

	Trustees' Annual Report for the period					
	Period start date			Period end date		
From	01	08	2016	To	31	07 2017

Section A Reference and administration details

Charity name	St Johns Pre-School Playgroup		
Other names charity is known by			
Registered charity number (if any)	1040402		
Charity's principal address	Oakdale Road		
	Bakersfield		
	Nottingham		
Postcode	NG4 1BP		

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Claire Beardsall	Chair		
2	Nicolas Nicolaou			
3	Amanda Nicolaou			
4	Angela Townsend			
5	Stephen Townsend			
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Constitution

How the charity is constituted
(eg. trust, association, company)

Trustee selection methods
(eg. appointed by, elected by)

Overall management of the charity is the responsibility of the trustees who are elected and co-opted under the terms of the constitution. Day to day project activity is carried out by the paid staff.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The principle objective of the charity is to enhance the development and education of children under statutory school age. We work with families to provide good, quality childcare and provision for their children.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

St John's is a church based pre-school and playgroup for children aged two to four years old. We are currently licensed for 26 children and apart from occasional gaps the group is generally full. The playgroup runs Monday to Thursday 9:10am to 3:30pm and Friday 9:10am to 1:10pm.

The trustees confirm that they have referred to the guidance contained in the charity commissions general guidance on public benefit when receiving the charities aims and objectives and in its activities.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

During the year we received a good ofsted report. Partnerships with parents are strong and a strength of the pre-school. Parents speak highly of the care their children receive and say that they make good progress in their learning and development. They describe the staff as fantastic, supportive and caring.

Section E

Financial review

Brief statement of the charity's policy on reserves

St Johns Pre-School playgroup is currently dependent on LEA funding to sustain its activities, as earned income from fees alone would not allow St Johns Pre-School Playgroup to continue operating. To avoid closure if funding difficulties were to happen the Committee board had agreed to keep a certain level of financial reserves to ensure that main operations can continue for a period of 6 months. This includes redundancy pay and staff wages at an amount of £38,000.

Reserves are also kept to comply with staff training as part of statutory guidance as part of the EYFS framework. Finally, reserves are also held in case something happened to the church and alternative accommodation had to be found.

The committee are aware that it is important funds are spent as and when required and that the emphasis is not solely on maintaining reserves.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.


Section F

Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Nicolas Nicolaou	
Position (eg Secretary, Chair, etc)	Trustee	
Date	15/10/2018	



CHARITY COMMISSION
FOR ENGLAND AND WALES

St Johns Pre-School Playgroup

1040402

Receipts and payments accounts

CC16a

For the period
from

01/08/2016

To

31/07/2017

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Grants monies	64,830	-	-	64,830	45,062
Fees-Lunch Club	15,359	-	-	15,359	15,075
Bank Interest	16	-	-	16	16
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	80,205	-	-	80,205	60,153
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	80,205	-	-	80,205	60,153
A3 Payments					
Wages & Salaries	53,925	-	-	53,925	48,018
Rent	13,958	-	-	13,958	7,605
Insurance	459	-	-	459	448
Refreshments	236	-	-	236	569
Trips & Entertainment	-	-	-	-	399
Repairs & Renewals	1,801	-	-	1,801	776
Telephone	629	-	-	629	753
Advertising	-	-	-	-	400
Toys, books & stationary	2,885	-	-	2,885	1,724
Website	-	-	-	-	-
Accountancy	236	-	-	236	1,056
Clothing costs	184	-	-	184	333
Staff training	418	-	-	418	151
Cleaning	-	-	-	-	201
Subscriptions	650	-	-	650	166
Sub total	75,381	-	-	75,381	62,599
A4 Asset and investment purchases. (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	75,381	-	-	75,381	62,599
Net of receipts/(payments)	4,824	-	-	4,824	2,446
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	56,994	-	-	56,994	59,440
Cash funds this year end	61,818	-	-	61,818	56,994

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank	29,793	-	-
	Bank Deposit	32,000	-	-
	Cash	25	-	-
	Total cash funds	61,818	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK

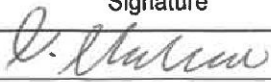
	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	N. Newman	15/10/18



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

St Johns Pre-School Playgroup

**On accounts for the year
ended**

31/07/2017

**Charity no
(if any)**

1040402

Set out on pages

1 & 2 CC16a

**Respective
responsibilities of
trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed. ~~[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [named body]]. Delete [] if not applicable.~~

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

**Basis of independent
examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent
examiner's statement**

In connection with my examination, no material matters have come to my attention (other than that disclosed below *) which gives me cause to believe that in, any material respect,:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

15/10/18

Name: Lisa Smith

Relevant professional qualification(s) or body (if any): FCCA

Address: 23 Milford Drive
Bakersfield
Nottingham NG3 7HB

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

* Give here details of any items that the examiner wishes to disclose.