



# Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	1	1	2017		31	12	2017

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## Section A Reference and administration details

Charity name

Hands of Love UK

Other names charity is known by

Registered charity number (if any)

1123685

Charity's principal address

30 HILLSIDE AVENUE

WATERLOOVILLE

HAMPSHIRE

Postcode

PO7 5BB

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Eileen Jones			
2	Barrie Jones			
3	Michael Quinton			
4	Justin Osmond	Chair		
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

### Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Trust Deed
How the charity is constituted (eg. trust, association, company)	Unincorporated Association
Trustee selection methods (eg. appointed by, elected by)	Appointed by Agreement of Standing Trustees

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- |   |   |
|---|---|
| <ul style="list-style-type: none"> <li>• policies and procedures adopted for the induction and training of trustees;</li> <li>• the charity's organisational structure and any wider network with which the charity works;</li> <li>• relationship with any related parties;</li> <li>• trustees' consideration of major risks and the system and procedures to manage them.</li> </ul> | <ul style="list-style-type: none"> <li>• Induction &amp; Training - Familiarity with Good Trustees Guide, past Minutes and Charity Commission's website recommended. Good communication with other trustees.</li> <li>• Organisational Structure – 4 trustees + 3 additional management team members (All volunteers - no employed personnel). Hands of Love UK works closely with Hands of Love USA and both exist to support the work of Hands of Love Foundation of Uganda. There is no formal relationship between the two charities.</li> <li>• Loss of sponsorship income or loss of volunteer support</li> </ul> |
|---|---|

## Section C Objectives and activities

### Summary of the objects of the charity set out in its governing document

- |  |
|--|
| <ul style="list-style-type: none"> <li>• The relief of hardship / sickness and the preservation of health of the people of the village of Namadhi, Mayuge District, Uganda. The provision of facilities and equipment to further advance the education of the children of Hands of Love Orphanage in Namadhi village.</li> </ul> |
|--|

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

- The focus of the Charity is to feed, clothe and educate the children of Namadhi Orphanage in order to develop young adults who in due course can take their place as productive and positive members of Ugandan society.
- The trustees have complied with the duty to regard the Charity Commission guidance on Public Benefit when exercising powers and duties, as required by section 17 (5) of the Charities Act 2011.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- |  |   |
|--|---|
| <ul style="list-style-type: none"> <li>• policy on grantmaking;</li> </ul>               | <ul style="list-style-type: none"> <li>• N/A</li> </ul>   |
| <ul style="list-style-type: none"> <li>• policy programme related investment;</li> </ul> | <ul style="list-style-type: none"> <li>• N/A</li> </ul>   |
| <ul style="list-style-type: none"> <li>• contribution made by volunteers.</li> </ul>     | <ul style="list-style-type: none"> <li>• The Charity is administered entirely by volunteers who also undertake fundraising activities during the year.</li> </ul> |

**Summary of the main achievements of the charity during the year**

**ACHIEVEMENTS**

**General**

The charity continues to sponsor approx 100 children at the Namadhi Orphanage, thanks to the generosity and dedication of our amazing supporters.

**Uganda Visit**

Key HoL supporters, Elizabeth Pearn and Sandra Cooper, have brought back encouraging reports of life at the Namadhi orphanage following their 2 week visit.



Their most humbling time was washing clothes with the 3 House Mums, Juliana, Marie & Annette.

They also saw the new kitchen, which was previously funded by stalwart supporters from the Portsmouth area who raised the money via a gruelling Night Ride through London.



The new kitchen caters for 600 primary children. New staff toilets are now in use, as well as a new generator for lighting. A second borehole has recently been established, which provides water for both drinking and washing.

**Academic Performance**

The Primary 7 Leaving Examination results brought smiles to many faces. Hands of Love Primary School Namadhi excelled and was ranked 4th in the region.

For older pupils, following announcement of the Senior 4 National results for 2017, Hands of Love Community Secondary School was ranked 2nd in the region.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

The Charity has set its reserve at £1000, which based on previous experience is sufficient to cover 1 year of UK operating costs, including the majority of 'emergency issues' which may occur.

### Details of any funds materially in deficit

N/A

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

- Child and staff Sponsorship / Donations / Fundraising events
- See summary of performance and achievements
- N/A

## Section F

## Other optional information

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Justin Osmond	Eileen Jones
Position (eg Secretary, Chair, etc)		

Date 20 Sep 18



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name  
HANDS OF LOVE UK

No (if any)  
1123685

## Receipts and payments accounts

CC16a

For the period  
from

Period start date  
01-Jan-17

To

Period end date  
31-Dec-17

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Sponsorship	27,601	2,370	-	29,971	28,544
General fund	6,218	-	-	6,218	7,782
Fundraising	266	-	-	266	1,474
HMRC gift aid repayment	6,727	-	-	6,727	6,644
Eliz & Sandra visit expenses	-	2,000	-	2,000	-
Marriage conference Uganda	-	500	-	500	-
Holiday club donation	-	-	-	-	6,274
Solar panels donation	-	-	-	-	10,000
<b>Sub total (Gross income for AR)</b>	<b>40,812</b>	<b>4,870</b>	<b>-</b>	<b>45,682</b>	<b>60,718</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>40,812</b>	<b>4,870</b>	<b>-</b>	<b>45,682</b>	<b>60,718</b>
<b>A3 Payments</b>					
Monthly transfer to Uganda	33,508	2,415	-	35,923	30,883
Bank charges	225	-	-	225	265
Administration	117	-	-	117	928
Kindergarten fitting out interiors	11,732	-	-	11,732	-
Kindergarten roof	-	-	-	-	8,845
Holiday club expenses	-	-	-	-	6,274
Solar panel costs	-	-	-	-	10,000
Marriage conference Uganda	-	500	-	500	-
Eliz & Sandra visit expenses	-	2,000	-	2,000	-
<b>Sub total</b>	<b>45,582</b>	<b>4,915</b>	<b>-</b>	<b>50,497</b>	<b>57,195</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>45,582</b>	<b>4,915</b>	<b>-</b>	<b>50,497</b>	<b>57,195</b>
<b>Net of receipts/(payments)</b>	<b>- 4,770</b>	<b>- 45</b>	<b>-</b>	<b>- 4,815</b>	<b>3,523</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>13,239</b>	<b>5,970</b>	<b>-</b>	<b>19,209</b>	<b>15,686</b>
<b>Cash funds this year end</b>	<b>8,469</b>	<b>5,925</b>	<b>-</b>	<b>14,394</b>	<b>19,209</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>		-	-	-
		-	-	-
		8,469	5,925	-
	<b>Total cash funds</b>	8,469	5,925	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>	Details			
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		BS JONES		





## Independent examiner's report on the accounts

### Section A

### Independent Examiner's Report

**Report to the trustees/  
members of**

Charity Name  
**Hands of Love**

**On accounts for the year  
ended**

**December 2017**

**Charity no (if  
any)**

**1123685**

**Set out on pages**

**1 and 2 of CC16a**

**Respective responsibilities of  
trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

**Basis of independent  
examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent examiner's  
statement**

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
  - to keep accounting records in accordance with section 130 of the Charities Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Acthave not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached..

**Signed:** Roy Twaites

**Date:** 15 August 2018

**Name:** Roy Twaites

**Relevant professional  
qualification(s) or body (if  
any):**

**Address:**

**4 St. Wilfrid Road**

**Chichester, West Sussex**

**PO19 3LP**

Only complete if the examiner needs to highlight material problems.

**Give here brief details of any items that the examiner wishes to disclose.**

