

THE BRUNEL MUSEUM
REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2017

Registered Company No. 2488877
Charity No. 1003287



THE BRUNEL MUSEUM

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THE BRUNEL MUSEUM

REFERENCE AND ADMINISTRATIVE DETAILS

President	Sir Nicholas Grimshaw
Patrons	Sir Neil Cossons OBE FSA Professor Dan Cruickshank Piers Gough CBE RIBA RA Molly Lowell Lady McAlpine Lord Redesdale
Directors and Trustees	J Attree – Interim Chairman M Knights A McManus A G Myers J P Schofield J Stancliffe
Advisors	Ed Bazalgette Julia Elton
Company Secretary	M G Ray
Registered Office	Brunel Engine House Railway Avenue London SE16 4LF
Company Number	2488877
Charity Number	1003287
Accredited Museum	1961
Bankers	Unity Trust Bank plc Nine Brindley Place 4 Oozells Square Birmingham B1 2HB HSBC Redriff Road London SE16 7LL
Independent Examiners	Wilkins Kennedy Bridge House London Bridge London SW1 9QR

THE BRUNEL MUSEUM

INTERIM CHAIRMAN'S REPORT

The Museum is delighted to have acquired at auction a collection of thirty original watercolour designs, which came by direct descent from the Brunel family. Many of the designs were executed by Brunel himself, and are exceptional for their artistic merit, for their technical detail and for the insight they give into the development of Brunel's career as engineer and designer. This is the most significant collection of Brunel designs in existence, and we are very grateful to the National Heritage Memorial Fund, The Art Fund, Friends of National Libraries, the V&A Purchase Grant Fund and Trinity Buoy Wharf Trust for their generous help with acquisition, conservation and mounting. The successful bid was made in the closing days of the year, appropriately enough on the feast day of St Barbara, patron saint of tunnellers.

The auction caps a very good year for the Museum with visitor numbers and receipts at their highest level ever. Thanks to the efforts of my fellow Trustees and our hard working team of staff and volunteers, we have drawn thousands of visitors to a busy programme of events at a site that is picturesque as well as internationally important. Numbers have been swelled by audiences at concerts and theatre in the Grand Entrance Hall, opened by His Royal Highness Prince Edward, Earl of Wessex, whose visit was undoubtedly the highlight of last year. The roof garden, which the Earl much admired, now hosts a popular community event called 'Midnight Apothecary', which is not at midnight but does include the magical chemistry of river view, gardens, refreshments, fellowship and heritage tours of the Museum, and in so doing draws in hundreds of visitors every Friday and Saturday evening. We pride ourselves on our community work and a very busy activity programme, but now, in 2017, the Museum has for the first time in its history a collection of national - indeed international - importance. This is a very good start to the Year of the Engineer and a huge step for the Museum. The acquisition helps, strengthens and re- frames all our fundraising applications.

Custodianship of such important designs brings responsibilities as well as opportunities. We have been looking closely at governance and change management in preparing our application to Heritage Lottery Fund, and are very grateful to AIM (Association Independent Museums) and the Museum of London) for grants to fund this important process. We need to create an exhibition gallery to house the new designs, and we are launching a fundraising campaign to provide tailored programmes to widen our local audiences as well as improved facilities for our growing number of visitors and users. Locally, our work continues with school visits, holiday play schemes, arts activities (concert, film, theatre and opera) and festivals. We thank Leverhulme Trust for the Sound Artist bursary to assess the acoustics of the space and to stage events. We thank North Southwark Environment Trust, Team London Bridge, Rotherhithe Community Council and St Saviours & St Olav's for their generous support. We receive no public sector revenue funding, so all these grants are vital to our work in the community.

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John Attree
Interim Chairman

THE BRUNEL MUSEUM

REPORT OF THE TRUSTEES

The Board of Trustees have pleasure in presenting their annual report on the affairs of The Brunel Museum ('the Charity') together with the independently examined financial statements for the year ended 31 December 2017.

Structure, Governance and Management

Constitution

The Charity, registered number 1003287, is constituted as a company limited by guarantee, company number 2488877, and is governed by its Memorandum and Articles of Association. The guarantee of individual members is limited to £5.

Trustees

The trustees, who are also directors for the purposes of the Companies Act 2006, who served during the year were:

A B Bird	Resigned 18.6.18
J P Attree	Interim Chairman from 18.6.18
M Knights	
R Manser	(Resigned 2.10.17)
A McManus	
A G Myers	
J Schofield	
J Stancliffe	

No trustees had any contract or arrangement of a material nature with the Charity during the year under review.

The board of trustees is able to co-opt new trustees and they do this to ensure that there is a balance of skills on the Board. New trustees are provided with a set of relevant documents when they join (such as the governing documents, recent accounts, recent minutes and guidance from the Charities Commission about the role of a Trustee). The Secretary and the Accountant alert the trustees to any current developments as necessary at Board meetings.

Public Benefit

The trustees have had regard to the guidelines issued by the Charity Commission relating to public benefit and are satisfied that the charity confers a public benefit. The Brunel Museum exists to provide a recreational facility for local residents and for the public at large at Rotherhithe and to educate the public in the works of Marc Brunel, Isambard Kingdom Brunel and Henry Marc Brunel, particularly the construction of the Thames Tunnel, the SS Great Eastern, Hungerford Bridge and Tower Bridge as well as to preserve and enhance the Engine House and Grand Entrance Hall for the public benefit.

Organisational Structure

The policies and activities of the Charity are established and controlled by the board of trustees. The board meets approximately four times each year. The Museum Director has management responsibility on a day to day basis, and the Board has agreed limits to authorised expenditure without Board approval.

The Charity is an Accredited Museum and Mr David Bownes of London's Transport Museum continues as our Curatorial Advisor.

Risk Management

The Charity's operations are subject to various risks that are kept under review by the trustees. These include the physical security of the Engine House and the Collection as well as the safety of members, staff, volunteers and visitors. Necessary steps have been taken to mitigate risks, such as relevant insurance and checks on volunteers.

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Objectives and Activities

The Charity's objects are

- (1) to preserve and encourage the preservation for the public benefit of the Engine House situated in Rotherhithe Street, Greater London and the precincts thereof by such means as may be necessary;
- (2) to educate the public in the appreciation of the engineering works of Marc and Isambard Brunel, particularly the construction of the Thames Tunnel, and to publish and catalogue, leaflet or other material in connection therewith; and
- (3) to provide a recreational facility for local residents and for the public at large at Rotherhithe and, subject thereto, to generally enhance the surrounding conservation area.

The Trustees have agreed a statement of purpose:

The Brunel Museum is a cultural destination telling the story of the engineering dynasty that changed the world. It is a place for everybody.

Objectives for the Year

The charity runs a busy programme which falls into four broad headings:

A: Celebrate Brunel's Achievements with Festivals and Local Heritage Events

January Wassail

A community event to celebrate old Twelfth Night. The trees in the garden were blessed and toasted by neighbours and visitors who came to sing Wassail songs. Music was provided by GreenTrad and there was dancing and hot punch.

Tunnel of Love for Valentine's Day

Cocktails, love potions and - in the Grand Entrance Hall, where Brunel romanced Fanny Kemble - torch songs courtesy of Nathan Osgood trio. We were chosen as Time Out's top Valentine event.

St Patrick's Day & Anniversary of Tunnel Opening

Midnight Apothecary organised a special garden party commemorating the brave Irish and Cornish miners who built the Tunnel.

Music Concerts and Theatre

This year we staged forty five film & mixed media installations, thirty concerts, twenty six theatre performances (including Shakespeare on a bicycle and the Russian Revolution revisited), fifteen cabaret nights, ten piano recitals, ten choir performances, eight nights at the opera, seven sound installations (Leverhulme Artist in Residence), four secret film screenings, three heritage festivals and a Japanese Sand Artist. In September there were performances in the Grand Entrance Hall every night as part of the Totally Thames Festival. Our dedicated volunteers staffed these events and also kept the Museum and Grand Entrance Hall open for museum visitors during the day. This is a viable performance space, and we are working up a proposal to further increase use.

Midnight Apothecary

Cocktails and food on Fridays and Saturdays in the roof gardens above the Grand Entrance Hall are a popular community event drawing thousands of visitors to the Museum each year. As popular as the cocktails are the guided descents into the underground chamber for a short talk on Brunel's Tunnel.

Open House Weekend September

On our busiest weekend of the year, fifteen hundred people visited to descend into the Grand Entrance Hall and enjoy cocktails in the roof garden.

Thames Tunnel Banquet Anniversary

On the anniversary of the famous underwater banquet, we celebrated with a small reception and first viewing of the Thames Tunnel Archive: a collection of thirty beautiful Brunel drawings. We are very grateful to the National Heritage Memorial Fund, The Art Fund, Friends of National Libraries and V&A Purchase Grant Fund for their generous help at auction. The successful bid was made, appropriately enough, on the feast day of St Barbara, patron saint of tunnellers.

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B: Heritage Education & Opportunities for Learning: Website and Printed Materials for the Public and Schools/ Young People.

As an educational charity, learning is a core activity and at the heart of our programming. It is central to our visitor offer through printed material, exhibition, and website. This year 5,000 children visited from seventy five schools or in family groups or as part of our holiday play scheme. A further 12,000 people visited on Heritage boat trips and river walks. A full time member of staff is responsible for the delivery of a wide and extensive formal and informal learning programme.

Formal Learning

Children learn about Brunel, significant historical figure, and about three Brunel engineers who changed the world. The Thames Tunnel and SS Great Eastern work well as an introduction to discussions on transport and design. Children walk the river, look at famous Brunel bridges, and in craft workshops learn about their construction. Some of the education programme is delivered by costumed actors and includes outreach visits to schools.

Informal Learning

Our successful summer play scheme is now in its sixteenth year and is funded by Team London Bridge, North Southwark Environment Trust and Rotherhithe Community Council. Children built community planters for the river square and recreated the 'Thames Fancy Fair' as a performance for their parents. They also had fun and learnt about local history. During each half term and Easter holidays we run Victorian craft workshops and boat trips for families.

Heritage boat tours and riverside walks, developed with an HLF grant, now take place every day. Many people arrive with no real learning agenda, but the Brunel story is appealing and accessible, and introduces engineering and history. In the same way, visitors at our evening social events and concerts enjoy an introductory talk and descent of the Grand Entrance Hall, oldest structure in the oldest underground in the world. Altogether six hundred organised groups visited the Museum on informal learning programmes.

Holiday Playschemes

Each half term and holiday, children enjoy craft activities and art workshops themed around Brunel.

London Walks

Riverside walks and heritage boat tours now take place at least once every day. These were developed with the help of Heritage Lottery Fund, and together with private tours, bring over twelve thousand visitors to the Museum each year. This is 30% of our annual visitors.

C: Widen public access, raise profile and seek new support.

Raise Profile

Events and stories were covered by Evening Standard, Metro, Time Out, Southwark News, London Calling, Londonist and most social network sites. The return to Rotherhithe of the Thames Tunnel Archive was covered by the Daily Mail <http://www.dailymail.co.uk/news/article-5092469/Plans-world-s-underwater-tunnel-sold-auction.html> and The Guardian. <https://www.theguardian.com/uk-news/2018/feb/18/thames-tunnel-archive-comes-home-to-brunel-museum> Separately we were named in the 'World Top Ten' <https://civiltips.com/top-10-museums-built-out-of-reclaimed-sites-in-world/>

Museum Director Robert Hulse travelled on trans-Atlantic cruise ships to give talks to audiences of two thousand people. His subjects were Brunel's Atlantic steamships, holiday railways in the Cornish and American Riviera and the voyages of the Mayflower and the Sea Venture.

Organised group bookings continue to raise profile and revenue, often from prestigious companies like British Land. Concerts and opera were reviewed in The Guardian, Independent, Telegraph, Financial Times and Time Out.

Identify Funding

We are very grateful to the National Heritage Memorial Fund, The Art Fund, Friends of National Libraries and V&A Purchase Grant Fund for their support in our successful bid for the Thames Tunnel Archive. Trinity Buoy Wharf have generously provided money to help with conservation and display of the drawings. We are very grateful to Association Independent Museums (AIM) and Museum of London for workshops and consultancy looking at governance, audience and programme. We thank London Borough of Southwark (Cleaner Greener Safer) for help with landscaping the upper garden, and we thank Leverhulme Trust for funding our Artist in Residence. Team London Bridge, North Southwark Environment Trust and Rotherhithe Community Council continue to fund elements of our youth programme, for which we are very grateful.

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D: Recruit locally and train volunteers

We have recruited more volunteers and continue to support and train existing ones, especially guides on our growing programme of heritage walks.

Volunteer involvement

In 2017, thirty volunteers gave an equivalent of 450 days to the charity.

Improvement of the local environment

Children on the playscheme and local volunteers have continued to work on the community garden.

Community resource and events

The Museum hosts various community activities, including art exhibitions, concerts, heritage boat tours and through the summer twice weekly pop up cocktail bar in the rooftop garden:

- For Wassail we held a neighbourhood party
- For St Valentine's weekend the Museum organised descents of Grand Entrance Hall
- Through the year we organised over one hundred and sixty concerts and performances
- Schools have visited and Brunel in person has visited schools
- Open House Weekend was part of a very successful national event
- The Thames Tunnel Fancy Fair Playscheme offered local entertainment and a party

Financial Review

The trustees regard the financial position and the level of activity of the charity at 31 December 2017 as satisfactory and forecast that the position will remain satisfactory in the foreseeable future. Excluding the continuing net costs of the Grand Entrance Hall and the contribution to the Brunel drawings, there was a surplus on Unrestricted funds of £34,274 for the year.

Reserves Policy

Total reserves stand at £301,074, of which £165,041 are Restricted Funds designated by donors for specific purposes (see note 9 in these Accounts) and £80,000 from the Reserves that have been designated by the Trustees. The remaining £56,033 are other Unrestricted Funds for general use and unforeseen contingencies. Under our Reserves Policy, the Trustees have decided to maintain the following:

- £60,000 as Continuation Fund, sufficient to cover the running costs of the museum and the director's fee for a period of a year, in the event that the income from admissions and shop sales are not able to cover these.
- £20,000 as an Acquisitions Fund for future purchases of appropriate exhibits for the museum.

Of the Restricted funds, £160,000 is the value of the Brunel drawings which are shown in the accounts within fixed assets.

Plans for Future Periods

The café and roof top garden continue to be valued community resources, and the Museum has taken course and conference bookings and wedding receptions. Thanks to the AIM/Biffa Award, the Grand Entrance Hall is a new gallery and performance space.

We have set up a Development group who are looking at various options for proper visitor facilities for a new 140 seat venue, a re-design of the outdoor spaces and the roof space and a new interpretation for the Grand Entrance Hall and the Engine House itself. An application to Heritage Lottery Fund has been made and further applications to other funding bodies will be made in the coming year.

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Statement of Trustees' Responsibilities

The charity trustees (who are also directors for the purposes of company law) are responsible for preparing a trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law and the law applicable to charities in England and Wales requires charity trustees to prepare financial statements for each financial year. Under that law, the trustees have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law, the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources of the charitable company for that period. In preparing the financial statements the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to material departures disclosed and explained in the financial statements;
- prepare the accounts on the going concern basis unless it is inappropriate to assume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud or other irregularities.

This report has been prepared in accordance with the Accounting and Reporting by Charities Statement of Recommended Practice, and in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small entities.

Signed on behalf of the trustees:

.....

J Attree

Dated:

INDEPENDENT EXAMINER'S REPORT TO THE MEMBERS

I report to the charity trustees on my examination of the accounts of the company for the year ended 31 December 2017 which are set out on pages 9 to 16.

Responsibilities and basis of report

As the charity trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your company's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of The Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

John Howard FCA
Chartered Accountant
Wilkins Kennedy LLP
Bridge House
London Bridge
London SE1 9QR

Date:

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STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDED 31 DECEMBER 2017

	Notes	Unrestricted funds £	Restricted funds £	Total funds 2017 £	Total funds 2016 £
<u>INCOME</u>					
Donations		6,628	-	6,628	5,092
Income from charitable activities	3	180,549	216,537	397,086	271,962
Income from other trading activities		12,797	-	12,797	10,199
Investment income		427	-	427	1,046
Total income		200,401	216,537	416,938	288,299
<u>EXPENDITURE</u>					
Raising funds		5,859	-	5,859	5,105
Charitable activities:		160,268	99,346	259,614	417,853
Total expenditure	4	166,127	99,346	265,473	422,958
Net income before transfers		34,274	117,191	151,465	(134,659)
Transfers		(42,372)	42,372	-	-
Net income and movement in funds		(8,098)	159,563	151,465	(134,659)
FUNDS BROUGHT FORWARD		144,131	5,478	149,609	284,268
FUNDS CARRIED FORWARD		136,033	165,041	301,074	149,609

The notes on pages 11 to 16 form part of the financial statements

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BALANCE SHEET

AS AT 31 DECEMBER 2017

	Notes	2017 £	2016 £
Fixed assets	5	169,039	11,122
Current assets			
Stocks	6	10,278	8,988
Debtors and prepayments	7	14,433	5,981
Cash at bank		<u>120,825</u>	<u>153,745</u>
		145,536	168,714
Creditors - Aounts falling due within one year	8	<u>(13,501)</u>	<u>(30,227)</u>
Net current assets		<u>132,035</u>	<u>138,487</u>
Net assets		<u>301,074</u>	<u>149,609</u>
Represented by:			
Restricted Funds	9	165,041	5,478
Unrestricted Funds	10	136,033	144,131
		<u>301,074</u>	<u>149,609</u>

The company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 December 2017.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 December 2017 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

a) ensuring the company keeps accounting records which comply with Section 386 and 387 of the Companies Act 2006 and;

b) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Section 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

The financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small entities.

The financial statements were approved and signed on behalf of the Board by John Attree

.....
J Attree

Dated

Company number 2488877

The notes on pages 11 to 16 form part of these financial statements.

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NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2017

1. ACCOUNTING POLICIES

(a) Basis of Accounting

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011 and UK Generally Accepted Practice as it applies from 1 January 2015..

(b) Incoming Resources

All incoming resources are included in the Statement of Financial Activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

- Voluntary income including core grants, membership, donations and gifts is included in full in the Statement of Financial Activities when receivable.
- Activities for generating funds includes income received from sale of goods in the shop.
- Incoming resources from charitable activities includes income from performance fees and project grants. Grant income included in this category is recognised where there is entitlement, certainty of receipt and the amount can be measured with sufficient reliability. Grants, where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.
- Investment income is included when receivable.

Grants received for specific purposes are treated as restricted funds. Income is deferred when performance fees or grants are received in advance of the performance or event to which they relate.

(c) Charitable Expenditure

Expenditure is accounted for on an accruals basis.

- Costs of generating funds are those costs incurred in attracting voluntary income and the costs of goods sold in the shop.
- Charitable expenditure comprises those costs incurred by the charity in the meeting of its charitable objectives. It includes both costs allocated directly to such activities and those costs of an indirect nature necessary to support them.
- Governance costs include those incurred in the governance of the charity and are primarily associated with constitutional and statutory requirements.

(d) Tangible Fixed Assets

The Trustees have determined that the additional benefit to members and other users of these accounts of researching the historic cost or of obtaining values for items in the Collection at 1 January 2001 does not justify the costs of such an exercise. Accordingly items in the Collection are carried at nil cost unless they have been purchased by the charity since 1 January 2001.

Costs incurred in acquiring items for the collection are written off to the Statement of Financial Activities in the year of acquisition.

Other tangible assets are stated at cost. Depreciation is provided on tangible assets to write down their value over their estimated useful life. The following rates have been applied:

Collection	5% straight line
Fixtures and fittings	10% - 20% straight line
Office equipment	25% straight line
Brunel drawings	No depreciation

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(e) Stock

Stock is stated at the lower of cost and net realisable value. Remaining stocks of the publication "The Brunels' Tunnel", sponsored by the Heritage Lottery Fund and a number of other organisations, are carried in the accounts without value.

(f) Funds Accounting

Restricted funds – these are funds that can only be used for specific restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Designated funds – these are funds set aside by the trustees out of unrestricted general funds for specific future purposes or projects.

Unrestricted general funds – these are funds which can be used in accordance with the charitable objects at the discretion of the trustees.

(g) Legal Status

The Brunel Museum is a company limited by guarantee. The Memorandum of Association restricts the liability of members on winding up to £5 unless their liability becomes unlimited through contravention of the Memorandum. In the case of winding up none of the accumulated funds are distributable to the members but shall be given or transferred to some other charitable institution having similar objectives.

(h) Pension Scheme

The charity operates a defined contribution pension scheme. Contributions payable to the charity's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

There are no key assumptions concerning the future and other key sources of estimation uncertainty at the reporting date that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year.

(i) Debtors and creditors receivable / payable within one year

Debtors and creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in expenditure.

(j) Going Concern

The financial statements have been prepared on a going concern basis as the trustees believe that no material uncertainties exist. The trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements. The budgeted income and expenditure is sufficient with the level of reserves for the charity to be able to continue as a going concern.

(k) Judgements and key sources of estimation uncertainty

Accounting estimates and judgements are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

The following judgements (apart from those involving estimates) have been made in the process of applying the above accounting policies that have had the most significant effect on amounts recognised in the financial statements:

Useful economic lives of tangible assets

The annual depreciation charge for tangible assets is sensitive to changes in the estimated useful economic lives and residual values of the assets. The useful economic lives and residual values are reassessed annually. They are amended when necessary to reflect current estimates, based on technological advancement, future investments, economic utilisation and the physical condition of the assets. See note 5 for the carrying amount of the office equipment, and note 1(d) for the useful economic lives for each class of assets.

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2. TAXATION

The company is considered to pass the tests set out in Paragraph 1 Schedule 6 Finance Act 2010 and therefore meets the definition of a charitable company for UK corporation tax purposes. Accordingly, there is no corporation tax charge in these financial statements.

3	INCOME FROM CHARITABLE ACTIVITIES	2017	2016
		£	£
	Admissions	21,440	19,499
	Walks, Tours & visits	76,267	66,239
	Other activities	82,842	61,911
	Brunel drawings income	204,440	-
	Other project income	12,097	124,313
		<u>397,086</u>	<u>271,962</u>

Restricted income from Charitable Activities is £216,537 (2016: £124,313)

4	EXPENDITURE	Staff costs	Direct costs	Support Costs	Total 2017	Total 2016
		£	£	£	£	£
	Raising funds	-	5,859	-	5,859	5,105
	Charitable activities:					
	Education and regeneration	89,767	140,847	29,000	259,614	417,853
		<u>89,767</u>	<u>146,706</u>	<u>29,000</u>	<u>265,473</u>	<u>422,958</u>

Restricted expenditure is £99,346 (2016: £164,473)

All costs are allocated between the expenditure categories noted above on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly, others are apportioned on an appropriate basis, for example, time spent, per capita or floor area.

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4.1 Expenditure includes:	2017	2016
	£	£
Amounts paid to Independent Examiner: - for Independent Examination	1,200	2,160
4.2 Staff costs		
Salaries	82,531	78,847
Social Security costs	6,140	5,641
Pension contributions	3,658	6,100
	<u>92,329</u>	<u>90,588</u>

No employee earned more than £60,000 (2016: nil)

The trustees received no remuneration or other benefits during the year; No trustees were reimbursed any expenses (2016: nil).

In 2017, two fulltime employees were engaged (2016: 2 FT).

4.3 Governance costs
Governance costs incurred during the year totalled £1,253 (2016: £2,210)

5 TANGIBLE FIXED ASSETS

	Collection	Fixtures & fittings	Equipment	Museum staging & equipment	Total
	£	£	£	£	£
Cost					
At 1st January 2017	5,791	20,635	7,803	9,586	43,815
Additions	<u>160,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>160,000</u>
At 31st December 2017	<u>165,791</u>	<u>20,635</u>	<u>7,803</u>	<u>9,586</u>	<u>203,815</u>
Depreciation					
At 1st January 2017	4,292	13,227	5,588	9,586	32,693
Charge for the year	<u>291</u>	<u>798</u>	<u>994</u>	<u>-</u>	<u>2,083</u>
At 31st December 2017	<u>4,583</u>	<u>14,025</u>	<u>6,582</u>	<u>9,586</u>	<u>34,776</u>
At 31st December 2017	<u>161,208</u>	<u>6,610</u>	<u>1,221</u>	<u>-</u>	<u>169,039</u>
At 31st December 2016	<u>1,499</u>	<u>7,408</u>	<u>2,215</u>	<u>-</u>	<u>11,122</u>

All the charity's assets are used for charitable purposes.

6 STOCK	2017	2016
	£	£
Publications & goods for resale	<u>10,278</u>	<u>8,988</u>

THE BRUNEL MUSEUM

7 DEBTORS

	2017	2016
	£	£
Sundry debtors	14,433	5,981
	<u>14,433</u>	<u>5,981</u>

8 CREDITORS - AMOUNTS FALLING DUE WITHIN ONE YEAR

	2017	2016
	£	£
Trade creditors & accruals	13,501	30,227
	<u>13,501</u>	<u>30,227</u>

9 RESTRICTED FUNDS BALANCE

	Balance 1 January 2017	Income	Expenditure	Transfers	Balance 31 December 2017
	£	£	£	£	£
Brunel drawings Fund (a)	-	197,440	(48,000)	10,560	160,000
Grand Entrance Hall Fund (b)	-	3,747	(35,559)	31,812	-
Other projects	<u>5,478</u>	<u>15,350</u>	<u>(15,787)</u>		<u>5,041</u>
	<u>5,478</u>	<u>216,537</u>	<u>(99,346)</u>	<u>42,372</u>	<u>165,041</u>

- (a) Income for this fund was derived from grants received for the purpose of acquiring a collection of Brunel drawings as referred to in the Chairman's Report. The transfer of funds from general reserves represents the shortfall of grants over acquisition costs. The balance of £160,000 is the price paid for the collection, which represented the market value at the time of purchase, and is shown in the fixed assets of the charity at Note 5.

At present the items included in the Brunel Drawings Fund are currently being held on behalf of the Museum until the necessary arrangements can be made for their display.

- (b) Income for this fund was derived from donations for the development of the Grand Entrance Hall. The transfer of funds from general reserves was to meet additional expenditure on this project in the year.

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10 UNRESTRICTED FUNDS

	Balance 1 January 2017 £	Income £	Expenditure £	Transfers £	Balance 31 December 2017 £
Designated funds					
Continuation Fund	60,000	-	-	-	60,000
Acquisition Fund	20,000	-	-	-	20,000
Other unrestricted funds					
General Fund	64,131	200,401	(166,127)	(42,372)	56,033
	<u>144,131</u>	<u>200,401</u>	<u>(166,127)</u>	<u>(42,372)</u>	<u>136,033</u>

11 ALLOCATION OF NET ASSETS BETWEEN FUNDS

The funds of the charity are represented by the following net assets:

	Unrestricted £	Restricted £	Total £
Tangible fixed assets	9,039	160,000	169,039
Current assets	140,495	5,041	145,536
Current liabilities	(13,501)		(13,501)
	<u>136,033</u>	<u>165,041</u>	<u>301,074</u>

12 PENSION COMMITMENTS

The charity operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the charity in an independently administered fund. Contributions payable by the charity amounted to £3,657 (2016: £6,100). All contributions were paid in the year.

13 RELATED PARTY TRANSACTION

During the year the Museum received grants totalling £7,000 (2016: £Nil) from related parties, which were received without conditions.

14 ULTIMATE CONTROLLING PARTY

The charity is considered to have no one single controlling party