

...EVERYDAY ADVENTURE



Hemel Hempstead District Scouts Annual Report 2018

BEAVERS  **cubs**  **scouts**  **EXPLORERS**  **network** 

Hemel Hempstead District Scouts

Registered Charity Number 302536

I'm pleased to introduce this year's annual report for the Hemel Hempstead Scout District.

It has been another active, exciting and busy year enjoyed by the many members. Our thanks go especially to the leaders that manage and support the young people's programme.

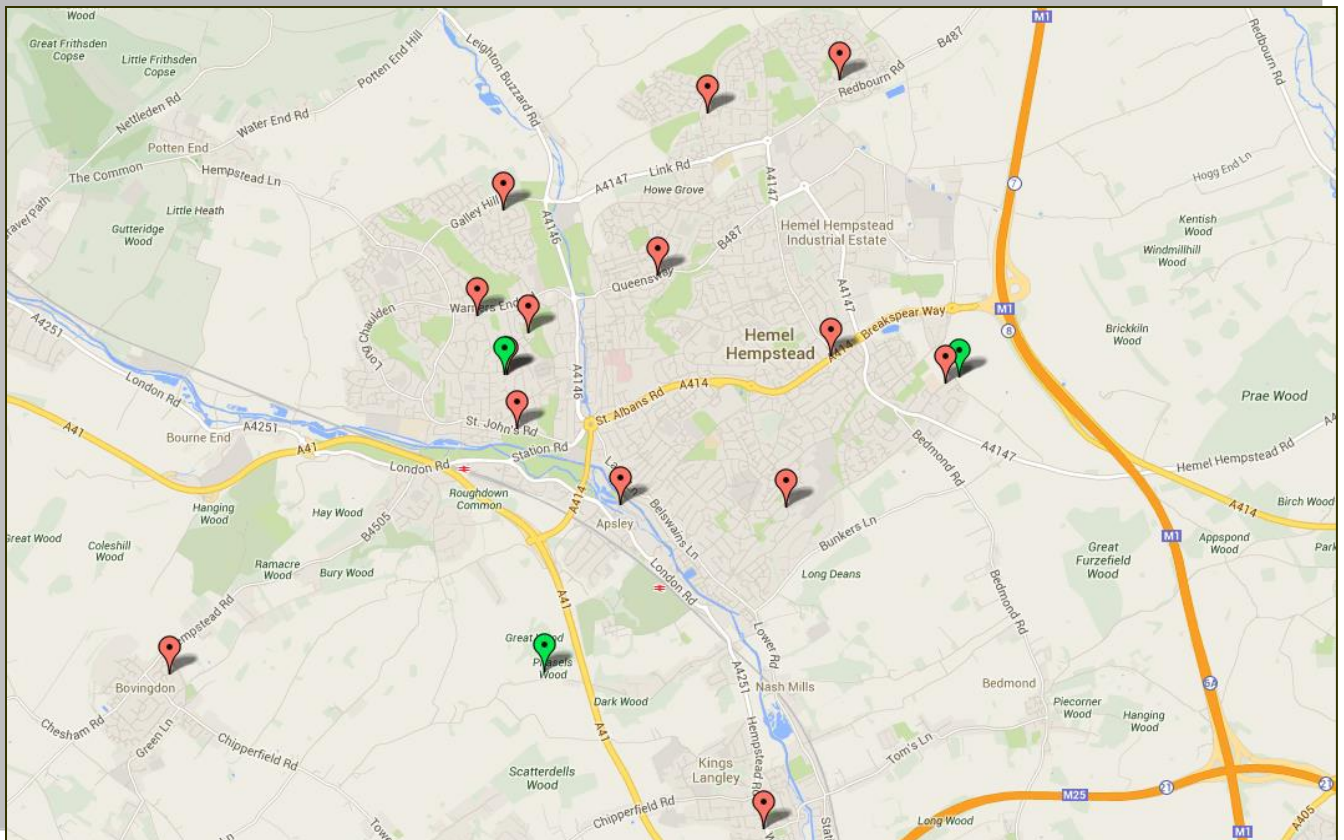
Thank you

Keith Gower District Chairman

Hemel Hempstead Scout District Video Report

As usual, the Groups and Units have run an incredibly wide range of activities and so following great feedback from last year's video showing the highlights, we've produced another one for 2017 – please take a look:

www.hemel-scouts.co.uk/2017



Hemel Hempstead District Scouts

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Registered Charity Number 302536

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Hemel Hempstead District Scouts Annual Report 2018

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The District Commissioner's Year

2017 was a real year of consolidation after 4 year of growth and change. The sections opened over the last few years are now flourishing and are taking part in the various district events.

Our calendar was incredibly varied, as always, with the schedule of badge days, trips and outings now firmly embedded. All the pictures from these events are shared on our Facebook page (www.facebook.com/hemel.scouts) and a video review of the year can be found at www.hemel-scouts.co.uk/2017.

Having had a “quiet” 2016 in terms of our successful Summer expeditions, 2017 saw us take over 130 people to the International Scout Centre in Kandersteg, Switzerland for two weeks walking, climbing and exploring in the Alps. Plans are already in place to return to the Haarlem Jamborette in 2019 and the ever-popular Lochearnhead in 2020.

Towards the end of 2017, we selected the 7 young people who will represent us as part of the UK contingent to the World Scout Jamboree in 2019, congratulations to Josh, Nate, Jen, Becky, Ollie, Timmy and Tom. Their fundraising has already begun and you will no doubt see them at various events up to July 2019 – including a round of Join-in-Jamboree sessions in the lead up to next Summer.

Having completed my first five year term as District Commissioner, I'm now reviewing what's gone well, what's gone less well and where things can be improved. I'm grateful for all the help and support I've received from so many people over the five years and now the challenge comes to preparing the district for a successor to be appointed by ensuring we have structure which makes the role achievable alongside the pressures of work and family life, when time seems to be even more at a premium than ever before.

To assist with this, we have appointed a part-time District Administrator, on a flexible “call-off” basis to support with some of the behind-the-scenes tasks and are working on a plan to ensure this is sustainably funded - ideally without having to raise the district's membership levy, which has not increased during my time as District Commissioner.

As always, my final thanks go to the leaders in each colony, pack, troop and unit, without whom Scouting just wouldn't happen.

Russ Dyle

District Commissioner Hemel Hempstead Scout District

Policies and Targets

The District Executive Committee has been working hard to keep up with the continually evolving guidance provided by The Scout Association and the Charity Commission. During the past few years, guided by our Chairman and District Commissioner, we have implemented a number of Procedural and Financial policies within the District, and set ourselves targets for coming years. We expect these initiatives to continue.

Financial Policy and Reserves

The District maintains the following Reserves for development and unexpected expenditure:

- General District Reserve
- International Activities and Jamboree reserve
- District Scout Shop development reserve
- District Headquarters reserve

The following Policy was adopted in 2013:

*“Where possible we do not want to increase Reserves or Subscriptions”
(In fact for 2014 the District Subscription was reduced, and it remained unchanged for 2015.
For 2016 there was a slight increase following the change to the HQ subscription model.)*

Other Policies

This District works to the Scout Association policies on Safety and Safeguarding

The following District policies are in place:

- Policy on Financial Reserves
- Policy on Expense Claims
- Policy on Budgeting for District Events
- Policy on District Support in cases of Hardship
- Policy on the use of personal data in compliance with Data Protection

These Policies are stated on the District Website.

Targets

The District's main target is to widen the provision of Scouting and increase membership locally. This is being achieved by supporting Groups to expand, opening a new Group, and extending the range of Activities provided within the District.

In 2014 we achieved our target of 1000 young members, and at the start of 2015 our youth membership was the highest ever at 1013. During 2015 this grew again to 1052, and during 2016 to 1125.

During 2018 we will continue to stabilise and strengthen existing provision, while continuing to grow Scouting in Hemel Hempstead District.

Scout Groups and Units in Hemel Hempstead District

Group Name	Adults	Youth		
	January 2018	January 2018		
		Male	Female	Total
1st Apsley	73	179	75	254
1st Bennetts End	18	33	9	42
1st Bovington	14	28	4	32
3rd Boxmoor	18	52	0	52
4th Boxmoor	19	36	8	44
1st Gadebridge	15	73	25	98
1st Hemel Hempstead (Queensway)	14	51	5	56
2nd Hemel Hempstead (Grovehill)	19	44	20	64
4th Hemel Hempstead (Woodhall Farm)	6	22	7	29
5th Hemel Hempstead (Adeyfield Free Church)	6	43	3	51
7th Hemel Hempstead (Lockers Park)	3	25	0	25
1st Kings Langley	22	70	25	95
1st Leverstock Green	26	102	21	123
District Explorer Scouts and Young Leaders	16	64	31	95
District Scout Network	0	3	2	5
Active Support	36			
*Note 1: District Team	16			
TOTALS	321	830	235	1065

*1. Team total excludes those counted elsewhere

District Grand Total 1386

Trustees' Annual Report for 2017

Hemel Hempstead District Scout Council

Registered Charity Number 302536

Trustees' Statement and Annual Accounts for the Year ended

31 December 2017

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Trustees

Hemel Hempstead District Scout Council is a Trust established under the Policy, Organisation and Rules of The Scout Association. Trustees are appointed in accordance with the Policy, Organisation and Rules.

Hon. President	The Mayor of Dacorum		
Hon. Vice-Presidents	Mr D Thomas Mr D Holdsworth	Mrs P West Mr M Watson	
Trustees – Ex-officio	Mr Keith Gower Mr Russ Dyble Mr David Fleming Mrs Julie Bailey Mr Geoff Angell	Chairman DC Treasurer Secretary DSNL	(Nov 2007) (May 2005) (Nov 2004) (May 2017) (Nov 2007)
Trustees – Nominated	Mr Simon Fancourt Mrs Lorna Glass Mr Colin Rivett Mr Robert Salt Mr Mark Knapton		(May 2007) (May 2009) (May 2013) (May 2016) (Resigned May 2017) (May 2017)
Trustees – Elected	Mr Richard Haynes Mr Dave Gilden Ms Kerry McKay Mr Martin Brooks		(May 2005) (May 2013) (Resigned May 2017) (May 2014) (May 2014) (Resigned Jan 2017)
Bankers	Lloyds Bank Chesham Bucks	Lloyds, Barclays & HSBC Hemel Hempstead Herts	

The Trustees confirm that during 2017 there were no serious incidents or matters which need to be reported to the Charity Commission.

Signed for the Trustees

 DAVID FLEMING

May 2018

HEMEL HEMPSTEAD DISTRICT SCOUT COUNCIL

Receipts & Payments Summary for the year ended 31 December

	2017	2016
	£	£
Balance brought forward from previous year	103,296.21	68,094.95
Total receipts	96,660.73	141,083.66
Total payments	-151,317.22	-105,882.40
Net receipts (payments)	-54,656.49	35,201.26
Balance carried forward	48,639.72	103,296.21
Cash, Bank & Deposit Account Balances (See Statement of Assets & Liabilities)	48,639.72	103,296.21

The above account and accompanying statement of assets and liabilities were approved
by the Trustees

on 20/5/2018 and signed on their behalf by

David Brown



HEMEL HEMPSTEAD DISTRICT SCOUT COUNCIL

Receipts for the year ended 31 December	2017	2016
MEMBERSHIP SUBSCRIPTIONS	49,432.50	44,958.00
less: Paid	<u>43,489.50</u>	<u>38,988.00</u>
	5,943.00	5,970.00
Explorer Scout Subs	6,066.50	4,734.00
Jamboree receipts	0.00	0.00
less: Jamboree payments	3,150.00	0.00
	8,859.50	10,704.00
INVESTMENT INCOME RECEIVED		
Scout Association Short Term Investment Service	184.24	180.39
	184.24	180.39
DONATIONS / GRANTS		
Miscellaneous donations	143.49	400.00
	143.49	400.00
ACTIVITIES		
Beavers, Cubs & Scouts	6,089.00	15,174.46
Explorer Scouts	8,061.70	22,615.89
Network	490.00	0.00
Bushcraft - transfer in	0.00	807.32
Bushcraft	3,669.75	636.00
Water Activities	1,332.53	1,632.19
Kandersteg 2017	43,536.29	63,742.71
Climbing	0.00	714.00
Capital Appeal Fundraising	406.19	430.14
	63,585.46	105,752.71
OTHER INCOME		
Scout Shop Sales	10,830.45	12,736.66
Fundraising	0.00	0.00
District HQ - Boxmoor. See Note 10.	1,234.00	2,408.00
District HQ - Warners End	3,671.75	1,490.00
Gift Aid	1,873.54	2,341.90
	17,609.74	18,976.56
SUNDRY RECEIPTS		
Explorer Minibus Income	1,665.00	70.00
Explorer Minibus Deposits	500.00	0.00
1st Gadebridge Loan Repayment	0.00	5,000.00
Two Waters Loan Repayment	480.00	0.00
4th Hemel Loan Repayment	3,552.30	0.00
Miscellaneous Income	81.00	0.00
	6,278.30	5,070.00
TOTAL RECEIPTS FOR THE YEAR	96,660.73	141,083.66

HEMEL HEMPSTEAD DISTRICT SCOUT COUNCIL

Payments for the year ended 31 December	2017	2016
PREMISES		
District HQ - Boxmoor.	3,608.50	3,197.34
District HQ - Boxmoor - Flooring. See Note 9.	7,983.36	0.00
District HQ - Warners End	2,628.02	2,488.56
District HQ - Warners End - Refurbishment	0.00	2,948.85
Explorer Partnership Agreements	1,302.00	1,592.00
	15,521.88	10,226.75
DONATIONS / GRANTS		
Donations / Grants	160.00	170.00
	160.00	170.00
ACTIVITIES		
Beavers, Cubs & Scouts	4,399.11	17,329.83
Explorer Scouts	13,952.25	25,260.77
Lochearnhead Camp	0.00	0.00
Network	630.00	240.00
Bushcraft	1,322.20	1,252.96
Water Activities	2,715.79	1,371.10
Climbing	0.00	536.73
Kandersteg 2017	84,490.92	22,874.41
Jamboree Expenses	-8.25	0.00
Training	1,128.70	1,657.14
	108,630.72	70,522.94
FUNDRAISING, ADMIN & ESTABLISHMENT EXPENSES		
Admin & Establishment	1,355.24	1,918.54
Capital Appeal Fundraising	309.68	332.01
Awards Evening	231.11	0.00
AGM & Meetings	360.00	434.19
Audit	23.46	20.40
Insurance	81.20	41.25
	2,360.69	2,746.39
OTHER EXPENSES		
Public Relations	36.00	387.37
	36.00	387.37
CAPITAL EQUIPMENT		
Equipment	3,266.27	1,321.15
	3,266.27	1,321.15
OTHER EXPENDITURE		
Scout Shop Expenses	302.97	390.96
Scout Shop Stock Purchases	9,760.18	11,493.40
Explorer Minibus	1,278.51	5,185.94
	11,341.66	17,070.30
EXCEPTIONAL EXPENDITURE		
1st Gadebridge 5 Year Loan	10,000.00	0.00
2 Waters Activities - Loan	0.00	2,400.00
4th Hemel Hempstead - Loan	0.00	537.50
Woodfield - Grant	0.00	500.00
	10,000.00	3,437.50
TOTAL PAYMENTS FOR THE YEAR	151,317.22	105,882.40

HEMEL HEMPSTEAD DISTRICT SCOUT COUNCIL

Statement of Assets & Liabilities as at 31 December

	2017	2016
MONETARY ASSETS Cash, Bank and Similar Funds		
Bank Current Account(s)	24,541.07	64,698.15
National Savings Accounts	2.00	2.00
The S.A. Short Term Investment Service - General Fund	23,699.72	27,014.90
The S.A. Short Term Investment Service - International Fund	0.00	8,500.58
Cash in hand	144.43	159.30
	48,387.22	100,374.93
TOTAL BALANCES as at 31st DECEMBER	48,387.22	100,374.93
Less unpresented cheques / outstanding transfers	2,040.31	2,629.80
Plus uncredited income / outstanding transfers	2,292.81	5,551.08
	48,639.72	103,296.21
OTHER MONETARY ASSETS		
Debts due to District - See notes 7, 8, 9, 10 & 11	17,405.41	4,166.30
	17,405.41	4,166.30
INVESTMENT ASSETS		
Government Stocks	39.00	39.00
Other quoted securities at market value	0.00	0.00
Other Investment	0.00	0.00
	39.00	39.00
NON-MONETARY ASSETS Assets for Charity's own use		
Shop Stock	7,872.37	7,666.83
Fittings - Scout Shop	1,660.60	1,660.60
Explorer Minibus	21,750.00	29,000.00
Scouting equipment, furniture etc	23,377.36	20,111.09
	54,660.33	58,438.52
LIABILITIES Those due within one year.		
Expenses incurred not yet invoiced	0.00	976.50
Subscriptions not yet repaid	0.00	0.00
	0.00	976.50
LIABILITIES Those due after one year.		
Loan (with details)	0.00	0.00
Hire purchase owing / Leasing payments outstanding	0.00	0.00
Other long term liabilities	0.00	0.00
	0.00	0.00

Notes to the Accounts.

1. £5,000.00 is held as a provision for the DHQ.
2. £3,000.00 is held as a provision for Scout Shop development.
3. £10,000.00 is held as the District Reserve.
4. £5,780.00 is held in the Adventure Fund.
5. £4,489.18 is held in the International Fund.
6. All loans to the 4th Hemel Hempstead Group were repaid during 2017.
7. A 5 year loan for £2,400.00 to Two Waters was made in 2016 for the purchase of canoes. The first repayment of £480.00 was made in April 2017.
8. A 5 year building loan of £10,000.00 was made to the 1st Gadebridge Group during 2017.
9. £4,000.00 is due from the 3rd Boxmoor Group in respect of their contribution towards the new flooring laid in 2017. (Now received).
10. £638.00 is due from the 3rd Boxmoor Group in respect of the Partnership Agreement for the final term of 2017. (Now received).
11. Outstanding invoices totalling £847.81 for 2017 are due to the District in respect of Shop sales.

Independent Examiner's Report to the Trustees of the Hemel Hempstead District Scout Council

I report on the accounts of the District Scout Council for the year to 31st December 2017 which are set out on pages 3 to 7.

Respective Responsibilities of Trustees and Examiner

The District's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of Independent Examiner's Report

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination no matter has come to my attention:

1. Which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with Section 130 of the Charities Act and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Acthave not been met or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed 

Name: ROBERT SALT

Qualification: Bank Manager

Address: 1 Westridge Close
Hemel Hempstead
Herts HP1 2BA
Date: 20/5/2018