



Coventry



Irish

Society



Annual Report 2017





Kay Forrest Chair



Dear Members

A very warm welcome to our 2017 AGM. I am delighted to be addressing you as Chair of the Coventry Irish Society. This is especially so as I am also the Chair of the Cork Association in the 60th anniversary of the twinning between Coventry and Cork. As part of that celebration I am delighted to hear that our history exhibition 'Irish Heart, Coventry Home' will be showcased in Cork City in September 2018.

The past 15 months since our 2016 AGM have been very eventful. The Society has achieved a lot and also coped well with a variety of challenges including having to move premises at short notice.

We are proud as a Society to have helped many vulnerable Irish receive some necessary entitlements. As always this is the main emphasis of our work. More than 100 people have received in-depth support to access welfare, pensions, housing or disability benefits since our last AGM. Further welfare related projects included a mental health support group and individual counselling.

Our 'Shamrock Group' for those living with memory loss has also been very successful with a total of 16 people including Carers that have received support.

Also our network of social and befriending support continues to combat social isolation and also celebrates our culture that we are all proud of.

We are also proud to have provided support to Irish Survivors in the midlands on a voluntary basis. Recently we were delighted to receive news of a small grant to support the Survivors Lunch Clubs from the Ireland Fund of Great Britain. The Society fights to ensure that Irish Survivors get the proper support and receive their entitlement of £12,000 from 'Caranua' the Statutory Fund.

A huge highlight for the Society this year was our oral history project 'Irish Heart, Coventry Home' where we documented the contribution of the Irish community to Coventry. The exhibition at the Herbert Art Gallery and Museum averaged an attendance of 220 visitors per-day.

We are as ever extremely grateful to the Emigrant Support Programme for supporting the work of the Society. We were delighted to have visits from Rosie Keane, Alannah Maxwell and Ruaihi Dowling from the Irish Embassy this year. I would like to thank all our members and volunteers for their great contribution to the Society. Also to thank my fellow Trustees and the CIS staff team for their hard work and support.

We hope the next 12 months will be a prosperous one for everyone and that the Society will receive new revenue. I urge the Irish community in Coventry to support the work of the Coventry Irish Society.

Thank You, Kay Forrest

How Irish Are you?

Celebrate St. Patrick's Day by Exercising Your Right to Irish Citizenship- If either of your parents or one of your grand parents are Irish you are entitled to an Irish Passport

Irish Passport Forms and advice available from the Coventry Irish Society, 1st Floor, 41, Smithford Way, Coventry, CV1 1FY Open 9.30am -1.0pm and 2pm-4.30pm Monday -Friday -02476256629

Managers Report 2017



It has been a very busy year with our usual high input into providing health and welfare services to the Irish community. The Society maintains a high level of services to the vulnerable Irish and as always this is our main priority.

However we also provide a wide range of general advice and befriending support as well as cultural events such as the Saint Patrick's Festival.

Our Shamrock Club providing support to those living with memory loss goes from strength to strength.

The increase in Irish Passport applications since Brexit has remained steady and a high number of Second and Third Generation Irish are applying for Citizenship. We would like the Second and Third Generation Irish to join and support the Society.

Our befriending and social support groups and networks continue to be popular and we receive regular attendances of anywhere between 70 -120 to our lunch clubs, 50 people attend the Claddagh Group that meets at Flannellys every Tuesday as well as a variety of members and friends that drop in for a one to one chat and a cup of tea.

Our Heritage Project 'Irish Heart, Coventry Home' was a huge success with 700 people attending the launch event. The exhibition was on from March 9th to April 10th 2018 where an average of 220 visitors per-day visited the exhibition. This project has put the Irish in Coventry "On the map" and it is both a celebration and a lasting legacy for future generations.

The Society still supports Irish Survivors and holds up to 6 lunch clubs per-year in Birmingham and monthly outreach sessions that are conducted on a voluntary basis. This project has recently received a grant from the 'Ireland Fund of Great Britain' which is wonderful news for the Survivors.

We continue to receive excellent and much needed support from Coventry University. Special thanks to Dexter du Boulay, Simon Horsman and Mark Holmes for their fantastic contributions to the Society. Also thanks to Geraldine Hammersley and Cathy Hunt for their excellent work on our Heritage project.

We are as always extremely grateful to our main funders the 'Emigrant Support Programme' for enabling us to continue our important work.

We also need to thank the Heritage Lottery Fund, Cork City Council, Coventry City Council, The Deeley Group and the City of Culture team. I would like to thank all our friends, members and volunteers for their support. Also the Trustee group and staff team for their hard work and commitment to the project.

A special mention to our Honorary President David Cairns who continues to help the Society.

Simon McCarthy



Zaneta Juszcak Administrator

Dear Members my name is Zaneta and I am the Administrator at the Coventry Irish Society. My Job is based on managing the finance and database systems, paying invoices and bills. I manage the incoming and outgoing post and answer passport enquiries that have greatly increased since Brexit. I also deal with email, Facebook and telephone enquiries. I look after the technical side of the office for example, managing the office equipment and procuring office supplies. I design event posters and I enjoy taking photos at the events. All the photos taken at the events are available at the office and on our Facebook page. I support staff with any reports required and generally support the Manager as his PA to try to ensure the smooth running of the office. **Zaneta Juszcak**

Oral History Project Ciaran Davis



Dear Members

We had a great month with the 'Irish Heart, Coventry Home' exhibition. On 9th March 2018, to celebrate the launch of the exhibition, Coventry Irish Society held an arts evening, which included Irish theatre, music and storytelling. This arts evening had a significant impact; 600 people attended and the Herbert Museum stated that it was one of their most popular launch nights. Throughout the duration of the exhibition, there was a consistently high number of visitors, including people who had not visited the Herbert Museum for a long time. I had many fascinating conversations with visitors to the exhibition who told me about their own journeys to the city. The exhibition has also been taken to different audiences, as the Coventry Irish Society held numerous school workshops. The project also appeared in numerous media publications including BBC Midlands Today, the Coventry Telegraph and the Irish Times.

All in all, it has been a great year and I would like to say thank you to everyone who has contributed to the project; either as interviewees, object-lenders or people who have supported the Irish Society. The movie is being turned into a DVD and there will be copies available at the offices at the Society.

My email is ciaran.davis@covirishsoc.org.uk

Kind regards Ciaran

Win McGlynn Welfare Project



The Welfare project covers an large amount of ground with regard to helping Irish people. We provide advice, support and guidance with the whole range of welfare benefits, pensions, housing applications and related issues, debt, utilities bills, U.K. and Irish state pensions. In addition people request help with returning to Ireland and applications for birth certificates.

Irish Passports have continued to remain high on the agenda since 'Brexit'. Many Second and Third Generation are applying for their passports.

The Society continues to enable many Irish people and importantly many vulnerable Irish to access entitlements and services that they may not otherwise avail of. By providing a culturally sensitive and aware service our clients our comfortable enough to approach us for help and support. The Society often liaises with other services such as health, housing and social services to ensure the needs of our people are being met. I also help out with our 'Shamrock Club' which is a lovely group for people living with memory loss. We do activities and have a good chat the people really enjoy it.

I work Tuesdays and Wednesdays if anyone needs support

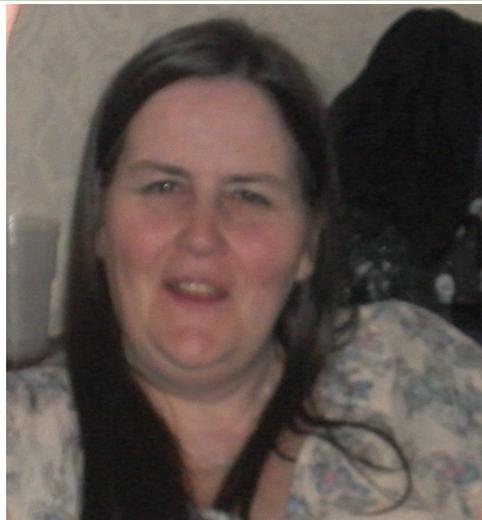
Thanks to all our kind supporters, members and volunteers.



Health Workers Report



Ann Sullivan



Dawn Lucas

The CIS Health worker role is shared by Dawn and Ann. We continue to offer support and advice on a wide variety of Health and Welfare issues. These include various benefit claims e.g. Housing council tax, (We have had more clients coming in for support mainly due to the changes and how they need to apply for these on line, this being very difficult for clients with literacy and technology fears) Disability Living Allowance(DLA) Attendance Allowance, Carers Allowance, Community Support grants. Due to recent changes in the benefit system we have had a large number of claims/enquiries/appeals to deal with mainly Personal Independence Payment (PIP) and Employment Support Allowance (ESA) as the boundaries have changed considerably and clients with literacy and technology problems finding it very difficult to access forms to apply for the benefit they are entitled to.

Then came “BREXIT” and this was like a tornado hitting with at least 8-10 people queuing outside every day to collect application forms for Irish passports. In the first 3 months we must have given out approximately 500 passport applications along with information about Foreign Birth Registration for other members of their extended families. This has continued up to the present, and we are still experiencing a high number of people applying for passports.

2016 saw the start of our Dementia Care Group and this has been a real success. We have had 5/6 regular attenders each week who always enjoy their time with us. Unfortunately we had the upset of finding new offices earlier this year, and this meant losing the room used for our dementia group, however Father Tom at Christ The King Church offered us a room, and we have been able to carry on offering this service . Our group is growing but we still have spaces for more referrals please contact Ann or Dawn if you know anyone who will benefit from this group.

Our Carers group used to meet on the first Thursday of each month in our previous offices but unfortunately we haven't been able to restart this group due to lack of suitable space.

The Claddagh Group continues to provide social interaction for between 40-50 people each week. We have had a very busy year with several meals and entertainment days, visits to the seaside and other groups in Leicester and Corby. We also organise a holiday to Ireland each year, and this continues to be very popular.

Although we are still working with a reduced budget, we are still able to offer services as stated to an increasing number of clients both face to face and via the telephone.

Anyone who may have any Welfare/Health/Pension or any other queries is welcome to come into our office or phone 024 76256629 for an appointment and we will endeavour to work with them to get a satisfactory outcome. Thanks to all our members, volunteers and supporters.

Appointments can be made with:

Ann Monday + Wednesday

Dawn Wednesday Thursday and Friday

Confidentiality is maintained at all times





Statement of Financial Activities



Coventry Irish Society
STATEMENT OF FINANCIAL ACTIVITIES
(Incorporating Income and Expenditure Account)
FOR THE YEAR ENDED 31st DECEMBER 2016

	Unrestricted funds	Restricted funds	Total 2016	Total 2015
	£	£	£	£
Incoming resources				
Grants & Donations				
Dept. of Foreign Affairs:				
<i>Emigrant Support Programme</i>	-	36,770	36,770	45,000
Less: Clawback	-	-	-	-
Awards for All	-	-	-	-
Ireland fund of Great Britain	-	-	-	-
MAIR Dept. Of Education	-	-	-	-
Coventry City Council	-	-	-	-
Other Donations	1,000	-	1,000	1,842
Lunch Club	3,536	-	3,536	-
Trips and Events Contributions	-	-	-	-
Member's Subscriptions	-	-	-	1,799
Fundraising and Other income	7,231	-	7,231	13,188
Bank Interest	7	-	7	27
Total Incoming resources	11,774	36,770	48,544	61,586
Resources expended				
Staff costs (including NI)	14,694	35,770	50,464	49,434
Event costs and Venue Hire	6,659	1,000	7,659	7,878
Rent	-	-	-	3,450
Other expenses and support costs	10,861	-	10,861	18,670
Total resources expended	32,214	36,770	68,984	79,433
Net outgoing resources	(20,440)	0	(20,440)	(17,577)
Fund balances brought forward	(34,404)	53,508	19,104	36,681
Fund balances carried forward	(54,844)	53,508	(1,336)	19,104

DEPARTMENT OF FOREIGN AFFAIRS AND TRADE: EMIGRANT SUPPORT PROGRAMME

Department of Foreign Affairs and Trade: The Emigrant Support Programme received a grant of £60,600 for the year from 1st July 2016 to 30th June 2017. The funds were restricted for the following projects: Outreach Project. £27,958 of the Six months grant income was utilised in the period to 31st December 2016. Six months grant income amounting to £28,750 has been deferred to the 2017 financial year and will be utilised by 30th June 2017.

St. Patrick's Day Project £1000 has been deferred to the 2017 Financial year and will be utilised by 30th June 2017. Lunch Club Project £1000 of the Six months grant income was utilised in the period to 31st December 2016. Six months grant income amounting to £1000 has been deferred to the 2016-17 financial year and will be utilised by 30th June 2017.



Balance Sheet 2016



Coventry Irish Society
BALANCE SHEET
AS AT 31st DECEMBER 2016

	Note	2016		2015	
		£	£	£	£
Fixed Assets	1		353		534
Current assets					
Bank and cash		61,947		20,001	
Prepayments		-	61,947	242	20,243
Current Liabilities					
Deferred income (ESP Grant)		(30,750)			
Deferred income (Oral History Project)		(30,000)			
Creditors		(2,885)	(63,636)		(1,673)
Net Current assets			(1,689)		18,570
Net Assets			(1,336)		19,104
Funds					
Unrestricted funds	2		(54,844)		(34,404)
Restricted funds	3		53,508		53,508
			(1,336)		36,681

For the Financial year in question the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.

No members have required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Companies Act 2006.

The Directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

On behalf of the board

The financial statements were approved by the board of trustees on 2nd August 2017

The annexed notes form part of these financial statements

Charity number 08235510

Company number 1150290

Signed: Kathleen Forrest, Chair Person:



AN ROINN GNÓTHAÍ EACHTRACHA AGUS TRÁDÁLA
DEPARTMENT OF FOREIGN AFFAIRS AND TRADE



Comhairle Cathrach Chorcaí
Cork City Council



COVENTRY IRISH SOCIETY
(A company limited by guarantee)
INDEPENDENT ACCOUNTANT'S REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST DECEMBER 2017

Charity No: 1150290

Company No: 08235510

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COVENTRY IRISH SOCIETY
FOR THE YEAR ENDED 31ST DECEMBER 2017

COMPANY INFORMATION

TRUSTEES:	Kathleen Forrest Josephine Addleton Elizabeth Flannelly Rory Ryan Kathleen McCarthy
REGISTERED OFFICE:	New Central Credit Union 41 Smithford Way Coventry CV1 1GY
REGISTERED NUMBER:	08235510 (England and Wales)
REGISTERED CHARITY NUMBER:	1150290
INDEPENDENT ACCOUNTANTS:	Simon Horsman Mark Holmes

COVENTRY IRISH SOCIETY

CHAIRPERSON'S REPORT & REPORT OF THE TRUSTEES

FOR THE YEAR ENDED 31ST DECEMBER 2017

Dear Members

I am delighted to be addressing you as Chair of the Coventry Irish Society. This is especially so as I am also the Chair of the Cork Association in the 60th anniversary of the twinning between Coventry and Cork. As part of that celebration I am delighted to hear that our history exhibition 'Irish Heart, Coventry Home' will be showcased in Cork City in September 2018. 'Irish Heart, Coventry Home' where we documented the contribution of the Irish community to Coventry, averaged an attendance of 220 visitors per-day.

The past 15 months since our 2016 AGM have been very eventful. The Society has achieved a lot and also coped well with a variety of challenges including having to move premises at short notice.

We are proud as a Society to have helped many vulnerable Irish receive some necessary entitlements. As always this is the main emphasis of our work. More than 100 people have received in-depth support to access welfare, pensions, housing or disability benefits since our last AGM. Further welfare related projects included a mental health support group and individual counselling.

We are as ever extremely grateful to the Emigrant Support Programme for supporting the work of the Society. We strive to bring in new revenue such as the £60,000 grant from the Heritage Lottery Fund. A recent boost is an £8,000 from the Lloyds TSB Foundation to help the Society create a new Business Plan and conduct a community needs analysis. A further boost to the Charity is the City of Culture 2021 project that will see plenty of new grant opportunities arrive in the City.

We hope the next 12 months will be a prosperous one for everyone and that the Society will receive new revenue. I urge the Irish community in Coventry to support the work of the Coventry Irish Society.

Thank you,

Kay Forrest

Report of the Trustees

The Trustees who are also Directors of the Charity for the purposes of the Companies Act submit their Report together with the reviewed Financial Statements of the Charity for the year ended 31st December 2017. The Trustees have adopted the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" issued in March 2005 in preparing the Annual Report and Financial Statements.

The Charity is a Charitable Company Limited by Guarantee and was set up on 1st October 2012 and commenced to trade on 1st January 2013. It is governed by a Memorandum and Articles of Association.

Objectives

The Charity's objectives are:

- to promote the benefit of the inhabitants of Coventry and surrounding areas with particular reference to those who are Irish or of Irish descent;
- to relieve sickness and old age, preserve and protect good health and advance education and training;
- to address issues of deprivation, social exclusion and isolation related to poor health and old age, preserve and protect good mental and physical health and spiritual well-being;

- to promote culturally appropriate housing, health and social welfare services and recreational and other leisure time occupations with the object of improving the quality for the said inhabitants.

Risks management

The Trustees conduct their own review of major risks to which the Charity is exposed, these procedures are periodically reviewed to ensure that they still meet the needs of the Charity and are as follows:

- an annual review of the risks which the Charity may face;
- the establishment of systems and procedures to mitigate those risks identified;
- the implementation of procedures designed to minimise any potential impact on the Charity should any of the risks materialise.

Financial Review and Reserves Policy

The company's "results" and position at 31st December 2017 are set out in the accounts on pages 7 to 12. There were negative Unrestricted reserves at 31st December 2017, and the trustees are seeking to address this and establish an appropriate reserves policy.

Trustees' Responsibilities Statement

The Trustees (who are also Directors of Coventry Irish Society for the purposes of company law) are responsible for preparing the Trustees' Annual Report and the Financial Statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charitable Company and of the incoming resources and application of resources, including the income and expenditure, of the Charitable Company for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in operation.

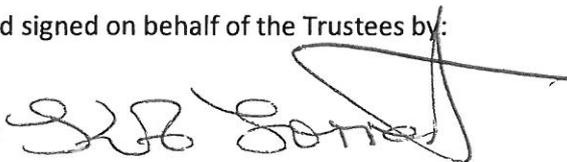
The Trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the Charitable Company and enable them to ensure that the financial statements comply with the Companies Act 2006. The Trustees are also responsible for safeguarding the assets of the Charitable Company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the Trustees are aware:

- there is no relevant Audit information of which the Charitable Company's Auditor is unaware; and
- the Trustees have taken all the steps that they ought to have taken to make themselves aware of any relevant Audit information and to establish that the Auditor is aware of that information.

Approved and signed on behalf of the Trustees by:

Chairperson:



Print name: Kameen Forrest

Date: 28/09/2012

Independent Accountant's Report to the Members of Coventry Irish Society

We have both prepared and, there being two accountants involved, reviewed the financial statements of the Coventry Irish Society (CIS). The circumstances whereby this has come about are discussed in Section 4 of this report. The financial reporting framework that has been applied in their preparation is applicable law and Financial Reporting Standard for Smaller Entities (effective April 2008) (United Kingdom Generally Accepted Accounting Practice applicable to Smaller Entities).

This report is made wholly to the CIS members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and its members as a body for this report or the opinions we have formed.

Respective responsibilities of trustees and reporting accountants.

As explained more fully in the Trustees' Responsibility Statement, the trustees (who, for the purposes of company law, are also the directors of the charitable company) are responsible for the records from which these accounts have been prepared. Normally, they would also be responsible for preparing the accounts, leaving the independent accountants merely the task of reviewing the accounts, but this year that was not possible and the independent accountants have prepared the accounts and take responsibility for them showing a true and fair view, subject to the note below.

Scope of the accounts

The accounts concerned are in accordance with the underlying books and records of the organisation and have been verified with reference to external documents (e.g. bank statements) where this is feasible. Being acceptable to us, we have not changed any accounting policies from past years. We have not received a trustees report for the year and so have no comment to make.

Reservations regarding "a true and fair view" and "Going Concern".

The figures we inherited from the years to December 2013 and 2014 were both subject to audit qualifications. In these circumstances we are unable to satisfy ourselves as to the appropriateness of the comparative figures and in particular the analysis of restricted and unrestricted funds. This impacts on later figures, especially the analysis of the capital funds on 31st December 2015 (The first period for which we were acting as independent accountants) as at the earlier year ends. On the other hand readers may wish to note and take some comfort from the fact that funders have not responded to these qualified figures in such a way as to indicate that they were unhappy with the position revealed.

It is also necessary to state that in determining whether Coventry Irish Society ("CIS") is a going concern the accountants must be mindful that, like many charitable bodies, CIS's activities in both scale and direction are driven by the grants it is awarded. Changes in grants will impact CIS's future activities. This is not to say that CIS would not be able to continue but that its scope will always have to be adjusted to its resources.

Qualified Opinion on the financial statements.

In our opinion, except for the possible effects of the matters described in the Reservations regarding "a true and fair view" and "Going Concern" paragraphs, the financial statements:

- give a true and fair view of the charitable company's affairs at 31st December 2017

- have been properly prepared in accordance with UK generally accepted accounting Practice (applicable to smaller entities), and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Signed: 

Print name: MARK HOWES CA

Date: 28/09/2018

Coventry Irish Society
STATEMENT OF FINANCIAL ACTIVITIES
(Incorporating Income and Expenditure Account)
FOR THE YEAR ENDED 31st DECEMBER 2017

	Unrestricted funds £	Restricted funds £	Total 2017 £	Total 2016 £
Incoming resources				
Grants & Donations				
Dept. of Foreign Affairs:				
<i>Emigrant Support Programme</i>	-	60,500	60,500	36,770
Less: Clawback	-	-	-	-
Oral History Project	-	30,000	30,000	-
Other Donations	2,678	-	2,678	1,000
Lunch Club	6,118	-	6,118	3,536
Trips and Events Contributions	-	-	-	-
Member's Subscriptions	624	-	624	-
Fundraising and Other income	7,334	-	7,334	7,231
Bank Interest	-	-	-	7
Total incoming resources	16,754	90,500	107,254	48,544
Resources expended				
Staff costs (including NI)	10,973	59,276	70,249	50,464
Event costs and venue hire	7,289	3,580	10,869	7,659
Oral History Project – Direct costs	-	12,083	12,083	-
Other projects	1,499	-	1,499	-
Other expenses and support costs	1,842	9,953	11,795	10,861
Total resources expended	21,603	84,892	106,495	68,984
Net outgoing resources	(4,849)	5,608	759	(20,440)
Fund balances brought forward	(54,844)	53,508	(1,336)	19,104
Fund balances carried forward	<u>(59,693)</u>	<u>59,116</u>	<u>(577)</u>	<u>(1,336)</u>

Coventry Irish Society
BALANCE SHEET
AS AT 31st DECEMBER 2017

		2017		2016	
	Note	£	£	£	£
Fixed Assets	3		264		353
Current assets					
Bank and cash		30,064		61,947	
Accrued Income	4	24,000			
Prepayments		1,205	<u>55,269</u>	-	<u>61,947</u>
Current Liabilities					
Deferred income (ESP Grant)		(30,250)		(30,750)	
Deferred income (Oral History Project)	4	(24,000)		(30,000)	
Other deferred income		(1,860)	<u>(56,110)</u>	(2,885)	<u>(63,636)</u>
Net Current assets			<u>(841)</u>		<u>(1,689)</u>
Net Assets			<u>(577)</u>		<u>(1,336)</u>
Funds					
Unrestricted funds	5		(59,693)		(54,844)
Restricted funds	6		59,116		53,508
			<u>(577)</u>		<u>(1,336)</u>

For the financial year in question the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.

No members have required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Companies Act 2006.

The Directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable subject to the small companies' regime.

On behalf of the board

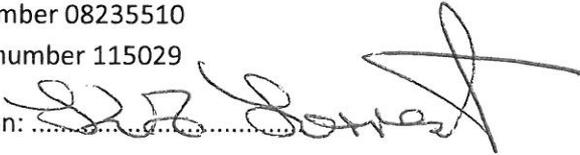
The financial statements were approved by the board of trustees on 28th September 2018

The annexed notes form part of these financial statements

Charity number 08235510

Company number 115029

Chairperson:



Print Name:

KATHLEEN FORREST

Date:

28/09/2018

COVENTRY IRISH SOCIETY

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST DECEMBER 2017

1. Accounting policies

- (a) The financial statements have been prepared under the historical cost convention, in accordance with the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" published in the Charities Act in March 2005 and in accordance with the Financial Reporting Standards for Smaller Entities (effective April 2008).
- (b) The financial statements have been prepared on a going concern basis notwithstanding an overdrawn Unrestricted funds position at 31st December 2017. A reduction in funding from the principal funder reduced the Society's income significantly from mid-2014. The trustees have taken widespread and substantial remedial to rectify the situation, and are confident that a positive position has been restored. The 2017-18 grant awards from the principal funder, albeit at a lower level than pre-2014, have been confirmed at the date of approval of the financial statements. The trustees, being mindful of all relevant factors, consider the Going Concern basis to be appropriate.
- (c) Voluntary income is received by way of donations and gifts and is included in full in the Statement of Financial Activities when receivable. The value of the services provided by volunteers has been included.
- (d) Grants, including grants for the purchase of fixed assets, are recognised in full in the Statement of Financial Activities for the year in which they are receivable.
- (e) Incoming resources from investments is included when receivable.
- (f) Resources expended are recognised in the period in which they are incurred. Resources expended include attributable VAT which cannot be recovered.
- (g) Resources expended are allocated to the particular activity where the cost relates directly to the activity.
- (h) Depreciation is provided at rates calculated to write off the cost of each asset over its expected useful life, which is estimated at five years for furniture, four years for office equipment and three years for computers.
- (i) Unrestricted funds are donations and other incoming resources receivable or generated for the objects of the charity without further specified purpose and are available as general funds.
- (j) Designated funds are unrestricted funds earmarked by the management committee for particular purposes.
- (k) Restricted funds are to be used for specific purposes as laid down by the donor. Expenditure which meets these criteria is charged to the fund, together with a fair allocation of management and support costs.
- (l) Rentals paid under operating leases are charged to the income and expenditure account on a straight line basis over the period of the lease.

2. Taxation

No liability to UK corporation tax arises for the year ended 31st December 2017 nor for the year to the 31st December 2016.

3. Tangible fixed assets

	Computer £	Furniture £	Equipment £	Total £
Cost				
At 1st January 2017	5,490	5,196	1,978	12,664
Additions	-	-	-	-
Disposals	-	-	-	-
At 31st December 2017	<u>5,490</u>	<u>5,196</u>	<u>1,978</u>	<u>12,664</u>
Depreciation				
At 1st January 2017	5,087	5,196	1,847	12,130
Charge for the year	204	-	66	270
At 31st December 2017	<u>5,291</u>	<u>5,196</u>	<u>1,913</u>	<u>12,400</u>
Net Book Value				
At 31st December 2016	403	-	131	534
At 31st December 2017	<u>269</u>	<u>-</u>	<u>87</u>	<u>264</u>

4. Accrued Income and Deferred Income

The accrued income and deferred income totalling £24,000 is the income provided as part of the Oral History Project and reflects the fact that the total income actually received is both for work completed and work yet to be completed as at the yearend 31st December 2017. The effect is to cancel each amount out and so not impacting the financial position of the company. However, it is included for completeness.

5. Unrestricted funds

	Balance at 1st January 2017 £	Movement in resources		Balance at 31st December 2017 £
		Incoming £	Outgoing £	
Unrestricted funds	<u>(54,844)</u>	<u>16,754</u>	<u>(21,603)</u>	<u>(59,693)</u>

6. Restricted funds

	Balance at	Movement in resources		Balance at
	1st January 2017 £	Incoming £	Outgoing £	31st December 2017 £
Emigrant Support Programme / Oral History Project	53,508	90,500	(84,892)	59,116