



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name  
Cat Action Trust North and West Wiltshire

No (if any)  
1048779

## Receipts and payments accounts

CC16a

|                        |                                 |    |                               |
|------------------------|---------------------------------|----|-------------------------------|
| For the period<br>from | Period start date<br>01/04/2017 | To | Period end date<br>31/03/2018 |
|------------------------|---------------------------------|----|-------------------------------|

### Section A Receipts and payments

|   | Unrestricted<br>funds<br>to the nearest £ | Restricted<br>funds<br>to the nearest £ | Endowment<br>funds<br>to the nearest £ | Total funds<br>to the nearest £ | Last year<br>to the nearest £ |
|---|---|---|--|---------------------------------|-------------------------------|
| <b>A1 Receipts</b>                                    |   |   |  |                                 |                               |
| Donations   | 4,289                                     | -                                       | -                                      | 4,289                           | 4,979                         |
| Gift Aid  | 2,169                                     | -                                       | -                                      | 2,169                           | 6,311                         |
| Legacies  | 23,888                                    | -                                       | -                                      | 23,888                          | 3,906                         |
| Membership  | 690                                       | -                                       | -                                      | 690                             | 750                           |
| Fundraising Events                                    | 1,108                                     | -                                       | -                                      | 1,108                           | 608                           |
| Shop Income   | 22,916                                    | -                                       | -                                      | 22,916                          | 23,579                        |
| Collecting Tins                                       | 323                                       | -                                       | -                                      | 323                             | 571                           |
| Homing Donations                                      | 5,880                                     | -                                       | -                                      | 5,880                           | 6,380                         |
|   |   | -                                       | -                                      | -                               |                               |
| <b>Sub total (Gross income for AR)</b>                | <b>61,263</b>                             | <b>-</b>                                | <b>-</b>                               | <b>61,263</b>                   | <b>47,084</b>                 |
| <b>A2 Asset and investment sales, (see table).</b>    |   |   |  |                                 |                               |
| Deposit Account Interest                              | 117                                       | -                                       | -                                      | 117                             | 78                            |
|   | -   | -                                       | -                                      | -                               | -                             |
| <b>Sub total</b>                                      | <b>117</b>                                | <b>-</b>                                | <b>-</b>                               | <b>117</b>                      | <b>78</b>                     |
| <b>Total receipts</b>                                 | <b>61,380</b>                             | <b>-</b>                                | <b>-</b>                               | <b>61,380</b>                   | <b>47,162</b>                 |
| <b>A3 Payments</b>                                    |   |   |  |                                 |                               |
| Veterinary  | 17,130                                    | -                                       | -                                      | 17,130                          | 17,262                        |
| Food and Litter                                       | 5,228                                     | -                                       | -                                      | 5,228                           | 5,362                         |
| Rent, rates and insurance                             | 4,524                                     | -                                       | -                                      | 4,524                           | 5,013                         |
| Postage and stationery                                | 647                                       | -                                       | -                                      | 647                             | 587                           |
| Advertising   | 397                                       | -                                       | -                                      | 397                             | 265                           |
| Shop Expenses, repairs and sundry                     | 4,773                                     | -                                       | -                                      | 4,773                           | 5,791                         |
| Petrol, telephone and electric                        | 2,482                                     | -                                       | -                                      | 2,482                           | 3,316                         |
| Accountancy   | 300                                       | -                                       | -                                      | 300                             | 288                           |
| Bank charges  | 70  | -                                       | -                                      | 70                              | 227                           |
| <b>Sub total</b>                                      | <b>35,551</b>                             | <b>-</b>                                | <b>-</b>                               | <b>35,551</b>                   | <b>38,111</b>                 |
| <b>A4 Asset and investment purchases, (see table)</b> |   |   |  |                                 |                               |
|   | -   | -                                       | -                                      | -                               | -                             |
|   | -   | -                                       | -                                      | -                               | -                             |
| <b>Sub total</b>                                      | <b>-</b>                                  | <b>-</b>                                | <b>-</b>                               | <b>-</b>                        | <b>-</b>                      |
| <b>Total payments</b>                                 | <b>35,551</b>                             | <b>-</b>                                | <b>-</b>                               | <b>35,551</b>                   | <b>38,111</b>                 |
| <b>Net of receipts/(payments)</b>                     | <b>25,828</b>                             | <b>-</b>                                | <b>-</b>                               | <b>25,828</b>                   | <b>9,051</b>                  |
| <b>A5 Transfers between funds</b>                     | <b>-</b>                                  | <b>-</b>                                | <b>-</b>                               | <b>-</b>                        | <b>-</b>                      |
| <b>A6 Cash funds last year end</b>                    | <b>175,893</b>                            | <b>-</b>                                | <b>-</b>                               | <b>175,893</b>                  | <b>166,842</b>                |
| <b>Cash funds this year end</b>                       | <b>201,721</b>                            | <b>-</b>                                | <b>-</b>                               | <b>201,721</b>                  | <b>175,893</b>                |

20 JUL 2018

## Section B Statement of assets and liabilities at the end of the period

| Categories    | Details                  | Unrestricted funds<br>to nearest £ | Restricted funds<br>to nearest £ | Endowment funds<br>to nearest £ |
|---------------|--------------------------|------------------------------------|----------------------------------|---------------------------------|
| B1 Cash funds | Cash funds this year end | 201,459                            | -                                | 175,873                         |
|               | Petty Cash               | 263                                | -                                | 20                              |
|               |                          | -                                  | -                                | -                               |
|               | <b>Total cash funds</b>  | <b>201,721</b>                     | <b>-</b>                         | <b>175,893</b>                  |

(agree balances with receipts and payments account(s))

OK

OK

OK

|                          | Details | Unrestricted funds<br>to nearest £ | Restricted funds<br>to nearest £ | Endowment funds<br>to nearest £ |
|--------------------------|---------|------------------------------------|----------------------------------|---------------------------------|
| B2 Other monetary assets |         | -                                  | -                                | -                               |
|                          |         | -                                  | -                                | -                               |
|                          |         | -                                  | -                                | -                               |
|                          |         | -                                  | -                                | -                               |
|                          |         | -                                  | -                                | -                               |
|                          |         | -                                  | -                                | -                               |

|                      | Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
|----------------------|---------|-----------------------------|-----------------|--------------------------|
| B3 Investment assets |         |                             | -               | -                        |
|                      |         |                             | -               | -                        |
|                      |         |                             | -               | -                        |
|                      |         |                             | -               | -                        |
|                      |         |                             | -               | -                        |

|  | Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
|--|---------|-----------------------------|-----------------|--------------------------|
| B4 Assets retained for the charity's own use |         |                             | -               | -                        |
|  |         |                             | -               | -                        |
|  |         |                             | -               | -                        |
|  |         |                             | -               | -                        |
|  |         |                             | -               | -                        |
|  |         |                             | -               | -                        |
|  |         |                             | -               | -                        |
|  |         |                             | -               | -                        |
|  |         |                             | -               | -                        |

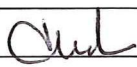
|                | Details | Fund to which liability relates | Amount due (optional) | When due (optional) |
|----------------|---------|---------------------------------|-----------------------|---------------------|
| B5 Liabilities |         |                                 | -                     |                     |
|                |         |                                 | -                     |                     |
|                |         |                                 | -                     |                     |
|                |         |                                 | -                     |                     |
|                |         |                                 | -                     |                     |

Signed by one or two trustees on behalf of all the trustees

Signature

Print Name

Date of approval



TRACY WADSWORTH

17/7/18



CHARITY COMMISSION  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From 01/04/2017 To 31/03/2018

Charity name: Cat Action Trust – North and West Wiltshire

Charity registration number: 1048779

## Objectives and Activities

|  | SORP reference     |  |
|--|--------------------|--|
| Summary of the purposes of the charity as set out in its governing document  | Para 1.17          | Provide care for sick and unwanted cats and kittens  |
| Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts. | Para 1.17 and 1.19 | The charity is run within the guidelines of the Charity Commission. Veterinary care, food, litter etc for benefit of the cats. |
| Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit   | Para 1.18          | Yes.   |

## Achievements and Performance

|   | SORP reference |   |
|---|----------------|---|
| Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole. | Para 1.20      | We have rescued and rehomed approximately 200 cats + kittens, providing a better environment for them and helping to prevent future unwanted animals. |



## Financial Review

|  |           |                                       |
|--|-----------|---------------------------------------|
| Review of the charity's financial position at the end of the period              | Para 1.21 | See accounts.                         |
| Statement explaining the policy for holding reserves stating why they are held   | Para 1.22 | one year's expenditure.               |
| Amount of reserves held  | Para 1.22 | Approx £50k.                          |
| Reasons for holding zero reserves  | Para 1.22 | N/A                                   |
| Details of fund materially in deficit  | Para 1.24 | N/A                                   |
| Explanation of any uncertainties about the charity continuing as a going concern | Para 1.23 | Charity is healthy and will continue. |

## Structure, Governance and Management

|   |           |                                   |
|---|-----------|-----------------------------------|
| Description of charity's trusts:  |           |                                   |
| Type of governing document (trust deed, royal charter)  | Para 1.25 | Trust Deed. Registered 21/8/95    |
| How is the charity constituted? (e.g unincorporated association, CIO)   | Para 1.25 | By constitution.                  |
| Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees | Para 1.25 | Election to post by the committee |

## Reference and Administrative details

|                             |   |
|-----------------------------|---|
| Charity name                | Cat Action Trust – North and West Wiltshire                         |
| Other name the charity uses |   |
| Registered charity number   | 1048779   |
| Charity's principal address | 5 Westbrook Green<br>Bromham<br>Westbrook<br>Chippenham<br>SN15 2EF |
|                             |   |

## Names of the charity trustees who manage the charity

|    | Trustee name   | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|----------------|-----------------|-----------------------------------|---|
| 1  | MR C J WOODLEY | TRUSTEE         | full year                         |   |
| 2  | MRS M EELS     | TRUSTEE         | full year                         |   |
| 3  | MRS R RIXON    | TRUSTEE         | full year                         |   |
| 4  | MRS L WOODLEY  | TRUSTEE         | full year                         |   |
| 5  | MRS N WARDEN   | TRUSTEE (chair) | full year                         |   |
| 6  |                |                 |                                   |   |
| 7  |                |                 |                                   |   |
| 8  |                |                 |                                   |   |
| 9  |                |                 |                                   |   |
| 10 |                |                 |                                   |   |
| 11 |                |                 |                                   |   |
| 12 |                |                 |                                   |   |
| 13 |                |                 |                                   |   |
| 14 |                |                 |                                   |   |
| 15 |                |                 |                                   |   |
| 16 |                |                 |                                   |   |
| 17 |                |                 |                                   |   |
| 18 |                |                 |                                   |   |
| 19 |                |                 |                                   |   |
| 20 |                |                 |                                   |   |

## Corporate trustees – names of the directors at the date the report was approved

| Director name |  |  |
|---------------|--|--|
| N/a           |  |  |
|               |  |  |
|               |  |  |
|               |  |  |
|               |  |  |
|               |  |  |

## Name of trustees holding title to property belonging to the charity

| Trustee name | Dates acted if not for whole year |  |
|--------------|-----------------------------------|--|
| N/a          |                                   |  |
|              |                                   |  |
|              |                                   |  |
|              |                                   |  |
|              |                                   |  |
|              |                                   |  |


## Funds held as custodian trustees on behalf of others

|   |     |
|---|-----|
| Description of the assets held in this capacity   | N/a |
| Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects | N/a |
| Details of arrangements for safe custody and segregation of such assets from the charity's own assets                         | N/a |

## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

|                                     |  |  |
|-------------------------------------|--|--|
| Signature(s)                        |  |  |
| Full name(s)                        | TRACY FRANCES WALDRON  |  |
| Position (eg Secretary, Chair, etc) | CHAIR  |  |

|      |           |
|------|-----------|
| Date | 17 Jun 18 |
|------|-----------|



Section A

Independent Examiner's Report

Report to the trustees/  
members of

Charity Name  
Cat Action Trust North and West Wiltshire

On accounts for the year  
ended

31 March 2018

Charity no  
(if any) 1048779

Set out on pages

(remember to include the page numbers of additional sheets)

Respective  
responsibilities of  
trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

The charity's trustees consider that an audit is not required for this year under section 144 of the Act and that an independent examination is needed. [The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [named body]].  
*Delete [ ] if not applicable.*

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the applicable Directions given by the Charity Commission (under section 145(5)(b) of the Act, and
- to state whether particular matters have come to my attention.

Basis of independent  
examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.



**Independent  
examiner's statement**

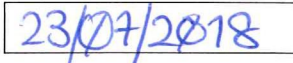
In connection with my examination, no material matters have come to my attention (other than that disclosed below \*) which gives me cause to believe that in, any material respect,:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

Signed: 

Date: 

Name: MANDER DUFFILL

Relevant professional  
qualification(s) or body  
(if any):

ICAEW

Address:

THE OLD POST OFFICE, 41-43 MARKET PLACE, CHIPPENHAM,  
WILTSHIRE, SN15 3HR

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).



Give here details of any items that the examiner wishes to disclose.