

# **St Peter's Church**

Bayhall Road, Tunbridge Wells

## **Annual Report and Financial Statements**

**THE PAROCHIAL COUNCIL OF THE ECCLESIASTICAL PARISH OF ST  
PETERS, TUNBRIDGE WELLS**

**Charity Number: 1131548**

**For the year ended 31 December 2017**

**Incumbent: Mike Warren  
The Vicarage, Bayhall Road, Tunbridge Wells TN2 4TP**

**Bank: HSBC Bank Plc  
105 Mount Pleasant  
Tunbridge Wells**

**Independent Examiner: Mrs Sheila Anstead**

# **The Parochial Council of the Ecclesiastical Parish of St Peter's Tunbridge Wells**

Working Name: **St Peter's, Tunbridge Wells**

## **Trustees Annual Report for 2017**

### **Background**

St Peter's aims to promote the preaching and teaching of the gospel of Jesus Christ within the parish, and beyond its boundaries through the work of a number of missionary societies. It seeks to maintain good relationships with other churches within the parish and town. It aims, as far as possible, to maintain a good community profile.

### **Charitable Status and Governing Document**

The charity was registered with the Charities Commission on 8 September 2009 under the governing document The Parochial Church Council Powers Measure (1956) as amended and The Church Representation Rules.

### **Membership**

*Members of the PCC are either ex officio or elected by the Annual Parochial Church Meeting (APCM) in accordance with the Governing document and the Church Representation Rules.*

*Members of the PCC are also Trustees of the Charity.*

During the year the following served as members of the PCC:

<i>Incumbent:</i>	<i>(Chairman)</i>	Michael Warren
<i>Assistant Minister:</i>		Philip Peddar (From August 2017)
<i>Wardens:</i>		Richard Akehurst Keith Waters

<i>Representatives on The Deanery Synod:</i>	Michael Sumpter
<i>Elected Members</i>	Tony Burgess <i>Treasurer</i> Michele Burgess Alfredo de Masi John Fleming William Lane Sally Poland Mary Sturgeon Lindsey Sumpter

## **Standing and Finance Committee**

The minister & churchwardens (ex-officio), plus 2 elected from the PCC. Elected members this year: William Lane and Anthony Burgess.

### **Aims:**

- to carry out the business of the PCC between meetings
- to oversee the provision of facilities necessary for St Peter's to fulfil its mission in a welcoming and safe environment
- to look in detail at finances and budgets and make recommendations to the PCC.

## **Church attendance**

The names of 122 Members appear on the updated Church Electoral Roll of whom 76 were not resident within the parish.

The average weekly adult attendance was 87. Children and youth who attend the opening part of services usually increased this number by about one quarter again.

### **Review of the Year**

### **Meetings**

St Peter's PCC held 1 APCM and 6 regular, well-attended meetings during 2017.

### **Mission**

The church continues to attract new members, and the Life Explored course is used to introduce non-Christians to the faith. The PCC continued to support and pray for our Mission Links: Serving In Mission (SIM), Church Missionary Society (CMS), People International (PI) and Crosslinks/Acorn Camps.

### **Youth work**

The youth benefit from Sunday Bible Classes; a Friday night youth club, SPY (for 11 to 14 year olds); a study group, CY, for 14 to 18 year olds; and summer camps.

A gift of Bibles was made to all year 6 pupils at St Peter's School at the time of their transfer to secondary school.

### **Evangelism and Worship**

The vicar Mike Warren, the assistant minister Phil Peddar and the church family work together to spread the gospel in the parish and to strengthen adult and youth teaching.

## **Community**

- **St Peter's School Governors:** Mike Warren, Margot Biggs-Davison and Charissa Holt.
- A number of church members continue to serve the community in a quiet and godly way. For example, as street pastors, members at Sherborne Close, Trustees at Fegans children's charity, workers in other local charities, ministering in nursing homes and helping at the winter shelter for rough sleepers.

## **Administration**

The church was well supported by Lindsey Sumpter in administrative matters, assisted by Kaye Boakes and Mary Sturgeon. The role included secretarial support for the Vicar, managing church hall lettings, record-keeping, purchasing supplies.

## **Church Fabric, Maintenance**

The church buildings were kept in good order by the church wardens, Martin Maplesden and our volunteers.

## **Policies & Risk Management**

### **Safe Guarding Policies**

The Safe Guarding Policy and associated procedures have been updated in accordance with guidance from Diocese. All adults working with children undergo the appropriate DBS checks. The nominated Childrens Officer is Sue Lane and the nominated vulnerable adults officer is Michele Burgess

### **Health & Safety**

The PCC has a policy on Health & Safety which is reviewed regularly by the PCC and communicated to users of the halls and church buildings.

### **Reserves Policy**

The PCC aim to hold three months operating expenditure in unrestricted funds.

## **Review of financial activities**

The year to 31 December 2017 ended in deficit by £19,452 compared to the previous year's surplus of £12,124.

### **Income & Expenditure**

Although income increased by £11,077 to £124,972 this was insufficient to cover increased outgoings which resulted from a combination of unforeseen spending on the church building and a strategic decision to employ an Assistant Minister. The largest of the building related costs was incurred removing asbestos from the tower and organ pump (£6,200).

The decision to recruit an Assistant Minister for an initial two-year period was made on the understanding that any shortfall in funding would be met by drawing on reserves. As at 31 December 2017 the costs relating to the Assistant Minister including, expenses and expenditure on housing totalled £20,082. This was only partially met by general donations of £6,905 and an uplift in regular giving by standing orders over the course of the year amounting to £5,787. More positively, receipts from the hire of the church and halls increased by £5,945 to £24,826 and this remains an important source of income for the PCC.

### **Funds**

As at 31 December 2017 the unrestricted General Fund stood at £69,482, down from £83,055 at the end of 2016 reflecting the above deficit. Nevertheless, this amount provides more than adequate cover for the PCC's policy in respect of reserves since unrestricted reserves represent just under 6 months' operating expenditure.

### **2018 Budget**

At the time of writing the PCC have budgeted for a smaller deficit of £12,000 at the end of 2018 which does not take into consideration the results of a fund-raising exercise expected to commence after Easter.

### **Other Matters**

During the year the PCC agreed that responsibility for paying wages and salaries should be transferred to Stewardship, London. They now undertake responsibility for the payroll including making sure tax and pension payments are made.

The amount relating to the Assistant Minister's salary and housing includes the payment of a £2,250 deposit for rent which is returnable subject to the possibility of chargeable repairs at the end of the 2 year rental contract. In view of the length of time and conditions applied to the agreement this amount has been charged to the expense account.

Taking into account the financial position of the charity at 31 December 2017 and the expected income and expenditure for 2018, the members of the PCC believe that it is appropriate to consider the charity a going concern from the date of the approval of the accounts.

Annual Report adopted by PCC on 05/02/2018

Signed :



Chairman: Mike Warren

Date: 14.3.18

## **Independent examiner's report to the PCC of St Peter's Church, Tunbridge Wells Charity number 1131548**

I report to the trustees on my examination of the accounts of St Peter's Church (the Trust) for the year ended 31 December 2017 which are set out on pages 7 to 16 of the 2017 Trustee's Annual Report.

### **Responsibilities and basis of report**

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

*S. Anstead*

Name: Sheila Anstead  
46B Culverden Down, Tunbridge Wells, Kent TN4 9SG

Date: 19 March 2018

## Statement of Financial Activities

	Unrestricted funds	Designated funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
<b>Income and endowments from: (See Note 6)</b>						
Incoming resources from donors	60,197	3,374	480	—	64,050	60,033
Gift Aid	13,132	—	—	—	13,132	13,256
Other voluntary incoming resources	4,373	7,985	1,710	—	14,068	10,895
legacies	—	—	—	—	—	—
Income from investments	39	—	—	—	39	39
Income from charitable and ancillary trading	32,717	—	—	—	32,717	26,902
Other ordinary incoming resources	966	—	—	—	966	2,770
<b>Total income and endowments from:</b>	<b>111,423</b>	<b>11,359</b>	<b>2,190</b>	<b>—</b>	<b>124,972</b>	<b>113,895</b>
<b>Expenditure on: (see Note 7)</b>						
Grants	8,703	325	—	—	9,028	7,040
Activities directly related to church work	36,110	3,235	209	—	39,554	28,362
Major repairs	2,358	3,262	3,133	—	8,754	445
Stipend and Parish Share	68,937	14,443	—	—	83,380	62,356
Fund-raising and publicity	1,073	—	—	—	1,073	—
Church management and administration	2,635	—	—	—	2,635	3,569
<b>Total expenditure on:</b>	<b>119,816</b>	<b>21,266</b>	<b>3,342</b>	<b>—</b>	<b>144,424</b>	<b>101,771</b>
<b>Net income / (expenditure) resources before transfer</b>	<b>(8,393)</b>	<b>(9,907)</b>	<b>(1,152)</b>	<b>—</b>	<b>(19,452)</b>	<b>12,124</b>
<b>Transfers</b>						
Gross transfers between funds - in	1,430	6,610	—	—	8,040	594
Gross transfers between funds - out	(6,610)	(1,430)	—	—	(8,040)	(594)
<b>Other recognised gains / losses</b>						
<b>Net movement in funds</b>	<b>(13,573)</b>	<b>(4,727)</b>	<b>(1,152)</b>	<b>—</b>	<b>(19,452)</b>	<b>12,124</b>
<b>Total funds brought forward</b>	<b>83,055</b>	<b>14,063</b>	<b>6,504</b>	<b>4,000</b>	<b>107,621</b>	<b>91,498</b>
<b>Total funds carried forward</b>	<b>69,482</b>	<b>9,335</b>	<b>5,352</b>	<b>4,000</b>	<b>88,169</b>	<b>103,621</b>
<b>Represented by</b>						
<b>Unrestricted</b>						
General fund	69,482	—	—	—	69,482	83,055
<b>Designated</b>						
Assistant Minister	—	2,672	—	—	2,672	5,000
Charity gift clearing fund	—	—	—	—	—	—
Church Development	—	—	—	—	—	—
Diocesan repair fund	—	5,175	—	—	5,175	5,175
Kitchen appeal fund	—	625	—	—	625	1,470
Maintenance sink fund	—	0	—	—	0	2,418
Missionary giving	—	339	—	—	339	0
St Peter's Discretionary Fund	—	500	—	—	500	—
Training & Development	—	25	—	—	25	—
<b>Restricted</b>						
Additional Agency	—	—	200	—	200	200
Agency collection	—	—	(200)	—	(200)	(200)
Bibles for St Peters School	—	—	0	—	0	0
Charity gift clearing fund	—	—	—	—	—	—
Church Development	—	—	1,015	—	1,015	1,015
Kitchen appeal fund	—	—	17	—	17	57
Missionary giving	—	—	—	—	—	—
To fund youth worker	—	—	909	—	909	429
Tower appeal fund	—	—	3,410	—	3,410	4,793
Youth camp fund	—	—	—	—	—	209
<b>Endowment</b>						
Playground	—	—	—	4,000	4,000	4,000

## Balance sheet

Class	Description	This year	Last year
<b>Fixed assets</b>			
	Freehold Playground	4,000	4,000
	<b>Total Fixed assets</b>	<b>4,000</b>	<b>4,000</b>
<b>Current assets</b>			
	Bank current HSBC	9,057	72,212
	Bank deposit HSBC	51,035	11,208
	Diocesan deposit	1,234	1,229
	CRF Diocesan account	9,180	9,152
	Other assets	—	—
	Accounts Receivable	14,283	10,000
	<b>Total Current assets</b>	<b>84,790</b>	<b>103,621</b>
<b>Liabilities</b>			
	Agency collections	—	—
	Accounts Payable	620	—
	<b>Total Liabilities</b>	<b>—</b>	<b>—</b>
	<b>Net Asset surplus</b>	<b>88,169</b>	<b>107,621</b>
<b>Reserves</b>			
	Deficit	(19,452)	—
	Starting balances	103,621	103,621
	Gains/(losses) on investment assets	—	—
	Endowment Fixed Assets	4,000	4,000
	<b>Total Reserves</b>	<b>88,169</b>	<b>107,621</b>
	<b>Represented by funds</b>		
	Unrestricted	69,482	83,055
	Designated	9,335	14,063
	Restricted	5,352	6,504
	Endowment	4,000	4,000
	<b>Total</b>	<b>88,169</b>	<b>107,621</b>

The charity is entitled to exemption from audit for the period ended 31 December 2017

The PCC acknowledge their responsibilities for ensuring that the company keeps accounting records; and preparing financial statements which give a true and fair view of the state of affairs of the charity as at the end of each financial year and of its profit or loss for each financial year.

ON BEHALF OF THE BOARD:

Mike Warren (chair)





## **Note 1: Accounting Policies**

The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 1997 as amended by the Church Accounting (Amendment) Regulations 2001 on an accruals basis.

### **Funds**

General funds represent the funds of the PCC that are not subject to any special restrictions regarding their use and are available for application to the general purposes of the PCC. These include the separately analysed funds designated for a particular purpose by the PCC.

The accounts include monetary transactions, assets and liabilities for which the PCC can be held responsible. They do not include the accounts of other Church groups that owe an affiliation to another body, nor those that are informal gatherings of Church members.

### **Balance Sheet**

The following assets are recognised but not necessarily valued in the Balance Sheet:

- Movable church furnishings held by churchwardens on special trust for the PCC and which require a faculty for disposal.
- Land and buildings held on behalf of the PCC . Freehold assets are included at historic valuation. Land is not depreciated.
- Other fixtures, fittings and office equipment where the PCC is free to dispose of such assets without faculty and where the original cost exceeded £2,000.00.
- Investments held beneficially by the PCC.

The following assets are recognised and monetary value given as part of the description in the Balance Sheet:

- Amounts owing from the Inland Revenue even if a formal claim has not been made
- Any other amounts invoiced and owing to the PCC including church hall lettings and insurance claims.
- Legacies where formal notification of entitlement and amount has been received at 31 December by the PCC.

Closing bank balances.

The following liabilities are recognised in the Balance Sheet:

- Any loans or overdrafts advanced to the PCC.
- Any arrears of Diocesan Parish Share.
- Creditors for goods or services where the supply has been received and invoiced by 31 December.

## **Note 2: Fixed Assets**

Freehold playground-valued at 31 January 1970 at £4,000. This forms the endowment fund.

## **Note 3: Disclosable transactions**

There were no disclosable transactions.

## Note 4: Statement of assets and liabilities

	General	Designated	Restricted	Endowment	This year	Last year
<b>Fixed assets - Tangible assets</b>						
Freehold Playground	—	—	—	4,000	4,000	4,000
<b>Totals</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>4,000</b>	<b>234</b>	<b>4,000</b>
<b>Current assets - Cash at bank and in hand</b>						
Bank current HSBC	17465	(2,849)	(5,559)	—	9057	72,212
Bank current Vicars	—	—	—	—	—	—
Bank deposit HSBC	40,547	2,318	8,170	—	51,035	11,028
Diocesan deposit	51	—	1,183	—	1,234	1,229
CRF Diocesan account	313	8,867	—	—	9,180	9,152
Other assets	234	—	(234)	—	—	—
<b>Totals</b>	<b>58,610</b>	<b>8,335</b>	<b>3,560</b>	<b>—</b>	<b>70,506</b>	<b>93,621</b>
<b>Current assets – Debtors</b>						
Accounts Receivable	7,483	—	6,800	—	14,283	10,000
<b>Totals</b>	<b>7,483</b>	<b>—</b>	<b>6,800</b>	<b>—</b>	<b>14,283</b>	<b>10,000</b>
<b>Liabilities - Agency accounts</b>						
Agency collections	—	—	—	—	—	—
<b>Totals</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>
<b>Liabilities - Creditors: Amounts falling due in one year</b>						
Accounts Payable	—	—	—	—	—	—
<b>Totals</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>
<b>Liabilities - Provision for liabilities and charges due within one year</b>						
restricted clearing account	706	—	(86)	—	620	—
<b>Totals</b>	<b>706</b>	<b>—</b>	<b>(86)</b>	<b>—</b>	<b>620</b>	<b>—</b>
<b>Grand total</b>	<b>65,388</b>	<b>8,335</b>	<b>10,446</b>	<b>4,000</b>	<b>88,169</b>	<b>107,621</b>

## Note :5 Fund movement by type

		Opening	Incoming	Outgoing	Transfers	Gains/losses	Closing
<b>Playground</b>							
Endowment		4,000	—	—	—	—	4,000
<b>Sub-total</b>		<b>4,000</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>4,000</b>
<b>Training &amp; Development</b>							
Designated		—	1,080	3,235	2,180	—	25
<b>Sub-total</b>		<b>—</b>	<b>1,080</b>	<b>3,235</b>	<b>2,180</b>	<b>—</b>	<b>25</b>
<b>St Peter's Discretionary</b>							
Designated		—	—	—	500	—	500
<b>Sub-total</b>		<b>—</b>	<b>—</b>	<b>—</b>	<b>500</b>	<b>—</b>	<b>500</b>
<b>Agency Collection</b>							
Restricted		(200)	—	—	—	—	(200)
<b>Sub-total</b>		<b>200</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>(200)</b>
<b>Additional Agency</b>							
Restricted		200	—	—	—	—	200
<b>Sub-total</b>		<b>200</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>200</b>
<b>General fund</b>							
Unrestricted		83,055	111,423	119,816	(5,180)	—	69,482
<b>Sub-total</b>		<b>83,055</b>	<b>111,423</b>	<b>119,816</b>	<b>(5,180)</b>	<b>—</b>	<b>69,482</b>
<b>Diocesan repair fund</b>							
Designated		5,175	—	—	—	—	5,175
<b>Sub-total</b>		<b>5,175</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>5,175</b>
<b>Kitchen appeal fund</b>							
Designated		1,470	—	845	—	—	625
Restricted		57	—	40	—	—	17
<b>Sub-total</b>		<b>1,528</b>	<b>—</b>	<b>885</b>	<b>—</b>	<b>—</b>	<b>642</b>
<b>Tower appeal fund</b>							
Restricted		4,793	1,710	3,093	—	—	3,410
<b>Sub-total</b>		<b>4,793</b>	<b>1,710</b>	<b>3,093</b>	<b>—</b>	<b>—</b>	<b>3,410</b>
<b>Youth worker</b>							
Restricted		429	480	—	—	—	909
<b>Sub-total</b>		<b>429</b>	<b>480</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>909</b>
<b>Bibles for St Peters</b>							
Restricted		0	—	—	—	—	0
<b>Sub-total</b>		<b>0</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>0</b>
<b>Maintenance sink fun</b>							
Designated		2,418	—	2,417	—	—	0
<b>Sub-total</b>		<b>2,418</b>	<b>—</b>	<b>2,417</b>	<b>—</b>	<b>—</b>	<b>0</b>
<b>Church Development</b>							
Designated		—	—	—	—	—	—
Restricted		1,015	—	—	—	—	1,015
<b>Sub-total</b>		<b>1,015</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>1,015</b>

	Opening	Incoming	Outgoing	Transfers	G/Losses	Closing
<b>Missionary giving</b>						
Designated	0	664	325	—	—	339
Restricted	0	—	—	—	—	0
<b>Sub-total</b>	<b>0</b>	<b>664</b>	<b>325</b>	<b>—</b>	<b>—</b>	<b>339</b>
<b>Charity gift clearing account</b>						
Designated	—	—	—	—	—	—
Restricted	—	—	—	—	—	—
<b>Sub-total</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>
<b>Assistant Minister</b>						
Designated	5,000	9,615	14,443	2,500	—	2,672
<b>Sub-total</b>	<b>5,000</b>	<b>9,615</b>	<b>14,443</b>	<b>2,500</b>	<b>—</b>	<b>2,672</b>
<b>Youth camp fund</b>						
Restricted	209	—	209	—	—	—
<b>Sub-total</b>	<b>209</b>	<b>—</b>	<b>209</b>	<b>—</b>	<b>—</b>	<b>—</b>
<b>Grand total</b>	<b>107,821</b>	<b>124,972</b>	<b>144,424</b>	<b>—</b>	<b>—</b>	<b>88,369</b>

**Note: 6 Analysis of income****Incoming resources from donors**

	<u>Unrestricted</u>	<u>Designated</u>	<u>Restricted</u>	<u>Endowment</u>	<u>Total</u> <u>This year</u>	<u>Last year</u>
Regular giving	50,777	2,710	480	—	53,967	48,180
Envelope scheme	2,470	—	—	—	2,470	3,310
Church Collections	3,864	—	—	—	3,864	5,247
Mission Collections	3,086	664	—	—	3,750	3,396
Total	60,197	3,374	480	—	64,050	60,033

**Incoming resources from donors - Gift Aid**

	<u>Unrestricted</u>	<u>Designated</u>	<u>Restricted</u>	<u>Endowment</u>	<u>Total</u> <u>This year</u>	<u>Last year</u>
Income tax recovered	13,132	—	—	—	13,132	13,256
Total	13,132	—	—	—	13,132	13,256

**Other voluntary incoming resources**

	<u>Unrestricted</u>	<u>Designated</u>	<u>Restricted</u>	<u>Endowment</u>	<u>Total</u> <u>This year</u>	<u>Last year</u>
Sundry donations	2,718	7,985	1,710	—	12,413	5,088
Kitchen Appeal	—	—	—	—	—	—
Children and Youth	794	—	—	—	794	266
Grants Received	—	—	—	—	—	5,000
Evangelism income	215	—	—	—	215	—
Mummy & Me, Daddy & Me	647	—	—	—	647	541
Total	4,373	7,985	1,710	—	14,068	10,895

**Income from investments**

	<u>Unrestricted</u>	<u>Designated</u>	<u>Restricted</u>	<u>Endowment</u>	<u>Total</u> <u>This year</u>	<u>Last year</u>
Dividends	—	—	—	—	—	—
Interest received	39	—	—	—	39	39
Total	39	—	—	—	39	39

**Income from charitable and ancillary trading**

	<u>Unrestricted</u>	<u>Designated</u>	<u>Restricted</u>	<u>Endowment</u>	<u>Total</u> <u>This year</u>	<u>Last year</u>
Book stall sales	—	—	—	—	—	39
Hall Income	24,826	—	—	—	24,826	18,881
Rent (school playground)	7,250	—	—	—	7,250	7,250
Fund raising income	—	—	—	—	—	55
Church family events	641	—	—	—	641	677
Total	32,717	—	—	—	32,717	26,902

## Other ordinary incoming resources

	<u>Unrestricted</u>	<u>Designated</u>	<u>Restricted</u>	<u>Endowment</u>	<u>Total</u> <u>This year</u>	<u>Last year</u>
Fees - weddings etc	966	—	—	—	966	2,770
Insurance Income	—	—	—	—	—	—
Asset surplus	—	—	—	—	—	—
Total	966	—	—	—	966	2,770

## Note : 7 Analysis of expenditure

### Grants

	<u>Unrestricted</u>	<u>Designated</u>	<u>Restricted</u>	<u>Endowment</u>	<u>Total</u> <u>This year</u>	<u>Last year</u>
Missionary societies	2,600	315	—	—	2,915	5,077
Church societies	750	—	—	—	750	250
Charities eg Fegans	135	10	—	—	145	268
Home mission	5,218	—	—	—	5,218	1,445
Total	8,703	325	—	—	9,028	7,040

### Activities directly related to church work

	<u>Unrestricted</u>	<u>Designated</u>	<u>Restricted</u>	<u>Endowment</u>	<u>Total</u> <u>This year</u>	<u>Last year</u>
Cleaning	649	—	—	—	649	620
Books and licences	295	—	—	—	295	258
Training & Development	—	3,235	—	—	3,235	—
Outreach printing	408	—	—	—	408	734
Vicars expenses	1,154	—	—	—	1,154	2,050
Church Heat, light, elect	7,078	—	—	—	7,078	7,938
Routine maintenance	2,181	—	—	—	2,181	2,939
Insurances	2,097	—	—	—	2,097	3,649
Ministry Trainee (Youth)	6,552	—	—	—	6,552	2,260
Lay staff costs	12,183	—	—	—	12,183	5,026
Children and Youth	1,277	—	209	—	1,486	1,424
Worship	866	—	—	—	866	936
Evangelism	694	—	—	—	694	290
Mummy & Me, Daddy & Me	676	—	—	—	676	239
Total	36,110	3,235	209	—	39,554	28,362

### Activities directly related to church work - Major repairs

	<u>Unrestricted</u>	<u>Designated</u>	<u>Restricted</u>	<u>Endowment</u>	<u>Total</u> <u>This year</u>	<u>Last year</u>
Major repairs (including Kitchen)	2,358	3,262	3,133	—	8,754	445
Total	2,358	3,262	3,133	—	8,754	445

**Activities directly related to church work - Stipend and Parish Share**

	<u>Unrestricted</u>	<u>Designated</u>	<u>Restricted</u>	<u>Endowment</u>	<u>Total</u> <u>This year</u>	<u>Last year</u>
Vicarage costs	3,154	—	—	—	3,154	1,678
Diocesan Common Fund	60,144	—	—	—	60,144	60,140
Assistant Minister Expenses	601	—	—	—	601	538
Assistant Minister Salary & Housing	5,038	14,443	—	—	19,481	—
Total	68,937	14,443	—	—	83,380	62,356

**Fund-raising and publicity**

	<u>Unrestricted</u>	<u>Designated</u>	<u>Restricted</u>	<u>Endowment</u>	<u>Total</u> <u>This year</u>	<u>Last year</u>
Church family events	1,021	—	—	—	1,021	—
Book stall Purchases	52	—	—	—	52	—
Total	1,073	—	—	—	1,073	—

**Church management and administration**

	<u>Unrestricted</u>	<u>Designated</u>	<u>Restricted</u>	<u>Endowment</u>	<u>Total</u> <u>This year</u>	<u>Last year</u>
Expenses - admin	2,049	—	—	—	2,049	1,892
Stationery & post	532	—	—	—	532	392
Insurance work	—	—	—	—	—	—
Bank charges	—	—	—	—	—	50
Hospitality	54	—	—	—	54	1,234
Total	2,636	—	—	—	2,635	3,569

## Note 8 : Staff Costs

The Vicar is an Office Holder paid by the Church Commissioners. The PCC make a payment to the Church Commissioners equivalent to the salary and pension contributions paid.

During 2017 three members of staff were employed directly by the PCC.

	2016	2017
	£	£
Wages and salaries	5,026	18,406
Total	5,026	18,406

## Note 9: Transactions with PCC members

- 1) During the financial year members of the PCC made donations to the Charity without conditions totalling £10,643.
- 2) The following members of the PCC receive remuneration from the PCC

<u>Name</u>	<u>Role for which remuneration is received</u>
Mr P Peddar	Assistant Minister
Mrs M Burgess	Pastoral Worker

The contracts under which these Trustees are employed by the PCC are the same as for those other staff with similar roles. Neither these nor any other Trustees receive remuneration for their roles as Trustees.

- 3) During the year the following members of the PCC were reimbursed expenses incurred in undertaking their roles for the Church.

	Rev M Warren	P Peddar	M Burgess
Travel, phone and office expenses	£1,153	£601	£360

- 4) Related party transactions. The following received payments from the PCC. It should be noted that the Reverend Warren was excluded from any part of the decision making process in agreeing these payments.

<u>Name</u>	<u>Relationship to PCC member</u>	<u>Transaction</u>	<u>Amount</u>
R Warren	Daughter, Rev M Warren	Ministry Training grant	£4,800
Mrs S Warren	Wife, Rev M Warren	Board & Lodgings	£1,440