	-	261,161	458,615	719,776	608,897
RESOURCES EXPENDED Cost of generating funds					
Fundraising and publicity costs	5	63,478	0	63,478	77,035
Investment management costs	5	4,419	0	4,419	1,870
Charitable activities	4	162,842	263,458	426,300	224,177
Governance costs	4 _	13,055	0	13,055	12,567
Total resources expended	/8-	243,794	263,458	507,252	315,649
NET INCOMING RESOUR- CES FOR THE YEAR	,-	17,367	195,157	212,524	293,248
Transfers between funds		14,686	-14,686	0	0
NET INCOMING RESOUR- CES FOR THE YEAR		32,053	180,471	212,524	293,248
Gains/(Losses) on investments		58,221	7,460	65,681	109,819
NET MOVEMENTS IN FUNDS		90,274	187,931	278,205	403,067
BALANCES BROUGT FORWARD 1 JANUARY 2017	)	566,754	1,451,965	2,018,719	1,615,652
BALANCE BROUGHT FORWARD	⊨	657,028	1,639,896	2,296,924	2,018,719

### BALANCE SHEET AT 31 DECEMBER 2017

	Note	2017 GBP	2016 GBP
Fixed assets			
Tangible assets	6	271,152	281,679
Investments		1,212,327	1,166,296
		1,483,479	1,447,975
Current assets			
Stocks		5,056	3,824
Debtors	7	64,516	32,880
Cash at bank and in hand		753,791	537,975
		823,363	574,679
Creditors: amounts falling due within one year	8	-9,918	-3,935
Net current assets		813,445	570,744
Net assets		2,296,924	2,018,719
Funds			
Urestricted income funds		657,028	566,754
Restricted income funds		1,639,896	1,451,965
	10	2,296,924	2,018,719

These accounts were approved on behalf of the trustees on 17 June 2018

Dorte Bille Harding - Chairman

#### 1 Accounting policies

Accounting basis and standards

The accounts have been prepared on the going concern basis and in accordance with applicable accounting standards and the Statement of Recommeded Practice on Accounting and Reporting by Charities SORP (FRS 102).

#### Incoming resources

Church actitivites and related income are accounted for in the period in which the service is provided. Fee receivables are stated after deducting discounts.

Donations are credited to revenue when receivable provided conditions for receipt have been complied with. Donations for specific categories of revenue expenditure are credited to restricted funds.

Investment income is included in the financial statements on an accrual basis.

#### Resources expended

Expenditure, including staff costs, is included in the accounts on an accruals basis and has been classified under heading that aggregate all costs relating to that category. The irrecoverable VAT is included with the item of expense to wich it relates.

#### Tangible assets

Tangible fixed assets are stated at cost less depreciation.

Depreciation is provided on certain classes of fixed assets so as to write off their cost over their expected useful lives.

The trustees have during the financial year considered the accounting estimates regarding the expected useful lives of tangible fixed assets and amended it in accordance with the below stated rates of depreciation.

Plant & Machinery 5 years
Furniture & fixtures 10 years
Organ (refurbishment) 5 years
Office equipment 5 years
Motor vechicles 10 years

No depreciation is charged on the freehold property on the basis that the depreciation on the buildings element is not material.

#### Foreign currencies

Assets and liabilities in foreign currency are translated into sterling at the rates ruling at the dates of the balance sheet. Transactions in foreign currencies are translated into sterling at the rates ruling at the date of the transactions. Exchange differences are taken into account when arriving at the. operating result.

#### **Investments**

Investments held as fixed assets are stated at market value.

#### Debtors

Debtors are valued individually and there are made provision according to this valuation.

#### Creditors

Creditors are carried at payment or settlement amounts. Where the time value of money is material, creditors are carried at amortized cost.

#### **Funds**

Unrestricted general funds can be transferred to specific unrestricted designated funds as the trustees see necessary to provide for future designated expenditure.

#### Remuneration of Trustees

Members did not receive payments or remuneration during the period. Members' travelling and secretarial expenses incurred when travelling to, or engaged upon, the business of the charity were reimbursed.

### 2 Incoming resources

		General Funds GBP	Designa- ted funds GBP	Total 2017 GBP	Total 2016 GBP
In futh	nerance of the charity's objectives	103,723	0	103,723	129,239
For ger	nerating funds	25,265	0	25,265	56,621
		128,988	0	128,988	185,860
3 Invest	ment Income				
Divide	end etc.	39,686	4,573	44,259	40,620
Bank is	nterest	0	0	0	350
		39,686	4,573	44,259	40,970

### 4 Charitable Activities

	General	Designa-	Total	Total
	Funds	ted funds	2017	2016
	GBP	GBP	GBP	GBP
Salaries and NIC	57,363	0	57,363	43,230
Bursaries	3,830	0	3,830	3,400
Motor & Travel expenses	4,330	0	4,330	6,234
Admin. and communication	21,356	0	21,356	20,090
Sundry expenses	1,344	0	1,344	2,980
Rent, rates & water	7,691	0	7,691	13,830
Insurance	12,102	0	12,102	14,388
Light & heat	25,203	0	25,203	21,324
Repairs & maintenance	19,096	0	19,096	50,462
Professional fees	0	263,458	263,458	25,324
Depreciations	10,527	0	10,527	11,290
Irrecoverable VAT	0	0	0	11,625
	162,842	263,458	426,300	224,177
Governance costs				
Accountancy	9,855	0	9,855	9,367
Independent Examiners	3,200	0	3,200	3,200
	13,055	0	13,055	12,567

The average number of employees during the year was 5 and there were no higher paid staff.

### 5 Costs of generating funds

	General Funds GBP	Designa- ted funds GBP	Total 2017 GBP	Total 2016 GBP
Printing	0	0	0	6,330
Bazaar	7,463	0	7,463	3,451
Canteen goods	43,308	0	43,308	48,395
Entertainers	269	0	269	7,029
Books	11,259	0	11,259	1,281
Candles & flowers	1,179	0	1,179	1,085
Other costs	0	0	0	9,464
	63,478	0	63,478	77,035
Bank interest and charges	4,419	0	4,419	1,870

## 6 Tangible assets

		Plant		
		machinery,		
	Freehold	furniture &	Organ	
	property	fixtures	refurbishment	Total
	GBP	GBP	GBP	GBP
Cost				
At 1 January	245,000	114,011	107,917	466,928
Additions	0	0	0	0
Disposals	0	0	0	0
At 31 December	245,000	114,011	107,917	466,928
Depreciation				
At 1 January	0	105,851	79,398	185,249
Additions	0	1,020	9,507	10,527
Disposals	0	0	0	0
At 31 December	0	106,871	88,905	195,776
Net book value				
At 31 December 2017	245,000	7,140	19,012	271,152
At 31 December 2016	245,000	8,160	28,519	281,679

#### 7 Debtors

1	Deptors		
		2017	2016
		GBP	GBP
	Other debtors	64,516	32,880
		64,516	32,880
8	Creditors: amounts falling due within one year	2017	2016
		GBP	GBP
	Other creditors	48	735
	Accurals	9,870	3,200
		9,918	3,935

## 9 Related party disclosures

There are no related party transactions that needs to be included.

#### 10 Funds

a)	Movements of Funds (2017)	Balance	Net Incoming/	Balance
		1 January	Outgoing	31 December
		2017	Resources	2017
	General fund	566,754	90,274	657,028
	Organ fund	5,026	1,904	6,930
	Building and Reserve fund	438,834	51,000	489,834
	Salary and Pension fund	432,243	0	432,243
	Friends fund	16,042	0	16,042
	Summer School fund	26,740	1,321	28,061
	FUHU - educational fund	60,000	0	60,000
	In Memoriam fund	2,290	2,789	5,079
	Building project fund	239,472	24,650	264,122
	Façade project fund	106,186	-882	105,304
	Garden fund	20,332	0	20,332
	Church interior fund	2,802	0	2,802
	Nordea School fund	0	58,456	58,456
	Benevolent fund	101,998	48,693	150,691
		2,018,719	278,205	2,296,924

#### b) Purpose of funds

General fund: Unrestricted reserves

Organ fund: Maintenance and repair of the Church's organ

**Building and reserve fund:** Purchasing or leasing of new sites or buildings or the repair or rebuilding of existing buildings to be used for Danish Church services in London or in other ways for the furtherance of the work of the church

Salary and Pension fund: Provide salaries and pension for the vicars

Friends fund: Support for the long-term financial stability of the church

**Summer School fund:** Interest from the fund may be used to send pupil(s) to Summer school in Denmark

**FUHU - educational fund:** Interest from the fund is used to provide help and financial assistance to Danish student(s) living in the UK or with connections to the UK in the form of bi-annual scholarship grants

In Memoriam fund: Provide flowers on specific dates in memory of a deceased member

Building project fund: Internal rebuilding and development

Façade project fund: External rebuilding and maintenance

**Garden fund:** Renovation of the Church's court yard and gardens following the Façade- and Building projects

Church interior fund: Maintenance and repair of the church interior

**Nordea School fund**: Educational supplies, particularly electronic equipment, as well as fixtures and fittings for educational and general purpose

**Benevolent fund:** Interest from the fund may be used to making grants to Danes in London, who have formerly been in good circumstances, but are now in need

#### 10 Funds

a)	Movements of Funds (2016)	Balance	Net Incoming/	Balance
		1 January	Outgoing	31 December
		2016	Resources	2016
	General fund	468,086	98,668	566,754
	Organ fund	3,251	1,775	5,026
	Building and Reserve fund	462,343	-23,509	438,834
	Salary and Pension fund	432,243	0	432,243
	Friends fund	16,042	0	16,042
	Summer School fund	21,780	4,960	26,740
	FUHU - educational fund	56,469	3,531	60,000
	In Memoriam fund	2,290	0	2,290
	Building project fund	41,018	198,454	239,472
	Façade project fund	0	106,186	106,186
	Garden fund	20,332	0	20,332
	Church interior fund	2,802	0	2,802
	Benevolent fund	88,996	13,002	101,998
		1,615,652	403,067	2,018,719

#### b) Purpose of funds

General fund: Unrestricted reserves

Organ fund: Maintenance and repair of the Church's organ

**Building and reserve fund:** Purchasing or leasing of new sites or buildings or the repair or rebuilding of existing buildings to be used for Danish Church services in London or in other ways for the furtherance of the work of the church

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