

KILBURN OLDER VOICES EXCHANGE

KILBURN OLDER VOICES EXCHANGE
FINANCIAL STATEMENTS

31 MARCH 2018

Charity Number 1137417

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REFERENCE AND ADMINISTRATIVE DETAILS

Name of Organisation: Kilburn Older Voices Exchange

Charity Registration Number: 1137417

Registered Office: 54 -56 Phoenix Road, London NW1 1ES

Trustees: Ags Irwin (Chair), Phyllis Young (Vice Chair), Lynda Stuart (Treasurer), Violet Clarkson, Frances Eley

Bankers: The Cooperative Bank P.O. Box 50, Delf House, Southway,
Skelmersdale WN8 6WT

Santander, 131 Kilburn High Road London NW6 7HS

KILBURN OLDER VOICES EXCHANGE

INDEPENDENT EXAMINER'S REPORT TO THE MEMBERS YEAR ENDED 31 MARCH 2018

I have examined the accounts of the organisation for the period ended 31 March 2018, which are set out on pages 4 to 8.

RESPECTIVE RESPONSIBILITIES OF THE TRUSTEES AND EXAMINER

As the trustees of the organisation, you are responsible for the preparation of the accounts; you consider that the audit requirement of section 43(2) Charities Act does not apply. It is my responsibility to state, on the basis of procedures specified in the General directions given by the Charity Commissioners under section 43(7) (b) of the Act, whether particular matters have come to my notice.

BASIS OF EXAMINER'S REPORT

This report is in respect of examination carried out in accordance with The General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the organisation and a comparison of the accounts with those records. It also includes a consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not constitute an audit.

EXAMINER'S STATEMENT

Based on my examination, no matter has come to my attention which gives me reasonable cause to believe that in any material respect accounting records have not been kept in accordance with section 41 of the Act, or that the accounts presented do not accord with those records or comply with the accounting requirements of the Act. No matter has come to my attention in connection with my examination to which, in my opinion, attention should be drawn to enable a proper understanding of the accounts.



Mohammad Jameer
31 Romilly Road,
London N4 2QY

25 June 2018

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KILBURN OLDER VOICES EXCHANGE

STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING THE INCOME AND EXPENDITURE ACCOUNT) YEAR ENDED 31 MARCH 2018

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2018 £	Total Funds 2017 £
INCOME FROM					
Donations and legacies	2	1,182	375	1,557	1,669
Income from charitable activities	3	1,175	23,729	24,904	24,469
Investment income	4				
TOTAL INCOME		<u>2,357</u>	<u>24,104</u>	<u>26,461</u>	<u>26,138</u>
EXPENDITURE ON					
Charitable activities	5	(1,887)	(27,257)	(29,144)	(25,875)
TOTAL EXPENDITURE		<u>(1,887)</u>	<u>(27,257)</u>	<u>(29,144)</u>	<u>(25,875)</u>
NET INCOME / (EXPENDITURE)		470	(3,153)	(2,683)	263
RECONCILIATION OF FUNDS					
Total funds brought forward		<u>1,200</u>	<u>4,283</u>	<u>5,483</u>	<u>5,220</u>
TOTAL FUNDS CARRIED FORWARD		<u>1,670</u>	<u>1,130</u>	<u>2,800</u>	<u>5,483</u>

The Statement of Financial Activities includes all gains and losses recognised in the year
All of the above amounts relate to continuing activities.

The notes on pages 5 to 8 form part of these financial statements.

KILBURN OLDER VOICES EXCHANGE
BALANCE SHEET
YEAR ENDED 31 MARCH 2018

	Note	2018 £	2017 £
CURRENT ASSETS			
Cash at bank and in hand	6	2,800	5,483
		<u>2,800</u>	<u>5,483</u>
CREDITORS: Amounts falling due within one year	7		
		<u> </u>	<u> </u>
NET CURRENT ASSETS		2,800	5,483
		<u> </u>	<u> </u>
TOTAL ASSETS LESS CURRENT LIABILITIES		2,800	5,483
		<u>2,800</u>	<u>5,483</u>
NET ASSETS		2,800	5,483
		<u>2,800</u>	<u>5,483</u>
CHARITY FUNDS			
Unrestricted income funds	8	1,670	1,200
Restricted income funds	9	1,130	4,283
		<u>1,130</u>	<u>4,283</u>
TOTAL FUNDS		2,800	5,483
		<u>2,800</u>	<u>5,483</u>

The accounts have been prepared in accordance with the Financial Reporting Standard 102 (effective January 2015)

These financial statements were approved by the Trustees on the 13 September 2018 and are signed on their behalf by



Aislinn Irwin (Chair)



Lynda Stuart (Treasurer)

The notes on pages 5 to 8 form part of these financial statements.

KILBURN OLDER VOICES EXCHANGE
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2018

1. ACCOUNTING POLICIES:

Basis of accounting

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014, the Charities Act 2011 and UK Generally Accepted Practice as it applies from 1 January 2015.

Income

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Expenditure

All expenditure is included on an accrual basis, inclusive of any VAT, which cannot be recovered. Expenditure is allocated to specific activities where the cost relates directly to that activity.

Unrestricted funds

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of the charitable objectives of the charity.

Restricted funds

Restricted income received are accounted for separately as restricted funds and are used for the purposes specified by the donor

2. DONATION AND LEGACIES:

	Unrestricted Funds	Restricted Funds	Total Funds 2018	Total Funds 2017
	£	£	£	£
Donations	382	375	757	794
Grants	800		800	875
	<u>1,182</u>	<u>375</u>	<u>1,557</u>	<u>1,669</u>

2a. DONATIONS:

	Unrestricted Funds	Restricted Funds	Total Funds 2018	Total Funds 2017
	£	£	£	£
Waitrose Community Matters	382		382	394
West Hampstead Community Ass		250	250	400
Stroke Group		125	125	
Miscellaneous				
	<u>382</u>	<u>375</u>	<u>757</u>	<u>794</u>

KILBURN OLDER VOICES EXCHANGE
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2018

2b. GRANTS:

	Unrestricted Funds	Restricted Funds	Total Funds 2018	Total Funds 2017
	£	£	£	£
Age UK Camden	800		800	875
	<u>800</u>	<u></u>	<u>800</u>	<u>875</u>

3. INCOME FROM CHARITABLE ACTIVITIES:

	Unrestricted Funds	Restricted Funds	Total Funds 2018	Total Funds 2017
	£	£	£	£
Grants		23,729	23,729	24,469
Other Income	1,175		1,175	
	<u>1,175</u>	<u>23,729</u>	<u>24,904</u>	<u>24,469</u>

3a. GRANTS:

	Unrestricted Funds	Restricted Funds	Total Funds 2018	Total Funds 2017
	£	£	£	£
Ageing Better in Camden (Big Lottery)		23,729	23,729	24,469
	<u></u>	<u>23,729</u>	<u>23,729</u>	<u>24,469</u>

3b. OTHER INCOME:

	Unrestricted Funds	Total Funds 2018	Total Funds 2017
	£	£	£
Miscellaneous	1,175	1,175	
	<u>1,175</u>	<u>1,175</u>	<u></u>

4. INVESTMENT INCOME:

	Unrestricted Funds	Total Funds 2018	Total Funds 2017
	£	£	£
Bank Interest Received			
	<u></u>	<u></u>	<u></u>

KILBURN OLDER VOICES EXCHANGE
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2018

5. COSTS OF CHARITABLE ACTIVITIES:

	Total Funds 2018 £	Total Funds 2017 £
Support Costs	6,886	5,424
Direct Project Costs	22,258	20,451
	<u>29,144</u>	<u>25,875</u>

5a. SUPPORT COSTS:

	Total Funds 2018 £	Total Funds 2017 £
Administrator Fees	2,595	2,030
Volunteers Expenses	86	50
DBS Check		86
Training		15
Insurance	589	627
Office Expenses	1,360	972
Computer Expenses		860
Subscription		40
Travel	120	80
Publicity	1,831	367
Website	26	61
Independent Examination	210	195
AGM /Planning Day	69	29
Bank Charges		12
	<u>6,886</u>	<u>5,424</u>

5b. DIRECT PROJECT EXPENDITURE:

	Total Funds 2018 £	Total Funds 2017 £
Coordinator Fees	9,763	14,305
Assistant Coordinator Fees	5,340	1,535
Ageing Better in Camden	2,395	4,515
Film Production	3,701	
Bench to Bench	1,039	96
Stroke Group	20	
	<u>22,258</u>	<u>20,451</u>

KILBURN OLDER VOICES EXCHANGE
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2018

6. CASH AT BANK AND IN HAND:

	2018	2017
	£	£
Co-operative	2,798	5,481
Santander	2	2
	<u>2,800</u>	<u>5,483</u>

7. CREDITORS: Amounts falling due within one year

	2018	2017
	£	£
Accruals	<u> </u>	<u> </u>
	<u> </u>	<u> </u>

8. UNRESTRICTED INCOME FUNDS:

	Balance at 1 April 2017	Incoming resources	Outgoing resources	Transfers In/(Out)	Balance at 31 Mar 2018
	£	£	£	£	£
General	1,200	2,357	(1,887)	<u> </u>	1,670
	<u>1,200</u>	<u>2,357</u>	<u>(1,887)</u>	<u> </u>	<u>1,670</u>

9. RESTRICTED INCOME FUNDS:

	Balance at 1 April 2017	Incoming resources	Outgoing resources	Transfers In/(Out)	Balance at 31 Mar 2018
Ageing Better in Camden	3,979	23,729	(26,683)		1,025
Bench to Bench	304	250	(554)		
Stroke Club		125	(20)		105
	<u>4,283</u>	<u>24,104</u>	<u>(27,257)</u>	<u> </u>	<u>1,130</u>

**KILBURN OLDER VOICES EXCHANGE
DETAILED STATEMENT OF FINANCIAL ACTIVITIES
YEAR ENDED 31 MARCH 2018**

**KILBURN OLDER VOICES EXCHANGE
MANAGEMENT INFORMATION
YEAR ENDED 31 MARCH 2018**

The following pages do not form part of the statutory financial statements

INCOME FROM	2018 (£)	2017 (£)
DONATION AND LEGACIES		
Donations	757	794
Grants		
Age UK Camden	800	875
	<u>1,557</u>	<u>1,669</u>
INCOME FROM CHARITABLE ACTIVITIES		
Grants		
Ageing Better in Camden (Big Lottery)	23,729	24,469
Other Income		
Miscellaneous	1,175	
	<u>24,904</u>	<u>24,469</u>
INVESTMENT INCOME		
Bank Interest Received		
	<u>26,461</u>	<u>26,138</u>

KILBURN OLDER VOICES EXCHANGE
DETAILED STATEMENT OF FINANCIAL ACTIVITIES
YEAR ENDED 31 MARCH 2018

EXPENDITURE ON

CHARITABLE ACTIVITIES

Support Costs

Administrator Fees	2,595	2,030
Volunteers Expenses	86	50
DBS Check		86
Training		15
Insurance	589	627
Office Expenses	1,360	972
Computer Expenses		860
Subscription		40
Travel	120	80
Publicity	1,831	367
Website	26	61
Independent Examination	210	195
AGM /Planning Day	69	29
Bank Charges		12

Direct Project Costs

Coordinator Fees	9,763	14,305
Assistant Cordinator Fees	5,340	1,535
Ageing Better in Camden	2,395	4,515
Film Production	3,701	
Bench to Bench	1,039	96
Stroke Group	20	
	<u>29,144</u>	<u>25,875</u>

TOTAL EXPENDITURE

<u>29,144</u>	<u>25,875</u>
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NET INCOME FOR THE YEAR

<u>(2,683)</u>	<u>263</u>
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Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	1	April	2017		31	March	2018

Section A Reference and administration details

Charity name Kilburn Older Voices Exchange

Other names charity is known by

Registered charity number (if any) 1137417

Charity's principal address 54-56 Phoenix Road

London

Postcode

NW1 1ES

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Ags Irwin	Chair	From 10 October 2017	
2	Phyllis Young	Vice-Chair		
3	Lynda Stuart	Treasurer		
4	Frances Eley			
5	Violet Clarkson			
6	Barry Peskin		Resigned 10 October 2017	
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Auditor	Mohammed Jameer	31 Romilly Road, London N4 2QY

Name of chief executive or names of senior staff members (Optional information)

Mel Wright (Joint Co-ordinator & Secretary), Peter Lush (Joint Co-ordinator)

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Association
Trustee selection methods (eg. appointed by, elected by)	By election

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

There is an induction session for all new trustees.
Training is provided for trustees.
The trustees work with a Steering Group which meets eight times a year.
The charity works with Ageing Better in Camden, which is managed by Age UK Camden.
The trustees have considered major risks, and the charity has adequate insurance cover.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

- 1) To advance any appropriate charitable purpose for the benefit of the older people (people aged 50 years or older) in Kilburn and the surrounding area.
- (2) To advance education of the public and raise awareness in the community of topics that impact on older people.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The main activities of Kilburn Older Voices Exchange (KOVE) in 2017-18 were:

- a) Organising community forums to discuss issues of concern to local older people, and identify issues to campaign on.
- b) Organising meetings to provide older people with information on issues such as health, transport and local facilities.
- c) Organising local walks to provide both exercise and a social activity to overcome isolation.
- d) To support a local film club to provide social activity and overcome isolation.
- e) To make films about local issues to help campaigns on facilities for local older people.
- f) To work in partnership with other organisations in the local area and in London to promote the charity's objectives, in particular Ageing Better in Camden, Age UK Camden and the National Pensioners Convention.
- g) To publicise activities and facilities for older people.
- h) To campaign for better street furniture, in particular benches, for older people; to campaign for better public transport facilities and to campaign for better public toilet facilities.

The trustees are aware of the guidance from the Charity Commission on public benefit.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

We regularly involve volunteers in our work. Areas where volunteers make an important contribution include the local walks, community forums and the film club we support.

Volunteers are also involved in the meetings of our Steering Group, and meetings organised by Ageing Better in Camden and Age UK Camden.

We recruited 13 new volunteers during the year.

Summary of the main achievements of the charity during the year

Summary of activities:

44 Events or training sessions
45 meetings of local community forums
26 Walks
12 Film Club shows
6 Steering Group & Trustee meetings

1,138 people in total attended our activities.

54 local, regional or national organisations that we work with.

This has been another busy and productive year for KOVE. The main areas of our work are those funded by Ageing Better in Camden. However, we manage to combine with this with our campaigns on facilities for older people, and trying to reduce barriers to older people going out and being active in their local community. Our overall aim is to reduce social isolation among older people in our area.

One of the major issues we have campaigned on has been transport. We produced a new film, *All Aboard!*, which looked at some of the issues and challenges older people face using buses. Most of the film was KOVE members and members of the public talking about their experiences, which in our view is the best way to get our message across. We have continued to raise with Transport for London and Camden Council issues around bus stops, including the type of seating provided, the need for shelter and the need for indicator boards that show when buses are due. We attended Camden's annual meeting on transport issues. Some of these problems are frustratingly slow to resolve. For example, one particular bus stop, which it is accepted needs work done on it, is part of a larger contract that has to go out to tender.

A very positive development was a meeting we held with TfL and some bus drivers at Cricklewood Bus Garage. This gave some of our members the chance to raise concerns directly with the TfL staff 'in the front line', as well as listen to the issues the drivers face in doing what is a demanding job.

Another obstacle to older people going out is the provision – or lack of it – of public toilets. We issued a guide to public toilets in our area which was sent to all our members in March 2018. However, since it was produced, the public toilets at Kilburn (Jubilee Line) Station have been closed. We are going to take this up with TfL. We have also continued to support the Camden Council Community Toilet Scheme, and have worked with the Friends of Hampstead Cemetery to try to establish public toilet facilities for visitors to the Cemetery.

We produced four editions of our newsletter, which goes to all our members and to local libraries, community centres and voluntary groups in our area. We also produce individual leaflets to publicise different activities. Every new member is sent a copy of our annual report and information about KOVE and our activities.

Roads and crossings

Older people already find crossing the road at the Swiss Cottage gyratory system a difficult experience, particularly for those who find going up and down steps difficult and cannot use the underground station as a subway, but have to cross at street level. In our view, this will undoubtedly become worse when the changes at Swiss Cottage come in with the introduction of the Cycle Superhighway. We were in regular correspondence about this with Andrew Dismore, the GLA Member for Camden and Barnet. He raised the matter on several occasions in written questions to the Mayor. Some of his questions mentioned KOVE, and we would like to thank him for his support. We will continue to monitor the situation and attend meetings about it. This issue was originally discussed by our local forum in the area, then our Steering Group, so what we were doing reflected the views of older people in the area.

Another transport issue we are currently working on is Kilburn High Road. There are a lot of different issues that make this important road (with many

shops, cafes, buses etc) challenging for older people. With one of our members, who walks slowly with sticks, we 'tested' the road crossing times and she found it very difficult to cross in the allocated time. This was covered by the *Camden New Journal*, although sadly the main focus of their story was about an older person who was killed crossing the road in the area the day before.

We have had a meeting with Camden's transport planners about Kilburn High Road, and discussed various issues with them. There are plans for improvements, but transport issues can be complex, with different factors to consider – for example, longer road crossing times makes the traffic and buses slower, which TfL are not happy about.

Benches

As part of our work on Kilburn High Road, we are also continuing to campaign for more benches, which can be very important for older people. They offer the chance to have a short rest when out shopping, or can just be somewhere to sit in the sun for a short while.

We were shocked when a bench KOVE had campaigned for was stolen from outside the entrance to Grange Park on Kilburn High Road. With significant financial support from Age UK Camden and Camden Council, we managed to get a new bench installed, this time set in concrete! We had an 'opening ceremony' for it, which was covered in the *Camden New Journal*. Also on Kilburn High Road, we reported to Camden that their bench by Lloyds Bank was in need of repair, and were pleased that it has now been replaced with a new one.

We were pleased to support one of our members, Pran Handa, and his family, in having a new bench installed by the bus stop outside Waitrose by Finchley Road Station, in memory of his wife. We have also successfully applied to Brent Council to use some of the Community Infrastructure Levy (CIL) money for the Kilburn Ward to have four new benches installed on or near Kilburn High Road. We will continue to look for new sites for benches and access local funding if it is available.

Our Sidings Community Centre Forum members arranged for a plaque to be fitted on a bench at West Hampstead Thameslink Station, dedicated to two local campaigners: Ruth Baillie and Iris Chapple.

Activities

All our main activities are funded through Ageing Better in Camden. Thank you to all their staff for their support and help. We would also like to thank Keeping Active Together (KAT) for their financial support for our Walks programme and the Waitrose Community Fund for their ongoing support for our activities.

We hold regular community forums in Swiss Cottage and West Hampstead, and work with the Kilburn & West Hampstead Pensioners Action Association to support their monthly meetings. We also support the monthly meetings of the Stroke Freedom Group, which meets at Sidings Community Centre, and the members arranged speakers for the group. Following a successful meeting in March 2017 about Arthritis, we have set up an Arthritis Group that meets regularly. This has now developed a core of regular members, although some cannot attend on occasions for health reasons. We have worked with Arthritis Action, who have provided speakers for some meetings, although we do not have a 'formal' partnership with them.

We also did some work during the year with tenants in housing association sheltered housing schemes, who had concerns about how the schemes were being managed. We drew up a policy document on this issue following discussions with them. However, disappointingly there was not enough support for a regular group to start meeting. The research we did was useful, and formed the basis of an amendment we sent to the National Pensioners' Convention to a document on housing for older people that they had produced.

Our walks programme continued to be very popular. We included more walks outside our immediate area, including St John's Wood, Belsize Park, Kenwood House and the Design Museum in Kensington. One had to be shortened due to a heatwave, while another took place in snow, at Kenwood House. We were

unsure if anyone would attend, but nine members came, showing determination not to miss out! Part of the House was closed when we got there because the volunteers stewards had not been able to get in because of the snow. It was still an enjoyable afternoon and we are returning there in the summer.

We continued to support and publicise the Reel Local Film Club. We showed a variety of films, and facilitated a discussion about the film over a cup of tea or coffee after each showing. This provides an extra social element to this activity, and also helps draw up future programmes.

We have always supported Intergenerational activities. Our main one this year was The Mad Hatters Tea Party at Belsize Park Library. Organised by Library committee member and KOVE member Myra Newman, this was an event to commemorate the 150th anniversary of the birth of Arthur Rackham, the illustrator of the original *Alice in Wonderland* books, who lived in the area. Young people from the Elfrida Rathbone Camden group attended along with KOVE members. We welcomed the Mayor of Camden, Councillor Richard Cotton, who wore the official Mayor's Hat for the occasion. John Miles, our Research Associate, did a reading from *Alice in Wonderland* and it was a very enjoyable afternoon. Further intergenerational activities have since taken place at Belsize Library with a group of young mothers and their children in partnership with The Winch.

John and Frances Eley are on the committee for Camden Intergenerational activities, which John chairs. John also makes an important contribution to KOVE's work, linking us into academic research and speakers. He is also extremely knowledgeable about older people's issues. He also organised our Age Research Forum in March.

We have continued to work with the Webheath Tenants and Residents Association. They have now set up a strong committee, and say that the estate feels more 'cared for'. This benefits the older people living on the estate, who have a better environment and have more say about the estate. Our thanks to Lynda Stuart for her sterling work on this.

There were two new activities, which both attracted new members. One was Adult Colouring, which was facilitated by Davi Kothari, one of our volunteers, at Sidings Community Centre. The other was a Men's Keep Fit class, organised by Keeping Active Together at West Hampstead Community Centre, and partly funded by KOVE. It is often difficult to get men involved in our activities, and this course was very successful. KAT has now secured some more funding for men's activities, and we will continue to support them.

Governance

The trustees and Steering Group met regularly during the year. We also organised a special meeting to discuss policies, and will continue the work of reviewing KOVE's structures and policies. Our thanks to the trustees and members who regularly attend the Steering Group. Also, at the October 2017 AGM, Barry Peskin retired as our Chair, and was replaced by Ags Irwin. Ags brings to KOVE many years experience in the voluntary sector, and has been very supportive and helpful to us.

With the temporary closure and refurbishment of Kingsgate Resource Centre, we moved our meetings to Sycamore Community Hall. That has now become a permanent move, because the new Kingsgate Centre is very busy and does not have space for us. We would like to thank the staff there for their support of KOVE over many years, in particular Lesley Rowe MBE. We would also like to thank Bernie O'Hara, the Scheme Manager at Sycamore Court, and a longstanding supporter of KOVE, for making us welcome at Sycamore Court.

With the changes at Kingsgate Resource Centre, we needed to move our official charity address, and would like to thank Training Link for offering us this facility, as well as the occasional use of meeting space.

We keep our members informed about our activities through a quarterly newsletter. This is sent to every member, as well as to community centres, libraries, doctor's surgeries and other community groups in our area. We also do individual leaflets and posters for the films and forums. We also publicise events through our website, which is now run through Wix.com and through various

listings pages in websites and the *Camden New Journal*. We would like to thank Tony Ellis for his work on the website for some years. With the change to running it through Wix, we can now update it ourselves. Thanks to Tracey Hamilton for doing the initial work on the new website.

For our funders, Ageing Better in Camden, which itself is funded by the Big Lottery, there is quite a lot of administrative work to do. We have to keep records of membership and activities on the Charity Log website. We attended quarterly monitoring meetings to discuss our work, and also attend meetings of all the groups involved in the project. These are very useful to hear what other groups are doing and if there are opportunities for joint work. Our members also attend the Older Peoples Action Group (OPAG) meetings organised by Ageing Better in Camden. Our thanks to all the staff at Ageing Better in Camden.

Another very positive development has been the creation of the Outreach team by Ageing Better in Camden. They can do membership recruitment work on our behalf, which has resulted in people joining KOVE and getting involved.

Overall, it has been a very positive year for Kilburn Older Voices Exchange.

Section E

Financial review

Brief statement of the charity's policy on reserves

The charity aims to have designated reserves of £1,000 to cover costs in case the charity had to wind up.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The charity's principal source of funding is from Ageing Better in Camden, which is part of a national project funded by the National Lottery.

We also receive some funding from local organisations to fund specific activities.

The funding has been used to organise activities involving older people, in particular to overcome social isolation, and to campaign on issues facing local people in our area.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Position (eg Secretary, Chair, etc)

Date

29/9/2018