

CAMBRIDGE JOINT PLAYSCHMES

PROFIT AND LOSS ACCOUNT

31st DECEMBER 2017

Charity Number 1045987

Nominal Codes	INCOME			
	GRANTS/DONATIONS			
4006	BBC Children in Need	11,250.00		
4104	Cambridge Arts Theatre	2,827.31		
4107	Collecting Boxes	192.21		
4100	Fundraising General Donations	2,565.52	16,835.04	
	FEES			
4505	Saturday Clubs	618.00		
4502	Easter Playsheme	3,840.00		
4503	Summer Playscheme	8,750.00	13,208.00	
4600	Bank Interest		4.22	
4601	COIF Interest		23.06	
	Total Income		£ 30,070.32	
	EXPENDITURE			
	WAGES			
7000	Charity Manager	6,152.80		
6012	Activity Manager	12,221.18		
6011	Playworkers (Saturday Clubs)	673.12		
6008	Playworkers (Easter Playscheme)	2,622.71		
6008	Playworkers (Summer Playschen)	5,331.56	27,001.37	
	SATURDAY CLUBS			
6806	General Expenses	599.00		
6806	Transport	270.00	869.00	
	EASTER PLAYSCHHEME			
6808	General Expenses	370.28		
6808	Transport	650.00		
6808	Hire of Granta School	368.00	1,388.28	
	SUMMER PLAYSCHHEME			
6807	General Expenses	967.48		
6807	Transport	2,410.00		
6807	Hire Of Granta School	866.75	4,244.23	
	Sub Total		£ 33,502.88	

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		ADMINISTRATIVE EXPENSES				
6903	Data Protection		35.00			
6904	Insurance General		1,109.45			
6904	Insurance Trustees		510.06			
6911	DBS Applications		555.20			
7104	Vergers Cottage Rent		1,200.00			
7150	Storage Peaks		1,317.60			
7201	Sage Payroll		709.20			
7302	CCVS Annual Subscription		30.00			
7303	Stationery		131.41			
7500	Postage		236.22			
7501	Telephone/Broadband		971.85			
7651	External Examiner		420.00			
7901	Bank Charges		84.95			
8004	Depretiation Office Equipment		205.36			
	Sub Total		£ 7,516.30			
	TOTAL EXPENDITURE				£ 41,019.18	
	Profit/Loss for 2017				-£ 10,948.86	

CAMBRIDGE JOINT PLAYSCHEMES

BALANCE SHEET 31st DECEMBER 2017

Charity Number 1045987

		Current Assets			
		Debtors		0.00	
		Cash at Bank			
1200		Lloyds Bank Current A/c		£1,850.24	
1205		Lloyds Expenses A/c		£442.78	
1210		Lloyds Deposit A/c		£11,894.64	
1220		COIF Deposit A/c		£8,112.11	£22,299.77
		Current Liabilities			
2150		Creditors (Awards For All)		£10,000.00	
		Current Assets less Current Liabilities:			£12,299.77
		Capital & Reserves			
3100		Reserves B/Fwd 2016		£23,248.63	
		P&L Account 2017		-£10,948.86	
		Total Assets less Total Liabilities:			£12,299.77
		Approved by the Trustees on 15 th Dec 2017			
		and signed on their behalf			
					
		David J.H. Jones - Chairman			
					
		David Knight - Treasurer			



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day01	01	2017		31	12	2017

Section A Reference and administration details

Charity name

Cambridge Joint Playschemes

Other names charity is known by

None

Registered charity number (if any)

1045987

Charity's principal address

The Vergers Cottage

1 Gog Magog Way, Stapleford

Cambridge

Postcode

CB22 5BQ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	David J H Jones	Chairman		
2	David A Knight	Treasurer		
3	Wendy Little	Secretary		
4	Helen V Yeoman			
5	Marley Lagey			
6	Joanne Robinson			
7				
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9				
10				
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15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Carol Brown Activities Manager
Robert Powell Charity Manager

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

The Charity is governed by a constitution

How the charity is constituted
(eg. trust, association, company)

The charity is managed in accordance with the constitution by the trustees (members of the management committee) The Charity is an unincorporated body.

Trustee selection methods
(eg. appointed by, elected by)

The Trustees have the power to recruit and appoint new Trustees. The Charity has a comprehensive induction pack and facilitates training opportunities for new trustees.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The Charity cooperates with other voluntary organisations and statutory bodies, particularly those involved with the provision of services to children and young people with disabilities.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The objective of Cambridge Joint Playschemes is to provide leisure activities for children and young people from the age of 8 to 19 with learning difficulties and associated disabilities. We provide a year-round programme of Saturday activities and holiday club programmes during the Easter and Summer school breaks.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The Trustees are aware of the Charity Commission's guidance on public benefit when reviewing the charity's aims and objectives and in planning future activities. All children and young people meeting the charity's criteria are eligible for equal access to the leisure activities irrespective of social background, ethnic origin and any other factors. Families can "self- refer" irrespective of whether they receive assistance from social care or other statutory support organisations. Children and young people with learning disabilities and associated disabilities experience enjoyable and fulfilling activities which they might not otherwise be able to access. The provision of transport enables the children in isolated areas or without transport to attend the leisure activities. Families, including siblings, benefit from the respite time that the leisure activities provide. To enable as many children and young people as possible to attend from a diverse range of families, the fees that are charged to families and carers are kept at as low a level as possible and are reviewed on an annual basis.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

The Charity has continued with its range of Saturday morning and Holiday Club activities. Feedback from parents and children indicates high levels of satisfaction and enjoyment. Families and carers continue to be very appreciative of both the facilities offered by the Charity and the respite opportunities that the Saturday and Holiday Clubs allow.

During 2017 the Charity had to reduce its Saturday morning activities due to staffing difficulties, but we still managed to provide cinema visits, pantomime visits, swimming and other sport related activities, cooking sessions and visits to animal sanctuaries. Average attendance was between 5 and 6 children and young people supported by an average of 5 staff and a Manager per session.

The Charity was able to provide successful holiday programmes of activities, one week during the Easter break and two weeks during the Summer break. These programmes were very well supported with up to 20 children attending with very positive feedback from parents and carers.

We plan to continue these Saturday and Holiday Club activities into next year subject to adequate funding being available.

Section E

Financial review

Brief statement of the charity's policy on reserves

From the reserves, sufficient resources are held in a separate fund for the Charity to fulfil all its obligations.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

All sources of funds for the Charity come from fundraising. These come from various forms of grants obtained through e.g. Children in Need, Lottery funding and local community funding.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

David Jones

Position (eg Secretary, Chair, etc)

Chairperson

Date

15th October 2018