



# Sussex East and Hastings Branch

Registered Charity 206314

## Annual Report & Accounts 2017



# Welcome

Welcome to the Annual Report and Accounts for the Sussex East and Hastings Branch of the RSPCA.

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# Chairman's Report

Dear Member,

Welcome to the 2017 Annual Report which unfortunately this year had to be delayed until September whilst the Branch tried to increase the number of Trustees required to administer its affairs.



This year has also been an expensive one due to the reception at the cattery being broken into and damaged followed later in the year by vandals breaking security lights, not only that our charity shop in Bexhill had a front window smashed.

The Trustees decided to install a CCTV System at the Cattery both for the Cattery itself but also for the occupants of the House on site.

Due to the damp unhealthy condition of the Reception/Staff area at the Cattery, it was necessary to replace it and work began on July 26<sup>th</sup>, luckily, the builder gave us a large shed which was used by the Staff and Volunteers whilst the building work took place. This was of course a very demanding time and all Staff and Volunteers are to be congratulated for their stoicism and patience.

Since the retirement of Ann Craske last December the Branch has not been able to home Dogs, however we have continued to assist local dogs needing help with financial assistance for the Inspectors and when possible, help is given to members of the public, this monthly fund is administered by Sarah Parsons, one of our Trustees. The Branch has to raise this money, so obviously there is a limit as to how much we can spend.

Our Charity Shop in Bexhill was set up to help local Cats and Dogs therefore the generous donations of goods and money received as well as support from the Public enables us to continue with our neutering schemes and help the Cattery.

The Branch is very appreciative of all the time given by all the Volunteers without whom much of our work would cease.

The Manager and Staff at Bluebell Ridge not only perform their tasks efficiently but give so much more of their time, they are loyal, hardworking and helpful.

The Branch relies on the generosity of its Members, the general Public, who support us and the legacies that we have been lucky enough to receive. This has enabled us to the necessary innovations which have been mentioned. Thank you all.

**Mary R Bristow**  
**Chairman**

# Inspector's Report

My sincere thanks go to the entire group for their resilience and commitment during the busy times and the extra pressures and workloads they have coped with due to rostering and staff shortages and as always came up trumps and took it all in their stride. I would like to put on record the Sussex Group's thanks and appreciation to all the RSPCA and non-RSPCA establishments and personnel who have helped us throughout the past year with their expertise and assistance.

Sussex and Kent Police for their invaluable assistance in exercising their powers of entry, search, seizure and occasionally arrest of people who mistreat their animals.

To East Sussex, West Sussex and Kent Fire and Rescue Service for the many occasions they have helped with rescues of animals that have got themselves trapped or in difficulty and we have needed their equipment and manpower to resolve the situation.

To the RSPCA animal centres that take in our animals, care for them and eventually re-home them.

To the Branch catteries and kennels that board, care for and rehome our animals, usually at very short notice and at the most inopportune times.

Lastly, but by no means least, our intelligence teams, who with the use of state-of-the-art technology and technology skills are able to trace some of the ne'er do wells that think by running off to other parts of the country they escape the consequences of their cruel or neglectful actions. They had better think again!

Finally thank you from the Sussex group and myself to all the Sussex and Kent Branches, members and volunteers for making us so welcome at your meetings and for all the hard and invaluable work you have all done in 2017. Without you and your time and efforts we would not be able to achieve all that we do.

In 2017, the Inspectors and AWO's of the Sussex Group received 14,641 complaints and collection in the group area of those were 6,310 complaints.

The group submitted **28** cases to HQ with a view to prosecution.

This resulted in **13** convictions for cruelty and **17** adult Written Cautions being issued.

**2** cases are ongoing into 2017.

The NCC, the group officers dealt with **8331** collections.

Here are just a few of the things that we dealt with in the past year that you may find of interest and it may give you a taste of what we do.

The 1st of April was certainly 'one of those days' so when we received a call about a collapsed cat that looked like it had been skinned. ACO Parson went out thinking it would be a 'flea allergy'. She wasn't prepared for what she was about to see. In the undergrowth was a little black and white cat, unable to stand with horrific de gloved injuries and puncture wounds.

He was taken to the out of hours vets for emergency treatment where he was diagnosed with leg and pelvic injuries, as well as de-gloving and deep puncture wounds. After many weeks of cage rest and the financial support of Eastbourne Branch, 'Simon' made a full recovery.



A Celebrity Call Out. On Boxing Day Inspector Rachel Smith was called to Camber Sands, East Sussex regarding a seal pup which was ashore and possibly injured on the beach. It was very blustery but dry and the beach was full of hundreds of people enjoying the fresh air and walking their dogs. Inspector Smith walked about a mile and half looking for the seal pup, when she was approached by a family who showed her where the pup was. It was then Inspector Smith noticed it was Ian Hislop from *Have I Got News For You* and editor of *Private Eye* with his wife Victoria and their two children. Luckily, the mother of the pup came ashore reclaimed the seal pup and returned to the sea.

Thank you for all your help!

Patrick S. Hamby  
**Chief Inspector S/E**





# Cattery Report



We rehomed an amazing total of 212 cats in 2017 and found forever homes for some of our long-standing cats which was pleasing.

The inspectorate kept us busy as usual during the year with unwanted cats from the general public, strays and abandonments. We had a few multicat households sometimes with an unknown amount of cats that the inspectors are searching for in a property and can have the added problem of a hoarder to work around. Cats from these environments are often not socialised, making their jobs even harder and ours also on the receiving end trying to rehabilitate them.

We also run our own cat waiting list, which can become busy to the stage that it has to be closed on occasions. It never ceases to surprise me the different reasons the public have for wanting to rehome their animals who unfortunately seem to get caught up in the middle of everyday life. People being evicted and unable to take their cats with them seemed to be a growing trend in 2017.

Not only does the centre take in and rehome cats but we also strive to get the word out about the importance of neutering and also microchipping.

We are sure that a proportion of cats which are brought in as strays have owners, and sadly there is no way to tell unless they are microchipped to identify them with their owners. If all cats were microchipped this would save a lot of heartache and make our job a lot easier. We offer a service of £10 per cat, which is considerably cheaper than a veterinary practice.

Neutering is one of the most important subjects on our agenda and is the principal answer to control the ever-spiralling cat population which is estimated to be between 9.5 and 11.6 million in this country. People do not realise that by not neutering they are contributing to the overpopulation problem. More than 90% of cats rehomed by rescue organisations are neutered by the rescue organisation themselves, which considerably drains their resources. Neutering schemes are put in place with some charities; we currently have one running for people on low income at 1066 Vets.

The cattery was sadly broken into on 15th January 2017. The cats were thankfully unharmed as the intruders broke into the office area. Due to a good alarm system and secure door locks, they panicked and got away with nothing.

It was however, the inconvenience of one window completely damaged and another having to be replaced and also security lights smashed. The Observer newspaper highlighted the burglary and we made front page. We had sympathetic response from the public who were shocked that this could happen to a local charity. One supporter donated £100, which greatly helped with expenses.

In mid-July and with the break-in behind us, it was a very exciting time for the cattery as the building works for our new reception area started. The old reception which was originally the garage to the house desperately needed to be replaced due to its worn and cramp condition. It had been in use since the cattery was opened in 2000 and was a small space and at that time when the cattery was little known, it was adequate for an office, reception, shop and staff room.

It was a testing time for everyone with builders daily on site. The noise factor elevated, no reception area and a make shift shed for us to use as a staff room, and a porta loo! We continued to stay open and the staff worked hard doing adoptions and dealing with the public in a restricted area.

During this time, we also decided to continue with our Summer Open Day on July 23rd. We had a lot of support and raised £1,400 and a few cats were also reserved for adoption.

Unfortunately, by the end of the month we had to close the cattery due to cats coming down with an upper respiratory problem. We ended up closing for three weeks. These viruses can multiply in the warm summer months with a lot of cats together.



Our Open Days (now renamed Spring, Summer & Autumn Fairs) are held three times a year in May, July and September. They are becoming increasingly popular with members of the public, and help us raise a lot of money for the Branch. Not only do these events give the cats a chance to find loving homes, it also makes people aware of the vital work we do.

We continue to think of ways to generate much-needed funds for the Branch and have introduced an Easter Event, Quiz Nights and a Christmas Fair. We also encourage people to try and think of any different ways they can help raise funds for the Branch and the cats in our care.

Our lovely building was finally completed by the end of the year which we are all very proud of, this included a roomy new staff room, which lifted everyone's spirits. We now also have CCTV installed on-site, making it a safer place. We celebrated with a lovely Christmas Fair, which raised over a thousand pounds. We also had record adoptions of 49 cats finding homes in November and December, so a good end to the year.

Overall, it has again been a busy and productive year to make the centre look bigger and better.

We have had amazing support from the public who have been incredibly kind, either by sending donations, sponsoring a cat pod, donating food or items to sell and generally supporting our events. Our social media pages continue to generate public interest on the work we do and most importantly highlights the cats that need rehoming. It is always a comforting thought that we have so many people wanting to help our Branch and I thank you all very much.

Finally, I would like to say a huge a THANK YOU to our dedicated staff who bring their own skills to work every day and work over and beyond to look after the animals in our care. Our lovely volunteers who give up their valuable time, and without them we would find it very difficult as their help is invaluable. To the people behind the scenes, Mary Bristow our chair, the Trustees and Becky Blackmore, Branch Support Specialist RSPCA for her help and knowledge.

**Myra Grove**  
**Centre Manager**





# Fundraising Report

2017 was a successful year in fundraising. We experimented with new ideas and events, as well as building on existing ones.

We were very grateful to have two supporters raise funds for the Branch by taking part in the Hastings half marathon on Sunday 19th March. Volunteer, Alison Gower raised an amazing £785 for the centre and supporter, Michael Norris raised a fantastic £715. We would like to thank them both for taking on such a big challenge for the Branch.

We continued with our quiz nights and held three events during March, June and November at Walkers Cocktail Bar in Hastings. The total raised for all was £758.

After receiving great support for our Easter Fun Day in 2016, we continued with this event in 2017. We raised £539, which saw an increase of £161 compared to last year's event.

We held two open days in May and July, which raised a total of £2,897. Due to building works at the centre, we were unable to hold a third open day in September. This made our figures show a large drop compared to the 2016 open days total.

Our cat and dog collection box in the Asda Supermarket in St. Leonards on Sea raised a total of £1,197 throughout the year. We also had store collections in Asda and Tesco in St. Leonards, Sainsbury's in Bexhill and Morrison's in Hastings, which raised a total of £1,138. We found that Morrison's was the most successful store regarding customer support and we plan to book more collections there in the future.

During October, we celebrated Black Cat Month by encouraging local bars to support our work by selling black cat cocktails and giving a percentage of the sale to the Branch. I would like to say a big thank you to The Black Cat Pub & Grill, The Clown and The Stag for helping us raise funds and highlight the issue of black cats being overlooked in rescue centres due to their colour. The campaign raised £372 and during October seven black cats were adopted, which is a fantastic amount and we believe the campaign helped to highlight the issue.



In November, I nominated the Branch for Asda's Charity Green Token Scheme and we won first place winning £500. Thank you to the Asda customers for voting for us.

During December, we held our annual Christmas Raffle which raised £509. This was sadly a decrease of £200 from last year's figure. We believe this was down to the building works on-site at the centre as we experienced a month where we had no reception area to promote the raffle to our customers. Thank you to the De La Warr Pavilion, La Bella Vista, M.D. Meekin Photography, Sedlescombe Organic Vineyard and Webbs of Battle and Tenterden for the fantastic prizes that they kindly donated.

We also held our first Christmas Fun Day at the centre which welcomed a fantastic number of visitors and had festive stalls, gifts and carol singing. The event raised £1,270, which made up for the open day that we were unable to hold in September.

The centre also continued with the Paws of Love campaign after a successful year in 2016. We would like to thank Jon Baker at Little Down Farm for kindly donating a Christmas tree and also thank you to Graham Good for donating a second tree for our event. The campaign raised £117 and we plan to look at other ways of increasing the figure for 2018.

Throughout the year, we received donations from local schools, including class 7KH at Ark Helenswood Academy who raised £79.42 through cake sales to sponsor one of our pods. Sandown Primary School also supported our work at their Rainbow Fundraising Day, which raised £149.85 for the Branch.

I nominated the Branch for the Co-op's Local Community Fund and we were successfully selected. The funding round started in November and will continue until October 2018.

Thank you to the fundraising team members and all of our wonderful volunteers who kindly gave up their time to help at our events, bake cakes and donate goods. Also, thank you to everyone who supported our events and raised funds for the Branch in 2017.

We are always looking for new members to join our Fundraising Team. For more information, please email me at [bluebellridge@outlook.com](mailto:bluebellridge@outlook.com)

**Nikki Hawes**  
**Income Generation & Marketing Officer**



# Bexhill Shop Report



## Your Local RSPCA Shop

16 Western Road  
Bexhill-on-Sea

Tel: 01424 734562

## Opening Hours

Monday to Saturday  
10am – 4pm

Although the year started well, 2017 was an eventful year, loyal supporters in March our Manager left and the shop was managed by Trustees and Volunteers whilst the position was advertised and interviews were arranged. Wendy Bailey was appointed and began working at the end of April.

It was worrying later in the year as our rent was increased by two thousand pounds a year and the landlady decided to put the Shop up for sale. The large for sale notice confused the public who thought we had been given notice, consequently sales fell as well as donations and therefore income.

Our wonderful Volunteers who give freely their time and loyalty struggled on and happily we were supported again by the public and the Branch was able to continue supporting local animals.

Just as we had recovered, in September the front window was smashed with glass everywhere, putting the area out of use for many weeks.

The Shop plays a vital role for as well as providing some income for Bluebell Ridge Cattery, it has information on cats needing homes, fundraising events and general animal information.

The donations of items and money are greatly appreciated and help us to carry on with the welfare work we do – our thanks to everyone who supports us.

**Mary R Bristow**  
**Chairman**

# Treasurer's Report

An Independent Examiner's Report, rather than an Audit Report, is appropriate for the year ended 31 December 2017. Comprehensive notes to the Accounts are included by way of explanation and these form an important part of my report. It should be noted that "Restricted" funds are those held for a specific purpose e.g. Cat Rehoming Centre, and "Unrestricted" means funds available for general use with the objects of the Charity.

The Trustees have again worked extremely hard during 2017 to raise the profile of the Branch and cattery and thus much needed funds. Their dedication and commitment ensures that the Branch can continue with animal welfare in the local area. Unfortunately, the cattery is in desperate need of more funds just to cover the necessary running costs.

## Branch Administrator



# Royal Society For The Prevention Of Cruelty To Animals - Sussex East and Hastings Branch

Annual Report and Financial Statements

for the Year Ended 31 December 2017

Manningtons  
7 Wellington Square  
Hastings  
East Sussex  
TN34 1PD



**Royal Society For The Prevention Of Cruelty To Animals - Sussex East and Hastings  
Branch**

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**Royal Society For The Prevention Of Cruelty To Animals - Sussex East and Hastings  
Branch**

**Reference and Administrative Details**

<b>Chief Executive Officer</b>	Miss M R Bristow
<b>Trustees</b>	Miss M R Bristow Mrs J Barkley Morag Martyn Andy Nash (co-opted) Sheila Price Sarah Parsons Peter Kemp David Garrood Graham Good
<b>Principal Office</b>	Bluebell Ridge Chowns Hill Hastings East Sussex TN35 4PA
<b>Charity Registration Number</b>	206314
<b>Bankers</b>	CAF Kings Hill West Malling Kent ME19 4TA
<b>Independent Examiner</b>	Manningtons J T Straughan ACA 7 Wellington Square Hastings East Sussex TN34 1PD

# **Royal Society For The Prevention Of Cruelty To Animals - Sussex East and Hastings Branch**

## **Trustees' Report**

The trustees present the annual report together with the financial statements of the charity for the year ended 31 December 2017.

The Royal Society for the Prevention of Cruelty to Animals was incorporated by Special Act of Parliament, the Sussex East and Hastings Branch was registered as a separate charity in 1962.

### **TRUSTEES**

The Trustees are listed on page 1.

### **OBJECTS**

The objects of the charity are to promote kindness and to prevent or suppress cruelty to animals and to do all such lawful acts as the charity may consider being conducive or incidental to the attainment of these objects.

The Branch's animal welfare work, although local in nature, benefits society at large and also aims to help people in need with the care of animals. The next sections of this report highlight the Branch's main activities and demonstrate the benefit provided to the public. All our charitable activities, as described in more detail below, focus on promoting kindness and preventing or suppressing cruelty to animals and are undertaken to further these purposes for the public benefit.

The trustees reviewed the outcomes and achievements of our objectives and activities for the year to ensure they remain focused on our charitable aims and continue to deliver benefits to the public. We have complied with the duty under the Charities Act to have due regard to public benefit guidance published by the Charity Commission.

The charity is organised so that the trustees meet regularly to manage its affairs. There are two part time employees who manage the Bexhill shop and three full time employees and four part time employees who run Bluebell Ridge Cat Rehoming Centre. All other activities are organised by volunteers.

### **INVESTMENT POWERS**

The Trust Deed authorises the Trustees to make and hold investments using the general funds of the charity.

### **DEVELOPMENT, ACTIVITIES AND ACHIEVEMENTS**

The main activities of the Branch are the Bluebell Ridge Cat Rehoming Centre, Bexhill-On-Sea Charity Shop and the Dog Rescue/Rehoming Scheme. The Bluebell Ridge Centre was opened in June 2000 after years of planning and hard work, with the aid of finance from Mid-Sussex and Eastbourne Branch and RSPCA HQ/South East Region. In 2017, the Centre re-homed 212 cats and dogs (2016:234). The Bexhill shop trades profitably but the Cat Rehoming Centre is always in deficit. The hard work of staff and volunteers at these Establishments and elsewhere within the Branch is much appreciated and paramount to continued operations.

Animals in our care receive veterinary treatment, vaccination, neutering, micro-chipping and are assessed for rehoming. This work helps to control the incidence and spread of disease and suffering. It also assists in controlling cat/dog populations through neutering. 156 animals (2016:193) were micro-chipped and 171 animals (2016:179) were neutered during the year.

We re-home animals in need at low cost to people willing and able to have a companion animal. Our policy to charge a reasonable adoption fees for the animals aims to highlight the ongoing personal and financial commitment of pet ownership.

### **FINANCIAL REVIEW**

## **Royal Society For The Prevention Of Cruelty To Animals - Sussex East and Hastings Branch**

### **Trustees' Report**

The statement of financial activities is set out on page 6 and shows a surplus for the year due to an increase in legacies received. The Bexhill shop made a profit for the year of £12,597 (2016:£21,143).

The charity is grateful for the legacies, subscriptions and donations made during the year. The charity is grateful to the Friends of Bluebell Ridge which was formed to support the Cat Rehoming Centre's expenses.

The Cat Rehoming Centre runs at a deficit each year and £55,000 (2016:£45,000) has been transferred from the General Fund to the Restricted Fund.

### **USE OF VOLUNTEERS**

We provide volunteering opportunities for those who wish to support our work, including trusteeship, fostering and fundraising. This benefits local people by providing the possibility of doing work which is compassionate and rewarding.

### **FUTURE DEVELOPMENTS AND RISK MANAGEMENT**

The Trustees actively review the major risks which the charity faces on a regular basis. The Trustees have also examined other operational and business risks faced by the charity and confirm that they have established systems to mitigate the significant risks, including the loss of key staff for the Cat Rehoming Centre. The Trustees are exploring various ways of increasing income and reducing expenses for the Cat Rehoming Centre and maintaining the level of support for unwanted dogs. Mid Sussex and Eastbourne Branch, have loaned the charity £50,000, which is repayable only when the Cat Rehoming Centre is sold. The available funds will finance activities for a further twelve months and arrangements are being made to raise further finance.

### **RESERVES POLICY**


It is the policy of the charity to maintain unrestricted funds at a level which equates to approximately twelve months' unrestricted expenditure. This provides sufficient funds to cover management and administration costs and is reviews on a quarterly basis.

The trustees have designated £170,000 of the assets held by the Branch as one years' running costs and redundancy.

### **INVESTMENT POLICY**

All cash balances are held in interest bearing accounts. The Royal Dutch Shell Plc shares are retained as a long term investment. The trustees review investments annually.

The annual report was approved by the trustees of the charity on 9/4/2018 and signed on its behalf by:



Miss M R Bristow  
Chief Executive Officer and Trustee

## **Royal Society For The Prevention Of Cruelty To Animals - Sussex East and Hastings Branch**

### **Statement of Trustees' Responsibilities**

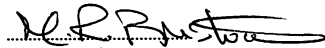
The trustees are responsible for preparing the trustees' report and the financial statements in accordance with the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

The law applicable to charities requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations, and the provisions of the constitution. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the trustees of the charity on 9/4/2018 and signed on its behalf by:



Miss M R Bristow  
Chief Executive Officer and Trustee



## **Royal Society For The Prevention Of Cruelty To Animals - Sussex East and Hastings Branch**

### **Independent Examiner's Report to the trustees of Royal Society For The Prevention Of Cruelty To Animals - Sussex East and Hastings Branch**

I report on the accounts of the charity for the year ended 31 December 2017 which are set out on pages 6 to 18.

#### **Respective responsibilities of trustees and examiner**

The trustees are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

#### **Basis of independent examiner's report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement.

#### **Independent examiner's statement**

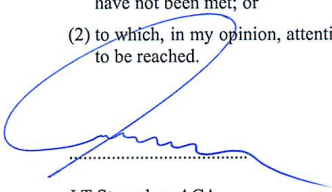
In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act 2011; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



J T Straughan ACA  
Manningtons

7 Wellington Square  
Hastings  
East Sussex  
TN34 1PD

18 April 2018

**Royal Society For The Prevention Of Cruelty To Animals - Sussex East and Hastings  
Branch**

**Statement of Financial Activities for the Year Ended 31 December 2017**

	Note	Unrestricted funds £	Restricted funds £	Total 2017 £
<b>Income and Endowments from:</b>				
Donations and legacies		26,533	48,408	74,941
Charitable activities		-	25,782	25,782
Other trading activities		72,996	10,008	83,004
Investment income	4	1,413	80	1,493
Other income		90	2,566	2,656
Total Income		101,032	86,844	187,876
<b>Expenditure on:</b>				
Raising funds		(45,108)	(12,628)	(57,736)
Charitable activities		(2,592)	(172,400)	(174,992)
Other expenditure	7	(1,062)	-	(1,062)
Total Expenditure		(48,762)	(185,028)	(233,790)
Net income/(expenditure)		52,270	(98,184)	(45,914)
Gross transfers between funds		(55,000)	55,000	-
<b>Other recognised gains and losses</b>				
Gains/losses on revaluation of fixed assets for charity's own use		(1,091)	-	(1,091)
Net movement in funds		(3,821)	(43,184)	(47,005)
<b>Reconciliation of funds</b>				
Total funds brought forward		478,415	214,271	692,686
Total funds carried forward	19	474,594	171,087	645,681
		<b>Unrestricted funds £</b>	<b>Restricted funds £</b>	<b>Total 2016 £</b>
<b>Income and Endowments from:</b>				
Donations and legacies		20,958	10,726	31,684
Charitable activities		1,820	44,433	46,253
Other trading activities		77,681	10,398	88,079
Investment income	4	1,328	585	1,913
Other income		1	2,735	2,736
Total Income		101,788	68,877	170,665
<b>Expenditure on:</b>				
Raising funds		(44,033)	(19,963)	(63,996)
Charitable activities		(4,994)	(128,299)	(133,293)
Total Expenditure		(49,027)	(148,262)	(197,289)
Net income/(expenditure)		52,761	(79,385)	(26,624)
Gross transfers between funds		(45,000)	45,000	-

**Royal Society For The Prevention Of Cruelty To Animals - Sussex East and Hastings  
Branch**

**Statement of Financial Activities for the Year Ended 31 December 2017**

	Note	Unrestricted funds £	Restricted funds £	Total 2016 £
<b>Other recognised gains and losses</b>				
Gains/losses on revaluation of fixed assets for charity's own use		2,243	-	2,243
Net movement in funds		10,004	(34,385)	(24,381)
<b>Reconciliation of funds</b>				
Total funds brought forward		468,410	248,655	717,065
Total funds carried forward	19	478,414	214,270	692,684

All of the charity's activities derive from continuing operations during the above two periods.

The funds breakdown for 2016 is shown in note 19.

**Royal Society For The Prevention Of Cruelty To Animals - Sussex East and Hastings  
Branch**

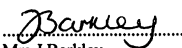
**(Registration number: 206314)  
Balance Sheet as at 31 December 2017**

	Note	2017 £	2016 £
<b>Fixed assets</b>			
Tangible assets	13	254,981	260,802
Investments	14	<u>21,469</u>	<u>22,559</u>
		<u>276,450</u>	<u>283,361</u>
<b>Current assets</b>			
Stocks	15	690	611
Debtors	16	8,422	7,974
Cash at bank and in hand		<u>420,893</u>	<u>457,156</u>
		430,005	465,741
<b>Creditors: Amounts falling due within one year</b>	17	<u>(10,774)</u>	<u>(6,418)</u>
<b>Net current assets</b>		<u>419,231</u>	<u>459,323</u>
<b>Total assets less current liabilities</b>		695,681	742,684
<b>Creditors: Amounts falling due after more than one year</b>	18	<u>(50,000)</u>	<u>(50,000)</u>
<b>Net assets</b>		<u>645,681</u>	<u>692,684</u>
<b>Funds of the charity:</b>			
<b>Restricted funds</b>		171,087	214,270
<b>Unrestricted income funds</b>			
Unrestricted funds		<u>474,594</u>	<u>478,414</u>
<b>Total funds</b>	19	<u>645,681</u>	<u>692,684</u>

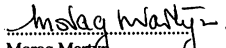
The financial statements on pages 6 to 18 were approved by the trustees, and authorised for issue on 9/4/2018 and signed on their behalf by:



Miss M R Bristow  
Chief Executive Officer and Trustee



Mrs J Barkley  
Trustee



Morag Martyn  
Trustee

# **Royal Society For The Prevention Of Cruelty To Animals - Sussex East and Hastings Branch**

## **Notes to the Financial Statements for the Year Ended 31 December 2017**

### **1 Accounting policies**

#### **Statement of compliance**

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

#### **Basis of preparation**

Royal Society For The Prevention Of Cruelty To Animals - Sussex East and Hastings Branch meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

#### **Exemption from preparing a cash flow statement**

The charity opted to early adopt Bulletin 1 published on 2 February 2016 and have therefore not included a cash flow statement in these financial statements.

#### **Going concern**

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

#### **Income and endowments**

Voluntary income including donations, gifts, legacies and grants that provide core funding or are of a general nature is recognised when the charity has entitlement to the income, it is probable that the income will be received and the amount can be measured with sufficient reliability.

#### ***Donations and legacies***

Donations and legacies are recognised on a receivable basis when receipt is probable and the amount can be reliably measured.

#### ***Grants receivable***

Grants are recognised when the charity has an entitlement to the funds and any conditions linked to the grants have been met. Where performance conditions are attached to the grant and are yet to be met, the income is recognised as a liability and included on the balance sheet as deferred income to be released.

#### **Expenditure**

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.



# **Royal Society For The Prevention Of Cruelty To Animals - Sussex East and Hastings Branch**

## **Notes to the Financial Statements for the Year Ended 31 December 2017**

### ***Raising funds***

These are costs incurred in attracting voluntary income, the management of investments and those incurred in trading activities that raise funds.

### ***Charitable activities***

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

### ***Support costs***

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, for example, allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

### ***Governance costs***

These include the costs attributable to the charity's compliance with constitutional and statutory requirements, including audit, strategic management and trustees's meetings and reimbursed expenses.

### ***Taxation***

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

### ***Tangible fixed assets***

Individual fixed assets costing £50.00 or more are initially recorded at cost.

### ***Depreciation and amortisation***

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

<b>Asset class</b>	<b>Depreciation method and rate</b>
Equipment Cat Rehoming Centre	15% Reducing Balance
Bexhill Shop Fixtures and Fittings	25% Reducing Balance

### ***Fixed asset investments***

Fixed asset investments, other than programme related investments, are included at market value at the balance sheet date. Realised gains and losses on investments are calculated as the difference between sales proceeds and their market value at the start of the year, or their subsequent cost, and are charged or credited to the Statement of Financial Activities in the period of disposal.

Unrealised gains and losses represent the movement in market values during the year and are credited or charged to the Statement of Financial Activities based on the market value at the year end.

## **Royal Society For The Prevention Of Cruelty To Animals - Sussex East and Hastings Branch**

### **Notes to the Financial Statements for the Year Ended 31 December 2017**

#### **Stock**

Stock is valued at the lower of cost and estimated selling price less costs to complete and sell, after due regard for obsolete and slow moving stocks. Cost is determined using the first-in, first-out (FIFO).

#### **Trade debtors**

are amounts due from customers for merchandise sold or services performed in the ordinary course of business.

are recognised initially at the transaction price.

#### **Cash and cash equivalents**

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

#### **Trade creditors**

are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Accounts payable are classified as current liabilities if the does not have an unconditional right, at the end of the reporting period, to defer settlement of the creditor for at least twelve months after the reporting date. If there is an unconditional right to defer settlement for at least twelve months after the reporting date, they are presented as non-current liabilities.

are recognised initially at the transaction price.

#### **Borrowings**

Interest-bearing borrowings are initially recorded at fair value, net of transaction costs. Interest-bearing borrowings are subsequently carried at amortised cost, with the difference between the proceeds, net of transaction costs, and the amount due on redemption being recognised as a charge to the Statement of Financial Activities over the period of the relevant borrowing.

Interest expense is recognised on the basis of the effective interest method and is included in interest payable and similar charges.

Borrowings are classified as current liabilities unless the charity has an unconditional right to defer settlement of the liability for at least twelve months after the reporting date.

#### **Fund structure**

Unrestricted income funds are general funds that are available for use at the trustees's discretion in furtherance of the objectives of the charity.

Restricted income funds are those donated for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

**Royal Society For The Prevention Of Cruelty To Animals - Sussex East and Hastings  
Branch**

**Notes to the Financial Statements for the Year Ended 31 December 2017**

**2 Income from donations and legacies**

	Unrestricted funds			
	General	Restricted	Total	Total
	£	funds	2017	2016
		£	£	£
Donations and legacies;				
Donations from individuals	5,968	46,485	52,453	19,112
Legacies	19,303	63	19,366	6,720
Gift aid reclaimed	762	1,860	2,622	1,841
Grants, including capital grants;				
Grants from other charities	500	-	500	4,011
	<u>26,533</u>	<u>48,408</u>	<u>74,941</u>	<u>31,684</u>

**3 Income from other trading activities**

	Unrestricted funds			
	General	Restricted	Total	Total
	£	funds	2017	2016
		£	£	£
Trading income;				
Shop income from sale of donated goods and services	44,855	3,507	48,362	54,635
Events income;				
Other events income	-	6,501	6,501	7,869
Local fundraising and street collection income	27,016	-	27,016	24,297
Sponsorship income	843	-	843	911
Membership subscriptions	282	-	282	367
	<u>72,996</u>	<u>10,008</u>	<u>83,004</u>	<u>88,079</u>

**Royal Society For The Prevention Of Cruelty To Animals - Sussex East and Hastings  
Branch**

**Notes to the Financial Statements for the Year Ended 31 December 2017**

**4 Investment income**

	Unrestricted funds	Restricted funds	Total 2017	Total 2016
	General £	£	£	£
Income from dividends;				
Dividends receivable from other listed investments	1,413	-	1,413	1,328
Interest receivable and similar income;				
Interest receivable on bank deposits	-	80	80	585
	<u>1,413</u>	<u>80</u>	<u>1,493</u>	<u>1,913</u>

**5 Other income**

	Unrestricted funds	Restricted funds	Total 2017	Total 2016
	General £	£	£	£
Fees and supplies	90	2,566	2,656	2,736
	<u>90</u>	<u>2,566</u>	<u>2,656</u>	<u>2,736</u>

**6 Expenditure on raising funds**

**a) Costs of generating donations and legacies**

		Unrestricted funds	Restricted funds	Total 2017	Total 2016
	Note	General £	£	£	£
Donations		-	144	144	88
Other direct costs of generating voluntary income		1,250	-	1,250	300
		<u>1,250</u>	<u>144</u>	<u>1,394</u>	<u>388</u>

**Royal Society For The Prevention Of Cruelty To Animals - Sussex East and Hastings  
Branch**

**Notes to the Financial Statements for the Year Ended 31 December 2017**

**b) Costs of trading activities**

Note	Unrestricted funds	Restricted funds £	Total 2017 £	Total 2016 £
	General £			
Costs of goods sold	412	11,966	12,378	18,654
Depreciation, amortisation and other similar costs	27	448	475	1,630
Other direct costs of activities for generating funds	26,470	-	26,470	27,762
	<u>26,909</u>	<u>12,414</u>	<u>39,323</u>	<u>48,046</u>

**c) Investment management costs**

Note	Unrestricted funds	Restricted funds £	Total 2017 £	Total 2016 £
	General £			
Finance charges;				
Bank charges	120	70	190	40
	<u>120</u>	<u>70</u>	<u>190</u>	<u>40</u>

**7 Other expenditure**

	Unrestricted funds	Total 2017 £
	General £	
Legal fees	1,062	1,062
	<u>1,062</u>	<u>1,062</u>

# Royal Society For The Prevention Of Cruelty To Animals - Sussex East and Hastings Branch

## Notes to the Financial Statements for the Year Ended 31 December 2017

### 8 Analysis of governance and support costs

#### Governance costs

	Unrestricted funds		
	General £	Total 2017 £	Total 2016 £
Independent examiner fees			
Examination of the financial statements	1,400	1,400	1,680
Other governance costs	914	914	3,314
	<u>2,314</u>	<u>2,314</u>	<u>4,994</u>

### 9 Net incoming/outgoing resources

Net outgoing resources for the year include:

	2017 £	2016 £
Depreciation of fixed assets	7,160	8,315
Finance charges payable	<u>190</u>	<u>40</u>

### 10 Staff costs

The aggregate payroll costs were as follows:

	2017 £	2016 £
<b>Staff costs during the year were:</b>		
Wages and salaries	113,556	99,184
Other staff costs	<u>551</u>	<u>64</u>
	<u>114,107</u>	<u>99,248</u>

No employee received emoluments of more than £60,000 during the year

### 11 Independent examiner's remuneration

	2017 £	2016 £
Examination of the financial statements	<u>1,400</u>	<u>1,680</u>

**Royal Society For The Prevention Of Cruelty To Animals - Sussex East and Hastings  
Branch**

**Notes to the Financial Statements for the Year Ended 31 December 2017**

**12 Taxation**

The charity is a registered charity and is therefore exempt from taxation.

**13 Tangible fixed assets**

	Land and buildings £	Furniture and equipment £	Total £
<b>Cost</b>			
At 1 January 2017	377,394	9,144	386,538
Additions	<u>-</u>	<u>1,339</u>	<u>1,339</u>
At 31 December 2017	<u>377,394</u>	<u>10,483</u>	<u>387,877</u>
<b>Depreciation</b>			
At 1 January 2017	118,348	7,388	125,736
Charge for the year	<u>6,685</u>	<u>475</u>	<u>7,160</u>
At 31 December 2017	<u>125,033</u>	<u>7,863</u>	<u>132,896</u>
<b>Net book value</b>			
At 31 December 2017	<u>252,361</u>	<u>2,620</u>	<u>254,981</u>
At 31 December 2016	<u>259,046</u>	<u>1,756</u>	<u>260,802</u>

**14 Fixed asset investments**

	2017 £	2016 £
Other investments	<u>21,469</u>	<u>22,559</u>

**Royal Society For The Prevention Of Cruelty To Animals - Sussex East and Hastings  
Branch**

**Notes to the Financial Statements for the Year Ended 31 December 2017**

**Other investments**

	Listed investments £	Total £
<b>Cost or Valuation</b>		
At 1 January 2017	22,559	22,559
Revaluation	<u>(1,090)</u>	<u>(1,090)</u>
At 31 December 2017	<u>21,469</u>	<u>21,469</u>
<b>Net book value</b>		
At 31 December 2017	<u>21,469</u>	<u>21,469</u>
At 31 December 2016	<u>22,559</u>	<u>22,559</u>

**15 Stock**

	2017 £	2016 £
Stocks	<u>690</u>	<u>611</u>

**16 Debtors**

	2017 £	2016 £
Trade debtors	7,407	6,409
VAT recoverable	<u>1,015</u>	<u>1,565</u>
	<u>8,422</u>	<u>7,974</u>

**17 Creditors: amounts falling due within one year**

	2017 £	2016 £
Trade creditors	<u>10,774</u>	<u>6,418</u>

**18 Creditors: amounts falling due after one year**

	2017 £	2016 £
Other loans	<u>50,000</u>	<u>50,000</u>



**Royal Society For The Prevention Of Cruelty To Animals - Sussex East and Hastings  
Branch**

**Notes to the Financial Statements for the Year Ended 31 December 2017**

**19 Funds**

	Balance at 1 January 2017 £	Incoming resources £	Resources expended £	Transfers £	Other recognised gains/(losses) £
<b>Unrestricted funds</b>					
Unrestricted general funds	478,415	100,608	(48,338)	(55,000)	(1,091)
<b>Restricted funds</b>	<u>214,271</u>	<u>87,022</u>	<u>(185,206)</u>	<u>55,000</u>	<u>-</u>
<b>Total funds</b>	<u>692,686</u>	<u>187,630</u>	<u>(233,544)</u>	<u>-</u>	<u>(1,091)</u>
					<b>Balance at 31 December 2017 £</b>
<b>Unrestricted funds</b>					
Unrestricted general funds					474,594
<b>Restricted funds</b>					<u>171,087</u>
<b>Total funds</b>					<u>645,681</u>

**20 Analysis of net assets between funds**

	Unrestricted funds	Restricted funds	Total funds
	General £	£	£
Tangible fixed assets	-	254,981	254,981
Fixed asset investments	21,469	-	21,469
Current assets	455,881	(25,876)	430,005
Current liabilities	(1,882)	(8,892)	(10,774)
Creditors over 1 year	<u>-</u>	<u>(50,000)</u>	<u>(50,000)</u>
<b>Total net assets</b>	<u>475,468</u>	<u>170,213</u>	<u>645,681</u>

**21 Analysis of net funds**

	At 1 January 2017 £	Cash flow £	At 31 December 2017 £
Cash at bank and in hand	457,156	(36,263)	420,893
Net debt	<u>457,156</u>	<u>(36,263)</u>	<u>420,893</u>







## **Our Vision**

is a world where all animals are respected  
and treated with compassion.

## **Our Mission**

is by all lawful means to prevent cruelty, promote  
kindness to and alleviate suffering of all animals.



# **Sussex East and Hastings Branch**

Registered Charity 206314