



Trustees' Annual Report for the period

		Period start date			Period end date		
From	01	04	2017	To	01	03 2018	

Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

Postcode

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Joanna Hart	Treasurer		
2	Giles Haggerty			
3	Jeremy Cook			
4	Pawel Niewiarowski	Secretary		
5	Christopher Howe	Chair		
6				
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13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed constitution)	The Group's governing documents are those of the Scout Association.
How the charity is constituted (eg. trust, association company)	The Group is a trust established under the rules which are common to all Scouts
Trustee selection methods (eg. appointed by elected by)	Elected at AGM in accordance with the policy, organisation and rules of the Scout Association.

Additional governance issues (Optional information)

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

There is a child protection policy in place. Criminal Records Bureau checks are carried out prior to commencement of employment or trusteeship. These checks are carried out again regularly.

All trustees give up their time voluntarily and receive no remuneration.

The Leaders are able to have their children's subscriptions reduced by 50%.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To provide good quality water activities to the young people of the Walton-on-Thames area under the policy, organisation and rules of the Scout Association.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

The group could not exist without the volunteer Section leaders and Executive committee. We are grateful for the many hours the volunteers put in to make the activities successful.

You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

Events included the Scouts doing the Monopoly Run in London in the Spring, the cubs having cub camp in June and the Beavers having their annual sleepover in September.

There was a family activity weekend in Paxmead, Chertsey in June.

The fundraising events included the annual Fireworks that raised £1116, the Viking Village Fayre in July that raised £1140 and the sausage sizzle that raised £231

The Group received a grant of £8.5K from the lottery fund and £1,250 from Heathrow Communities Fund which was used for refurbishing the hut changing rooms.

The Group also received a grant from the Scout Association which was used with other funds to pay for leader water based training and safety equipment for the boats, as well as a set of water/windproof jackets.

Section E Financial review

Brief statement of the charity's policy on reserves

There is no general policy on the reserves but we are careful to make the annual capitation fees payment on time.

Details of any funds materially in deficit

Funds for the general upkeep of the Scout Hut are always needed and as such we aim to fundraise to meet the fixed costs and to build up a surplus.

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F Other optional information

The Group was able to meet the general costs of the Group in 2017-2018 and with the Hut refurbishment the surplus built up in prior years was reduced from £12K to £4K

Section G Declaration



The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Position (eg Secretary, Chair etc)

	
JOANNA HART	GILES HAGGERTY
TREASURER	GROUP SCOUT LEADER.

Date

21/10/2018

1st Walton Viking Sea Scout Group Receipts and Payments Account

Year start date

Year end date

For the year from	01/04/2017	To	31/03/2018
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Receipts and payments

	2017/18			2016/17	
	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Total funds
	£	£	£	£	£
Receipts					
Donations, legacies and similar income					
Membership subscriptions	8,537.48	-	-	8,537	7,080
Less: Membership subscriptions paid on (National/Country/Area/District)	- 2,625.00	-	-	- 2,625	- 2,568
Net membership subscriptions retained	5,912.48	-	-	5,912	4,512
Donations	1,530.00	14,085.00	-	15,615	974
Activities	4,551.30	-	-	4,551	5,730
Gift Aid	1,866.71	-	-	1,867	1,387
Other similar income		-	-	-	-
Sub total	13,860.49	14,085.00	-	27,945	12,603
Grants					
Maintenance grant		-	-	-	-
Other grants		-	-	-	-
Sub total	-	-	-	-	-
Fundraising (gross)					
Fireworks night	2,490.45	-	-	2,490	2,863
Heritage Day	154.35	-	-	154	-
Carol Singing	-	-	-	-	185
Race Night (Bingo/Quiz night 2015/16)	-	-	-	-	1,236
Village Fayre	2,938.50	-	-	2,939	3,033
Other fundraising activities (including summer bbq)	1,587.12	-	-	1,587	688
Sub total	7,170.42	-	-	7,170	8,006
Investment income					
Bank Interest	-	-	-	-	-
Building Society Interest	-	-	-	-	-
The Scout Association Short Term Investment Service	-	-	-	-	-
Property Rent income	-	-	-	-	-
Other investment income - hire of hall and equip sale	691.17	-	-	691	583
Sub total	691.17	-	-	691	583
Total Gross Income	21,722.08	14,085.00	-	35,807	21,191
Asset and investment sales, etc.	-	-	-	-	-
Total receipts	21,722.08	14,085.00	-	35,807.08	21,191

1st Walton Viking Sea Scout Group Receipts and Payments Account

Year start date

Year end date

For the year from	01/04/2017	To	31/03/2018
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Receipts and payments


	2017/18			2016/17
	Unrestricted funds	Restricted funds	Endowment funds	Total funds
	£	£	£	£
Payments				
Charitable Payments				
Youth programme and activities	4,744.45	-	-	4,744
Adult support and training	739.31	1,436.00	-	2,175
Rent		-	-	-
Water and Sewerage	161.41	-	-	161
Electricity and Gas	488.96	-	-	489
Insurance	2,142.98	-	-	2,143
Repairs and Renewals	10,334.23	10,073.36	-	20,408
Materials and equipment	3,837.80	2,575.65	-	6,413
Printing and photocopying		-	-	-
Contribution to camp costs		-	-	-
Uniforms	1,046.53	-	-	1,047
Loan repayment		-	-	-
Donations		-	-	-
Boat licences	1,098.85	-	-	1,099
Sundry (incl T-shirts)	1,316.23	-	-	1,316
Sub total	25,910.74	14,085.00	-	39,996
Fundraising expenses				
Fireworks night	1,324.19	-	-	1,324
Bingo/quiz night	-	-	-	-
Village Fayre	1,949.01	-	-	1,949
Other fundraising costs (incl. race night)	387.07	-	-	387
Sub total	3,660.27	-	-	3,660
Total Gross Expenditure	29,571.01	14,085.00	-	43,656
Asset and investment purchases, etc.				
Total payments	29,571.01	14,085.00	-	43,656.01
Net of receipts/(payments)	- 7,848.93	-	-	- 7,848.93
Transfers between funds				
Cash funds last year end	12,295.46	-	-	12,295.46
Cash funds this year end	4,446.53	-	-	4,446.53
	0.00	-	-	0.00

Statement of assets and liabilities at the end of the year

	31st Mar 2018			31st Mar 2017	
	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Total funds
	£	£	£	£	£
Cash funds					
Bank current account	4,446.53	-	-	4,447	12,295
Bank deposit account	-	-	-	-	-
Building society account	-	-	-	-	-
The Scout Association Short Term Investment Service	-	-	-	-	-
Cash/Floats	-	-	-	-	-
Total cash funds	4,446.53	-	-	4,447	12,295
Other monetary assets					
Tax claim	-	-	-	-	-
Debts due from the County/Area/District/Group	-	-	-	-	-
Insurance claim	-	-	-	-	-
Sub total	-	-	-	-	-
Investment assets					
Investment property - detail	-	-	-	-	-
Quoted investments	-	-	-	-	-
Other investments - detail	-	-	-	-	-
Sub total	-	-	-	-	-
Non monetary assets for charity's own use					
Badge stock	-	-	-	-	-
Shop stock	-	-	-	-	-
Other stock	-	-	-	-	-
Land and buildings	-	-	-	-	-
Motor vehicles	-	-	-	-	-
Scouting equipment, furniture etc	-	-	-	-	-
Other	-	-	-	-	-
Sub total	-	-	-	-	-
Liabilities					
Accounts not yet paid	-	-	-	-	-
Expenses incurred but not invoiced	-	-	-	-	-
Subscriptions not yet paid	-	-	-	-	-
Loan - detail	-	-	-	-	-
Other liabilities	-	-	-	-	-
Sub total	-	-	-	-	-

Contingent liabilities and future obligations

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on ~~1st JULY~~ 2018 (the date of the Executive Committee meeting that approved the accounts) and signed on their behalf by

Signature	Print Name	
	e. CHRIS HONE	Chair
Joanna Hart	JOANNA HART	Treasurer

Independent Examiner's Report to the Trustees of the

1st WALTON VIKING SEA SCOUT GROUP/DISTRICT SCOUT COUNCIL

I report on the accounts of the Group/District for the year ended 31/3/18
which comprise the Statement of Financial Activities, the Balance Sheet and related notes.

This report is made solely to the trustees in accordance with Sections 43 and 44 of the Charities Act 1993. My work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in an Independent Examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustees for my examination work.

Respective responsibilities of Trustees and Examiner

The Group's/District's trustees are responsible for the preparation of the accounts. They consider that an audit is not required for this year (under Section 43 (2) of the Charities Act 1993 (the 1993 Act)) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts (under Section 43 (3) (a) of the 1993 Act);
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under Section 43 (7) (b) of the 1993 Act); and
- To state whether particular matters have come to my attention.

Basis of Independent Examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Group/District and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent Examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with Section 41 of the 1993 Act ;and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act

have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name: LOUISE SOTTE

Qualification: CHARTERED ACCOUNTANT

Address: 1A RED HUSE LANE

WALTON ON THAMES SURREY KT12 1EF

Date: 26/7/19