



CHARITY COMMISSION  
FOR ENGLAND AND WALES

1st St Neots Scouts

303347

## Receipts and payments accounts

CC16a

For the period  
from

1st Jan 2017

To

31st Dec 2017

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Membership Subscriptions	12,569	-	-	12,569	12,717
Fundraising	9,940	-	-	9,940	3,921
Donations	2,217	-	-	2,217	2,400
Gift Aid	-	-	-	-	-
Receipts from groups	4,510	-	-	4,510	-
Grants	200	-	-	200	-
Scout Loan	10,000	-	-	10,000	60,000
<b>Sub total (Gross income for AR)</b>	<b>39,435</b>	<b>-</b>	<b>-</b>	<b>39,435</b>	<b>79,038</b>
<b>A2 Asset and investment income</b>					
Bank Interest	-	-	-	-	84
Hall Hire	2,970	-	-	2,970	-
<b>Sub total</b>	<b>2,970</b>	<b>-</b>	<b>-</b>	<b>2,970</b>	<b>750</b>
<b>Total receipts</b>	<b>42,405</b>	<b>-</b>	<b>-</b>	<b>42,405</b>	<b>79,121</b>
<b>A3 Payments</b>					
Member Subscriptions to District	2,970	-	-	2,970	2,745
Professional Fees	-	-	-	-	-
Hut Redevelopment	18,773	-	-	18,773	102,976
Fundraising Expenses	5,725	-	-	5,725	2,290
Loan Repay	750	-	-	750	-
Rent & Rates	748	-	-	748	364
Utilities	1,723	-	-	1,723	1,155
Cleaning	950	-	-	950	-
Insurance	1,125	-	-	1,125	-
Printing & photocopying	-	-	-	-	-
Consumables	82	-	-	82	129
Bank Chg	30	-	-	30	8
Group Costs	8,922	-	-	8,922	2,971
Section TFR - Beavers	906	-	-	906	526
Section TFR - Cubs	2,908	-	-	2,908	1,710
Section TFR - Scouts	2,010	-	-	2,010	1,756
<b>Sub total</b>	<b>47,623</b>	<b>-</b>	<b>-</b>	<b>47,623</b>	<b>116,630</b>
<b>A4 Asset and investment purchases</b>					
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>47,623</b>	<b>-</b>	<b>-</b>	<b>47,623</b>	<b>116,630</b>
<b>Net of receipts/(payments)</b>	<b>- 5,218</b>	<b>-</b>	<b>-</b>	<b>- 5,218</b>	<b>- 37,509</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>22,414</b>	<b>-</b>	<b>-</b>	<b>22,414</b>	<b>59,923</b>
<b>Cash funds this year end</b>	<b>17,196</b>	<b>-</b>	<b>-</b>	<b>17,196</b>	<b>22,414</b>

### Section B Statement of assets and liabilities at the end of the period

Categories

Details

#### B1 Cash funds

	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
Bank Current Account	13,607	-	-
Bank Deposit Account	-	-	-
Beavers Account	434	-	-
Cubs Account	553	-	-
Scouts Account	2,602	-	-
<b>Total cash funds</b>	<b>17,196</b>	<b>-</b>	<b>-</b>

(agree balances with receipts and payments account(s))

OK  
Unrestricted funds  
to nearest £

OK  
Restricted funds  
to nearest £

OK  
Endowment funds  
to nearest £

Details

#### B2 Other monetary assets

	-	-	-
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**B3 Investment assets**

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-

**B4 Assets retained for the charity's own use**



Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-

**B5 Liabilities**

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
		-	

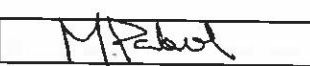
The above receipts & payments account and statement of assets & liabilities were approved by the Trustees on 17th June 2017 (AGM) and signed by:

Group Scout Leader - Keith Horn  
Treasurer - Teresa Cameron (AMCT)

Signature	Print Name	Date of approval
	Keith Horn	14/6/18
	Teresa Cameron	14/6/18

Independent Reviewer's Report - The attached Receipts & Payments and Statement of Assets & Liabilities have been examined by myself and are in accordance with books & vouchers. The receipts and payments as shown are, to the best of my knowledge, authorised transactions.

Auditor - Markand Patel (ACCA)

Signature	Print Name	Date of approval
	Markand Patel	14.6.18



Report to the trustees/  
members of

Charity Name

1<sup>st</sup> St Neots Scout Group

On accounts for the year  
ended

December 2017

Charity no  
(if any)

303347

Set out on pages

(remember to include the page numbers of additional sheets)

Respective  
responsibilities of trustees  
and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

The charity's trustees consider that an audit is not required for this year under section 144 of the Act and that an independent examination is needed. [The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [named body]].  
*Delete [ ] if not applicable.*

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the applicable Directions given by the Charity Commission (under section 145(5)(b) of the Act, and
- to state whether particular matters have come to my attention

Basis of independent  
examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's  
statement

In connection with my examination, no material matters have come to my attention (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed: M Patel Date: 30/10/2018

Name: Markand Patel

Relevant professional qualification(s) or body (if any): ACCA

Address: c/o PRS FOR MUSIC  
2 PANCREAS SQUARE, LONDON  
NC1 4AG



Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details  
of any items that the  
examiner wishes to  
disclose.**





# Trustees' Annual Report for the period

Period start date 01 01 2017 To Period end date 31 12 2017

From To

## Section A Reference and administration details

Charity name 1<sup>st</sup> St Neots Scout Group

Other names charity is known by

Registered charity number (if any) 303347

Charity's principal address 403 Great North Road

Eaton Ford

St Neots

Postcode

PE19 7GH

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Keith Horn	Group Scout Leader		District Commissioner
2	Matthew Griffin	Group Chairman		Group Scout Leader
3	Teresa Cameron	Treasurer		
4	Tracy Horn	Group Secretary	Until 17/6/2017	Group Exec
5	David Fitzgerald	Group Secretary	From 17/6/2017	Group Exec
6	Kim Ludlow	Beaver Scout Leader		Group Scout Leader
7	Chris Young	Cub Scout Leader		Group Scout Leader
8	Adam Wright	Scout Leader		Group Scout Leader
9	Graham Fawcett	Exec Member		Group Exec
10	Stephen Gill	Exec Member		Group Exec
11	Paul Easey	Exec Member		Group Exec
12				
13				
14				
15				
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

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## Section B Structure, governance and management

**Description of the charity's trusts**

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Association
Trustee selection methods (eg. appointed by, elected by)	GSL appointed by DC, Section Leaders appointed by GSL, Chair proposed by GSL voted for @ AGM, Treasurer / Secretary Exec Members proposed by Group Exec & voted for at AGM

**Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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## Section C Objectives and activities

**Summary of the objects of the charity set out in its governing document**

The aim of scouting is to promote the development of young people in achieving their full physical, intellectual, social and spiritual potential, as individuals, as responsible citizens and as members of their local, national and international communities. The method of achieving the aim is through the provision of exciting and adventurous activities with progressive training based on the scout promise and law guided by adult leadership.

Scouting in the UK is firmly committed to coeducation so boys and girls can meet the aims of Scouting through one programme.

The programme is a seamless progression of training, activities and awards for young people aged 6 to 25. The programme aims to help young people to grow in a number of personal development areas to ensure the young people themselves really are 'learning by doing'.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.



**Summary of the main achievements of the charity during the year**

As well as covering the Groups on going running costs we have been actively fundraising for our Hut Redevelopment project and were able to complete Part 1 of the project. We have had to secure secured an additional loan of £10,000.00 from the Hinchingsbrooke Scout District & Cambridgeshire Scout County so that the building work completed.

The final payments on the building works have been settled and we will now focus on the repayment of £70,000 of loans received to complete the project, while we continue to fundraise for Phase 2

## Section E Financial review

### Brief statement of the charity's policy on reserves

Currently the group is building it's reserves as part of the Hut Redevelopment project. Whilst retaining a dedicated sinking fund sufficient to cover a year's running costs.

### Details of any funds materially in deficit

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

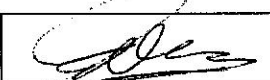
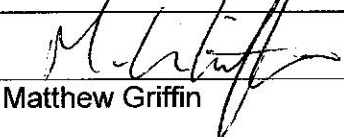
- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

## Section F Other optional information

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Keith Horn	Matthew Griffin
Position (eg Secretary, Chair, etc)	Group Scout Leader	Group Chair
Date	26 <sup>th</sup> October 2018	