



**AFFCAD UK**

**2017 FINANCIAL STATEMENTS AND TRUSTEE REPORT**



### **Basis of preparation**

AFFCAD UK (registered charity no: 1165059) have prepared their accounts on a cash accounting basis and therefore SORP does not apply to these financial statements.

The 2017 financial statements were independently examined by AJ Finn ACA DChA on 30<sup>th</sup> October 2018.

### **Trustee sign off**

Approved by the Trustees and signed on their behalf

Arabella Warden (Chair)

30<sup>th</sup> October 2018

## Mission statement

AFFCAD UK's aim is to fundraise for projects implemented by Action for Fundamental Change and Development (AFFCAD) in Uganda. AFFCAD UK raises awareness of the problems faced and the solutions available to empower communities in less developed countries.

## Activities in 2017

2017 was an incredibly busy year for AFFCAD UK. We saw a range of exciting events including Miss Uganda UK's 'Celebrate to Donate' (celebration of Ugandan talent in London), new school partnerships such as Dulwich College and GEMS Cambridge International School, and celebrated the success of our first London Marathon runner. It was also a year of interaction between the UK and Uganda, with our first school trip taking place at Easter, all of the UK team visiting Bwaise and even one of the AFFCAD Uganda founders visiting the UK.

One of the main focal points in 2017 was a summer campaign called **Bus2Bwaise**. James Allen's Girls' School (JAGS) kindly donated a school minibus to the AFFCAD team for use at their school and vocational training centre in Uganda. It was AFFCAD UK's job to spray paint an AFFCAD inspired design on the bus and to ship it from London to Kampala. This campaign was hugely popular on social media, with regular updates on the journey of the bus keeping followers gripped.

Alongside this, AFFCAD UK invited supporters to join our team of volunteers to complete a challenging fundraiser - **the Four Peaks Challenge** –this resulted in raising a substantial amount towards Excel Rebuild, which along with a generous donation towards shipping from Hyperoptic, ensured the project ran smoothly. The team climbed 3 Peaks in Yorkshire and then travelled out to Uganda for the first AFFCAD UK-Uganda team building event. Together both teams climbed the 4<sup>th</sup> peak in Sipi Falls and spent time sharing good practice and learning from each other.

Once the bus had been safely received in Uganda, things did not slow down for AFFCAD UK as we officially launched our fundraising campaign for AFFCAD's largest project to date – the Excel School Rebuild (Excel Rebuild).

Excel Rebuild was implemented after AFFCAD faced increasing rent costs and more and more maintenance issues with the current school. The project was deemed essential in helping AFFCAD continue to deliver quality education to children in the largest and most deprived slum in Kampala, Uganda: Bwaise.

September saw the launch of an amazing new website for both AFFCAD and AFFCAD UK bringing the 2 organisations together with clear branding in the AFFCAD colours and a great platform for Excel Rebuild. Huge thank you to Natalie from the AFFCAD UK team for the work completed on this.

The UK team kicked things off with a Santa Run and a Christmas Card Campaign in December – both of which were successful in raising vital funds for the school whilst also raising awareness of the project. A school Santa Run especially for Excel Rebuild also took place in Dulwich Park with James Allen's Prep School (JAPS).

The Excel Rebuild is expected to be fully complete in 2024 and fundraising for this will be an ongoing priority for AFFCAD UK until completion.



AFFCAD UK wrapped up 2017 with a most successful Christmas parcel campaign, partnering with a new school St Saviours and St Olave's School (SSSO). Over 200 Christmas presents arrived for children in Bwaise who enjoyed a Christmas party funded by AFFCAD UK and finishing the year in style!

### **Outlook for 2018**

The focus for 2018 will continue to be on Excel Rebuild and supporting the team in Uganda as much as possible with this. As this project is on a much larger scale than previous fundraisers, AFFCAD UK are aware of the need to get additional funds and will ensure grant applications are a top priority for team members to work on.

In addition to this, AFFCAD UK are aware of the amount of work required by all in the team and are looking for additional core members to join the voluntary team, as well as additional trustees in order to diversify the knowledge on the Board.

### **Public Benefit**

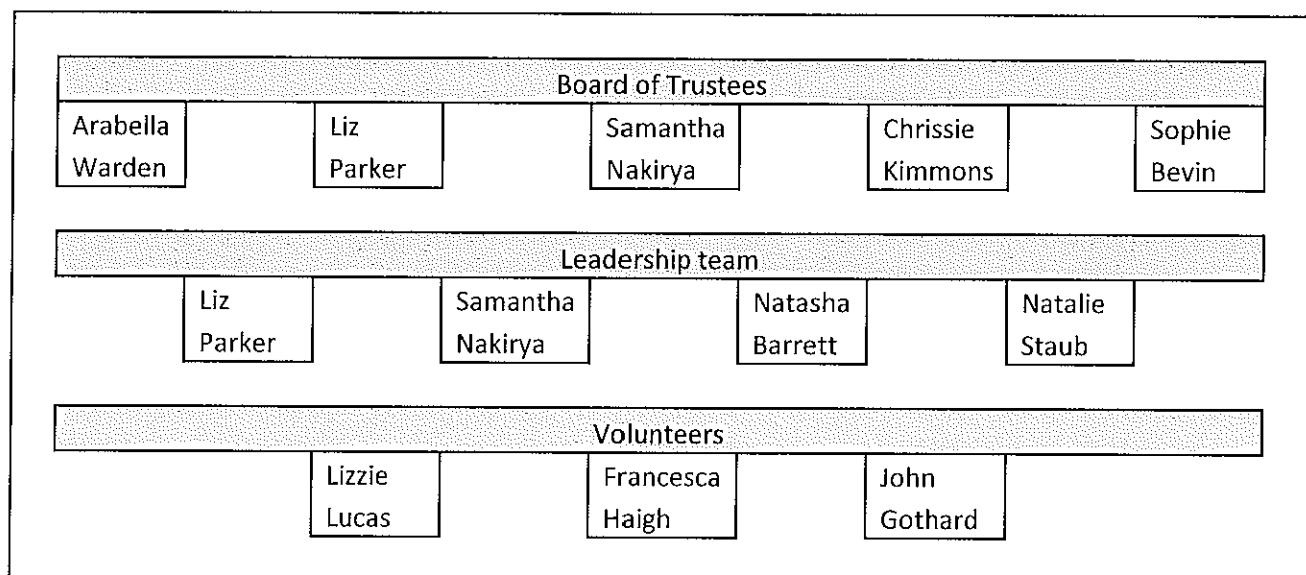
The trustees consider that the objectives and aims stated above of the charity provide public benefit within the meaning and terms of the Charities Act 2011.

### **Reserves Policy**

AFFCAD UK does not have a minimum fund to be held in reserves – all money raised will be contributed towards charitable activities as detailed in the constitution document.

## AFFCAD UK Structure

The current structure within AFFCAD UK is as follows:



### Trustees:

- Arabella Warden
- Liz Parker
- Samantha Nakirya
- Sophie Bevin
- Chrissie Kimmons (Appointed 6<sup>th</sup> March 2018)
- Nicole Rodden (Resigned 19<sup>th</sup> December 2017)
- Hannah Richards (Resigned 17<sup>th</sup> September 2018)

All trustees are appointed in accordance with section 10 of AFFCAD UK's 2017 constitution and meet the following criteria:

- (1) Apart from the first charity trustees, every trustee must be appointed for a term of three years by a resolution passed at a properly convened meeting of the charity trustees.
- (2) In selecting individuals for appointment as charity trustees, the charity trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO.

The organisation uses known contacts and individuals with an interest in Ugandan development as well as recruitment website services (Reach Volunteering and Southwark Volunteer Centre) to recruit Trustees and volunteers.

When new trustees are appointed they are given a formal induction into the work of the organisation. All trustees and volunteers are given a copy of the latest Constitution and Organisation Chart.

Any decision by the charity may be taken either: at a meeting of the charity trustees; or by resolution in writing or electronic form agreed by all of the charity trustees, which may comprise either a single document or several documents containing the text of the resolution in like form to each of which one or more charity trustees has signified their agreement.

(a) No decision shall be taken at a meeting unless a quorum is present at the time when the decision is taken. The quorum is three charity trustees, or the number nearest to one third of the total number of charity trustees, whichever is greater, or such larger number as the charity trustees may decide from time to time. A charity trustee shall not be counted in the quorum present when any decision is made about a matter upon which he or she is not entitled to vote.

(b) Questions arising at a meeting shall be decided by a majority of those eligible to vote.

(c) In the case of an equality of votes, the person who chairs the meeting shall have a second or casting vote.

## Financial Review

The Statement of Financial Activities and the Statement of Assets and Liabilities for AFFCAD UK as at 31st December 2017 were as follows:

| AFFCAD UK STATEMENT OF FINANCIAL ACTIVITIES for the year ended 31st December 2017 |      |                    |                  |               |
|---|------|--------------------|------------------|---------------|
|   |      | Unrestricted Funds | Restricted Funds | Total Funds   |
|   | Note | £                  | £                | £             |
| <b>Income Resources from generated funds</b>                                      |      |                    |                  |               |
| Voluntary Income  | 2    | 6,230              |                  | 6,230         |
| Activities for generating funds   | 3    | 3,336              | 24,286           | 27,622        |
|   |      | <b>9,566</b>       | <b>24,286</b>    | <b>33,852</b> |
| <b>Resources Expended</b>   |      |                    |                  |               |
| Cost of Generating Voluntary Income   |      | 489                |                  | 489           |
| Fundraising trading costs   |      | 444                |                  | 444           |
| Charitable Activities   |      | 7,905              | 23,378           | 31,283        |
| <b>Total Resources Expended</b>   | 4    | <b>8,838</b>       | <b>23,378</b>    | <b>32,216</b> |
| <b>Net incoming/(outgoing) resources</b>  |      | <b>728</b>         | <b>908</b>       | <b>1,636</b>  |
| Funds brought forward   |      | 251                | 458              | 709           |
| <b>Total Funds carried forward</b>  |      | <b>979</b>         | <b>1,366</b>     | <b>2,345</b>  |

| AFFCAD UK STATEMENT OF ASSETS AND LIABILITIES as at 31st December 2017 |                    |                  |              |
|--|--------------------|------------------|--------------|
|  | Unrestricted Funds | Restricted Funds | Total Funds  |
|  | £                  | £                | £            |
| <b>Fixed Assets</b>  |                    |                  |              |
| <b>Current Assets</b>  |                    |                  |              |
| Cash at hand and in Bank   | 979                | 1,366            | 2,345        |
| <b>Current Liabilities</b>   |                    |                  |              |
| <b>Net Assets</b>  | <b>979</b>         | <b>1366</b>      | <b>2345</b>  |
| <b>Funds</b>   |                    |                  |              |
| Unrestricted Funds   | 979                |                  | 979          |
| Restricted Funds   |                    | 1,366            | 1,366        |
| <b>Total Funds</b>   | <b>979</b>         | <b>1,366</b>     | <b>2,345</b> |

## Note 2

| AFFCAD UK Financial year 2017 |              |            |       |
|-------------------------------|--------------|------------|-------|
| Voluntary Donations           | Unrestricted | Restricted | Total |
|                               | £            | £          | £     |
| Recurring Donations           | 3,063        |            | 3,063 |
| Misc Donations                | 3,167        |            | 3,167 |
|                               |              |            | -     |
|                               | 6,230        | -          | 6,230 |

## Note 3

| AFFCAD UK Financial year 2017     |              |            |        |
|-----------------------------------|--------------|------------|--------|
| Activities for Generating Funds   | Unrestricted | Restricted | Total  |
|                                   | £            | £          | £      |
| JAGS events                       | 2,642        | 3,596      | 6,238  |
| Other                             | 694          | 738        | 1,432  |
| 2017 Virgin Money London Marathon |              | 870        | 870    |
| Excel Campaign                    |              | 4,005      | 4,005  |
| Bus2Bwaise                        |              | 2,743      | 2,743  |
| Gift Aid                          |              | 2,448      | 2,448  |
| Reimbursement of camera equipment |              | 8,821      | 8,821  |
| Excel Christmas Card Campaign     |              | 820        | 820    |
| Easy Fundraising                  |              | 245        | 245    |
|                                   | 3,336        | 24,286     | 27,622 |

## Note 4

| AFFCAD UK Financial year 2017 |              |            |        |
|-------------------------------|--------------|------------|--------|
| Resources Expended            | Unrestricted | Restricted | Total  |
|                               | £            | £          | £      |
| Website                       | 489          |            | 489    |
| Christmas parcels             | 444          |            | 444    |
| Excel Project                 | 5,805        | 9,043      | 14,848 |
| 3 peaks accommodation         |              | 216        | 216    |
| Bus2Bwaise                    |              | 5,299      | 5,299  |
| Camera equipment              |              | 8,821      | 8,821  |
| JAGS fundraisers              | 705          |            | 705    |
| Summer trip                   | 409          |            | 409    |
|                               | 987          |            | 987    |
| Other                         | 8,838        | 23,378     | 32,216 |





**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Charity Name

AFFCADUK

**On accounts for the year  
ended**

31st DECEMBER 2017

**Charity no  
(if any)**

1165059

**Set out on pages**

1 - 2

(remember to include the page numbers of additional sheets)

**Respective  
responsibilities of  
trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

The charity's trustees consider that an audit is not required for this year under section 144 of the Act and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the applicable Directions given by the Charity Commission (under section 145(5)(b) of the Act, and
- to state whether particular matters have come to my attention

**Basis of independent  
examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent  
examiner's statement**

In connection with my examination, no material matters have come to my attention (~~other than that disclosed below~~\*) which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

**Signed:**

**Date:**

30/10/18

**Name:**

A. T. FNN ACA DChA

**Relevant professional  
qualification(s) or body  
(if any):**

Address:

13 HOOPERS YARD

LONDON NW6 7EJ

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.