

THE TEMPLE MUSIC FOUNDATION

A company limited by guarantee

Financial Statements

For the year ended 31st December 2017

Registered Company No 4594413

Registered Charity No 1095141

The Temple Music Foundation
Financial statements for the year ended 31st December 2017

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Report of the Trustees

Profile of the Charity

Governing instrument:	Memorandum and Articles of Association dated 10 th September 2002 and amended by Special Resolution dated 24 June 2011	
Directors:	The Rt Hon Sir Richard Aikens (resigned 11 July 2017)	Penny Jonas (appointed 16 March 2018)
	Guy Beringer QC CBE	Michael McLaren QC
	Katie Bradford	The Hon Sir Martin Spencer (appointed 23 October 2017)
	The Rt Hon Sir Christopher Clarke (appointed 23 October 2017)	Daniel Toledano QC
	The Hon Philip Havers QC	Robert Venables QC
	Rosamund Horwood-Smart QC	
	The directors of the company are also trustees of the charity and are referred to throughout this report as “trustees”.	
Registered Office:	The Treasury Office Inner Temple London EC4Y 7HL	
Independent Examiner:	David Wheeler F.C.C.A. Braidwood Wheeler & Co Chartered Certified Accountants Goodman House, 13a West Street Reigate Surrey RH2 9BL	
Bankers:	Royal Bank of Scotland St Paul’s Branch London EC4M 7EJ	

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31st December 2017. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS102) (effective 1st January 2015).

Objective of the charity

The promotion of public appreciation and understanding of music by assisting in any way the performance of music for the benefit of the public or any section of the public and in particular the public performance of choral music in the Temple Church London.

The trustees confirm that they have complied with their duty under the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales. The trustees further confirm that the activities of the Charity are carried out, in line with its objects, for the public benefit.

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Report of the Trustees (continued)

Trustee Recruitment and Training

Because of the Foundation's close links with the Honourable Society of the Inner Temple and the Honourable Society of the Middle Temple, trustees are recruited primarily from the members of the Judiciary and the Bar. Selection is made by the Board on the basis of the particular skills that putative trustees can offer.

Review of progress and achievements

The Foundation produced fourteen events during 2017 including performances by The Temple Church Choir, The Sixteen and The Outcry Ensemble and three concerts in the Temple Song Series. The programme attracted large audiences and was supported by a great many generous donors, sponsors and underwriters.

The Rt Hon Sir Richard Aikens resigned as Chairman and as a director in July 2017, having served in that capacity since the Foundation was established in 2002. The board elected Guy Beringer QC CBE as its new Chairman on 11 July 2017. The Foundation is delighted that Sir Richard agreed to act as its first honorary President in recognition of his outstanding commitment and leadership of the Temple Music Foundation since its inception in 2002.

Future Plans

The plans for 2018 are on a similar scale to 2017. The Foundation will continue to offer audiences a full programme of concerts, maintaining the wide range and exceptional quality of previous years.

Financial Review

The TMF had income of £198,689 (2016: £306,930) and expenditure of £190,017 (2016: £308,363) resulting in a surplus of £8,672 (2016 deficit: £1,433). There was an unrealised gain on investments of £1,094 (2016 £463), resulting in a net increase in funds of £9,766 (2016 decrease: £970). As in previous years, costs have remained under tight control and fundraising has been successful. The TMF's reserves have therefore increased from £147,140 to £156,906.

Grant Making Policy

The Foundation's policy is to make grants to support the musical education of the boy choristers of the choir of the Temple Church.

Reserves policy

At 31 December 2017 the charity's reserves were £156,906 (2016: £147,140). The trustees considered this an appropriate level to provide funding for activities during 2018. It is intended that sufficient reserves should be retained at the end of 2018 to enable the Foundation to continue operating beyond that date.

Risk

The trustees review the risks to which the charity is exposed as part of the process of considering and planning all events and activities. As with all charities of a similar nature, the principal risk to which the Temple Music Foundation is exposed is that of security of funding. Consequently, no activities are undertaken unless funding is in place (either directly or through reserves) or arrangements for the underwriting of costs have been made.

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Report of the Trustees (continued)

Statement of trustees' responsibilities

The Charity trustees (who are also the directors of the charitable company for the purpose of company law) are responsible for preparing a trustees annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Recognised Accountancy Practice).

Company and Charity laws require the Board of Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company as at the end of the financial year and of the surplus or deficit of the charity. In preparing those financial statements the trustees are required to:-

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the Charities SORP;
- Make judgments and estimates that are reasonable and prudent;
- State whether applicable UK accounting standards have been followed, subject to any natural departures disclosed and explained in the financial statements;
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will not continue on that basis.

The trustees are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006 and the Charities Act 2011. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The financial statements on pages 5 to 10 were approved by the trustees on 25 September 2018 and signed on their behalf:



Guy Beringer CBE, QC

Director and Trustee

INDEPENDENT EXAMINER'S REPORT TO THE MEMBERS OF THE TEMPLE MUSIC FOUNDATION

I report on the accounts of the Foundation for the year ended 31 December 2017, which are set out on pages 5 to 10.

Respective Responsibilities of Trustees and Examiner

The Charity's trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the accounts. The Charity's trustees consider that an audit is not required for this year (under section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the General Directions given by the Charity Commissioners under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of Independent Examiner's Report

My examination was carried out in accordance with the general Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 386 and 387 of the Companies Act 2006; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of Section 394 and 395 of the Companies Act 2006 and with the methods and principles of the Accounting and Reporting by Charities; Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS102) (effective 1st January 2015).
- have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

David Wheeler

Mr David Wheeler F.C.C.A.
Braidwood Wheeler & Co
Chartered Certified Accountants
Goodman House
13a West Street
Reigate
Surrey RH2 9BL

26 September 2018

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Statement of financial activities including the Income and Expenditure Account

Income and Expenditure

	Notes	Unrestricted Funds			Restricted Funds £	Total Funds 2017 £	2016 £
		General Fund £	Designated Fund £	Total Unrestricted Funds £			
Income							
Donations and similar income	1 (d)	52,159	-	52,159	54,154	106,313	181,499
Income from charitable activities							
Concerts		92,035	-	92,035	-	92,035	125,151
Investment income		341	-	341	-	341	280
Total income		144,535	-	144,535	54,154	198,689	306,930
Expenditure							
Costs of raising funds		28,498	-	28,498	-	28,498	23,049
Charitable activities:							
Concerts		106,365	-	106,365	54,154	160,519	284,314
Grants		-	-	-	-	-	-
Governance costs		1,000	-	1,000	-	1,000	1,000
Total expenditure	2	135,863	-	135,863	54,154	190,017	308,363
Net income / (expenditure) before other recognised gains / (losses)		8,672	-	8,672	-	8,672	(1,433)
Other recognised gains / (losses)							
Gains and losses on investment assets		1,094	-	1,094	-	1,094	463
Net movement in funds		9,766	-	9,766	-	9,766	(970)
Reconciliation of Funds							
Fund balances brought forward at 1 st January	8	147,140	-	147,140	-	147,140	148,110
Fund balances carried forward at 31 st December		156,906	-	156,906	-	156,906	147,140

The statement of financial activities includes all gains and losses in the year. All income and expenditure derive from continuing activities.

The notes on page 7 to 10 form part of these financial statements.

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Balance Sheet as at 31st December 2017

	Notes	Unrestricted Funds 2017 £	Restricted Funds 2017 £	Total 2017 £	Total 2016 £
Fixed Assets					
Tangible Fixed Assets	4	5,636	-	5,636	1,218
Investments	5	5,362	-	5,362	4,268
		10,998	-	10,998	5,486
Current Assets					
Debtors	6	72,040	-	72,040	64,004
Cash at bank and in hand		201,963	-	201,963	252,048
		274,003	-	274,003	316,052
Creditors: amounts falling due within one year	7	128,095	-	128,095	174,398
Net current assets		145,908	-	145,908	141,654
Total assets less current liabilities		156,906	-	156,906	147,140
The Funds of the Charity:					
General Fund	8	156,906	-	156,906	147,140
Restricted Fund		-	-	-	-
Total Funds		156,906	-	156,906	147,140

The trustees consider that the company is entitled to exemption from the requirement to have an audit under the provisions of section 477 of the Companies Act 2006 ("the Act") and have confirmed that no notice has been deposited under Section 476 of the Act. The trustees have acknowledged their responsibilities for ensuring that the company keeps accounting records which comply with Section 386 of the Act and for preparing accounts which give a true and fair view of the charitable company and of its deficit for the year then ended in accordance with the requirements of Section 394 and 395 of the Act and which otherwise comply with the requirements of the Companies Act 2006 relating to the accounts, so far as applicable to the charitable company.

The financial statements are prepared in accordance with the provisions of the small companies regime within Part 15 of the Companies Act 2006.

The financial statements on pages 5 to 10 were approved by the trustees on 25 September 2018 and signed on their behalf:



Guy Beringer CBE, QC

The notes on page 7 to 10 form part of these financial statements.

The Temple Music Foundation

Notes to the financial statements for the year ended 31st December 2017

1. Accounting policies

a) **Basis of preparing the financial statements**

The financial statements of the charitable company have been prepared in accordance with the Charities SORP (FRSSE) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS102) (effective 1st January 2015)' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

The charitable company constitutes a public benefit entity as defined by FRS102.

b) **Income**

Donations, interest and investment income are accounted for when receivable. Legacies are accounted for when received or otherwise if amounts are known with certainty.

c) **Expenditure**

Direct charitable expenditure comprises services supplied and activities undertaken, which are identifiable as wholly or mainly in support of the charity's objectives. Grants, prizes and scholarships are accounted for when awarded. Those costs shown as Governance relate to compliance with constitutional and statutory requirements. Costs of Generating Funds represent comprise fundraising costs. All support costs are allocated to musical events as those relating to grants are deemed negligible.

d) **Designated fund**

As stated in Note 8, the Subscription fund has been amalgamated with the General Fund.

e) **Investments**

Investments are reported at market value in accordance with the Charities SORP. See Note 5.

f) **Fixed Assets**

Equipment is depreciated at a rate of 25% on cost per year.

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Notes to the financial statements for the year ended 31st December 2017 (continued)

2. Expenditure

	2017 £	2016 £
Charitable activities		
Costs of mounting concerts		
Direct costs of concerts	90,272	185,912
Support costs	70,247	98,402
	160,519	284,314
Governance costs		
Independent Examiner's remuneration	1,000	1,000

3. Trustees

None of the trustees received any reimbursement of expenses or remuneration for their services during the year.

4. Tangible Fixed Assets

	Equipment £
Cost at 1 January 2017	1,827
Additions	6,000
Cost at 31 December 2017	7,827
Depreciation at 1 January 2017	609
Charge for the year	1,582
Depreciation at 31 December 2017	2,191
Net book value at 31 December 2017	5,636

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Notes to the financial statements for the year ended 31st December 2017 (continued)

5. Investments

	2017	2016
	£	£
130 shares in Unilever plc (donated in 2008)	5,362	4,268
	5,362	4,268

The statement of financial activities shows a recognised gain on the revaluation of investment assets of £1,094 (2016: £463).

6. Debtors

	2017	2016
	£	£
Trade debtors	-	8,500
Prepayments	427	397
Accrued income	50,976	6,487
Other	20,637	48,620
	72,040	64,004

7. Creditors: amounts falling due within one year

	2017	2016
	£	£
Trade creditors	65,626	139,929
Accruals	18,227	10,094
Deferred income	37,623	17,866
Other creditors	6,619	6,509
	128,095	174,398

Deferred income relates to sponsorship income, ticket sales, donations and similar relating to events that will take place in the following financial year. All amounts deferred are released to income in the following financial year.

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Notes to the financial statements for the year ended 31st December 2017 (continued)

8. Movement in Funds

	At 1.1.17 £	Net Movement in funds £	At 31.12.17 £
Unrestricted funds			
General fund	147,140	9,766	156,906
Restricted funds	-	-	-
TOTAL FUNDS	<u>147,140</u>	<u>9,766</u>	<u>156,906</u>