

WOOD STREET MISSION
(A COMPANY LIMITED BY GUARANTEE)

TRUSTEES REPORT & FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2017

COMPANY NUMBER: 03849322

REGISTERED CHARITY NUMBER: 1078337

WOOD STREET MISSION

TRUSTEES REPORT & FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2017

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WOOD STREET MISSION

TRUSTEES AND ADMINISTRATIVE DETAILS FOR THE YEAR ENDED 31 DECEMBER 2017

MEMBERS OF THE BOARD OF TRUSTEES

Chairman

R T Race BSc Hons Chartered FCSI ASIP

Members

M Cribb (resigned 7 December 2017)
M N G Evans BSc FCA
Mrs N D Guy
C A Hadfield FRICS
Ms V Jones
Ms J Watson
Mrs G Winter BA

MANAGER

Mr D Lynch

REGISTERED OFFICE

Wood Street Mission
26 Wood Street
Off Deansgate
Manchester
M3 3EF

BANKERS

National Westminster Bank Plc
Manchester City Centre Branch
19 Market Street
Manchester
M1 1WR

SOLICITORS

DWF LLP
1 Scott Place
2 Hardman Street
Manchester
M3 3AA

WOOD STREET MISSION

TRUSTEES AND ADMINISTRATIVE DETAILS FOR THE YEAR ENDED 31 DECEMBER 2017

INVESTMENT MANAGERS

Brewin Dolphin Limited
1 The Avenue
Spinningfields Square
Manchester
M3 3AP

INDEPENDENT EXAMINERS

Hurst & Company Accountants LLP
Chartered Accountants and Statutory Auditors
Lancashire Gate
21 Tiviot Dale
Stockport
SK1 1TD

WOOD STREET MISSION

TRUSTEES REPORT FOR THE YEAR ENDED 31 DECEMBER 2017

The Trustees have undertaken a review of the charity's Articles of Association with professional advice to bring these up to date with company and charity law and governance best practice. The Trustees considered the review and a written special resolution to amend the Articles was passed by the members of the charity on 13 June 2018. The Trustees are the same people as the voting members of the charitable company. The Articles are now up to date with the Charities Act 2011 and the Companies Act 2006.

The Trustees of the charitable company present the financial statements for the year ended 31 December 2017. The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

PRINCIPAL ACTIVITIES IN THE PUBLIC INTEREST

The charity was founded in 1869. The aim of the charity is to provide services to the community with a particular emphasis on mitigating the effects of poverty and deprivation on children, young people and their families in Manchester and the surrounding area. The Trustees have regard for the charity commission's guidance on public benefit and take this into account when making decisions.

DIRECTORS

The Directors, who are also the Trustees, who served during the year are listed on page 1.

TRAINING OF TRUSTEES

New Trustees are introduced to the charity, usually by existing Trustees, and given a full background to the charity's history and current work with families in Manchester and Salford. The manager and other members of staff provide a conducted tour of the facilities and, together with the information on the web site, new Trustees have a good grounding in the charity's activities.

All Trustees are encouraged to attend appropriate external training events where these will facilitate the undertaking of their role.

RESULTS

The results for the year and their impact on the charity's funds are set out in detail on page 10. The net movement on funds was a deficit of £43,156 (2016: surplus of £137,855) against a budgeted deficit of £169,130. As at 31 December 2017, the charity had total funds of £2,504,171 (£2016: £2,547,327) including cash of £101,404 (2016: £148,234).

REVIEW OF ACTIVITIES

As a long-standing children's charity, we aim to provide practical help to families living in Manchester and Salford in order to alleviate the day to day impact of poverty and improve children's life chances.

All the families that receive assistance from Wood Street Mission are referred initially by workers who are supporting them, Health Visitors, Education Support Officers, and Social Workers etc. After the initial referral, families are then able to self-refer for all the projects that we undertake. After a twelve month period, those families that are still in need of our help must once again be re-referred by a support worker who has knowledge and understanding of the particular family's circumstances, in order that they may receive continued support.

Our core project (Community Shop) helped 1,287 families (3,700 children) with children's clothing, bedding, baby equipment and toiletries, as well as toys and books. When attending the Community Shop, parents and guardians can choose items they wish to take (each family is allocated a number of points that they can use on the day of their visit, with each item having a value in points). The majority of the items that are displayed in the Community Shop are good quality used items donated by our supporters.

WOOD STREET MISSION

TRUSTEES REPORT FOR THE YEAR ENDED 31 DECEMBER 2017

The Christmas Project saw us provide toys and gifts for 1,371 families, a total of 3,677 children. Added to this we organised a Christmas party for over 400 people (children and parents) with everyone enjoying a fantastic event. It was both stark and humbling when some parents approached members of staff and volunteers to say 'Thank you' but also to say that this was the first time that their children had ever been invited to a party of any kind before!

At Easter we were once again able to distribute over 10,000 Easter eggs to children which included distributing them through a variety of community projects and support organisations throughout Manchester and Salford.

Our SmartStart (school uniform) Project was very much in demand, the result being that we provided 2,740 sets of new school uniform and 1,120 new coats to primary and secondary school children in Manchester and Salford. 72% of children helped were in primary school and 28% in secondary school. Moston in Manchester and Broughton in Salford were our busiest areas in terms of new school uniform provision.

In 2017 our school uniform suppliers were a locally based company, David Luke, with whom we were able to operate a home delivery service. This meant that, once we had processed the school uniform orders at Wood Street, the details were then sent to David Luke who were then able to deliver the school uniform packages directly to the homes of the recipients. We also had two companies that were able to supply children's coats to us, Trespass and Result. One of the main areas of concern from education professionals is that some children are attending school being both cold and wet. With this in mind, we have attempted in some way to address this problem which is an area of our work that we shall look to further expand in the future.

Our Book Clubs continued to be very well attended, encouraging the joy of reading and promoting the importance of literacy to children and their parents. We continue to partner with community organisations to hold the Book Clubs in easily accessible venues, in areas where we receive high levels of referrals. These take place during school holidays, with approximately 2,000 to 3,000 books being distributed at each event, together with a variety of educational activities taking place. We provide food for those children in attendance.

We also took part in the Manchester Read Festival, where we commissioned our very own book bench, painted by a local artist. This took pride of place throughout the festival at the Lowry Outlet Centre in Salford and, now that it is no longer on display, the bench was gifted to a local primary school.

During the summer we were able to take two coaches full of children together with their parents on a day trip to Blackpool. All had a great time playing on the beach and it was good to see children enjoying themselves outside of their normal environment.

Another coach trip was organised for a visit to the Children's Adventure Farm Trust (CAFT) in Cheshire. Again, this was an opportunity for some children to experience being in a different environment than the norm and one which all the families thoroughly enjoyed.

COMMUNICATIONS WORK

Wood Street Mission has an increasingly important role to play in continuing to raise awareness about child poverty together with the work that we do in attempting to alleviate this. With this in mind, we have increased our social media output and now have 3,000 Twitter followers and our Facebook 'likes' and 'follows' number 5,900.

WOOD STREET MISSION

TRUSTEES REPORT FOR THE YEAR ENDED 31 DECEMBER 2017

COMMUNICATIONS WORK (CONTINUED)

During the summer months we held our history exhibition, 'Queues, Clogs and Redemption' at Salford Museum and Art Gallery, which was well received. The exhibition focussed on the role that Wood Street Mission played in providing tens of thousands of children with a seaside break in the nineteenth and twentieth centuries. The history exhibition was accompanied by three history walks between the museum and Wood Street led by a tour guide, which proved to be extremely popular.

SUPPORTERS AND STAFF

As ever, we have been overwhelmed by the amazing support we received from the community to continue and develop our work supporting families. From the thousands of individual supporters who donate, raise funds, volunteer and help spread the word about our work, to the schools, churches and companies who collect, fundraise and donate their time through volunteering we are hugely grateful.

Although we would like to, there are too many supporters to mention by name. However we are particularly grateful for the generosity of the following key supporters this year.

AEC, Artisan Manchester, Barclays, BASF, BNY Mellon, Booth Charities, Cargill, Chandos Civil Engineering, DD Williamson, Enterprise Rent A Car, Four Brits Book Fest, Hawksmoor, KPMG, Kuits Solicitors, Hale Ladies Lunch, Lakeland Picnic, L'Oreal UK, Manchester Girls Institute Trust Fund, Manchester Guardian Society Charitable Trust, Manchester Hoteliers Association, Mills & Reeve LLP, NCC Services, Fairhome Group, PH Media Group, Pinsent Masons LLP, Sainsbury's, Savills, Second Church of Christ Scientist, TalkTalk, The Charity of George Pilkington, The David Pennington Charity, The Entertainer, The Harrop Green Charitable Trust, The Okell Trust Charity, The Peter Kershaw Trust, The Studio Manchester, The Treeside Trust, The Tricia Drucker Memorial Fund, The White Stuff Foundation, The Zochonis Charitable Trust, TopQuote, Trowers & Hamlins LLP and The University of Manchester.

The Statement of Financial Activities on page 10 shows incoming resources of £437,507 with resources expended of £521,008 leaving a deficit before other recognised gains or losses for the year of £83,501.

During the year, the staff worked tirelessly to provide families with as much support as we can. The Board of Trustees wants to put on record its appreciation and thanks for the huge commitment that the staff have shown towards the charity's work.

INVESTMENT POLICY AND RETURNS

Surplus resources are invested, until they are required for charitable purposes, having taken into account immediate requirements by reference to the charity's performance and projected cashflow for the next six months. The charity has adopted a total return policy for its investment income. The Trustees regularly review the charity's investments in consultation with the Investment Managers within an investment objective and agreed risk profile.

RISK MANAGEMENT

The Board has established policies and systems to mitigate risks, which are reviewed each year to ensure they still meet the needs of the charity.

GOING CONCERN

After making appropriate enquiries, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. For this reason they continue to adopt the going concern basis in preparing the financial statements.

WOOD STREET MISSION

TRUSTEES REPORT FOR THE YEAR ENDED 31 DECEMBER 2017

RESERVES POLICY

The charity has substantial reserves of £2,504,171 (2016: £2,547,327), but not all are directly available to spend on its charitable activities. They include:

- Reserves tied up in buildings, other fixed assets and working capital.
- Building and investment revaluation surpluses.
- Restricted reserves which are only available for the purposes they were donated.
- Designated funds which are set aside for future projects, the likely timing of expenditure of which is not yet known.
- Accumulated depreciation on fixed assets which is retained as a sinking fund for replacements.
- Twelve month operating costs of the charity.

Excluding these reserves, the Trustees regard all remaining reserves available to spend on charitable activities. At 31 December 2017 this amounted to approximately £350,000 (2016: £150,000).

STATUS OF CHARITY

The charity is a registered charity and is incorporated under the Companies Act as a company limited by guarantee. The guarantee of each member is limited to £10 and is payable in the event of the charity being wound up and being unable to meet its debts and liabilities. Wood Street Mission is overseen by a Board of Trustees, which meets approximately ten times a year to supervise the operational activities undertaken by the office staff. One third of the Board retire each year and are eligible for reappointment at the charity's General Meeting.

WOOD STREET MISSION

TRUSTEES REPORT FOR THE YEAR ENDED 31 DECEMBER 2017

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The Trustees (who are also the directors of Wood Street Mission for the purposes of company law) are responsible for preparing the financial statements in accordance with applicable law and United Kingdom Generally Accepted Accounting Practice.


Company law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the profit and loss of the charitable company for the year. In preparing those financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards and statements have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The Trustees are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees of a charity must, in determining how amounts are presented within items in the profit and loss account and charity balance sheet, have regard to the substance of the reported transaction or arrangement, in accordance with generally accepted accounting principles and practice.

By order of the Board


.....
R T Race
Chairman

Date: 11.7.18

WOOD STREET MISSION

INDEPENDENT EXAMINERS' REPORT TO THE TRUSTEES ON THE UNAUDITED ACCOUNTS OF WOOD STREET MISSION

We report on the financial statements of the company for the year ended 31 December 2017 set out on pages 10 to 26.

This report is made solely to the company's Trustees, as a body, in accordance with section 145 of the Charities Act 2011 and regulations made under section 154 of that Act. Our work has been undertaken so that we might state to the company's Trustees those matters that we are required to state to them in an Independent examiner's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's Trustees as body, for our work or this report.

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER

The Trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the financial statements. The charity's Trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 ('the 2011 Act') and that an independent examination is needed. We are qualified to undertake the examination by being a qualified member of the Institute of Chartered Accountants in England and Wales.

Having satisfied ourselves that the charity is not subject to audit under part 16 of the Companies Act 2006 and is eligible for independent examination, it is our responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to our attention.

BASIS OF INDEPENDENT EXAMINERS' REPORT

Our examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

WOOD STREET MISSION

INDEPENDENT EXAMINERS' REPORT TO THE TRUSTEES ON THE UNAUDITED ACCOUNTS OF WOOD STREET MISSION

INDEPENDENT EXAMINERS' STATEMENT

In connection with our examination, no matter has come to our attention:

- (1) which gives us reasonable cause to believe that in any material respect the requirements:
- accounting records have not been kept in accordance with section 386 of the Companies Act 2006;
 - the accounts do not accord with such records;
 - where accounts are prepared on an accruals basis, whether they fail to comply with relevant accounting requirements under section 396 of the Companies Act 2006, or are not consistent with the Charities SORP (FRS 102)
 - to keep accounting records in accordance with section 130 of the Charities Act; and
- (2) to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

.....

Helen Besant-Roberts

Hurst & Company Accountants LLP

Independent Examiners and Chartered Accountants

Lancashire Gate

21 Tiviot Dale

Stockport

SK1 1TD

Date: 13 August 2018

WOOD STREET MISSION

**STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 DECEMBER 2017
(INCORPORATING THE INCOME & EXPENDITURE ACCOUNT)**

		Year ended 31 December 2017			Year ended 31 December 2016		
		Unrestricted funds	Restricted funds	Total	Unrestricted funds	Restricted funds	Total
		£	£	£	£	£	£
Income and endowments from							
Donations, gifts and legacies	3	300,430	90,096	390,526	315,054	166,270	481,324
Investments	4	39,767	-	39,767	37,955	-	37,955
Other Income		7,214	-	7,214	4,783	-	4,783
Total Income and endowments		347,411	90,096	437,507	357,792	166,270	524,062
Expenditure on							
Charitable activities		227,315	173,891	401,206	194,726	214,246	408,972
Governance costs		119,802	-	119,802	57,085	-	57,085
Total Expenditure	5	347,117	173,891	521,008	251,811	214,246	466,057
(Expenditure)/Net income before other recognised gains		294	(83,795)	(83,501)	105,981	(47,976)	58,005
Other recognised gains							
Net gains on investments	9	40,345	-	40,345	79,850	-	79,850
Net movement on funds		40,639	(83,795)	(43,156)	185,831	(47,976)	137,855
Reconciliation of funds							
Total funds brought forward		2,427,917	119,410	2,547,327	2,242,086	167,386	2,409,472
Total funds carried forward	14	2,468,556	35,615	2,504,171	2,427,917	119,410	2,547,327

The above all relate to continuing operations.

There are no other recognised gains or losses other than those noted above and therefore no separate statement of total recognised gains and losses has been prepared.

The notes on pages 13 to 26 form part of the financial statements.

WOOD STREET MISSION

BALANCE SHEET AS AT 31 DECEMBER 2017

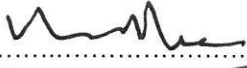
COMPANY NUMBER: 03849322

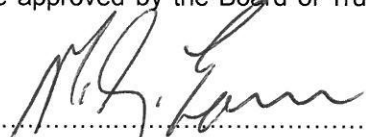
	Note	31 December 2017 £	31 December 2016 £
Fixed assets			
Tangible assets	8	1,245,869	1,284,804
Investment – securities	9	1,150,644	1,111,202
		<hr/>	<hr/>
		2,396,513	2,396,006
		<hr/>	<hr/>
Current assets			
Debtors	10	16,370	18,143
Cash at bank and in hand	11	101,404	148,234
		<hr/>	<hr/>
		117,774	166,377
		<hr/>	<hr/>
Current liabilities			
Creditors: amounts falling due within one year	12	(10,116)	(15,056)
		<hr/>	<hr/>
Net current assets		107,658	151,321
		<hr/>	<hr/>
Net assets		2,504,171	2,547,327
		<hr/>	<hr/>
The funds of the charity			
Unrestricted funds		2,048,939	2,102,300
Designated funds		175,117	75,117
Revaluation reserve		244,500	250,500
		<hr/>	<hr/>
Unrestricted funds	14b	2,468,556	2,427,917
Restricted funds	14c	35,615	119,410
		<hr/>	<hr/>
Total charity funds at 31 December 2017	14	2,504,171	2,547,327
		<hr/>	<hr/>

The Trustees consider that the company is entitled to exemption from the requirement to have an audit under the provisions of section 477 of the Companies Act 2006 ("the Act") and members have not required the company to obtain an audit for the year in question in accordance with section 476 of the Act.

The Trustees acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The financial statements on pages 10 to 26 were approved by the Board of Trustees on 11 July 2018 and were signed on its behalf by:


.....
R T Race


.....
M N G Evans

The notes on pages 13 to 26 form part of the financial statements.

WOOD STREET MISSION

CASHFLOW STATEMENT FOR THE YEAR ENDED 31 DECEMBER 2017

COMPANY NUMBER: 03849322

	Note	31 December 2017 £	31 December 2016 £
Cashflows from operating activities			
Net (expenditure) / income for the year		(43,156)	137,855
Depreciation		43,875	41,306
Gains on investments		(40,345)	(79,850)
Decrease in debtors		1,773	5,699
(Decrease) / Increase in creditors		(4,940)	6,376
		<hr/>	<hr/>
Net cash (used) / generated from operating activities		(42,793)	111,386
		<hr/>	<hr/>
Cashflows from investing activities			
Purchase of tangible fixed assets		(4,940)	(30,000)
Purchase of investments		(241,400)	(234,721)
Proceeds on sale of investments		242,303	210,010
		<hr/>	<hr/>
Net cash (used) / generated in investing activities		(4,037)	(54,711)
		<hr/>	<hr/>
(Decrease) / Increase in cash and cash equivalents in the year		(46,830)	56,675
Cash and cash equivalents at the beginning of the year		148,234	91,559
		<hr/>	<hr/>
Cash and cash equivalents at the end of the year	11	101,404	148,234
		<hr/>	<hr/>

1. ACCOUNTING POLICIES

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) (Charities SORP (FRS 102)), the Financial Reporting standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Wood Street Mission meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

Company Status

The charity is limited by guarantee and incorporated in England and Wales. The address of its registered office is Wood Street Mission, 26 Wood Street, Off Deansgate, Manchester, M3 3EF.

In the event of the company being wound up, the liability in respect of the guarantee is limited to £10 per Trustee who are the same people as the voting members of the charitable company.

Basis of accounting

The financial statements are prepared in accordance with the historical cost convention as modified to include the revaluation of land and buildings and investments.

Basis of accounting for income and expenditure

All incoming and outgoing resources are accounted for in the Statement of Financial Activities and include:

Incoming resources

(a) Investment income

Investment income is accounted for when receivable.

(b) Legacies

Legacies and donations are accounted for when received by the charity.

(c) Gifts in kind

Gifts in kind are included as an incoming resource in the Statement of Financial Activities at market value, except where it is difficult to ascribe a value to the benefit received by the charity.

Resources expended – costs

(a) Charitable expenditure

Charitable expenditure includes all expenditure directly related to the objectives of the charity. Where expenditure is incurred on several activities, it is apportioned based on the percentage of that resource utilised.

(b) Management and Administration of the Charity's funds

Management and Administration costs represent expenditure incurred in the management of the charity's assets and compliance with constitutional and statutory requirements.

Taxation

The charity has been granted exemption by the Commissioners of the Inland Revenue from taxation on its charitable activities under the provisions of Section 505 of the Income and Corporation Taxes Act 1988. Irrecoverable value added tax is included in the cost of the item to which it relates.

Depreciation

All tangible fixed assets are stated at cost or valuation less depreciation. Depreciation is provided using the following rates which reflect the anticipated useful lives of the assets after allowing for estimated residual values:

Buildings	2%	straight line
Furniture fixtures and fittings	10%-20%	straight line/reducing balance
Computer equipment	25%-33⅓%	straight line
Motor vehicles	33⅓%	straight line

Investment securities

Fixed asset investments are a form of financial instrument and are initially recognised at their transaction cost and subsequently restated at market value. Realised and unrealised gains and losses are shown separately in the heading 'net gains/losses on investment' in the Statement of Financial Activities incorporating the income and expenditure account.

Debtors

Trade and other debtors are recognised at the settlement amount. Prepayments are valued at the amount prepaid net of any trade discounts due.

Cash at bank and in hand

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

Funds

(a) Restricted

Represents funds where the use has been restricted by the donor or by the terms of an appeal.

(b) Designated

Represents funds earmarked for future projects.

(c) Unrestricted

Represents the general fund of the charity which receives all other income and to which Direct Charitable Expenditure not covered by Restricted funds is charged together with Indirect Expenditure.

Liabilities and provisions

Liabilities are recognised when there is an obligation at the balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Liabilities are recognised at the amount that the charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide. Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability.

Pensions

The charity operates a defined contributions pension scheme. The scheme and its assets are held by independent managers. The pension charge represents contributions due from the charity in the year.

2. JUDGEMENTS IN APPLYING ACCOUNTING POLICIES AND KEY SOURCES OF ESTIMATION UNCERTAINTY

Preparation of the financial statements requires management to make significant judgements and estimates. The items in the financial statements where their judgements and estimates have been made include:

Tangible fixed assets

The management of the charity exercises judgement in estimating the useful economic life of the freehold property, fixtures and fittings, computer equipment and motor vehicles.

Accruals

Accruals are entered in the financial statements based on management expectations, taking into account various business and economic factors relevant to each individual item.

WOOD STREET MISSION

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2017

3. INCOME FROM DONATIONS, GIFTS & LEGACIES

	Year ended 31 December 2017	Year ended 31 December 2016
Donations and gifts	283,978	397,347
Legacies	106,548	83,977
	<u>390,526</u>	<u>481,324</u>

4. INVESTMENT INCOME

	Year ended 31 December 2017 £	Year ended 31 December 2016 £
Dividends	39,738	37,907
Interest	29	48
	<u>39,767</u>	<u>37,955</u>

5. RESOURCES EXPENDED

(a) Resources expended in 2017

	Unrestricted Funds £	Restricted funds £	Total £
Charitable activities			
Community Shop & Easter Appeal	116,893	9,895	126,788
School Uniforms	16,722	107,158	123,880
Christmas Appeal	-	44,659	44,659
Book Club	10,364	8,803	19,167
Other Activities	20,178	3,376	23,554
Development Work	63,158	-	63,158
	<u>227,315</u>	<u>173,891</u>	<u>401,206</u>
Governance costs	119,802	-	119,802
	<u>347,117</u>	<u>173,891</u>	<u>521,008</u>
Total Resources Expended 2017			

WOOD STREET MISSION

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2017

5. RESOURCES EXPENDED (CONTINUED)

(b) Resources expended in 2016

	Unrestricted Funds £	Restricted funds £	Total £
Charitable activities			
Community Shop & Easter Appeal	99,849	21,519	121,368
School Uniforms	9,936	137,419	147,355
Christmas Appeal	-	46,777	46,777
Book Club	9,307	8,528	17,835
Other Activities	21,405	3	21,408
Development Work	54,229	-	54,229
	<hr/>	<hr/>	<hr/>
	194,726	214,246	408,972
	<hr/>	<hr/>	<hr/>
Governance costs	57,085	-	57,085
	<hr/>	<hr/>	<hr/>
Total Resources Expended 2016	251,811	214,246	466,057
	<hr/>	<hr/>	<hr/>

(c) Resources expended by type in 2017

	Community Shop and Easter Appeal £	School Uniform £	Christmas Appeal £	Book Club £	Other Activities £	Develop- ment work £	Gove- rnance £	Total £
Staff Costs	62,821	22,138	11,719	5,867	7,529	56,576	57,497	224,147
Establishment Costs	22,813	1,880	7,520	2,134	3,760	-	-	38,107
Administration Costs	14,855	1,567	8,276	1,330	6,485	-	55,162	87,675
Project Costs	7,871	96,759	11,001	8,299	2,710	-	564	127,204
Depreciation	18,428	1,536	6,143	1,537	3,070	6,582	6,579	43,875
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Total Resources Expended 2017	126,788	123,880	44,659	19,167	23,554	63,158	119,802	521,008
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>

Expenditure is allocated on an actual basis.

WOOD STREET MISSION

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2017

5. RESOURCES EXPENDED (CONTINUED)

(d) Resources expended by type in 2016

	Community Shop and Easter Appeal	School Uniform	Christmas Appeal	Book Club	Other Activities	Develop- ment work	Gove- rnance	Total
	£	£	£	£	£	£	£	£
Staff Costs	51,368	24,523	15,677	6,994	9,421	48,992	37,485	194,460
Establishment Costs	26,962	2,015	8,058	2,015	4,029	-	-	43,079
Administration Costs	18,434	2,378	7,404	1,879	2,639	-	14,654	47,388
Project Costs	5,755	116,868	9,355	5,377	2,178	291	-	139,824
Depreciation	18,848	1,571	6,283	1,571	3,141	4,946	4,946	41,306
Total Resources Expended 2016	121,367	147,355	46,777	17,836	21,408	54,229	57,085	466,057

Expenditure is allocated on an actual basis.

6. INDEPENDENT EXAMINER REMUNERATION

The independent examiners remuneration amounts to an assurance fee of £370 (2016: £350).

7. STAFF COSTS

	Year ended 31 December 2017 £	Year ended 31 December 2016 £
Wages and salaries	197,624	164,508
Social security costs	10,828	12,419
Other pension costs	9,248	5,456
Other staff costs	6,447	12,077
	224,147	194,460

During the year, the charity paid £22,590 to an outgoing employee in respect of a termination payment.

Neither the chairman nor any other member of the Board received any remuneration for their services or reimbursement during the year, nor were any trustee expenses incurred.

There was one (2016: none) employee with emoluments between £70,000 - £79,999.

WOOD STREET MISSION

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2017

7. STAFF COSTS (CONTINUED)

The average weekly number of employees who were paid was as follows:

	Year ended 31 December 2017	Year ended 31 December 2016
Direct charitable activities	7	7
Management and administration	2	2
	<u>9</u>	<u>9</u>

8. TANGIBLE FIXED ASSETS

	Freehold property £	Van £	Furniture & equipment £	Total £
Cost or valuation				
At 1 January 2017	1,500,501	30,000	21,496	1,551,997
Additions	-	-	4,940	4,940
Disposals	-	-	-	-
	<u>1,500,501</u>	<u>30,000</u>	<u>26,436</u>	<u>1,556,937</u>
At 31 December 2017	1,500,501	30,000	26,436	1,556,937
Depreciation				
At 1 January 2017	247,239	3,333	16,621	267,193
Charge	30,010	10,000	3,865	43,875
Disposals	-	-	-	-
	<u>277,249</u>	<u>13,333</u>	<u>20,486</u>	<u>311,068</u>
At 31 December 2017	277,249	13,333	20,486	311,068
Net book value				
At 31 December 2017	1,223,252	16,667	5,950	1,245,869
Net book value				
At 31 December 2016	1,253,262	26,667	4,875	1,284,804

The company has chosen to retain the book values of land and buildings which were previously revalued, and not to revalue the assets in the future. All assets are to be held for charitable purposes.

8. TANGIBLE FIXED ASSETS (CONTINUED)

If freehold property had not been revalued it would have been included in the financial statements at the following amounts:

	31 December 2017 £	31 December 2016 £
Historical cost	1,200,501	1,200,501
Accumulated depreciated based on cost	(221,739)	(197,739)
	<u>978,762</u>	<u>1,002,762</u>

The property was last valued in 2007 by an independent valuer using market-based evidence of similar properties in the local area. The Trustees review this annually for impairment.

9. INVESTMENTS - SECURITIES**Listed Investments**

	31 December 2017 £	31 December 2016 £
Market value		
At 1 January 2017	1,111,202	1,006,641
Additions	241,400	234,721
Sale proceeds	(242,303)	(210,010)
Realised and unrealised profits	40,345	79,850
	<u>1,150,644</u>	<u>1,111,202</u>
Market Value at 31 December 2017	1,150,644	1,111,202

	31 December 2017 £	31 December 2016 £
Fixed interest securities	335,461	382,464
Equities in Unit Trusts	815,183	728,738
	<u>1,150,644</u>	<u>1,111,202</u>
Investment assets	1,150,644	1,111,202

There were no investments which individually comprised more than 5% of the market value of the total portfolio.

The historical cost of the investments is £996,527 at 31 December 2017 (2016: £983,193).

WOOD STREET MISSION**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2017**

10. DEBTORS

	31 December 2017 £	31 December 2016 £
Amounts falling due within one year		
Income tax recoverable	3,000	1,800
Other debtors	8,560	11,627
Prepayments and accrued income	4,810	4,716
	<hr/>	<hr/>
	16,370	18,143
	<hr/>	<hr/>

An impairment loss of £nil (2016: £nil) was recognised against trade debtors.

11. ANALYSIS OF CASH AND CASH EQUIVALENTS

	2017 £	2016 £
Cash in hand and at bank	101,404	148,234
	<hr/>	<hr/>
	101,404	148,234
	<hr/>	<hr/>

12. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31 December 2017 £	31 December 2016 £
Other creditors and accruals	10,116	15,056
	<hr/>	<hr/>
	10,116	15,056
	<hr/>	<hr/>

13. FINANCIAL INSTRUMENTS

	2017 £	2016 £
Financial assets		
Financial assets measured at fair value through income and expenditure	1,150,644	1,111,202
Financial assets that are debt instruments measured at amortised cost	8,560	11,627
	<u>1,159,204</u>	<u>1,122,829</u>
Financial liabilities		
Financial liabilities measured at amortised cost	10,116	15,056
	<u>10,116</u>	<u>15,056</u>

Financial assets measured at fair value through income and expenditure include fixed asset investments.

Financial assets that are debt instruments measured at amortised cost include other debtors.

Financial liabilities measured at amortised cost include other creditors and accruals.

14. THE FUNDS OF THE CHARITY**(a) General**

Total reserves are represented by the following:

	31 December 2017		31 December 2016	
	£	£	£	£
Freehold building & other fixed assets		1,245,869		1,284,801
Investments		1,150,644		1,111,202
Net current assets:				
Unrestricted	(53,074)		6,794	
Designated	125,117		25,117	
Restricted	35,615		119,410	
		<u>107,658</u>		<u>151,321</u>
		<u>2,504,171</u>		<u>2,547,327</u>

(b) Unrestricted funds 2017

	Unrestricted funds £	Designated funds £	Revaluation reserve £	Total £
At 1 January 2017	2,102,300	75,117	250,500	2,427,917
Net movement of funds during the year	(59,361)	100,000	-	40,639
Depreciation on revalued portion of land and building	6,000	-	(6,000)	-
	<u>2,048,939</u>	<u>175,117</u>	<u>244,500</u>	<u>2,468,556</u>

Designated funds relate to a legacy which has only been received in-part and which the Trustees have earmarked for future projects.

14. THE FUNDS OF THE CHARITY (CONTINUED)**(b) Unrestricted funds 2016**

	Unrestricted funds £	Designated funds £	Revaluation funds £	Total £
At 1 January 2016	1,985,586	-	256,500	2,242,086
Net movement of funds during the year	110,714	75,117		185,831
Depreciation on revalued portion of land and building	6,000	-	(6000)	-
At 31 December 2016	2,102,300	75,117	250,500	2,427,917

Designated funds relate to a legacy which has only been received in-part and which the Trustees have earmarked for future projects.

(c) Restricted funds

These are restricted funds to be used exclusively for expenses relating to the areas below:

	31 December 2016 £	Movement in resources		31 December 2017 £
		Income £	Expenditure £	
Christmas appeal	9,515	42,356	44,659	7,212
School uniforms	90,122	42,036	107,158	25,000
Community shop and Easter appeal	8,500	1,395	9,895	-
Books	4,823	3,980	8,803	-
Others	6,450	329	3,376	3,403
	119,410	90,096	173,891	35,615

The restricted reserves are held to buy school uniform, clothing, bedding, books and other items for charitable purposes.

(c) Restricted funds (continued)

These are restricted funds to be used exclusively for expenses relating to the areas below:

	Movement in resources			31 December 2016 £
	31 December 2015 £	Income £	Expenditure £	
Christmas appeal	-	56,292	46,777	9,515
School uniforms	162,256	65,285	137,419	90,122
Community shop and Easter appeal	2,782	27,237	21,519	8,500
Books	2,345	11,006	8,528	4,823
Others	3	6,450	3	6,450
	<u>167,386</u>	<u>166,270</u>	<u>214,246</u>	<u>119,410</u>

The restricted reserves are held to buy school uniform, clothing, bedding, books and other items for charitable purposes.

15. ANALYSIS OF ASSETS AND LIABILITIES BY FUND

	31 December 2017			31 December 2016		
	Unrestricted fund £	Restricted fund £	Total £	Unrestricted fund £	Restricted fund £	Total £
Fixed assets	2,371,513	25,000	2,396,513	2,346,006	50,000	2,396,006
Current assets	107,159	10,615	117,774	96,967	69,410	166,377
Current liabilities	(10,116)	-	(10,116)	(15,056)	-	(15,056)
	<u>2,468,556</u>	<u>35,615</u>	<u>2,504,171</u>	<u>2,427,917</u>	<u>119,410</u>	<u>2,547,327</u>

The Trustees have designated £175,117 (2016: £75,117) of funds for future projects.

16. RELATED PARTY TRANSACTIONS

Key management are considered to be the Board of Trustees and they received no remuneration (2016: £nil).

17. PENSION COMMITMENTS

The charity operates a defined contributions pension scheme. The assets of the scheme are held separately from those of the company in an independently administered fund. The pension cost charge represents contributions payable by the charity to the fund and amounted to £9,248 (2016: £5,456). Contributions totalling £826 (2016: £nil) were payable to the fund at the balance sheet date and are included in creditors. The pension liability and expense are allocated from unrestricted funds.

18. MEMBERS OF THE COMPANY AND ULTIMATE CONTROL

The members of the company have no entitlement to distribution on dissolution of the company. They each have limited liability of up to £10. There is no overall control of this charitable company.

19. POST- BALANCE SHEET EVENTS

There were no events after the date of the balance sheet that would affect the financial statements.