

Charity Registration no: 1154122

THE PAROCHIAL CHURCH COUNCIL OF THE  
ECCLESIASTICAL PARISH OF PEASEDOWN ST JOHN  
REPORT AND FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2017

**Administrative Office:**

The Vicarage  
Church Road  
Peasedown St John  
BATH, BA2 8AA

**Incumbent:**

Reverend Matthew Street  
The Vicarage  
Church Road  
Peasedown St John  
BATH, BA2 8AA

**Bankers:**

National Westminster Bank Plc  
Midsomer Norton Branch  
3 High Street  
Midsomer Norton  
RADSTOCK, BA3 2ZY

**Independent Examiner:**

RHW Beath BSc FCCA  
Ashlar House  
58A Combe Road  
Combe Down  
BATH, BA2 5HZ

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### **The Parochial Church Council**

The Parochial Church Council (PCC) has the responsibility of co-operating with the Incumbent in promoting within this parish the whole mission of the Church – pastoral, evangelistic, social and ecumenical. The PCC registered with the Charity Commission on 7<sup>th</sup> October 2013. Members of the Council are either ex-officio or elected by the Annual Parochial Church Meeting. The appendix to this report lists those who served as members of the Council from March 2017. PCC membership remained at 9 members this year. Four PCC meetings were held in 2017 with an average attendance of 7

### **Buildings**

The principal buildings available to the Church Family are:

St. John Baptist Church, Church Road, Peasedown St John – consecrated 1892

The Church Hall, Church Road, Peasedown St John

### **Governing Document**

The charity is governed by the Parochial Church Council Powers Measure (1956) as amended and church representation rules.

### **Public Benefit**

The charity has due regard to the guidance published by the Charity Commission on public benefit.

### **Risk Management**

The Trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

### **Review of the Year**

The PCC, in its leadership role in the church made possible a wide range of activities this year by supporting financially and prayerfully the following events and people.

#### Regular Sunday Worship

Services take place each Sunday morning in St John's Church and in the afternoon, Soul Food, our informal family friendly service followed by tea takes place in the Peasedown Youth Centre.

#### Somer Valley Foodbank

This Trussell Trust foodbank continues to operate in co-operation with other local churches to provide three days of emergency food for those in crisis.

#### Movement Worship Nights

Twelve of these nights have been held across the Diocese of Bath and Wells in 2017 and seek to engage with polarized youth groups.

Pre-School Ministry

Little Ones and the Toy Library are enabling us to engage with pre school families in the area on a weekly basis.

How to *BE* a disciple

Our 2017 sermon series looked at twelve key characteristics of how to *BE* an effective disciple

Primary Schools

Weekly visits to three Church of England primary schools to conduct an act of worship and breakfast and after school clubs in the local community school.

Mission and Outreach

Donations of £10,148 (£9,138 in 2016) to our mission partners: The Filling Station Trust, Bibles for Children, People Against Poverty and Flame International.

**Financial Review of the Year**

Total incoming resources for 2017 were £224,271 (2016 £195,906). This is made up of £164,865 of unrestricted funds and £59,407 of restricted funds.

Expenditure for 2017 was £188,835 (2016 £181,722). This is made up of unrestricted expenditure of £134,311 and restricted expenditure of £54,524.

At the end of the year, the charity had unrestricted cash reserves that represented approximately three months worth of unrestricted expenditure on its activities based on the 2017 budget.

**Conclusion**

We end the year seeing how faithful God has been in providing for our needs as we seek to do his work in the parish of Peasedown St John and looking forward to the continued growth of activity in the coming year.

### **Statement as to Disclosure of Information to Auditor**

In so far as the trustees are aware:

- there is no relevant audit information of which the charity's auditor is unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

### **Statement of Trustees Responsibilities**

The trustees are responsible for preparing the Trustees Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for the period. In preparing these financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the Charity SORP;
- Make judgments and estimates that are reasonable and prudent;
- State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- Prepare the financial statements in the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**On behalf of the PCC**



**Reverend Matthew Street**  
**Date: 18<sup>th</sup> March 2018**

**Independent Examiner's Report to the PCC of Saint John's Peasedown for the year ended 31<sup>st</sup> December 2017**

This report on the financial statements of the PCC for the year ended 31<sup>st</sup> December 2017, which are set out on pages 1 to 5, is in respect of an examination carried out in accordance with the Church Accounting Regulations 2006 ("the Regulations") and section 43 of the Charities Act 1993 ("the Act")

**Respective responsibilities of the PCC and the examiner**

As members of the PCC you are responsible for the preparation of the financial statements. You consider that the audit requirements of the Regulations and section 43(2) of the Act do not apply. It is my responsibility to issue this report on those financial statements in accordance with the terms of the Regulations.

**Basis of this report**

My examination was carried out in accordance with the General Directions given by the Charity Commission under section 43(7)(b) of the Act and to be found in the Church Guidance, 2006 edition, issued by the Finance Division of the Archbishops' Council. That examination includes a review of the accounting records kept by the PCC and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the financial statements and seeking explanations from you as trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

1. Which gives me reasonable cause to believe that in any material respect the requirements
  - To keep accounting records in accordance with section 41 of the Act; and
  - To prepare financial statements, which accord with the accounting records and comply with the requirements of the Act and the Regulations have not been met:or
2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached

Richard HW Beath BSc FCCA  
58a Combe Road  
Combe Down  
Bath BA2 5HZ  
20<sup>th</sup> January 2018

**THE PAROCHIAL CHURCH COUNCIL OF THE  
ECCLESIASTICAL PARISH OF PEASEDOWN ST JOHN  
ANNUAL REPORT FOR THE YEAR ENDED 31 DECEMBER 2017**

**Statement of Financial Activities  
For the period ended 31st December 2017**

**Income and Expenditure**

	Notes	Unrestricted Funds £	Restricted Funds £	Total 2017 £	Total 2016 £
<b>Incoming Resources</b>					
Voluntary income	2	120,286	30,277	150,564	132,671
Activities for generating funds		253	0	253	660
Investment income		131	0	131	74
Incoming Resources from Charitable Activities		44,195	29,129	73,324	62,500
<b>Total Incoming Resources</b>		<b>164,865</b>	<b>59,407</b>	<b>224,271</b>	<b>195,906</b>
<b>Resources Expended</b>					
Costs of generating voluntary income		0	0	0	0
Fundraising trading costs		129	0	129	49
Investment management costs		0	0	0	0
Charitable expenditure	3	110,312	54,524	164,836	165,343
Governance costs		23,870	0	23,870	16,330
<b>Total Resources Expended</b>		<b>134,311</b>	<b>54,524</b>	<b>188,835</b>	<b>181,722</b>
<b>Net Movement in Revenue Funds</b>		<b>30,554</b>	<b>4,882</b>	<b>35,436</b>	<b>14,184</b>
<b>Transfer from unrestricted to restricted funds</b>		711	(711)	0	
<b>Balances brought forward 1/1/16</b>		247,910	48,880	296,790	257,443
<b>Total Funds to carry forward 31/12/16</b>		<b>279,174</b>	<b>53,052</b>	<b>332,226</b>	<b>271,627</b>

**THE PAROCHIAL CHURCH COUNCIL OF THE  
ECCLESIASTICAL PARISH OF PEASEDOWN ST JOHN  
BALANCE SHEET AS AT 31 DECEMBER 2017**

**Statement of Assets & Liabilities as at 31st December 2017**

	<b>Unrestricted 2017 £</b>	<b>Restricted 2017 £</b>	<b>Total 2017 £</b>	<b>All funds 2016 £</b>
<b>Cash Funds under control of the PCC</b>				
Current account	44,829	19,552	64,382	25,759
Carlincott account	1,823		1,823	1,823
CBF deposit	130		130	130
<b>TOTAL Cash Funds</b>	<b>46,783</b>	<b>19,552</b>	<b>66,336</b>	<b>27,713</b>
<b>Other accounts associated with PCC</b>				
Movement	0	24,760	24,760	29,196
Food bank	0	8,740	8,740	7,491
<b>Total associated funds</b>	<b>0</b>	<b>33,500</b>	<b>33,500</b>	<b>36,687</b>
<b>Fixed Assets</b>				
Computers	2,539		2,539	2,539
Office equipment	1,834		1,834	1,834
Heating and hot water systems	17,047		17,047	17,047
Sound systems	7,126		7,126	7,126
Storage shed	1,504		1,504	1,504
Church hall fixtures	4,990		4,990	4,990
Property	197,351		197,351	197,351
<b>Total Fixed Assets</b>	<b>232,391</b>	<b>0</b>	<b>232,391</b>	<b>232,391</b>
<b>Liabilities</b>	<b>0</b>		<b>0</b>	<b>0</b>
<b>Total Liabilities</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Transfers from and to restricted funds</b>			<b>0</b>	<b>0</b>
<b>Total transfers</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL ASSETS EMPLOYED</b>	<b>279,174</b>	<b>53,052</b>	<b>332,226</b>	<b>296,790</b>

Approved at the Annual Parochial Church Meeting held on Sunday 18<sup>th</sup> March 2018 and signed on their behalf by:



**Reverend Matthew Street**

The notes on pages 9 to 11 form an integral part of these accounts.



**THE PAROCHIAL CHURCH COUNCIL OF THE  
ECCLESIASTICAL PARISH OF PEASEDOWN ST JOHN  
NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2017**

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**1. ACCOUNTING POLICIES**

The principal accounting policies are summarised below.

**(a) Basis of accounting**

The financial statements have been prepared on a cash basis and have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities issued in 2015 and applicable UK Accounting Standards and the Charities Act 2011.

**(b) Fund accounting**

Unrestricted funds are available for use at the discretion of the Trustees in the furtherance of the general objects of The Charity.

Restricted funds are to be used for specific purposes as specified by the donor.

**(c) Incoming resources**

All incoming resources are included in the Statement of Financial Activities when The Charity receives the cash into the bank accounts.

Investment income is included when actually received.

**(d) Resources expended**

Expenditure is recognised on a cash basis as a liability is incurred.

**(e) Tangible fixed assets and depreciation**

Tangible assets are stated at cost. No depreciation is attributed:

<b>2. VOLUNTARY INCOME</b>	<b>Unrestricted</b>	<b>Restricted</b>	<b>Total 2017</b>	<b>Total 2016</b>
	<b>£</b>	<b>£</b>	<b>£</b>	
Planned Giving under gift aid	65,301	2,935	68,236	74,908
Planned giving not under gift aid	34,107	12,574	46,681	37,858
Collection under gift aid	0	0	0	448
Collections not under gift aid	167	517	684	0
Loose collections in services	2,375	0	2,375	1,831
Carlingcott donations	0	0	0	0
Legacies and major grants / donations	0	0	0	0
Income tax Recoverable	18,336	14,252	32,588	17,626
	<b>120,286</b>	<b>30,277</b>	<b>150,564</b>	<b>132,671</b>

**THE PAROCHIAL CHURCH COUNCIL OF THE  
 ECCLESIASTICAL PARISH OF PEASEDOWN ST JOHN  
 NOTES TO THE FINANCIAL STATEMENTS  
 FOR THE YEAR ENDED 31 DECEMBER 2017**

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**3. COSTS OF CHARITABLE ACTIVITIES**

	<b>2017</b>	<b>2016</b>
	<b>£</b>	<b>£</b>
Grants	10,148	9,138
Parish Share	36,557	31,789
Staffing	9,256	21,207
Services Expenses	12,360	14,439
Outreach and Mission	5,711	33,819
Buildings and Grounds	7,836	11,888
Establishment	8,424	6,948
Miscellaneous and Other	20,019	36,115
	<b>110,312</b>	<b>165,343</b>

**5. RESTRICTED FUNDS**

	<b>Balance at 01.01.17</b>	<b>Changes in year</b>	<b>Balance at 31.12.17</b>
	<b>£</b>	<b>£</b>	<b>£</b>
Football coach, O&C pastor	3,262	(3,262)	0
YOP including soul survivor	643	(643)	0
School clubs	0	1,114	1,114
Hardship fund	798	0	798
Toy Library	3,465	(2,419)	1,046
SJs Peasedown	3,148	(1,621)	1,527
SJ's A&S Club	(725)	725	0
Sanctuary	1,132	0	1,132
Re-ordering	448	13,487	13,935
Food Bank	7,491	1,249	8,740
Movement	29,219	(4,459)	24,760
	<b>48,880</b>	<b>4,172</b>	<b>53,052</b>

**THE PAROCHIAL CHURCH COUNCIL OF THE  
 ECCLESIASTICAL PARISH OF PEASEDOWN ST JOHN  
 NOTES TO THE FINANCIAL STATEMENTS  
 FOR THE YEAR ENDED 31 DECEMBER 2017**

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<b>6. ANALYSIS OF FUNDS</b>	<b>Unrestricted</b>	<b>Restricted</b>	<b>Total funds 2,017</b>
Fixed Assets	232,391	0	232,391
Investments	0	0	0
Current Assets	46,783	53,052	99,835
Current Liabilities	0	0	0
	<hr/>	<hr/>	<hr/>
	279,174	53,052	332,226

**6. PCC MEMBERS WHO ARE TRUSTEES' REMUNERATION, EXPENSES AND TRANSACTIONS**

The PCC members who are also Trustees did not receive any remuneration for their role as Trustees and were not reimbursed for any expenses incurred in carrying out their duties as Trustees.

## Appendix 1

### **Membership of the Parochial Church Council**

The Following have served as members of the Council from April 2018

#### **Clergy**

Rev Matthew Street	Incumbent from January 2005
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#### **Church Wardens**

Joy Fraser	(elected 2018 for a 1 year term to 2019)
Richard Elsip	(elected 2018 for a 1 year term to 2019)

#### **PCC Members**

Kim Cottle	(elected 2016 for a 3 year term to 2019)
Tom Morgan	(elected 2016 for a 3 year term to 2019)
Kat Savage	(elected 2016 for a 3 year term to 2019)
Sarah Bubyer	(elected 2017 for a 3 year term to 2020)
Nigel Vening	(elected 2017 for a 3 year term to 2020)
Heather Morgan	(elected 2018 for a 3 year term to 2021)
Richard Downing	(elected 2018 for a 3 year term to 2021)
Nico Webb	(elected 2018 for a 3 year term to 2021)
Kathy Mitchell	(elected 2018 for a 3 year term to 2021)

#### **Deanery Synod Members**

Jo Vening	(elected 2017 for a 3 year term to 2020)
Jane Street	(elected 2017 for a 3 year term to 2020)
Catherine Aherne	(elected 2017 for a 3 year term to 2020)

#### **PCC Secretary**

Jo Vening