

Annual Report and Financial Statements of the Parochial Church Council

for the year ended 31 December 2017



Vicar:

The Revd Steve Burmester
The Vicarage
36 Sagars Road
Handforth

Bank:

The Royal Bank of Scotland Handforth Branch

Independent examiner:

Mr G Ferguson

Aim and purposes

The Parochial Church Council (PCC) has the responsibility of cooperating with the incumbent, the Reverend Steve Burmester, in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical. The PCC is also specifically responsible for the maintenance of the church buildings and equipment and for employing staff.

Objectives and activities

The PCC is committed to enabling as many people as possible to worship and to become part of our parish community at St Chad's.

Our vision is Knowing Christ and making Him known.

The values that help us to work towards the vision of being **Authentic**, **Bible-based and Spirit filled**, **Community-focused**, **Disciple-making**, of and for Every Generation.

When planning our activities for the year, we have considered the Charity Commission's guidance on public benefit and, in particular, the supplementary guidance on charities for the advancement of religion. In particular, we try to enable ordinary people to live out their faith as part of our parish community through:

- Worship and prayer; learning about the gospel; and developing their knowledge and trust in lesus
- Provision of pastoral care for people living in the parish.
- Missionary and outreach work.

To facilitate this work, we also consider it important that we maintain the fabric of the church and halls at St Chad's.

Achievements and Performance

The PCC has set out its aims in the objectives above. Achievements in these areas can be broken down into the three areas mentioned:

1. Worship & Prayer.

We have maintained our new pattern of worship services throughout 2017. This includes two main Sunday morning services. A traditional Book of Common Prayer service at 9am followed by a more modern Common Worship service at 10.30, which includes children's ministry. We also have an established evening service which has been going for 3 years now and attracts a faithful congregation of 20-30 people. In addition to this we have a midweek weekly service on a Wednesday morning at 10.30. This has offered a greater variety to people available during the week and has grown in number and is greatly appreciated by those who attend. Average weekly congregation varies between 15-40.

We have a daily prayer meeting during weekdays.

2. Provision of pastoral care for people living in the parish

The PCC and church have continued to work closely with two local charities. Pure Innovations who are based in Stockport are a charity that works with adults with learning difficulties in the workplace. Through their partnership with us in Café Aroma we've established a very

successful community café which is used extensively by local people from the community. The elderly, children from the school and students from the nearby Seashell Trust School are regular attendees in the café. The church kitchen used by Pure Innovations and other groups, has been redeveloped in March 2018.

In addition to this we continue to work closely with the charity 'Hampers of Hope' who help local residents with food hampers, job applications, debt counseling and in more general ways. Volunteers from the church help this organization and we've had a couple of people start to attend the church through this partnership.

The major building project which included the resurfacing of the car park at the back of church and installing appropriate disabled access to the back hall of the church was completed in February 2017. This disabled access was also extended to the main church entrance and a new pathway was constructed to allow easier access into the lounge and café from the pavement. Also, in the back entrance way we have installed disabled toilet facilities and proper parent/child facilities in the entrance hall. This has led to renewed interest in using the hall from groups in the community.

3. Missionary & Outreach Work

Following the Vicar's sabbatical in 2016 he established a link with a couple from Nepal who were able to come over to the UK on a ministry trip. They visited various churches around the UK but their principal time was spent with us at St Chad's where they conducted a number of meetings and encouraged us in our outreach work.

Much of the outreach work in the community has continued to be through families and school's work. In 2017 we continued our work in the schools by relaunching a lunchtime school meeting for primary school children. Named Ignite, we had a regular group of 6-10 children coming along. This came to an end in the summer of 2017, and we now assist with another lunch time group in the nearby High School for secondary aged children.

We have also continued to run an outreach to families called Messy Church. This is a national initiative that has proved popular in many churches. We ran 4 Messy Church meetings at the principal Church events of the year, Easter, Summer Garden Party, Harvest & Christmas Christingle. These proved very popular attracting 70-100 children & Adults.

Over 800 people from our community attended our "Carols in the Paddock" open-air service on Christmas Eve.

We also continue a strong support for international Missionary work, and have formed a new link with a local Christian ministry working with the fringe gangs of the motorcycling community.

The PCC is continually grateful for all the hard work of many church members throughout the year in a variety of ways – youth and children's teams, cafe, resource teams, homegroup leaders and pastoral care, sides persons, musicians and technical support, cleaners and church office administration. Many have quietly and faithfully served in the life and witness of God's church here in ways, which are not mentioned. But it is important to mention our wardens, Steve Furber and David Gilbert who have served willingly throughout the year, and our treasurer Chris Birch who has contributed a considerable amount of time and effort to managing our projects with the vicar. So, thank you to everyone who has served at St Chad's this year.

Financial Statements

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard FRS 102, (SORP FRS 102) published on 16 July 2014, and the Charities Act 2011 and UK Generally Accepted Practice as it applies from 1 January 2015.

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair view'. This departure has involved following SORP FRS 102 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

Financial Review

For the year as a whole, there was an overall financial surplus, with expenditure exceeding income by £116,040 (2016 deficit: £10,045).

The main reason for the large surplus was the profit on the sale of the property at Blackden Walk which amounted to £88,219.

The major renovations to the church hall entrance, pathways and drainage were completed during the year, however the full cost and amounts recoverable from the insurance company are still to be determined. An estimated net cost of £18,000 has been included in these statements and it is anticipated that any further costs will be covered by claims from the insurance company.

There was a further generous gift of £25,000 (including gift aid) towards renovation projects and the refurbishment of the kitchen, delayed from 2017, has now been completed. During the year we also received a generous legacy of £5,000.

Reserves Policy

It is the PCC policy to maintain a balance on the unrestricted funds, to ensure that there are sufficient funds to maintain the current level of non-discretionary expenditure for at least 2 months and to provide for future maintenance and development to the church and properties. It is the policy of the PCC to invest funds with the CBF Church of England Deposit Fund.

Structure, governance and management

The Parochial Church Council is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure. The PCC is a Registered Charity.

The method of appointment of PCC members is set out in the Church Representation Rules. All Church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish including deciding on how the funds of the PCC are to be spent.

The full PCC met six times during the year, and a morning session away from the church, to consider forward planning, was also held. Given its wide responsibilities the PCC has a number of subcommittees each dealing with a particular aspect of parish life. These committees, Mission, Pastoral,

Worship, Resources and Children and Young People, are all responsible to the PCC and report back to it regularly with minutes of their decisions being received by the full PCC and discussed as necessary.

Administrative information

St Chad's Church is situated in Handforth Cheshire. It is part of the Diocese of Chester within the Church of England. The correspondence address is Wilmslow Road, Handforth, Wilmslow, Cheshire SK9 3ES.

The PCC is a charity registered with the Charity Commission (no 1149381).

PCC members at the end of the period

Chairman	Revd Steve Burmester		
Church Wardens	Steve Furber	David Gilbert	
Deanery Synod	Vacant		
Representatives			
Members	Dianne Armstrong	John Barnes	Chris Birch
	Carole Harding	John Knowles	Margi Lawrence
	Rachel McDowell	Dalene Moore	Rob Moore
	Ian Pettigrew	Sue Pettigrew	David Smith

Margi Lawrence and Rob Moore were appointed to PCC, and Margaret Wood retired from the PCC at the APCM on 28 April 2017. Stella Ashworth and Clare Hornby retired from PCC when they left the church during the year.

Approved by the PCC on 31 March 2018 and signed on their behalf by

Revd. Steve Burmester Chairman

ST CHAD'S HANDFORTH PAROCHIAL CHURCH COUNCIL STATEMENT OF FINANCIAL ACTIVITIES For the year ending 31 December 2017

	Note	Unrestr'd Funds	Restricted Funds	2017 Total Funds	2016 Total Funds
		£	£	£	£
Income					
Voluntary income	2a	116,441	30,997	147,438	172,246
Income from church activities	2b	51,270	-	51,270	24,380
Activities for generating funds	2c	-	316	316	234
Income from investments	2d	8,287	31	8,318	7,974
Exceptional income – profit on sale of property	2e	88,219	-	88,219	-
Total Income	· · · · · · · · · · · · · · · · · · ·	264,217	31,344	295,561	204,834
Expenditure					
Church activities Fund raising costs	3	132,997 -	46,524 -	179,521 -	214,879 -
Total Expenditure	-	132,997	46,524	179,521	214,879
Net movement in funds		131,220	(15,180)	116,040	(10,045)
Balance brought forward 1 January 2017	,	122,129	18,670	140,799	
Balance carried forward 31 December 2	017	253,349	3,490	256,839	

The notes on pages 7 to 13 form part of these financial statements.

ST CHAD'S HANDFORTH PAROCHIAL CHURCH COUNCIL BALANCE SHEET At 31 December 2017

	Note	2017 £	2016 £
Fixed assets		L	_
Tangible fixed assets	5	63,320	108,819
Current Assets			
Debtors Investments Cash at bank and in hand	6	18,428 152,898 87,471 258,797	8,638 32,598 50,211 91,447
Creditors falling due within one year	7	(65,278)	(59,467)
Net current assets		193,519	31,980
Net assets		256,839	140,799
Funds of the charity			
Unrestricted	9	252,926	121,706
Restricted	9	3,490	18,670
Endowment	9	423	423
		256,839	140,799

Approved by the Parochial Church Council on 31 March 2018 and signed on its behalf by:-

Revd Steve Burmester (Chairman)

Mr Chris Birch (Hon Treasurer)

The notes on pages 7 to 13 form part of these financial statements.

1 ACCOUNTING POLICIES

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006, together with the Charities SORP (FRS 102) and the Charities Act 2011.

The PCC meets the definition of a public benefit entity under FRS102. Assets and liabilities are initially recognised at historical cost or transaction value except for freehold land and buildings, which are shown at their valuation in 1998. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

Going concern

After reviewing the forecasts and projections of the PCC trustees have a reasonable expectation that there are adequate funds to continue in operation for the foreseeable future and have therefore adopted the going concern basis in preparing the financial statements.

Funds

Restricted funds represent income from donations received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given.

Unrestricted funds are general funds which can be used for PCC ordinary purposes.

Incoming recognition

Planned giving, collections and donations are recognised when received. Income tax recoverable on gift aid donations is recognised when the income to which it relates is recognised. Grants and legacies are accounted for when the PCC is notified of its legal entitlement to the amount due. Rental income from the letting of the church rooms is recognised when the rent is due. Dividends and interest are accounted for when receivable. All other income is recognised when it is receivable. All incoming resources are accounted for gross.

Tax reclaims on donations and gifts Gift Aid receivable is included in income when there is a valid declaration from the donor. Any Gift Aid amount recovered on a donation is considered to be part of that gift and is treated as an addition to the same fund as the initial donation unless the donor or the terms of the appeal have specifed otherwise.

Expenditure recognition

Grants and donations are accounted for when paid over or awarded, if that creates a binding obligation on the PCC. The diocesan parish share is accounted for when due. All other expenditure is generally recognised when it is incurred and is accounted for gross.

Volunteers

The church benefits greatly from the involvement and support of its volunteers, details are given in the annual report. In accordance with SORP (FRS 102), the economic contribution of general volunteers is not recognised in the financial statements.

Fixed Assets

Consecrated and beneficed property is excluded from the accounts by s.10 of the Charities Act 2011. The PCC consider that the church halls, built on church property and integrated into the church buildings, have no separate commercial value.

Movable church furnishings held by the vicar and churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the church's inventory, which can be inspected (at any reasonable time). No value is therefore attributed to this property. All expenditure incurred on consecrated or benefice property, church halls or moveable church furnishings, whether maintenance or improvement is written off in the Statement of Financial Activities.

Other equipment used within the church premises is depreciated on a straight- line basis over 2 to 5 years. Individual items of equipment with a purchase price of £500 or less are written off when the asset is acquired.

Current asset investments

This is cash on deposit with a maturity date of less than one year.

2	INCOME	Unrestr'd	Restricted	Total	Funds
		Funds	Funds	2017	2016
		£	£	£	£
2a	Voluntary income				
	Planned Giving – gift aid	70,847	-	70,847	70,734
	Planned Giving - other	10,243	-	10,243	10,143
	Tax recoverable	19,559	5,063	24,622	30,202
	Collections	4,887	65	4,952	3,900
	Sundry donations	5,905	25,869	31,774	52,431
	Grants	-	-	-	3,836
	Legacies	5,000		5,000	1,000
		116,441	30,997	147,438	172,246
26	Church activities				
2b	Church activities	408		408	364
	Magazines and Books		-		
	Church Room Lettings	6,738	-	6,738	4,489
	Fees	2,568	-	2,568	3,045
	Café Aroma and other Catering Insurance claim	14,171	-	14,171	15,551
	Other activities	26,287	-	26,287	813
	Other activities	1,098		1,098	118
		51,270		51,270	24,380
2c	Activities for generating funds				
	Musical event	-	316	316	234
2d	Income from investments				
	Rent	7,800	-	7,800	7,800
	Dividends and interest	487	31	518	174
		8,287	31	8,318	7,974
2e	Exceptional Income				
	Profit on sale of property (see note 5)	88,219	-	88,219	-
	Total Income	264,217	31,344	295,561	204,834

In 2016 £59,190 of voluntary income, and £306 of other income was for restricted funds.

3 EXPENDITURE

EX. EX. OXE	Unreste'd	Restricted	Total	Funds
Charitable activities	Funds	Funds	2017	2016
The expenditure relates to one activity promoting, the whole mission of the Church, pastoral, evangelistic, social and ecumenical.	£	£	£	£
Grants Missionary & charitable giving Overseas mission Home missions & church societies Relief and development	6,979 9,895 4,026 20,900	2,000 591 615 3,206	8,979 10,486 4,641 24,106	5,400 6,769 3,390 15,559
Church activity				
Ministry Diocesan Parish Share Mission worker Clergy & Lay expenses Clergy house expenses Other ministry expenses Church running expenses Church maintenance Youth and children's work Magazines, leaflets and books Café Aroma running costs Church hall maintenance Improvements to church hall and pathways Depreciation	61,296 - 717 9,410 5,541 10,556 870 329 5,158 8,367 678 4,325 499 107,746	1,500 1,818 40,000 - 43,318	62,796 - 717 9,410 5,541 12,374 870 329 5,158 8,367 678 44,325 499 151,064	61,294 3,215 969 4,740 6,290 12,076 1,242 277 5,616 14,513 1,870 78,873 499 191,576
Church administration Administrator Printing, stationery, telephone etc Agents fees re letting property	2,880 847 624 4,351	- - - -	2,880 847 624 4,351	5,254 1,554 936 7,744
Total expenditure	132,997	46,524	179,521	214,879

In **2016** £960 of grants and £46,502 of the church activity expenditure (including £43,000 relating to the improvements to church hall and pathways) was made from restricted funds.

		2017	2016
Grants analysis		£	£
Institutions	Website		
WEC	www.wec-uk.org	4,400	4,400
Christians in Schools	www.cist.org.uk	4,020	3,000
Barnabas Fund	www.barnabas.org	1,000	1,000
Crosslinks	www.crosslinks.org	1,000	1,400
OM UK	www.uk.om.org	1,000	1,000
Tearfund	www.tearfund.org	2,041	1,000
RETRAK	www.retrak.org	1,050	1,300
Christians against poverty	www.capuk.org	550	-
Leprosy Mission	www.leprosymission.org.uk	550	-
True Freedom Trust	www.truefreedomtrust.org.uk	500	-
Hampers of Hope	www.hampersofhope.co.uk	1,100	-
God Squad	uk.gscmc.com	2,500	1,395
Others		631	784
		20,342	15,279
Individuals		3,764	280
		24,106	15,559
		2017	2016
		£	£
STAFF COSTS			
Salaries, Social Security and pension costs		2,880	13,205

Staff costs comprise of salary and related employment costs of the church administrator. (**2016**: also included is the salary of a mission worker and chef.)

No amounts were paid to any member of PCC.

5 FIXED ASSETS

Church Buildings and Vicarage

The Church Buildings and the Vicarage are consecrated / benefice properties and are excluded from these financial statements by s.10 of the Charities Act 2011.

The Diocese insures the Vicarage, but the Church Building, halls and their contents are insured by the PCC for the sum of £3,530,000.

	Freehold land and buildings	Equipment	Total
	£	£	£
Tangible fixed assets			
Cost or valuation			
At 1 Jan 2017	105,000	41,610	146,610
Additions	-	-	-
Disposals	(45,000)	<u> </u>	(45,000)
At 31 Dec 2017	60,000	41,610	101,610
Depreciation			
At 1 Jan 2017	-	37,791	37,791
Disposals	-	-	-
Charge for the year	<u> </u>	499	499
At 31 Dec 2017	-	38,290	38,290
Net book value			
At 31 Dec 2017	60,000	3,320	63,320

The freehold land and buildings consists of a house at Pickmere Road, valued by the PCC in 1998 at £60,000.

It is considered that the estimated residual value of the land and buildings is not lower than the above value and hence depreciation would be immaterial.

In April, the house at Blackden Walk was sold for £136,000, which after selling costs realised a surplus over its valuation in the financial statements, of £88,219.

During the year, the major renovations to the church hall entrance, pathways and drainage was completed. The project involved reordering the toilets to include a disabled toilet, improving disabled access to the hall by installing wider doors, and constructing a ramp. It also included making a new pedestrian entrance to the site, renewing and improving surface water drainage, and resurfacing of pathways and car park. The total project cost is still not determined as negotiations are taking place with the contractor and insurance company regarding additional costs of rectifying the drainage. The costs have been estimated and it is anticipated that any further costs will be covered by receipts from the insurance company.

6	DEBTORS	2017	2016
		£	£
	Tax recoverable	1,607	6,642
	Debtors	15,000	-
	Prepayments	1,821	1,996
		18,428	8,638

7	CREDITORS FALLING DUE WITHIN ONE YEAR	2017	2016
		£	£
	Creditors for goods & services	65,124	59,316
	Other creditors	154	151
		65,278	59,467

8 FUNDS

Analysis of movement in the funds

Current year	At 1/1/17 £	Income £	Expenditure £	At 31/12/17 £
Unrestricted	121,706	264,217	132,997	252,926
Restricted	18,670	31,344	46,524	3,490
Endowment	423	-	-	423
Total	140,799	295,561	179,521	256,839
Prior year	At 1/1/16	Income	Expenditure	At 31/12/16
	£	£	£	£
Unrestricted	143,785	145,338	167,417	121,706
Restricted	6,636	59,496	47,462	18,670
Endowment	423			423
Total	150,844	204,834	214,879	140,799

The Restricted Funds at the year - end represent unspent donations for:

	2017	2016
	£	£
Flowers	96	17
Capital projects	-	15,000
Grants	753	753
Organ maintenance	648	937
Interest on legacies - maintaining of the church grounds.	1,983	1,963
	3,490	18,670

Endowment Funds are the Ashcroft Legacy of £200 and the Leyland Legacy of £223.

The PCC has designated £7,796 (2016 £2,494) of general funds for the development of the café. The PCC has also designated £133,219 the net proceeds of the sale of the property at Blackden Walk to be used for maintenance and improvement of the Church and Church hall buildings, and the property at Pickmere Road

9 ANALYSIS OF NET ASSETS BY FUND

Current year	Unrestr'd Funds £	Restricted Funds £	Endowment Funds £	Total £
Fixed Assets Current Assets	63,320 254,884	- 2.400	423	63,320 258,797
Creditors falling due < 1 year	254,884 (65,278)	3,490 -	423	(65,278)
Fund Balance	252,926	3,490	423	256,839
Prior year	Unrestr'd Funds £	Restricted Funds £	Endowment Funds £	Total £
Fixed Assets	108,819	-		108,819
Current Assets	72,354	18,670	423	91,447
Creditors falling due < 1 year	(59,467)	-	-	(59,467)

ST CHAD'S HANDFORTH PAROCHIAL CHURCH COUNCIL INDEPENDENT EXAMINER'S REPORT For the year ended 31 December 2017

I report to the Parochial Church Council (PCC) on my examination of the financial statements for the year ended 31 December 2017, set out on pages 5 to 13.

Responsibilities and basis of report

As PCC trustees, you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the PCC financial statements carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1. accounting records were not kept in respect of the PCC as required by section 130 of the Act; or
- 2. the financial statements do not accord with those records; or
- 3. The financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

Mr G Ferguson
8 College Close Wilmslow

31 March 2018