

# Growing The Kingdom 2017



Warm and welcoming, a place of light in the dark

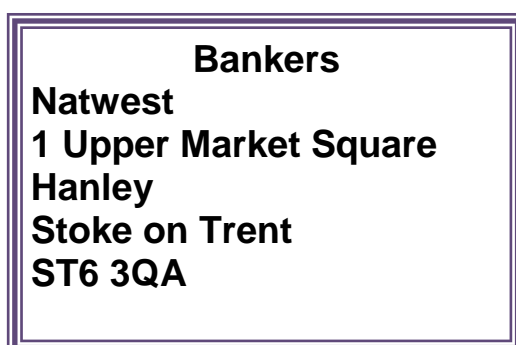
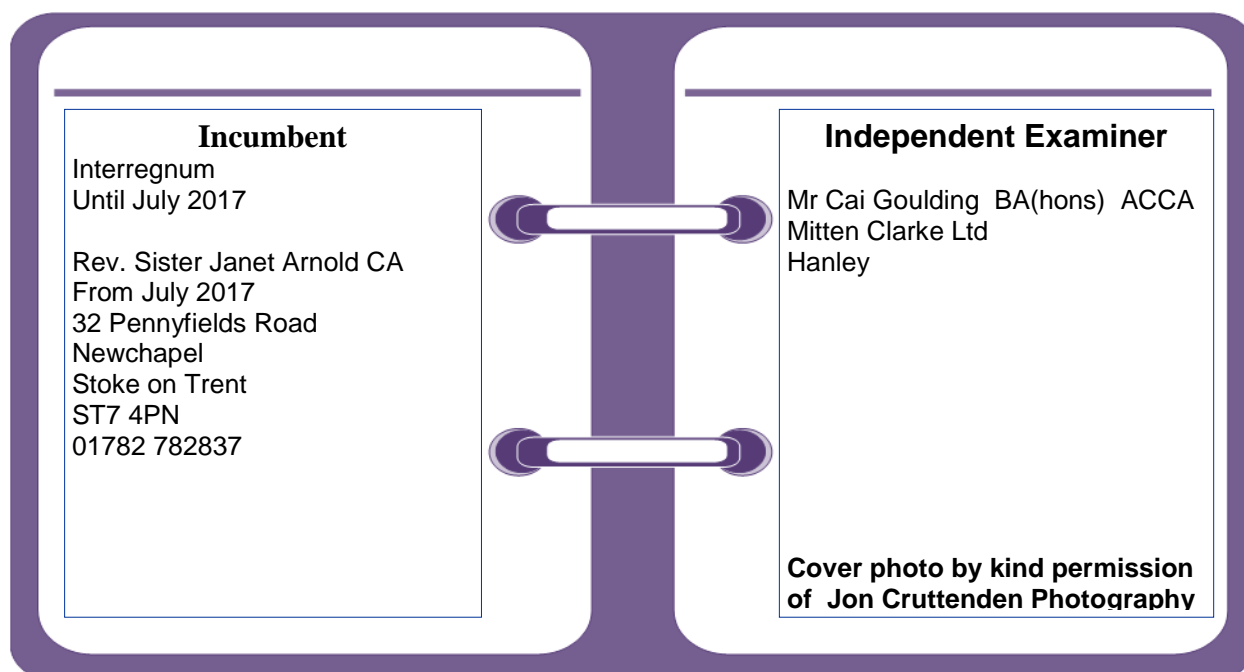
## **St James' Newchapel (The Church on the hill) Charity No. 1163088**

**Annual Report (TAR) and Financial Statements  
of the  
Parochial Church Council  
for the year ending  
31st December 2017**

**ST.JAMES NEWCHAPEL, CHARITY NO. 1163088**  
**ANNUAL REPORTS AND FINANCIAL STATEMENTS 2017**

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# ST JAMES NEWCHAPEL IN THE DIOCESE OF LICHFIELD

## Accounting Policies Detailed

**The financial statements have been prepared in accordance with the Statement of Recommended Practice for Charities (SORP) and applicable accounting standards (FRSSE) or (FRS 102)**

**The financial statements have been prepared under the historical costs convention**

The accounts include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body, nor those that are informal gatherings of Church members.

### **Funds**

General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds occasionally designated for a particular purpose by the PCC are also unrestricted.

### **Restricted funds**

Restricted funds can only be spent in the areas specified by the donors. Full details of any such funds can be found in the notes to the accounts. Any year end balance in a fund is carried forward to the next year.

### **Incoming Resources**

*Voluntary income and capital sources*

Collections are recognised when received by or on behalf of the PCC and cleared at the bank. Planned giving receivable under Gift Aid is recognised only when received.

Tax recoverable on gift aid donations is subject to effects outside the control of the PCC, as such it is recognised when the income is actually received. Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement and the amount due is certain and not an assumption. Interest from the CBF deposit account is retained in the account and apportioned pro rata to the various funds held.

Funds raised by events are accounted for gross, as are all incoming resources.

### **Resources Expended**

*Grants*

Grants and Donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC.

### **Activities directly relating to the work of the Church**

The diocesan quota (family purse) is paid by 12 equal monthly standing orders accounted for when paid out of the bank.

Amounts received specifically for mission are treated as restricted income.

All other expenditure is generally recognised when incurred and accounted for gross.

### **Fixed assets**

#### **Consecrated land and buildings and movable church furnishings**

Consecrated and beneficed property of any kind is excluded from the accounts by s.10(2)(a)&(C) of the Charities Act 1993.

No value is placed on movable church furnishings held by the Vicar and churchwardens on special trust for the PCC and which require a faculty for disposal since the PCC considers this to be inalienable property. All expenditure incurred during the year on consecrated or benefice buildings and movable church furnishings, whether maintenance or improvement, is written off as expenditure in the SOFA and separately disclosed.

#### **Other fixtures, fittings and office equipment**

Equipment used within the church premises is depreciated on a straight line basis over 4 years, or until a prudent residual value is reached. Individual items of equipment with a purchase price of £750 or less are written off when the asset is acquired.

### **Current assets**

Amounts owing to the PCC at 31 December in respect of fees or other income are shown as debtors less provision for amounts that may prove uncollectible.

Short-term deposits include cash held on deposit either with the CCLA Church of England Funds, at the bank or in the Diocesan decorating scheme.

### **Reserves**

It is the policy of the PCC to keep general fund reserves (if any?) at no more than 3 months parish share, any amount above this will now be designated to the running of the Hub until it is fully self sufficient, unless other unforeseen needs arise.

# PAROCHIAL CHURCH COUNCIL (PCC) OF ST JAMES NEWCHAPEL

## ANNUAL REPORT (TAR) FOR THE YEAR ENDING 31ST DECEMBER 2017

### Background

St' James Church, (The Church on the Hill), and Community Hub, are situated in Station Road, Newchapel. It is part of the Diocese of Lichfield, within the Church of England. As there is no post box, all correspondence should be addressed to the Vicar, (full address on contents page). The PCC is a registered charity No.1163088

### Membership and structure

Members of the PCC are either ex officio (clergy, wardens and Deanery Synod members, (or elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules (2nd Jan 1957). All Church members are encouraged to register on the Electoral Roll and to consider standing for election to the PCC. From 1st Jan 2017 until the date this report was approved, the following served as members of the PCC:

Incumbent (From July 2017)	Rev. Sister Janet Arnold CA	Chairperson	
Wardens:	Mrs Margaret Smith	Mr Neil Gidman (From APCM)	
Deanery Synod(to APCM 2017)	Mr Gordon Pritchard(R)	Mrs Laura Woods Mrs(R)	Miss Amy Calvert(R)
Deanery Synod(From APCM 2017)	Mr Paul Elden	Mrs Mary Elden	Ms Kerry Roughton(Secretary)
Elected At APCM	Mr Alan Armitage		
(R) = Re-elected Members	Mrs Rose Smith (R)	Mr Martyn Baddeley (R)	Mrs Aveen Stubbs (R)
	Miss Jess Leech (R)	Mrs Karin Pritchard (R)	Mr Will Timbey (R)
	Mrs Jean Tidball (R)	Mr Adrian Stoker (R)	Mrs Alison Jones (R)
	Mrs Margaret Harper (R)		
Hon Treasurer	Mr Peter Smith	Electoral Roll Officer	Mrs Debra Roughton
Safeguarding Officer From March 2017	Miss Amy Calvert		

The PCC operates through a number of delegated working groups, which report to the full meetings of the PCC. However not all groups are convened each year due to differing circumstances.

**Churchyard:-** Oversees good stewardship of the churchyard.

**Discipleship:-**Co-ordinates and develops Christian discipleship.

**Healing Ministry:-** Co-ordinates the prayer ministry for healing and wholeness within the church.

**Missions:-** Promotes home and overseas mission, raising the profile of mission activity amongst the church fellowship.

**Maintenance:-** Ensures that maintenance is accomplished and that work identified, is attended to as funds permit.

**Prayer:-** Aims to develop the prayer life of the church by encouraging and implementing prayer initiatives.

**Pastoral Care:-**Co-ordinates the pastoral care within the church fellowship and parish.

**Prospects:-** Work amongst those who having learning disabilities, resourcing, celebration events and training of volunteers.

**Outreach:-** Seeks initiatives and events promoting evangelism and community spirit, both parish based and area.

**Worship:-** For the development, encouragement and presentation of worship in all church setting both formal and informal.

**Youth:-**Oversees all young people's work in the church, and encouraging the leaders in their ministry

### Public Benefit Statement

The PCC is aware of the Charity Commission's guidance on public benefit in The Advancement of Religion for the Public Benefit, and have had regard for it in their administration of the charity. The PCC believes that by promoting the work of The Church of England in the ecclesiastical parish of Newchapel, the whole mission of the Church, pastoral, evangelistic, social and ecumenical is more effective, and provides a benefit to the public by.

- ♦ Providing facilities for public worship, pastoral care and spiritual, moral and intellectual development, both for its members and anyone who wishes to benefit from what the Church offers; and
- ♦ Promoting Christian values and service by members of the church in and to their communities, to the benefit of individuals and society as a whole.

It also has maintenance responsibilities for the Church of St. James, and Community Hub, Station Road, Newchapel, Stoke-on-Trent, ST7 4QT

### Church Attendance

There are 93 (101 in 2016) names on the Church Electoral Roll produced in March 2017. The average adult attendance over the Sunday services has risen by 6 to 69. The effects of Sunday now being just another day, mean that people are not attending weekly anymore due to work patterns etc. and numbers can fluctuate considerably. The Worshipping Community total (all those who would attend if free and physically able to do so), is quite a bit higher than the average attendance at 184.

### Aims And Objectives

The PCC is committed to enabling as many people as possible to worship at our church and to become a part of our parish community in Newchapel. The PCC maintains an overview of worship throughout the parish and makes suggestions on how our services can involve the many groups that live within our parish. Our services and worship put faith into practise through prayer and scripture, music and sacrament.

## **Review of the Year 2017**

The PCC met 6 times between January and December 2017 with an average attendance of 81%. There are regular prayer times during meetings, there was also a prayer breakfast morning and a yearly review meeting with invited leaders.

With the "Hub" now fully open, and in almost daily use, receiving great reviews all around, from Slimming World to Wedding and Birthday Parties, the PCC has had more time to discuss the many things that affect the Church and Deanery. Principally though, the appointment of the Revd. Sister Janet Arnold CA as our new Vicar, and her induction in July was a focus at several meetings, with lots to organise and arrange. Many other items, including formally adopting the Diocesan safeguarding guidelines, adapted as necessary to be St James policy, the long awaited Quinquennial Report, a Graveyard Policy, a Deanery Pastoral Measure, and much more, were discussed in what was a very busy year once again.

Full details of the Church finances are to be found in later pages of the financial statements and accounts, but a summary of them, and the way they impact on the Funds and ministry at St. James' is as follows.

Total General Fund income including Gift Aid, was £57,811 (2016 £61,523 ). The Hub Fund generated £9,456 income, whilst £6,109 was expended,

£59,643 (2016 £60,784) was spent providing the ministry at St' James. Main expenses were—Parish Share £43,990 this is our churches contribution to the Lichfield Diocese (clergy stipends, housing, training etc, and generally supporting the mission of the Church of England nationwide.), £2,495 utilities, £1,913 insurance, £800 as Architect Fees for our long awaited Quinquennial Inspection, (Work highlighted includes repair and full pointing needed to the west wall, plus much needed repairs to part of the chancel roof and bell tower, £15/20,000, will need to be raised for this very necessary work). £1,148 was given to the various areas of mission that we support, including £600 to Compassion Child Sponsorship. £180 was raised at harvest in aid of Christian Aid and £192 raised at Christingle services, both sums were doubled by a government initiative. St James' also finances Gideon Bibles for University Academy Kidsgrove and others each year. During any year we receive lots of heartfelt letters and emails, appealing for our prayer, physical and financial support. These and any other requests that we are able to meet from our limited resources, demonstrate the commitment of the ministry of all at St James' to the Parish and beyond.

The Church and Hub are available seven days a week for activities to suit everyone. During the year, as well as 2 or 3 services each Sunday, a number of weddings, funerals, etc, took place, various courses were run, and there were several Baptisms. Tiddlers, Toddlers and Friends meet each week in term time and produce a well attended nativity service during Advent. Hopes and Dreams drama and dance group meet weekly, as do worship and other groups. The monthly fresh expression of church "Messy Church" in midweek, is very popular with Families, and the Carol Service was once again enjoyed by a church full "to the rafters". An Angel Festival throughout the Advent season, drew good schools and community response. There were regular Craft Fairs; and a trip to Llandudno Christmas Market again proved so popular, a second coach had to be hired. A Causeway group works with the physically and mentally disadvantaged, a Christmas Craft Fayre with "Santa" took place, a Christingle Service was held, and the Church is open every Saturday morning for coffee and a chat, a Meet the Disney Princesses Afternoon Tea was held in the new Hub and was very well received, others are already being planned for next year. With the Earlyborn meals really appreciated, "Men's Breakfast events" well supported. The Knit and Natter group going from strength to strength and other events well supported, it is also very encouraging that many none church people join the various things on offer, it vindicates calling the new building "The Community Hub" that is why it is was built. The Community Hub, which has increased the scope of all activities, has seen many events, from Wedding Breakfasts to 70th Birthday Parties, Clergy Spouses Conference to a Coping with Refugees Meeting, Slimming World to Pilates groups. Add a good number of church and PCC meetings and it can be seen why building the Hub was so important. Once again we think it is obvious to all, that St James' continues to "Make a difference" in the community.

A report from leaders covering all areas of Church life is published prior to the APCM, and is available on request.

Approved by the APCM April 15th 2018

Signed

**ST JAMES NEWCHAPEL - Charity No. 1163088**  
**Statement of Financial Activities**  
**For the period from 01 January 2017 to 31 December 2017**

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
<b>Income and endowments from:</b>					
Donations and legacies	52,616.66	2,151.10	—	54,767.76	65,811.82
Income from charitable activities	5,194.00	14,586.55	—	19,780.55	7,083.80
Other trading activities	—	120.00	—	120.00	—
Investments	0.26	—	—	0.26	0.42
Other income	—	—	—	—	—
<b>Total income</b>	<b>57,810.92</b>	<b>16,857.65</b>	<b>—</b>	<b>74,668.57</b>	<b>72,896.04</b>
<b>Expenditure on:</b>					
Raising funds	206.25	11.60	—	217.85	338.06
Expenditure on charitable activities	59,779.05	11,872.77	—	71,651.82	85,833.36
<b>Total expenditure</b>	<b>59,985.30</b>	<b>11,884.37</b>	<b>—</b>	<b>71,869.67</b>	<b>86,171.42</b>
Gains / losses on investment assets	—	—	—	—	—
<b>Net income / (expenditure) resources before transfer</b>	<b>(2,174.38)</b>	<b>4,973.28</b>	<b>—</b>	<b>2,798.90</b>	<b>(13,275.38)</b>
<b>Transfers</b>					
Gross transfers between funds - in	—	—	—	—	2,680.42
Gross transfers between funds - out	—	—	—	—	(2,680.42)
<b>Other recognised gains / losses</b>					
Gains on revaluation, fixed assets, charity's own use	—	—	—	—	—
<b>Net movement in funds</b>	<b>(2,174.38)</b>	<b>4,973.28</b>	<b>—</b>	<b>2,798.90</b>	<b>(13,275.38)</b>
<b>Total funds brought forward</b>	<b>8,490.20</b>	<b>7,718.00</b>	<b>—</b>	<b>16,208.20</b>	<b>29,483.58</b>
<b>Total funds carried forward</b>	<b>6,315.82</b>	<b>12,691.28</b>	<b>—</b>	<b>19,007.10</b>	<b>16,208.20</b>
<b>Represented by</b>					
<b>Unrestricted</b>					
General fund	6,015.82	—	—	6,015.82	8,490.20
<b>Designated</b>					
Catering	300.00	—	—	300.00	—
Hub kitchen fund	—	—	—	—	—
<b>Restricted</b>					
Agency collection	—	—	—	—	—
Children's Work	—	334.67	—	334.67	335.78
Churchyard Fund	—	494.31	—	494.31	414.31
Community Hub	—	3,861.70	—	3,861.70	515.02
Community News	—	649.21	—	649.21	—
Hub kitchen fund	—	2,982.64	—	2,982.64	2,106.14
Repairs and Decorating	—	4,320.93	—	4,320.93	4,320.93
Tiddlers, Toddlers and Friends	—	47.82	—	47.82	25.82

**ST JAMES NEWCHAPEL - Charity No. 1163088**

**Balance sheet (Church of England)**

**As at: 31 December 2017**

<b>Class and code</b>	<b>Description</b>	<b>This year</b>	<b>Last year</b>
<b>Fixed assets</b>			
	Computer Equipment	500.00	1,000.00
	Musical Equipment	500.00	1,000.00
	PA Equipment	500.00	500.00
	Office Equipment	600.00	1,100.00
	Copier	500.00	998.75
	Church Equipment	700.00	1,200.00
	<b>Total Fixed assets</b>	<b>3,300.00</b>	<b>5,798.75</b>
<b>Current assets</b>			
	Bank current account	12,011.23	7,331.57
	Early Born Meals	1,168.46	—
	LDBF Decorating Scheme	1,000.00	1,000.00
	CCLA deposit account	92.17	91.91
	Cash in hand	576.64	14.10
	Accounts Receivable	2,428.61	3,756.67
	<b>Total Current assets</b>	<b>17,277.11</b>	<b>12,194.25</b>
<b>Liabilities</b>			
	Agency collections	—	—
	Accounts Payable	1,570.01	1,784.80
	<b>Total Liabilities</b>	<b>1,570.01</b>	<b>1,784.80</b>
	<b>Net Asset surplus(deficit)</b>	<b>19,007.10</b>	<b>16,208.20</b>
<b>Reserves</b>			
	Excess / (deficit) to date	2,798.90	—
	Starting balances	16,208.20	16,208.20
	<b>Total Reserves</b>	<b>19,007.10</b>	<b>16,208.20</b>
	<b>Represented by funds</b>		
	Unrestricted	6,015.82	8,490.20
	Designated	300.00	—
	Restricted	12,691.28	7,718.00
	Endowment	—	—
	<b>Total</b>	<b>19,007.10</b>	<b>16,208.20</b>

**NOTES TO THE FINANCIAL STATEMENTS For the year ending 31<sup>st</sup> December 2017**

**Statement of assets and liabilities**

	General	Designated	Restricted	Endowment	This year	Last year
<b>Fixed assets - Tangible assets</b>						
Computer Equipment	500.00	—	—	—	500.00	1,000.00
Musical Equipment	500.00	—	—	—	500.00	1,000.00
PA Equipment	500.00	—	—	—	500.00	500.00
Office Equipment	600.00	—	—	—	600.00	1,100.00
Copier	500.00	—	—	—	500.00	998.75
Church Equipment	700.00	—	—	—	700.00	1,200.00
<b>Totals</b>	<b>3,300.00</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>3,300.00</b>	<b>5,798.75</b>
<b>Current assets - Cash at bank and in hand</b>						
Bank current account	251.70	300.00	11,459.53	—	12,011.23	7,331.57
Early Born Meals	—	—	1,168.46	—	1,168.46	—
LDBF Decorating Scheme	—	—	1,000.00	—	1,000.00	1,000.00
CCLA deposit account	92.17	—	—	—	92.17	91.91
Cash in hand	476.64	—	100.00	—	576.64	14.10
<b>Totals</b>	<b>820.51</b>	<b>300.00</b>	<b>13,727.99</b>	<b>—</b>	<b>14,848.50</b>	<b>8,437.58</b>
<b>Current assets - Debtors</b>						
Accounts Receivable	2,353.61	—	75.00	—	2,428.61	3,756.67
<b>Totals</b>	<b>2,353.61</b>	<b>—</b>	<b>75.00</b>	<b>—</b>	<b>2,428.61</b>	<b>3,756.67</b>
<b>Liabilities - Agency accounts</b>						
Agency collections	—	—	—	—	—	—
<b>Totals</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>
<b>Liabilities - Creditors: Amounts falling due in one year</b>						
Accounts Payable	458.30	—	1,111.71	—	1,570.01	1,784.80
<b>Totals</b>	<b>458.30</b>	<b>—</b>	<b>1,111.71</b>	<b>—</b>	<b>1,570.01</b>	<b>1,784.80</b>
<b>Grand total</b>	<b>6,015.82</b>	<b>300.00</b>	<b>12,691.28</b>	<b>—</b>	<b>19,007.10</b>	<b>16,208.20</b>

**Fund movement by type**

	Opening	Incoming	Outgoing	Transfers	Gains/losses	Closing
<b>General - General fund</b>						
Unrestricted	8,490.20	57,510.92	59,985.30	—	—	6,015.82
<b>Sub-total for General</b>	<b>8,490.20</b>	<b>57,510.92</b>	<b>59,985.30</b>	<b>—</b>	<b>—</b>	<b>6,015.82</b>
<b>HUB - Community Hub</b>						
Restricted	515.02	9,456.00	6,109.32	—	—	3,861.70
<b>Sub-total for HUB</b>	<b>515.02</b>	<b>9,456.00</b>	<b>6,109.32</b>	<b>—</b>	<b>—</b>	<b>3,861.70</b>
<b>MAG - Community News</b>						
Restricted	—	3,071.00	2,421.79	—	—	649.21
<b>Sub-total for MAG</b>	<b>—</b>	<b>3,071.00</b>	<b>2,421.79</b>	<b>—</b>	<b>—</b>	<b>649.21</b>
<b>CATG - Catering</b>						
Designated	—	300.00	—	—	—	300.00
<b>Sub-total for CATG</b>	<b>—</b>	<b>300.00</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>300.00</b>
<b>Child - Children's Work</b>						
Restricted	335.78	600.00	601.11	—	—	334.67
<b>Sub-total for Child</b>	<b>335.78</b>	<b>600.00</b>	<b>601.11</b>	<b>—</b>	<b>—</b>	<b>334.67</b>
<b>Grounds - Churchyard Fund</b>						
Restricted	414.31	80.00	—	—	—	494.31
<b>Sub-total for Grounds</b>	<b>414.31</b>	<b>80.00</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>494.31</b>
<b>HUBKITCH - Hub kitchen fund</b>						
Designated	—	—	—	—	—	—
Restricted	2,106.14	3,630.65	2,754.15	—	—	2,982.64
<b>Sub-total for HUBKITCH</b>	<b>2,106.14</b>	<b>3,630.65</b>	<b>2,754.15</b>	<b>—</b>	<b>—</b>	<b>2,982.64</b>
<b>Fabric - Repairs and Decorating</b>						
Restricted	4,320.93	—	—	—	—	4,320.93
<b>Sub-total for Fabric</b>	<b>4,320.93</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>4,320.93</b>
<b>TTF - Tiddlers, Toddlers a</b>						
Restricted	25.82	20.00	(2.00)	—	—	47.82
<b>Sub-total for TTF</b>	<b>25.82</b>	<b>20.00</b>	<b>(2.00)</b>	<b>—</b>	<b>—</b>	<b>47.82</b>
<b>Grand total</b>	<b>16,208.20</b>	<b>74,668.57</b>	<b>71,869.67</b>	<b>—</b>	<b>—</b>	<b>19,007.10</b>

**NOTES TO THE FINANCIAL STATEMENTS For the year ending 31<sup>st</sup> December 2017 (Continued)**  
**Analysis of income and expenditure**

**Donations and legacies**

					<b>Total</b>	
	<b>Unrestricted</b>	<b>Designated</b>	<b>Restricted</b>	<b>Endowment</b>	<b>This year</b>	<b>Last year</b>
Gift Aid-Standing Orders	11,428.00	—	—	—	11,428.00	12,640.00
Gift Aid - Envelopes	11,309.95	—	—	—	11,309.95	9,340.63
No Gift Aid-Standing Orders	1,292.00	—	—	—	1,292.00	2,075.00
No Gift Aid-Envelopes	10,330.39	—	—	—	10,330.39	8,567.00
Loose plate collections	4,097.18	—	—	—	4,097.18	3,937.69
Wedd/Funl/other Colls	716.71	—	—	—	716.71	858.36
Other Monies Sundays	3.00	—	—	—	3.00	157.90
Donations General Fund	4,911.65	—	—	—	4,911.65	5,544.74
Gift Days & Other Income	—	—	—	—	—	237.91
One Off Gifts Gift Aided	—	—	—	—	—	—
Hub Completion Inc	50.00	—	771.10	—	821.10	6,416.19
Churchyard Income	—	—	80.00	—	80.00	80.00
Youth Work Income	—	—	480.00	—	480.00	725.00
Building Repairs Income	—	—	—	—	—	3,411.41
Group Income(TTF etc.)	—	—	20.00	—	20.00	35.00
Tax recoverable on Gift Aid	8,277.85	—	300.00	—	8,577.85	10,167.18
Legacies	—	—	—	—	—	—
All Grant Income	—	—	500.00	—	500.00	1,400.00
Fundraising Events (Objects)	199.93	—	—	—	199.93	217.81
<b>Total</b>	<b>52,616.66</b>	<b>—</b>	<b>2,151.10</b>	<b>—</b>	<b>54,767.76</b>	<b>65,811.82</b>

**Income from charitable activities**

					<b>Total</b>	
	<b>Unrestricted</b>	<b>Designated</b>	<b>Restricted</b>	<b>Endowment</b>	<b>This year</b>	<b>Last year</b>
Events and Outreach income	1,133.00	—	—	—	1,133.00	—
PCC Fees for weddings and funerals	3,761.00	—	—	—	3,761.00	2,931.00
Community News income	—	—	2,571.00	—	2,571.00	2,345.00
Hub Income One Off Bookings	—	—	2,306.00	—	2,306.00	1,807.80
Hub Income Miscellaneous	—	—	786.00	—	786.00	—
Hub Pilates WD	—	—	1,044.00	—	1,044.00	—
Hub Slimming World	—	—	5,200.00	—	5,200.00	—
Earlyborn Meals Income	—	—	2,679.55	—	2,679.55	—
Catering Income	—	300.00	—	—	300.00	—
<b>Total</b>	<b>4,894.00</b>	<b>300.00</b>	<b>14,586.55</b>	<b>—</b>	<b>19,780.55</b>	<b>7,083.80</b>

**Other trading activities**

					<b>Total</b>	
	<b>Unrestricted</b>	<b>Designated</b>	<b>Restricted</b>	<b>Endowment</b>	<b>This year</b>	<b>Last year</b>
Community Hub Income - fund raising	—	—	120.00	—	120.00	—
<b>Total</b>	<b>—</b>	<b>—</b>	<b>120.00</b>	<b>—</b>	<b>120.00</b>	<b>—</b>

**Investments**

					<b>Total</b>	
	<b>Unrestricted</b>	<b>Designated</b>	<b>Restricted</b>	<b>Endowment</b>	<b>This year</b>	<b>Last year</b>
Interest Received	0.26	—	—	—	0.26	0.42
<b>Total</b>	<b>0.26</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>0.26</b>	<b>0.42</b>

## NOTES TO THE FINANCIAL STATEMENTS For the year ending 31<sup>st</sup> December 2017 (Continued)

### Other income

	<u>Unrestricted</u>	<u>Designated</u>	<u>Restricted</u>	<u>Endowment</u>	<u>Total</u> <u>This year</u>	<u>Last year</u>
Insurance claims	—	—	—	—	—	—
Surplus - sales of fixed assets	—	—	—	—	—	—
Loans & Loan Receipts	—	—	—	—	—	—
Total	—	—	—	—	—	—
<b>INCOME TOTAL</b>	<b>57,510.92</b>	<b>300.00</b>	<b>16,857.65</b>	<b>—</b>	<b>74,668.57</b>	<b>72,896.04</b>

### Raising funds

	<u>Unrestricted</u>	<u>Designated</u>	<u>Restricted</u>	<u>Endowment</u>	<u>Total</u> <u>This year</u>	<u>Last year</u>
Envelope Scheme	104.75	—	—	—	104.75	94.66
Fundraising Costs (GA Envs etc.)	—	—	—	—	—	—
Costs of fairs & other events	101.50	—	11.60	—	113.10	243.40
Total	206.25	—	11.60	—	217.85	338.06

### Expenditure on charitable activities

	<u>Unrestricted</u>	<u>Designated</u>	<u>Restricted</u>	<u>Endowment</u>	<u>Total</u> <u>This year</u>	<u>Last year</u>
Mission Giving (Home)	497.68	—	—	—	497.68	1,063.42
Mission Giving (Abroad)	50.00	—	600.00	—	650.00	1,252.00
Misc mission	—	—	—	—	—	—
Secular charities	—	—	—	—	—	107.80
Family Purse (Parish Share)	43,990.00	—	—	—	43,990.00	41,895.00
Salaries and Costs of Staff	—	—	—	—	—	—
Vicars Working Expenses	713.43	—	—	—	713.43	1,132.35
Vicar Office & Phone	544.67	—	—	—	544.67	808.97
Vicarage Expenses	301.80	—	—	—	301.80	91.20
Education Seminars Etc.	—	—	—	—	—	—
Other Worker Expenses	90.15	—	—	—	90.15	195.07
Evangelism Materials	74.88	—	—	—	74.88	131.36
Parish Mission & Publicity	130.00	—	171.00	—	301.00	2,017.38
Lay Training	—	—	—	—	—	52.44
Training Aids	21.58	—	—	—	21.58	—
Events & Outreach	1,879.08	—	—	—	1,879.08	2,352.89
Group Expenses	90.03	—	—	—	90.03	1.50
Tiddlers, Toddlers & Friends	126.36	—	(2.00)	—	124.36	93.95
Hopes and Dreams	10.30	—	—	—	10.30	47.90
All Group Consumables	249.47	—	—	—	249.47	718.83
5-17s	—	—	1.11	—	1.11	—
Earlyborn Meals	—	—	1,511.09	—	1,511.09	—
Catering Expenses	—	—	—	—	—	—
Church insurance	1,754.26	—	—	—	1,754.26	1,980.85
Church Phone	20.00	—	—	—	20.00	232.09
Teabar & Cleaning	507.57	—	—	—	507.57	320.48
PA & Organ Maintenance	3.99	—	—	—	3.99	2.49
Service Costs	367.32	—	—	—	367.32	281.97
Church maintenance	120.25	—	—	—	120.25	1,051.13
Architect Fees	800.00	—	—	—	800.00	—
Safety & Security	386.99	—	—	—	386.99	1,197.85
Worship Materials	15.91	—	—	—	15.91	3.01
Churchyard Maintenance	—	—	—	—	—	7.74
Minor Decorating	—	—	—	—	—	185.12
Licenses & Subscriptions	531.26	—	—	—	531.26	522.92
Clergy Assistance	125.20	—	—	—	125.20	62.50

**NOTES TO THE FINANCIAL STATEMENTS For the year ending 31<sup>st</sup> December 2017 (Continued)**

Office Expenses & Admin	147.13	—	—	—	147.13	112.96
Fixtures & fittings	100.00	—	—	—	100.00	—
Copier, Postages, Stationery Etc.	346.56	—	—	—	346.56	68.00
Flowers & Banners	34.20	—	—	—	34.20	58.63
Pastoral Expenses	164.59	—	—	—	164.59	526.48
Depreciation	2,498.75	—	—	—	2,498.75	—
HLW gas	2,261.99	—	—	—	2,261.99	2,752.01
HLW electric	521.31	—	—	—	521.31	1,104.39
HLW water	53.38	—	—	—	53.38	68.47
Community News Printing	—	—	2,421.79	—	2,421.79	3,180.00
Hub gas	—	—	2,206.79	—	2,206.79	300.00
Hub electric	—	—	1,109.06	—	1,109.06	448.42
Hub Water	—	—	—	—	—	—
Hub insurance	—	—	1,116.27	—	1,116.27	1,065.98
Hub maintenance	—	—	911.71	—	911.71	—
Hub Phone	—	—	172.41	—	172.41	84.78
Hub Consumables Etc.	—	—	148.68	—	148.68	393.80
Hub Furnishing/Fittings	—	—	1,168.37	—	1,168.37	990.78
Hub Safety & Security	—	—	336.49	—	336.49	—
PCC & Treasurer	248.96	—	—	—	248.96	233.57
Church major repairs - structure	—	—	—	—	—	—
Church interior & exterior decorating	—	—	—	—	—	—
Church major repairs utilities	—	—	—	—	—	—
Hub major repairs - structure	—	—	—	—	—	—
Hub interior and exterior decorating	—	—	—	—	—	—
Hub major repairs utilities	—	—	—	—	—	—
New building work Church	—	—	—	—	—	—
Building work Hub/SJDP	—	—	—	—	—	16,634.88
<b>Total</b>	<b>59,779.05</b>	<b>—</b>	<b>11,872.77</b>	<b>—</b>	<b>71,651.82</b>	<b>85,833.36</b>
<b>EXPENDITURE TOTAL</b>	<b>59,985.30</b>	<b>—</b>	<b>11,884.37</b>	<b>—</b>	<b>71,869.67</b>	<b>86,171.42</b>
<b>GRAND TOTAL</b>	<b>(2,132.23)</b>	<b>300.00</b>	<b>5,223.28</b>	<b>—</b>	<b>3,391.05</b>	<b>(13,275.38)</b>

## NOTES TO THE FINANCIAL STATEMENTS For the year ending 31<sup>st</sup> December 2017 (Continued)

The accounts have been prepared on the accruals basis, using an accounting package from Data Developments Ltd (Finance 4). As such, best guess and assumption principles are rarely used. The account coding system has been rationalised to be compatible with the latest Charity SORP, and to enable automatic population of the Diocesan Return of Parish Finances Report, it also enables more detailed reporting on the Hub Fund at the Hub management committees request.

The detailed accounting policies of St James Newchapel are on page 2 of these accounts.

### Incoming resources

Donation and Legacies  
Charitable Activities  
Other Trading Activities  
Investments

### Resources used

Raising Funds  
Charitable activities

Full details of the above areas are contained in the *Analysis of Income and Expenditure* which is Included in the notes to the financial statements.

### FIXED ASSETS FOR USE BY THE PCC

	(All unrestricted)	Church Equipment £s
Gross book value	At 01/01/2017	5,799
	No additions	0
	Charge for Year	2,499
	At 31/12/2017	<u>3,300</u>

### Analysis of net assets by fund

An Asset Register is included in these notes.

DEBTORS	2017 £s	2016 £s
Prepayments Etc. Gift Aid 4th Qtr 2017	2,429	3,757

### LIABILITIES: AMOUNTS FALLING DUE WITHIN ONE YEAR

Accruals of utility, and other costs	-1,570	-1,785
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### FUND DETAILS

#### Restricted funds

<p> GROUND CHILDREN FABRIC BUILDING TTF HUB HUBKITCH </p>	<p> Donor restricted work in churchyard SJYW Youth all age Repairs /Decorating General Building Work Monies raised by Group for their own use Running of Hub To provide kitchen and Hub equipment etc. not paid for by Diocesan Funding </p>
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#### Allocated by the PCC

CATG	To account for events where church provides catering
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Full details of movements in funds can be found in these notes

**STAFF COSTS** There are no staff costs at this time .

## NOTES TO THE FINANCIAL STATEMENTS For the year ending 31<sup>st</sup> December 2017 (Continued)

<b>SOFA Comparatives (previous year)</b>	<b>Unrestricted Funds</b>	<b>Restricted Funds</b>	<b>Total Funds</b>
<b>Incoming Resources</b>			
Donations and Legacies	56,096.82	9,715.00	65,811.
Charitable Activities	3,081.00	1,657.80	4,738.80
Other Trading Activities	2,345.00	0.00	2,345.00
Investments	0.42	0.00	0.42
Other	0.00	0.00	0.00
<b>Total</b>	<b>61,523.24</b>	<b>11,372.80</b>	<b>72,896.04</b>
<b>Resources Expended</b>			
Raising Funds	307.77	30.29	338.06
Charitable Activities	61,069.68	24,763.68	85,833.36
Other	0.00	0.00	0.00
<b>Total</b>	<b>61,377.45</b>	<b>24,793.97</b>	<b>86,171.42</b>
Net gain/(losses) on Investments	0.00	0.00	0.00
Transfer between Funds (In)	2,516.25	164.17	0.00
(Out)	-2,516.25	-164.17	0.00
Net Movements in Funds	145.79	-13,421.17	-13,275.38
<b>Total Funds brought forward (1st Jan 2016)</b>	<b>8,344.41</b>	<b>21,139.17</b>	<b>29,483.58</b>
<b>Total Funds carried forward (1st Jan 2017)</b>	<b>8,490.20</b>	<b>7,718.00</b>	<b>16,208.20</b>

### General information

Generally finances have remained pretty static.

The Community Hub now completed, (apart from some needed but none essential items, landscaping etc., which will be done as funds are available). is now a Diocesan Asset, as it is built on Glebe land, the PCC will pay interest only, on the funds provided by the DBF, at an initial special rate, rising as it becomes self sufficient to a capped 4%. The PCC are extremely grateful for the input of the Diocese, as without them the project could have dragged on for many years in the present economic climate. The accounting for the Hub is integral with the Church accounts, but is financed by the restricted fund "HUB". The original loan of £240,000, is subject to an ongoing moratorium.

It is not possible to put an accurate value on the work of volunteers in all areas of church activity (maintenance, churchyard, cleaning, groups, meals, services etc), but even at minimum wage rates it would total many thousands of pounds. This freely given time however enables the church to serve the community as a viable unit.

No member of the PCC, or associated people, received payment of any kind other than nominal expenses incurred in carrying out their duties (phone, petrol etc.) the amounts of which were immaterial.

The level of General Fund income with weekly average numbers at around 65, is still some way below levels of 10 years ago, when Parish Share (Family Purse), took much less of a percentage of income, than at present. The PCC are aware of the problem, (facing all areas of the voluntary community and society in general), and are constantly reviewing the situation. (Stewardship campaign etc.) ..

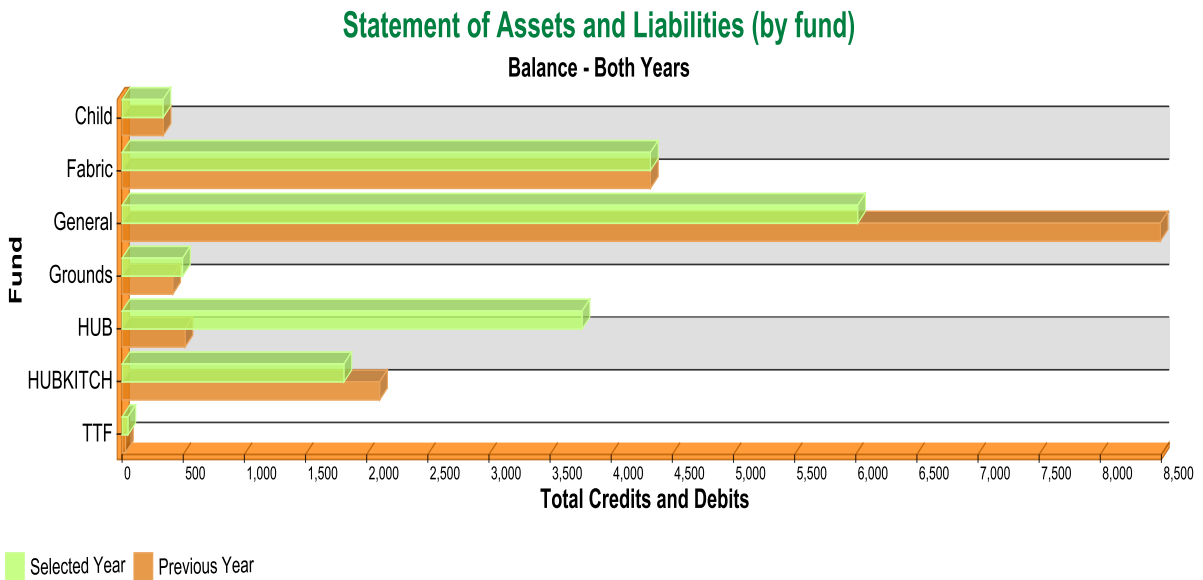
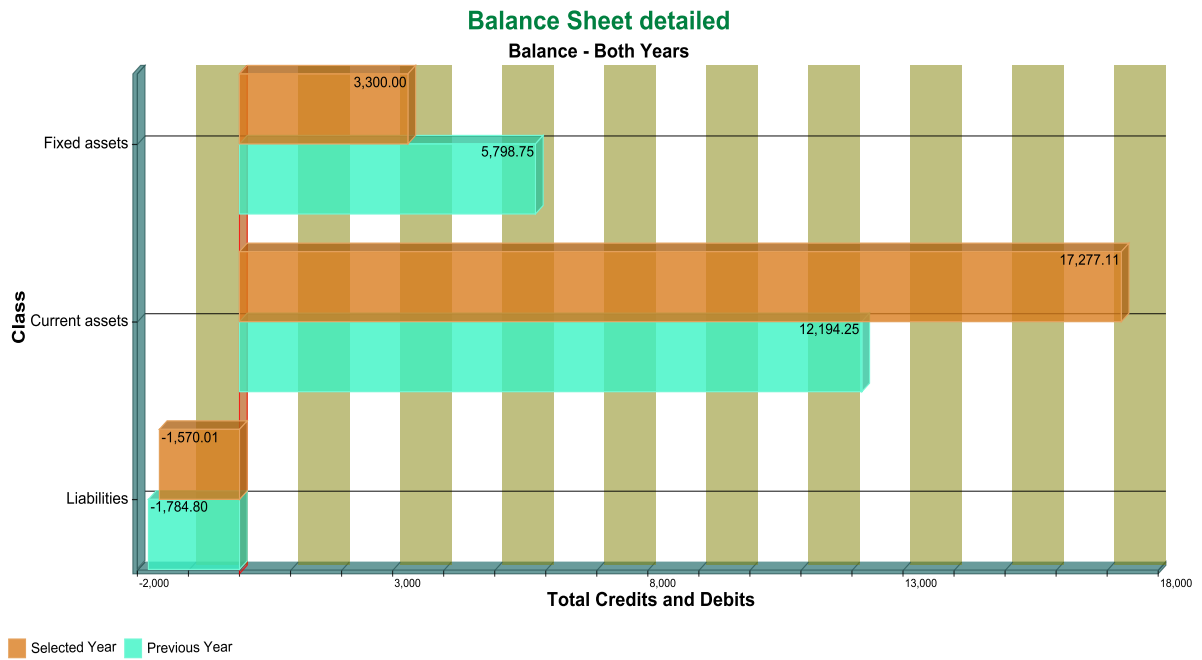
The Family Purse payments are the subject of special measures from the Diocese. The agreed amounts for 2014/15/16/17 were paid in full ,and a similar arrangement has been made for 2018. The Share arrears for years prior to 2014 are subject to review.

The Earlyborn meals for the over 55s accounts, kept by the group that runs them, are also assimilated into the main church accounts, as they are under the auspices of the PCC. Though the group is none profit making, all proceeds raised will now go to the General Fund.

Chartered Accountant Mr Cai Goulding, of Mitten Clarke Ltd, was appointed examiner at the 2017 APCM, he will only be paid a nominal fee of £80, for which the PCC are very grateful.

**Peter Smith (hon. treasurer to the PCC)**

## 2017 AT A GLANCE



### Represented by

FUNDS	Selected Year 2017	Previous Year 2016
Child-Res	334.67	335.78
Fabric-Res	4320.93	4320.93
General	6015.82	8490.20
Grounds-Res	494.31	414.31
HUB-Res	3761.70	515.02
HUBKITCH-Res	1814.18	2106.14
Tiddlers, Toddlers, Friends-Res	47.82	27.82

# **Independent examiner's report to the Parochial Church Council (PCC) of St James' Church, Newchapel, Stoke-on- Trent. Charity No.1163088**

I report on the accounts of the PCC for the year ended 31 December 2017, which are set out on pages five through to twelve of the Annual Report and Financial Statements.

It is in respect of an examination carried out in accordance with the Church Accounting Regulations 2006 (The Regulations') and the Charities Act 2011 (The Act').

## **Respective responsibilities of PCC members and the independent examiner**

The members of the PCC are responsible for the preparation of the accounts; you consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act;
- issue this report in accordance with the terms of the Regulations; and
- to state whether particular matters have come to my attention.

## **Basis of independent examiner's report**

My examination was carried out in accordance with the general Directions given by the Charity Commission and As per the Church guidance, 2006 edition. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below

## **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

(1) Which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act and the Regulations have not been met; or

(2) To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed



Date 01/08/2018

Mr Cai Goulding BA (hons) ACCA  
Mitten Clarke Ltd.  
Hanley  
Stoke on Trent  
Staffs

Copy (Original available on request)

"ST JAMES' "STILL MAKING A DIFFERENCE"



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## Conclusion

Once again, the Lord has provided all our needs, if not our "wants", as promised in His "budget" speech .

*"Bring the whole tithe into the storehouse, that there may be food in my house. Test me in this," says the LORD Almighty, "and see if I will not throw open the floodgates of heaven and pour out so much blessing that there will not be room enough to store it." Malachi ch. 3 v 10 NIV*

Well our storehouse has no problem holding God's Blessing, we can easily close the lid. He has provided our needs as we enter a new year once again slightly in the black, but maybe if we want to see the full measure, tamped down and overflowing , that will also provide our "wants" we really do need to trust him with all our finances, and truly believe another word of wisdom.

"As you give, surely you will receive"  
But as always we gladly say

**"To God be the Glory,  
Great things He hath done"**