



RSPCA Gwent Branch

**Annual General Meeting
The Civic Centre
Newport**

**Monday 9th July 2018
at 7pm**



Gwent Branch Report 2018

Reference and Administration

RSPCA Gwent Branch - Charity Number: 225476

Principal Office

RSPCA
Wilberforce Way
Southwater
Horsham
West Sussex
RH13 9RS

Gwent Branch Trustees

Mr D Liles	Chairperson
Mr P Baxter	Treasurer
Mrs T Barnes	Secretary
Mrs G Hawkesley	
Mrs K Clare	
Mrs C Gunter	
Mrs B Francis	
Miss D Tudor	

Auditors

Philip Murphy & Partners
10-12 Corporation Road, Newport, NP19 0AR

Bankers

Co-op Bank
27-29 Commercial Street, Newport, NP20 1HJ

RSPCA GWENT

ANNUAL REPORT

Every year the RSPCA receive thousands of calls reporting animal welfare issues, Sadly 2017 saw an increase in the number of these calls; because of this it is important the Gwent Branch continues supporting the society with its work to save animals from a life of cruelty and pain.

This work can only continue if the funds are in place to provide the services required to meet the needs of the animals, the Gwent Branch committee are committed to continue raising these funds and supporting animals in the Gwent area.

The branch raise funds in a number of ways from bucket collections in towns and shopping centres to the branch partnership shop in Chepstow.

The shop continues to be a success and brings in a regular income to the branch. It is hoped in the future another shop will be opened in the Gwent area. This will not only increase much needed funds but will also raise awareness of the work of the RSPCA.

The total number of animals supported by the branch during the year are;

Dogs 441
Cats 515
Small Furries 104

The branch are always looking for new volunteers not only as members of the committee but as fundraisers such as arranging coffee mornings etc.

I am pleased to say Paul Baxter our Treasurer was this year re-elected as Council Trustee/Regional Representative for Wales.

The Gwent Branch continues to support the Newport Animal Centre both financially and with volunteers at fundraising events. Kath Logan the centre Deputy Manager attended committee meetings throughout the year giving updates on the work they do rehoming animals to loving homes.

The Branch has been supported throughout the year by our Branch Support Specialist Lorna Barker. I would like to thank Lorna for all the help and support she has given to the branch and wish her luck as she's moved onto new ventures.

The work of the RSPCA is never ending and of behalf of the committee I would also like to thank Inspector Elaine Spence and her team for all the work they do throughout the year saving animals from cruelty and a life of suffering.

David Liles
Chair Gwent Branch

Treasurers Report & Presentation of Accounts 2017

Total Income for the year amounted to £39,339 Expenditure in the year amounted to £34,198 This resulted in a surplus for the year of £5,141

The income split was Donations and Subscriptions £714 Fundraising £389 Door to Door £24,261 (*which is a national campaign where the collection is split between the national society and the branches*) Chepstow Partnership Shop £11,881 (as 50% of the profits) Legacy for £2,000 and other items totalling £94

The main expenditure split was veterinary voucher scheme £18,543 Payments to Wales Board Projects/Boarding Fees £12,800

Reserves Policy

The branches reserves policy is unchanged from last year and is set at the amount of £50,000 this is equivalent to 18 months running costs, this is reviewed every six months and can be adjusted as the majority of our expenditure is around animal welfare scheme.

Currently the branch does not hold restricted or unrestricted funds.

Investment Policy

The branch does not currently hold any investments.

Future Plans

In 2018 the Branch is looking into a merger with a neighbouring branch Brecknock & District, this will give us a larger area and allow us to look at different animal welfare work.

We continue to support where needed on a case by case basis the Newport Animal Centre and Cat Rehoming Centre based at Pets at Home in Newport, both are managed and operated by the RSPCA National Society.

In 2018/19 the Wales Board Partnership Shop in Chepstow agreement comes to an end and the branch is currently in discussions on a renewal of the lease and a decision on how this can be moved forward. This proposal will be costed to ensure it gives maximum benefit to both the public and the animal welfare work.

In 2018/19 we are looking in partnership with other neighbouring branches to run a Mobile Veterinary Clinic to support the public in low cost veterinary consultation and treatment, this is in its very early stages but never the less all parties are keen to pursue this. This proposal will be costed to ensure it gives maximum benefit to both the public and the animal welfare work.

It is our intention to continue to provide a voucher scheme to provide assistance to members of the public on low income and those animals with no known owner. Along with those animals that request from our inspectorate is sought for our assistance.

RSPCA GWENT BRANCH
ACCOUNTS
31 DECEMBER 2017

RSPCA GWENT BRANCH
ACCOUNTS
YEAR ENDED 31 DECEMBER 2017

CONTENTS	PAGE
Accountants' report	1
Profit and loss account	2
Balance sheet	3
Notes to the accounts	4

RSPCA GWENT BRANCH
ACCOUNTANTS' REPORT TO THE PROPRIETOR
YEAR ENDED 31 DECEMBER 2017

Respective responsibilities of branch committee and examiner

The branch committee is responsible for the preparation of the accounts. The branch committee considers that an audit is not required for this year (under section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is needed:

It is my responsibility to:

- Examine the accounts under section 145 of the 2011 Act;
- To follow the procedures laid down in the General Directions given by the Charity Commissioner under section 145(5)(b) of the 2011 Act; and
- To state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioner. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and the seeking of explanations from you as the branch committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect, the requirements
 - * to keep accounting records in accordance with Section 130 of the 2011 Act; and
 - * to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

10 Corporation Road
Newport
South Wales
NP19 0AR

26 June 2018


PHILIP MURPHY & PARTNERS
Accountants & Tax Consultants

RSPCA GWENT BRANCH
PROFIT AND LOSS ACCOUNT
YEAR ENDED 31 DECEMBER 2017

	2017	2016
	£	£
TURNOVER	39,317	<u>35,633</u>
INTEREST RECEIVABLE		
Bank interest receivable	<u>22</u>	<u>39</u>
	39,339	35,672
EXPENSES		
Room hire	-	(53)
Insurance	207	-
Repairs and renewals	454	-
Office expenses	253	298
Boarding fees	12,800	1,623
Vets Fees and Medicines	18,543	21,917
RSPCA Supplies	1,158	8,759
Donations	-	100
Accountancy fees	606	600
Depreciation of equipment	57	68
Bank charges	<u>120</u>	<u>120</u>
	34,198	33,432
NET PROFIT FOR THE YEAR	<u>5,141</u>	<u>2,240</u>

RSPCA GWENT BRANCH

BALANCE SHEET

31 DECEMBER 2017

	Note	2017 £	2016 £
FIXED ASSETS			
Tangible assets	1	573	630
CURRENT ASSETS			
Bank deposits		<u>64,779</u>	<u>61,827</u>
CURRENT LIABILITIES			
Bank overdraft		1,136	3,388
Accrued expenses		<u>606</u>	<u>600</u>
		<u>1,742</u>	<u>3,988</u>
NET CURRENT ASSETS		<u>63,037</u>	<u>57,839</u>
NET ASSETS		<u><u>63,610</u></u>	<u><u>58,469</u></u>
FINANCED BY:			
CAPITAL ACCOUNT - RSPCA Gwent Branch			
Balance brought forward		58,469	56,229
Net profit for the year		<u>5,141</u>	<u>2,240</u>
Balance carried forward		<u><u>63,610</u></u>	<u><u>58,469</u></u>

RSPCA GWENT BRANCH
NOTES TO THE ACCOUNTS
YEAR ENDED 31 DECEMBER 2017

1. TANGIBLE FIXED ASSETS

	Freehold Property £	Equipment £	Total £
COST			
At 1 January 2017 and 31 December 2017	<u>245</u>	<u>6,067</u>	<u>6,312</u>
DEPRECIATION			
At 1 January 2017	—	5,682	5,682
Charge for the year	—	57	57
At 31 December 2017	<u>—</u>	<u>5,739</u>	<u>5,739</u>
NET BOOK VALUE			
At 31 December 2017	<u>245</u>	<u>328</u>	<u>573</u>
At 31 December 2016	<u>245</u>	<u>385</u>	<u>630</u>

PUBLIC BENEFIT

The RSPCA Gwent Branch is an unincorporated charitable association and a separately registered branch of the Royal Society for the Prevention of Cruelty to Animals, carrying out its direct animal welfare work in the area of the old county of Gwent.

OBJECTS AND AIMS

The Gwent Branch promotes the work and objects of the National Society, and aims to promote animal welfare, kindness, and to prevent or suppress cruelty to animals by all lawful means.

BENEFITS

The Branch Trustees work in the Gwent area, and we aim to help people in need with the care of their animals. We do this by our activities and we focus on the animals, their owners, and trying to prevent cruelty and give help to the public whenever possible.

CHARITABLE ACTIVITIES

The main activity we undertake is fundraising, because we need to maximize our income so we are able to pay towards veterinary treatment, re-homing an animal, foster care, micro-chipping, and neutering. We do this by using the Voucher Scheme. Some of the work we do helps to control the dog/cat populations through neutering and benefits the public by giving them financial help which in turn promotes responsible pet ownership.

INSPECTORS

We support the Society's Inspectorate and the difficult work they

do. They dispense vouchers if an animal is in need and they also provide education, information and advice. The work they do is key to the prevention of cruelty which is part of the objects of the RSPCA and of course the Gwent Branch, and is a moral benefit to the public as a whole.

WELFARE

We pay for the above by doing bucket collections, being part of the token scheme in supermarkets, and all monies collected goes to the animals.

In the past we have helped to fund the Animal Clinic in Merthyr Tydfil, we support the Animal Centre in Newport, and we have opened a shop in Chepstow. We are a welfare branch for the Gwent animals and their owners.

VOLUNTEERING

We need our volunteers to help us in our efforts to continue the work of the branch. The volunteers can be a trustees, fundraisers, or fosterers. This benefits local people by the branch providing work which is compassionate and rewarding.

REVIEW

The Trustees on an annual basis review their achievements, and objectives, to ensure they remain focused on their charitable aims, and continue to deliver benefits to the public. We have complied with the duty under the Charities Act 2006 to have due regard to public benefit guidance published by the Commission.

Hi Kay

Just to let you know we have a cash box at the shop that we can use for the tickets.

As far as last year went at the shop I am pleased we managed to make a profit as it was filled with unexpected financial surprises but everyone worked extremely hard keeping the shop well stocked and looking good to entice people in. In 2017 the shop made £19,119 profit.

The shop feels well established in the locality and has gained some very loyal donations of good quality stock and we also have our regular customers who bring in their human companions too!

The shop always gets wonderful comments from the public especially on the look and the cleanliness. We have a wonderful team of volunteers who all work hard to make it an excellent shopping experience and always use their wonderful customer service skills to encourage a second visit. We have 18 volunteers currently at the shop who all give their time whether it be 1 hour to a full day and all different age ranges which makes it a diverse place to be but also can be good for learning and development for all involved.

We have however struggled a little this year for stock and its very much bag to shop floor at the moment and winter stock levels are not where I like them to be at this time of year. I am hoping we can work on this and find other avenues to get the word out we need stock. I do feel that over the last year another charity shop has opened and a large waste-saving house clearance warehouse both with car drop off access may have made a difference to our donations. I would like to organise a corporate initiative to increase stock levels in the local area and would also need to recruit volunteers to help with the collection of stock.

We are currently helping to promote various RSPCA awareness campaigns and if Newport animal center need to promote anything we are always happy to help. We have recently been promoting Fostering animals and have printed off various information to create a window display and have had a lot of interest too.

If there is anything we can help with at the shop please let us know.

Kind regards

Zoe & Jo