



St John's PCC Blackheath

**Annual Report
And
Accounts
For the year ended 31st December 2017**

***The Parochial Church Council of the Ecclesiastical Parish of
St John the Evangelist, Blackheath
is a registered charity number 1132894***

St John's PCC
Annual Report for the year ended 31st December

2017

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The Parochial Church Council of the Ecclesiastical Parish of St John the Evangelist, Blackheath

Report of the Trustees

The trustees submit their Report and the Financial Statements of St John's PCC for the year ended 31st December 2017.

Structure, Governance and Management

Name

The Parochial Church Council of the Ecclesiastical Parish of St John the Evangelist, Blackheath are the trustees who administer St John's Church, Blackheath. Other names of the charity are St John's Church, St John's Parochial Church Council and St John's PCC (which is the name used in this report).

Address

St John's Church is situated at the junction of Stratheden Road with St John's Park, Blackheath. It is part of the Diocese of Southwark within the Church of England. The correspondence address is St John's Church, Stratheden Road, Blackheath, London SE3 7TH.

Legal Status

St John's PCC is a registered charity under number 1132894.

Governing Document

St John's PCC has two approved governing documents: The Parochial Church Council's (Powers) Measure 1956 as amended and the Church Representation Rules (contained in Schedule 3 to the Synodical Government Measure 1969 as amended).

Appointment of Trustees

The Church Representation Rules specify the composition of St John's PCC who are the trustees of the charity. St John's PCC is made up of ministerial appointments, lay churchwardens elected by the parishioners annually during April, and lay members of the PCC and Deanery Synod elected for a three-year renewable term also elected during April at the Annual Parochial Church Meeting, together with co-opted lay members with defined responsibilities. The Chair of Trustees is the incumbent for the time being and during the vacancy an elected member of the PCC. All eligible Church attendees over 16 are encouraged to register on the Electoral Roll and stand for election to St John's PCC.

When recruiting a new trustee, requests for nomination are published in St John's Church. When considering co-option St John's PCC has regard to the requirements of any specialist skills needed.

Trustees Induction and Training

New lay trustees are provided with detailed information on their legal obligations under charity law and an explanation of what the role will entail. Their training needs are assessed from time to time by the St John's PCC, and training provided where required.

New lay trustees are introduced to fellow trustees. Trustees are encouraged to attend appropriate external and diocesan training events where these will facilitate the undertaking of their role.

Organisational Structure

St John's PCC members who have served from 1st January 2017 until the date this report was approved, or the date shown if different, are:

Incumbent: Revd Dr Edward Scrase-Field

Minister in Secular Employment: Rev Andrew Beswetherick

Readers: Mr Louis Alexander
Mr Stephen Greenall
Mrs Rosie Medhurst

Wardens: Ms Vanessa Ratcliffe (from April)
Mr Sam Stockley

*Representatives on the
Deanery Synod:*

Mrs Victoria Alexander
Mr Neil Kennett-Brown
Mr Alan Wright
Mr Richard Godden
Mrs Katherine McPherson

Elected members:

Mr Matt Baker
Mrs Jane Beswetherick
Mr Sam Hart
Mr Pete Burns
Mr David Halford
Mr Jamie Ginns
Mrs Lucia Sullivan
Mrs Hannah Burns

Co-opted members:

Mr Raki Bogan
Mrs Anne Price

Treasurer
PCC Secretary

Risk Management

The major risks to which St John's PCC is exposed have been reviewed and systems or procedures designed to manage those risks have been established. For example, details of fire evacuation arrangements are explained at each special service or event held in the church premises.

Aims, Objectives and Activities

Aims

The primary aim of St John's PCC is the promotion of the gospel of our Lord Jesus Christ according to the doctrines and practices of the Church of England.

Objectives

St John's PCC has the responsibility of supporting and co-operating with the incumbent in promoting the whole mission of the Church, pastoral, evangelistic, social and ecumenical in the ecclesiastical parish and for continuing that work during the absence of an incumbent. The PCC has maintenance responsibilities not only for the Church building but also for the Elsie Marshall Memorial Hall in Vicarage Avenue.

Activities and Achievements

Public Benefit

The trustees have given due regard to the Charity Commission's guidance on public benefit. St John's PCC's current vision statement is in three parts: Growing in Outreach, Growing in Discipleship and Growing the Next Generation.

We welcome people of all ages, backgrounds and viewpoints and enjoy the tremendous diversity this brings. We hold three services on a Sunday, at 8.30am (a traditional Holy Communion using the Book of Common Prayer), 10.30am (a friendly and welcoming service for all ages with children's activities, Bible teaching and music) and 6.00pm (an informal service in a variety of different formats). There is also a mid-week Communion service on Wednesday mornings. Prayer Ministry is also provided. We meet for prayer on weekdays at 9am and on the evening of the first Monday of most months. People are available to pray with or for individuals at other times. In addition to our regular services we offer baptisms, thanksgivings for the birth of children, marriage and funeral services.

During the week the church is open to visitors during office hours and many group meetings and activities take place. We enjoy being together as a church family and we support each other through the challenges of daily life. We value friendship and hospitality as two of the many gifts God has given us to care for each other. Home Groups (rebranded in 2017 as Small Groups) meet in people's homes or at church to discuss the Bible, pray together, have fun and support each other in the exploration of the Christian faith.

As Christians we wish to be a positive presence in the community. This can be challenging however, we are learning how to do this in the parish of Blackheath, in our places of work and through our mission partners in the UK and across the world. Four services a year are designated as Mission Sundays to publicize the mission activities that we support and raise funds for them. We run other groups that seek to benefit the local community, with the hope that our friendship will encourage others from outside the church to join us in exploring the Christian faith.

Louis Alexander, Stephen Greenall and Rosie Medhurst continue to serve and encourage the church as licensed Lay Readers in a variety of ministries.

Church Attendance

At the time of this report, there were 245 on the Electoral Roll. Approximately 70% of these people live outside the Parish. The average weekly attendance, counted during October 2017, was 187 adults and 35 children. The attendance increased at Christmas, with 747 people attending across our Christmas Eve and Christmas Day services.

Review of the Year

2016 was a year of review and reflection as our vicar Revd Dr Edward Scrase-Field was settling into his first full year at St John's. Much of that time was spent getting to grips with the different activities and developing a new mission strategy which focused on growing the church by 2022. In 2017 we launched *Growing in Outreach; Growing in Discipleship & Growing the Next Generation*. In 2017 we began the implementation of this 5-year vision.

There were a number of changes to our staff team in 2017. Aike Kennett-Brown formally left her post in August 2017 as the Messy Church Pioneer Worker. The PCC spent the remainder of the year considering what kind of role would follow and putting a plan in place. It is anticipated that a new member of staff will join during the course of 2018. Lynne Buckley retired as the Parish Worker and has been replaced by Sue Redford. We welcomed Wendy Parker to the team in September 2017, who has taken over from Sue as the Office Administrator.

Children & Youth Work

The children's work has continued to be led by Rosie Medhurst.

Messy Church has continued to develop. As well as the term-time sessions on Saturday afternoons, there were events on Shrove Tuesday and Good Friday and in October we threw a *Light Party* (an alternative Halloween celebration). We held our Holiday Club in July. This was attended by 125 children between the ages of 3 and 11 and was supported by a team of more than 60 volunteers; some were our own young leaders.

Children's work in the Deanery has also been successful with over 3,500 primary age pupils hearing the Easter story in the production *The Good News Flash* and a total of 1100 Year 2 children visiting five churches to experience an interactive, multi-sensory retelling of the nativity story in the Christmas Journey. There was also a positive response to the performances that were open to the community to attend.

Junior Church remains a core element of our morning services with an average of 60 children taking part. Following a re-branding in September, the groups have new names.

Our Youth Work continued to be led by Matt Lockwood and Charlotte Parrott. The work they do supports the development of young people aged from 11- 14 (Crunch) and 15+ (Legacy). A lot of work has been carried out in the last year to support the spiritual growth and develop of these age groups. For the 11-14 year olds the Youth Drop-In became a weekly session each Friday evening. We regularly have 25-40 young people attending, 90% of whom are un-churched. In partnership with Greenwich YFC, St John's hosts *Pulse* a joint church's youth event, providing the opportunity for shared fellowship. Both events last year were successful in attracting 50+ young people from eight churches of different denominations.

Legacy enjoyed a 10-day trip in August to Soul Survivor. The trip has been influential in shaping the spiritual growth of the young people. One member of the group gave their life to Christ. As well as the Sunday evening sessions, ongoing discipleship is done through regular meetings of *15B* for the boys and *Fishfood* for the girls. A new mid-week group called *Lift* started in 2017.

Discipleship

Small Groups play an important part in the life of the church. Meetings take place either weekly or fortnightly and provide a place for people to share and support each other in their Christian journey. Meetings generally involve Bible study, discussion and prayer time. During 2017 *Central* meetings were established to bring small groups together roughly once a term to discuss and study specific topics. Jamie and Chloë Ginns took on responsibility for coordinating the prayer life of the church, which has seen an increase in visible prayer support for the church's vision.

Community Outreach

Our relationship with the British Oak public house continues to go from strength-to-strength thanks to the strong links developed by (among others) Jane and Andrew Beswetherick. The British Oak hosts our regular Men's Breakfasts, Beer and Carols at Christmas and a team regularly takes part in their quiz nights. The discussion group led by Andrew Beswetherick provided the opportunity for discussion some of the big question which challenges our faith. The response to the sessions has been very positive.

We held a marathon breakfast event on 23rd April where we raised over £300 for one of our mission partners. Once again St John's opened the doors of the church on Bonfire Night and invited the community in for *Hot Dogs & Hot Chocolate* after the fireworks on Blackheath. It was a good opportunity for us to be able to invite people to our upcoming Christmas events, including the Community Carol Service, Carols by Candlelight and Christingle.

The Live Nativity event each Advent continues to be a real community occasion. Over 400 people joined the interactive presentation of the nativity story performed around the streets of Blackheath Standard, with locals taking part in acting the different roles and pupils from local schools leading the singing.

We have continued to support the Alexanders in their work on the Combe Estate which remains one of our priorities and which is now bearing fruit. They have got to know and befriend residents on the estate who trust them and benefit from the help and advice they are able to offer.

We support our local Foodbank both financially and practically. Members contribute food which is collected and delivered. Several members volunteer in the running of it.

Fellowship/Pastoral

There continues to be a monthly *Make your Mark* craft session with a light lunch and occasional special celebration days at Easter and Christmas. These, as well as *Pam's Pantry* and *Footprints* are outreach events, open to the community. Sue Redford oversees the home visiting team and other pastoral matters.

Governance

St John's PCC met 10 times during the year, including an away day in September, with an average attendance of 80%. We continued our practice of not meeting in April (when the APCM is held), August or December. Committees met between meetings and details of their deliberations were received by St John's PCC for discussion and endorsement where necessary.

Finance Committee

This committee oversees the general financial dimension of the work of St John's PCC by monitoring income and expenditure, budgeting and maintaining appropriate financial controls.

Missionary Committee

This committee aim to support individuals engaged in overseas mission. It also collaborates with agencies at home and abroad.

Leaders' Council

During 2017 to the Leaders' Council continued to meet on a monthly basis (with no meetings in April, August or December, thereby mirroring the PCC). The Council also retains the responsibilities of the Standing Committee, which is the only committee required by law. It sets the agenda for the PCC. The Council comprises of Matt Baker, Jane Beswetherick, Richard Godden, Eddie Scrase-Field (Vicar & Chair), Vanessa Ratcliffe (Churchwarden), Helen Riley and Sam Stockley (Churchwarden). Victoria Alexander joined the Leader's Council in the summer of 2017.

Financial Review

Overview

Total receipts into the General Fund have increased by over £47,000 as compared to 2016. Expenses from the General Fund decreased by £19,000, compared to 2016. This means that the General Fund shows an increase of over £64,000 year on year. In order to comply with the reserve policy and maintain a sufficient positive balance in the Maintenance Fund, the budgeted transfer to the Maintenance Fund was completed for the first time in several years.

The Maintenance Fund after expenses of £1,474 and infusion of £36,000 from the General Fund stands at £314,509. An amount of 11% of General Fund income from offerings is tithed to Mission work each year (for details see note 11). Mission work, including work in Tanzania, incurred expenditure of just over £35,000 (for details see note 7.2).

The Finance Team has continued its excellent work in 2017. The Finance Committee comprises: Treasurer (Raki Bogan); Payments Manager (Christine Legg) and Accounts Manager (Tony Gosden) remains.

Reserves Policy

St John's being a church within the jurisdiction of the Church of England, is responsible for the good order of the church building, its associated church hall and for operating the normal function of an evangelistic church.

For the good order of the church and hall the PCC maintains a Maintenance Fund of unrestricted funds. It is St John's PCC policy to maintain a balance on unrestricted funds (if possible) built up by £36,000 each year as a Maintenance Fund, to be able to fund on-going maintenance of the church building and as a sinking fund for major works in the future.

For operating the normal functions of an evangelistic church the PCC maintains a General Fund. A cash reserve level sufficient to fund one month's operation of the church of approximately £30,000 is a minimum prudent level of reserves. The General Fund also includes income from legacies (see note 11). At 31st December 2017 the PCC held funds of £5,008 in its General Fund.

The PCC reviews the financial situation of the church at least six times per year and takes interim steps to brief the members of the church at least twice per year. Annually the PCC reviews the financial position of the church funds and makes decisions as appropriate.

Principal Financial Management Policies

The Finance Committee prepares budgets annually which are approved by St John's PCC. Activities are managed in line with the approved budget with a view to ensuring that significant unplanned deficits do not arise.

Cash balances in excess of St John's PCC immediate requirements are invested with CCLA Investment Management Ltd in COIF Charity Funds.

Principal Funding Sources

St John's PCC is funded by the members and attendees of the church through tithes and offerings.

Bankers

St John's PCC current account is held at Barclays Bank, Westcombe Park branch.

Auditors

The attached financial statements have been audited by Shipleys LLP of 10 Orange Street, Haymarket, London WC2H 7DQ.

Statement of Trustee's Responsibilities

The trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing those financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently; observe the methods and principles in the charities SORP;
- make judgments and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business; and
- comply with section 17(5) of the Charities Act 2011 through having regard to any guidance issued by the Charities Commission when exercising any powers or duties to which such guidance is relevant.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations and provisions of the Governing Documents. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Signed on behalf of all the trustees



Vanessa Ratcliffe
(signed)



Samuel Stockley
(signed)

Church Wardens

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St John's PCC, Blackheath

ACCOUNTS

for the year ended

31 December 2017

St John's PCC

STATEMENT OF FINANCIAL ACTIVITIES

For the period from 01 January 2017 to 31 December 2017

		Unrestricted funds			Restricted funds		
		General fund	Missionary fund	Maintenance fund	Tanzania fund	Total funds	Prior year total funds
						2017	2016
	Notes	£	£	£	£	£	£
Income							
Donations and Legacies	3	332,308	930	0	3,553	336,791	338,084
Investment income	3	0	0	3,294	0	3,294	1,946
Income from charitable activities	3	57,045	0	0	0	57,045	38,058
Total Income		389,353	930	3,294	3,553	397,130	378,088
Expenditure							
Charitable activities	4	314,364	33,891	1,474	1,756	351,485	415,591
Total Expenditure		314,364	33,891	1,474	1,756	351,485	415,591
Net Income / (Expenditure)		74,989	-32,961	1,820	1,797	45,645	-37,503
Transfers							
Gross transfers between funds—in	11	-36,000	34,584		1,560	144	
Gross transfers between funds—out	11	-34,584	-1,560	36,000	0	-144	
Net movement in funds		4,405	63	37,820	3,357	45,645	-37,503
Reconciliation of funds							
Total funds brought forward		603	3,088	278,689	14,949	297,329	334,832
Total funds carried forward		5,008	3,151	316,509	18,306	342,974	297,329



St John's PCC

BALANCE SHEET

For the period from 01 January 2017 to 31 December 2017

	Notes	Unrestricted funds			Restricted funds		Prior year total funds 2016
		General fund	Missionary fund	Maintenance fund	Tanzania fund	Total funds	
		£	£	£	£	£	
Fixed Assets	8						
Current assets							
Debtors	9	33,254	0	120,000	135	153,389	205,315
Cash in bank and in hand		-16,905	3,461	196,509	18,171	201,236	102,461
		16,349	3,461	316,509	18,306	354,625	307,776
Liabilities							
Creditors: Amounts falling due in one year	10	11,341	310	0	0	11,651	10,447
Net current assets less current liabilities		5,008	3,151	316,509	18,306	342,974	297,329
Total assets less current liabilities		5,008	3,151	316,509	18,306	342,974	297,329
Total net assets less liabilities		5,008	3,151	316,509	18,306	342,974	297,329
Represented by							
Unrestricted : General		5,008				5,008	603
Unrestricted: Maintenance				316,509		316,509	278,689
Unrestricted: Mission			3,151			3,151	3,088
Restricted: Tanzania					18,306	18,306	14,949
Total funds		5,008	3,151	316,509	18,306	342,974	297,329

Signed by two trustees on behalf of all the trustees

Signature	Print name	Date of approval
	Rev E Scrase-Field	1/4/18.
	Mr R Bogan	1/4/18

Note 1 Basis of Preparation

1.1 General information

St John's PCC Blackheath is unincorporated and registered with the Charity Commission in England. The principal address is St John's Church, Stratheden Road, Blackheath, London, SE3 7TH. The objectives of the PCC are set out on page 4.

1.2 Basis of accounting

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 together with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

The PCC meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note.

The functional currency of the PCC is considered to be pounds sterling because that is the currency of the primary economic environment in which the Company operates. The financial statements are also presented in pounds sterling.

1.3 Cash flow statement

The PCC has taken advantage of the exemption in "Bulletin 1: Amendments to Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland" from the requirement to produce a cash flow statement on the grounds that it is a small charity.

1.4 Preparation of the accounts on a going concern basis

The Finance Committee prepares budgets annually which are approved by St John's PCC. and the PCC reviews the financial situation of the church during the course of the year and takes interim steps to brief the members of the church at least twice per year. Annually the PCC reviews the financial position of the church funds and makes decisions as appropriate. Activities are managed in line with the approved budget with a view to ensuring that significant unplanned deficits do not arise. Cash balances in excess of St John's PCC immediate requirements are invested with CCLA Investment Management Ltd in COIF Charity Funds. The trustees are satisfied that, based on its current forecasts, the charity has sufficient funds to meet its liabilities and have prepared the accounts on a going concern basis.

Note 2 Accounting policies

INCOME

Recognition of Income: Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the item of income have been met, it is probable that the income will be received and the amount can be measured reliably.

Income with related expenditure: Where income has related expenditure (as with fundraising or contract income) the income and related expenditure are reported gross in the SOFA.

Grants and donations: Grants and donations are only included in the SOFA when the charity has unconditional entitlement to the resources, it is probable that the income will be received and the amount can be measured reliably.

Tax reclaims on donations and gifts: Income from tax reclaims are included in the SOFA at the same time as the gift to which they relate.

Investment income: This is included in the accounts when receivable.

Legacies: Income from legacies is included when the entitlement becomes known to St John's PCC, receipt is probable and the amount can be reliably measured.

Volunteers: The Trust benefits greatly from the involvement and enthusiastic support of its many volunteers. In accordance with FRS 102 and the Charities SORP (FRS 102), the economic contribution of general volunteers is not recognised in the accounts.

EXPENDITURE

Recognition of expenditure: Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

Charitable activities: Include costs of the general running of the church, its maintenance and of supporting mission causes.

Governance costs: Include costs of the preparation and examination of statutory accounts, the cost of trustee meetings and cost of any legal advice to trustees on governance and constitutional matters.

Irrecoverable VAT: St John's PCC is not able to recover any VAT. Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

FUND ACCOUNTING

The General Fund and the Maintenance Fund are unrestricted funds in that the PCC is entitled to dispose of them as it decides.

The funds held by the Missionary Committee (note 7) are to be used for mission purposes.

The Tanzania Fund is a restricted fund for specific use in supporting work in Tanzania. use in supporting work in Tanzania.

Note 2 Accounting policies (cont'd)

PENSIONS

Contributions to defined benefit contribution plans are recognised in the period in which the related service is provided.

ASSETS

Tangible fixed assets for use by charity: Consecrated and beneficed property is not included in the accounts in accordance with s.10(2)(a) and (c) of the Charities Act 2011.

Movable church furnishings held by the vicar and churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the church's inventory, which can be inspected (at any reasonable time).

Other fixed assets are capitalised if they can be used for more than one year, and cost at least £1,000. They are valued at cost or, if gifted, at the value to the charity on receipt. All fixed assets are depreciated over 3 years on a straight line basis.

DEBTORS

Other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

LIABILITIES

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

FINANCIAL INSTRUMENTS

The PCC only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

TAXATION

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

Note 3

Analysis of Income

	Unrestricted			Restricted		
	General Fund	Mission-ary Fund	Maintenance Fund	Tanzania Fund	Total 2017	FUNDS 2016
	£	£	£	£	£	£
Donations and Legacies						
Gift Aid—Bank and Envelopes	151,790			1,120	152,910	145,669
One off Gift Aid gifts	62,521				62,521	59,127
CAF Stewardship giving	8,847				8,847	14,728
Cash collections and envelopes	15,576				15,576	11,732
Monthly giving—Bank	28,587				28,587	21,048
Earmarked giving and donations	3,436	930		2,098	6,464	32,936
Rent	8,600				8,600	0
Sub totals	279,357	930	0	3,218	283,505	285,240
Tax recoverable on Gift Aid	52,951			335	53,286	52,844
Sub-totals	332,308	930	0	3,553	336,791	338,084
Investment income						
on Bank and COIF deposits			45		45	652
Interest on STHA loan			3,249		3,249	1,294
Investment income sub totals			3,294		3,294	1,946
Income from generated funds Totals	332,308	930	3,294	3,553	340,085	340,030
Income from charitable activities						
Fees for weddings and funerals	6,514				6,514	3,599
Bookstall sales	0				0	13
Memorial Hall lettings	24,112				24,112	20,634
Church use	85				85	70
Parish weekend	12,838				12,838	1,245
Church events	5,739				5,739	5,404
Income re youth drop in	751				751	0
Income re Legacy youth group	669				669	1,525
Holiday Club	2,442				2,442	1,792
Footprints	1,219				1,219	1,617
Messy Church	1,299				1,299	2,002
Administration	57				57	136
Sundries	1,320				1,320	21
Income from charitable activities Totals	57,045				57,045	38,058
Income Grand totals	389,353	930	3,294	3,553	397,130	378,088

In the prior year, income related to restricted funds amounted to £33,216 from donations & legacies and £0 from income from charitable activities.

Note 4

Analysis of Expenditure

	Unrestricted			Restricted		Income	Net	Net
	General	Mission-ary	Mainte-nance	Tanzania	Gross	General	Total	
	Fund	Fund	Fund	Fund	Total	Fund	Funds	
	£	£	£	£	£	£	2017	2016
							£	£
Charitable activities								
Giving to missionary societies	378	31,857		1,700	33,935		33,935	66,356
Home mission	3,001				3,001		3,001	2,241
Parish share	148,000				148,000		148,000	180,717
Parish administrator	23,218				23,218		23,218	23,355
Parish worker	16,316				16,316		16,316	12,849
Messy church pioneer	8,528				8,528		8,528	12,567
Youth worker	18,925				18,925		18,925	18,441
Youth volunteers	8,652	43			8,695		8,695	5,535
Working expenses of clergy/readers	528				528		528	651
Youth work expenses	2,898				2,898		2,898	1,331
Visiting speakers	161				161		161	100
Vicarage expenses	329				329		329	
Parish mission (housing)	0	1,800			1,800		1,800	4,520
Church insurance	6,508				6,508		6,508	6,223
Church office—telephone	1,463				1,463		1,463	1,477
Organ tuning and maintenance	1,054				1,054		1,054	887
Worship group	927				927		927	839
Church maintenance			1,474		1,474		1,474	13,681
Cleaning	2,557				2,557		2,557	4,250
Communion wine	125				125		125	537
Service and festival expenses	3,331				3,331		3,331	2,327
Wedding and funeral expenses	2,861				2,861	6,514	-3,653	-322
Administration	503				503	57	446	80
Printing, stationery and computing	9,244				9,244		9,244	7,790
Junior church expense	16				16		16	25
Legacy youth group	2,235	191			2,426	669	1,757	1,644
Youth drop in	773				773	751	22	127
Holiday club expenses	1,876				1,876	2,442	-566	-515
Footprints	1,658				1,658	1,219	439	-280
Messy church expenses	2,525				2,525	1,299	1,226	1,098
Alpha etc	536				536		536	285
Conferences and courses	1,227				1,227		1,227	463
Parish weekend	13,396				13,396	12,838	558	671
PCC and other church events	7,611			24	7,635	5,824	1,811	2,117
Sundry expense	4,522				4,522	1,320	3,202	4,445
Church heat, light and water	11,081				11,081		11,081	11,502
Bookstall					0		0	-13
Hall expenses	4,747				4,747	24,112	-19,365	-13,084
Hall verger	2,400				2,400		2,400	2,400
NIC employment allowance	-3,000				-3,000		-3,000	-3,000
Charitable activities totals	311,110	33,891	1,474	1,724	348,199	57,045	291,154	374,317
Governance costs								
Subscriptions	430				430		430	327
Bank Charges	4			32	36		36	99
Audit Fee	2,820				2,820		2,820	2,790
Total	3,254			32	3,286		3,286	3,216
Expenditure Grand totals	314,364	33,891	1,474	1,756	351,485	57,045	294,440	377,533

In the prior year, expenditure relating to restricted funds amounted to £32,598 for charitable activities.

Note 5 Details of certain types of expenditure

5.1 Trustee travel and subsistence expenses

	This year	Last year
Number of trustees who were paid expenses	1	1
Nature of the expenses	Travel and subsistence	Travel and subsistence
Total amount paid	£528	£651

Mr Matthew Lockwood, Youth Minister, was paid a salary by St. John's PCC of £ 18,925 (2016 £18,441) and a pension of £117 (2016: nil). No other trustee or member of key management is paid by St. John's PCC. The PCC has the legal authority to pay remuneration to a PCC member under its governing documents.

5.2 Fees for examination of the accounts

Auditor's fee	£2,820	£2,760
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Note 6 Paid employees

6.1 Staff costs

	<u>2017</u>	<u>2016</u>
	£	£
Gross wages and salaries	64,967	66,359
Employer's national insurance costs	4,452	4,205
NICs employment allowance	-3,000	-3,000
Pension Costs	<u>408</u>	<u>73</u>
	<u>66,827</u>	<u>67,637</u>

6.2 Average number of full-time equivalent employees in the year

Working on charitable activities	3.4	2.9
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6.3 Emoluments

There are no employees with emoluments in excess of £60,000 per annum.

Note 7 Grant making

7.1 Missionary grants

The PCC has decided to transfer 11% of the prior year's General Fund income, excluding contributions towards specific expenses, to the Missionary Committee for distribution. If, however, this amount is less than the amount given in the prior year, the PCC agreed to reduce the transfer and only 11% of the prior year's General Fund income will be given. In 2017, therefore, £34,584 was given and in 2018 £37,464 will be given.

7.2. Breakdown of Missionary grant making

(a) The Missionary Committee made the following gifts during the year:

	<u>2017</u>	<u>2016</u>
	£	£
Church Pastoral Aid Society	2,640	2,640
Greenwich Youth for Christ	5,280	5,290
London City Mission	2,660	2,661
Middle East Media	1,330	2,320
Tear Fund	6,600	5,290
Wycliffe Bible Translators	2,640	4,950
Youth for Christ (To support Neil & Joy)	5,330	5,280
CMS (To support Ben & Katy)	1,430	1,400
Street Pastors	90	500
Sports Chaplaincy	2,956	2,820
Other	<u>1,135</u>	<u>1,005</u>
	32,091	34,156
Other grants	<u>1,800</u>	<u>1,800</u>
	£ 33,891	35,956
(b) Tanzania Fund	<u>1,756</u>	<u>32,501</u>
Total Missionary activities	<u>£ 35,647</u>	<u>68,457</u>

7.3 The Missionary Fund holds the following balances at the year end

	<u>2017</u>	<u>2016</u>
	£	£
Youth mission (including Brient grant)	328	562
Allocated to named organisations	Nil	Nil
Not allocated	<u>2,823</u>	<u>2,526</u>
	3,151	3,088
(d) Tanzania Fund	<u>18,306</u>	<u>14,949</u>
Total Missionary balances	<u>£ 21,457</u>	<u>18,037</u>

Note 8 Tangible Fixed Assets

8.1 Cost or valuation

	Furniture & Fittings	Office Equipment	Clavinova	Total
	£	£	£	£
At 1st January 2017	800	0	1,000	1,800
Additions	-	-	-	0
Disposals	-	0	-	0
At 31st December 2017	800	0	1,000	1,800

8.2 Accumulated depreciation

At 1st January 2017	800	0	1,000	1,800
Charge for Period	-	0	-	0
Eliminated on Disposal	0	0	-	0
At 31st December 2017	800	0	1,000	1,800

8.3 Net Book Value

At 31st December 2016	0	0	-	£	0
At 31st December 2017	0	0	-	£	0

Note 9 Debtors and prepayments

	2017	2016
St John's Housing Assn	120,000	145,000
Insurance	6,005	6,209
Parish Weekend	0	1,264
Tax recoverable	27,384	52,842
Other	Nil	Nil
Total	£153,389	£205,315

In the prior year, £1,441 of debtors related to the restricted fund.

Two existing unsecured loans of £70,000 (for 68 Coombe Ave.) and £100,000 (for 15 St. John's Park) made to St John's Housing Association were partially repaid in the year. A payment of £5,000 was made for the Coombe loan to reduce the balance from £45,000 to £40,000. Two payments of £10,000 were made to reduce the balance of the St. John's Park loan to £80,000. An additional loan of £20,000 was added to the £100,000 for 15 St John's Park. This loan was repaid within the year, not affecting the overall balance. The loans aggregated reduced from £145,000 to the current balance of £120,000. £90,000 of the loan due from the St John's Housing Association, at year end, is repayable in more than one year.

Interest is due on both at the greater of 2.3% per annum or the rate applied to the COIF Charities Deposit Fund.

Note 10 Creditors and accruals

	2017	2016
Audit	2,820	2,760
Mission causes	310	186
Maintenance	0	144
Various creditors	6,202	4,580
Inland Revenue	2,254	2,645
Pension provider	65	132
Tanzania support	Nil	Nil
Total	£11,651	£10,447

In the prior year, £nil of creditors related to restricted funds

Note 11 Additional disclosures

Transfers between funds

During 2017 £36,000 was transferred from the General Fund to the Maintenance Fund, £34,584 was transferred from the General Fund to the Missionary Fund and £1,560 was transferred from the Missionary Fund to the Tanzania Fund, each in accordance with decisions of St John's PCC and the Missionary Committee.

Income from legacies

There was no income from legacies during 2017.

Note 12 Related party transactions

The PCC has made loans to St John's Housing Association in which a PCC member (at the time of the decision), Peter Andrews, is a member. Details of the loans are provided in Note 9.

Note 13 Cash in bank and in hand

In the prior year, £13,508 of cash in bank and in hand related to restricted funds.

Note 14 Analysis of funds

	Funds at 1 Jan 2017	Income	Expenditure	Transfers	Funds at 31 Dec 2017
Unrestricted funds					
General fund	603	389,353	(314,364)	(70,584)	5,008
Missionary fund	3,088	930	(33,891)	33,024	3,151
Maintenance fund	278,689	3,294	(1,474)	36,000	316,509
Restricted funds					
Tanzania fund	14,949	3,553	(1,756)	1,560	18,306
Total funds	297,329	397,130	(351,485)	-	342,974

	Funds at 1 Jan 2016	Income	Expenditure	Transfers	Funds at 31 Dec 2016
Unrestricted funds					
General fund	352	342,283	(333,356)	(8,676)	603
Missionary fund	2,845	643	(35,956)	35,556	3,088
Maintenance fund	320,424	1,946	(13,681)	(30,000)	278,689
Restricted funds					
Tanzania fund	11,211	33,216	(32,598)	3,120	14,949
Total funds	334,832	378,088	(415,591)	-	297,329

**INDEPENDENT AUDITORS' REPORT TO THE PCC OF
ST. JOHN THE EVANGELIST CHURCH, BLACKHEATH**

OPINION

We have audited the financial statements of St. John the Evangelist Church, Blackheath for the year ended 31 December 2017 which comprise the statement of financial activities, balance sheet and the related notes, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including FRS 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

This report is made solely to the PCC (also known as "trustees"), as a body, in accordance with Section 144 of the Charities Act 2011 and the regulations made under section 154 of that Act, and the requirements of the Church Accounting Regulations 2006. Our audit work has been undertaken so that we might state to the PCC those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the PCC as a body, for our audit work, for this report, or for the opinions we have formed.

In our opinion the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31 December 2017 and of its income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice;
- have been prepared in accordance with the requirements of the Charities Act 2011.

BASIS FOR OPINION

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

CONCLUSIONS RELATING TO GOING CONCERN

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the PCC's use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the PCC have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the charity's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

INDEPENDENT AUDITORS' REPORT TO THE PCC OF
ST. JOHN THE EVANGELIST CHURCH, BLACKHEATH (*continued*)

OTHER INFORMATION

The other information comprises the information included in the annual report, other than the financial statements and our auditor's report thereon. The PCC are responsible for the other information. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

MATTERS ON WHICH WE ARE REQUIRED TO REPORT BY EXCEPTION

In the light of the knowledge and understanding of the charity and its environment obtained in the course of the audit, we have not identified material misstatements in the Report of the Trustees.

We have nothing to report in respect of the following matters in relation to which the Charities Act 2011 requires us to report to you if, in our opinion:

- the information given in the Report of the Trustees is inconsistent in any material respect with the financial statements; or
- adequate accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

RESPONSIBILITIES OF PCC

As explained more fully in the trustees' responsibilities statement, the PCC are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the PCC determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the PCC are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the PCC either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

INDEPENDENT AUDITORS' REPORT TO THE PCC OF

ST. JOHN THE EVANGELIST CHURCH, BLACKHEATH (*continued*)

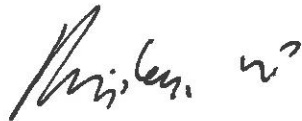
AUDITOR'S RESPONSIBILITIES FOR THE AUDIT OF THE FINANCIAL STATEMENTS

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with ISAs (UK), we exercise professional judgment and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the PCC.
- Conclude on the appropriateness of the PCC's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the charity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the charity to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.



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