



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
KING'S LYNN WINTER NIGHT SHELTER

No (if any)
1175645

CC16a

Receipts and payments accounts

For the period from	Period start date 21st Sept. 2017	To	Period end date 30th June 2018
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations and Grants	11,686	4,000	-	15,686	-
HMRC: PAYE refund	1,532	-	-	1,532	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	13,218	4,000	-	17,218	-
A2 Asset and investment sales, (see table).					
Loan	2,000	-	-	2,000	-
	-	-	-	-	-
Sub total	2,000	-	-	2,000	-
Total receipts	15,218	4,000	-	19,218	-
A3 Payments					
Salaries and NIC	7,359	4,000	-	11,359	-
Pension costs	24	-	-	24	-
Cost of Charitable Activities	1,782	-	-	1,782	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	9,165	4,000	-	13,165	-
A4 Asset and investment purchases, (see table)					
Purchase of Fixed Assets	856	-	-	856	-
	-	-	-	-	-
Sub total	856	-	-	856	-
Total payments	10,021	4,000	-	14,021	-
Net of receipts/(payments)	5,197	-	-	5,197	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
Cash funds this year end	5,197	-	-	5,197	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	At Bank	5,197	-	-
		-	-	-
		-	-	-
		5,197	-	-
	Total cash funds	5,197	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK

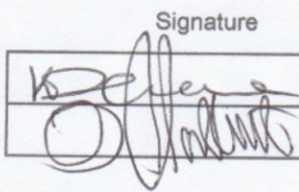
Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities	Loan	unrestricted	2,000	On demand
			-	
			-	
			-	
			-	

igned by one or two trustees on
half of all the trustees

Signature	Print Name	Date of approval
	Kevan Douglas Crane	14/10/18
	Julian Hallett	14/10/18

12/10/2018



Trustees' Annual Report for the period

		Period start date		Period end date	
From	21st	September	2017	To	30th June 2018

Section A

Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Kevan Douglas CRANE	Chairman		The Charity Trustees
2	Rebecca Jane ROGERS			The Charity Trustees
3	Kelly-Louise BOWEN			The Charity Trustees
4	Julian HALLETT			The Charity Trustees
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6				
7				
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14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Trust deed

How the charity is constituted
(eg. trust, association, company)

Charitable Incorporated Organisation

Trustee selection methods
(eg. appointed by, elected by)

Appointed by the trustees for the time being.

Additional governance issues (Optional information)

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

The relief of poverty by providing a night shelter for the benefit of homeless persons in the borough of King's Lynn & West Norfolk during the winter months of the year and by supporting and assisting those homeless persons who want to escape homelessness.

The trustees operated a night shelter in King's Lynn from December 2017 to March 2018 inclusive on Friday and Saturday nights, providing in all 468 hours of access to the night shelter. During that time they have accommodated 45 different homeless persons (guests).

They used the premises occupied during the day by Purfleet Trust, which is itself a charity offering services (but no night shelter) to the homeless. Purfleet Trust assisted with assessing the eligibility and suitability of potential guests.

Each night guests are given warm accommodation, a bed, a hot evening meal and breakfast the following morning. Guests can socialise as much or as little as they wish.

The trustees have financed their activities from grants and donations made by churches and individuals.

Throughout the trustees have used their best endeavours to ensure that all their activities have been for the public benefit.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

The trustees employed a project co-ordinator and an assistant co-ordinator. All other labour is donated by volunteers – a total of 6552 hours spread over 504 shifts.

All the volunteers have stated they are likely or very likely to volunteer for the shelter in the future.

You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

The trustees initially set up the charity as a pilot project, to run through one winter and, if successful, to run in following winters. Nationally King's Lynn has one of the highest proportions of homeless to the settled population.

7 is the lowest number of guests accommodated on any one night and 19 is the highest. The availability of the shelter was particularly important during the "beast from the east" severe weather episode in February and March 2018.

The project has drawn in volunteers from a wide range of backgrounds. The existence of the night shelter and attendant publicity have made the public locally more aware of the issue of homelessness in the town.

The Borough Council of King's Lynn & West Norfolk has recognised the success of the shelter and the value of its proactive approach on homelessness. The Council is providing some funding to the trustees for the 2018/19 winter on the basis that they will open the night shelter seven nights per week.

The trustees have recently appointed a full-time project co-ordinator whose duties include fundraising when the shelter is not open.

Section E**Financial review**

Brief statement of the charity's policy on reserves

The trustees' policy is to hold reserves of at least 20% of annual budgeted expenditure.

Details of any funds materially in deficit

None.

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

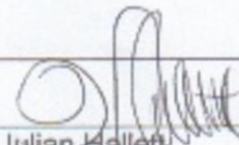
- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F**Other optional information****Section G****Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Kevan Douglas Crane

Julian Hallett

Position (eg Secretary, Chair, etc)

Chair

Date

14/10/2018