

**THE FOREIGN MISSIONARY FUND OF THE
CHRISTIAN COMMUNITY OF BRETHREN**

TRUSTEES' REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED

31 DECEMBER 2017

**THE FOREIGN MISSIONARY FUND OF THE
CHRISTIAN COMMUNITY OF BRETHREN**

TRUST INFORMATION

Trustees

Mr. D. Callicott
Mr. G.R. Johnstone
Mr. I.D. Mears
Mr. C.M. Richardson
Mr. G.E. Stevens
Mr. D.S. Taylor

Charity office

34 Sweyn Place
London
SE3 0EZ

Charity no.

261957

Independent examiner

Mark Richardson BSc ACA
Stephenson Coates Audit Limited
Chartered Accountants
West 2, Asama Court
Newcastle Business Park
Newcastle upon Tyne
NE4 7YD

Solicitors

Downs
Constable Court
Dene Street
Dorking
Surrey
RH4 1BQ

Bankers

Barclays Bank PLC.
P.O. Box 110
20 The Town
Enfield
EN2 6LY

**THE FOREIGN MISSIONARY FUND OF THE
CHRISTIAN COMMUNITY OF BRETHREN**

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 DECEMBER 2017

The Trustees present their report along with the financial statements of the Charity for the year ended 31 December 2017.

CONSTITUTION AND TRUSTEES

The Foreign Missionary Fund is constituted by Deed of Trust and is a registered Charity Number 261957. The address of the Charity is 34 Sweyn Place, London, SE3 0EZ.

The Trustees who served during the year are set out below. Appointment of Trustees is governed by the Trustees of the Charity. The Board of Trustees is authorised to appoint new Trustees to fill vacancies arising through resignation or death of an existing Trustee.

Mr. I.D. Mears
Mr C.M. Richardson
Mr. D.S. Taylor

Mr. G.R. Johnstone
Mr. G. E. Stevens
Mr. D. Callicott

OBJECTS AND POLICIES

The object of the Charity is to advance the Christian religion by supporting missionary work carried out by the Christian Community of Brethren. The Charity employs no staff and the affairs of the Charity are under the direct control of the Trustees.

The Trustees hold four meetings a year for the purpose of considering the needs of the work in various areas of the world and allocating the funds available. Funds are received by way of gift and are allocated to support the work going on in various areas of the world at the discretion of the Trustees.

There has been no change in the objects and policies of the Charity since the last annual report.

ACTIVITIES

During the year, gifts received from assemblies and individuals, and from legacies and trusts, together with investment income totalled £135,007. Support for missionary work in the year was provided by way of gifts totalling £89,627.

Four issues of a magazine, 'Brief Reports,' were produced during the year in order to provide information about, and to stimulate interest in, the work of the missionaries. The magazine is made available free of charge to individuals and assemblies of the Christian Community of Brethren in the UK.

The Travel Funds are funds designated by the Trustees to meet travel costs arising in connection with approved visits to fields of service overseas. No payments were made during the current year.

The freehold property, shown on the balance sheet as a tangible fixed asset, is held for the beneficial occupation in this country of persons engaged in work within the Christian Community of Brethren.

In setting our objectives and planning our activities, the Trustees have regard to the Charity Commission's public benefit guidance when exercising any powers or duties to which the guidance is relevant.

**THE FOREIGN MISSIONARY FUND OF THE
CHRISTIAN COMMUNITY OF BRETHREN**

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 DECEMBER 2017
(Continued)

FINANCIAL POSITION AND RESERVES

The charity's liquid funds were subject to unauthorised withdrawals in 2012, 2013 and 2014 by a former Trustee (see note 4 to the financial statements). These unauthorised withdrawals significantly reduced the free reserves of the charity. At 31 December 2017 undesignated free reserves amounted to £54,733.

INVESTMENT POWERS

The Trust Deed authorises the Trustees to make and hold investments using the general funds of the Charity.

STATEMENT OF TRUSTEES' RESPONSIBILITIES

Charity law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Trust and of its financial activities for the year. In preparing those financial statements generally accepted accounting practice entails that the Trustees:

- select suitable accounting policies and apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether or not the financial statements have been prepared in accordance with applicable Accounting Standards and Statements of Recommended Practice, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume the Trust will continue its activities.

The Trustees are required to act in accordance with the Trust Deed and the rules of the Trust within the framework of trust law. They are responsible for keeping proper accounting records which are sufficient to show and explain the Trust's transactions and to disclose with reasonable accuracy at any time the financial position of the Trust, and to enable them to ensure that any statements of account comply with the requirements of the Charities Act 2011. They have general responsibility for taking such steps as are reasonably open to them to safeguard the assets of the Trust and to prevent and detect fraud and other irregularities.

APPROVAL

This report was approved by the Trustees on 25 October 2018 and signed on their behalf.

C.M. Richardson
Trustee

34 Sweyn Place
London
SE3 0EZ

**INDEPENDENT EXAMINER'S REPORT
TO THE TRUSTEES OF
THE FOREIGN MISSIONARY FUND OF THE
CHRISTIAN COMMUNITY OF BRETHREN**

I report to the trustees on my examination of the accounts of The Foreign Missionary Fund of the Christian Community of Brethren for the year ended 31 December 2017, which are set out on pages 5 to 9.

RESPONSIBILITIES AND BASIS OF REPORT

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011('the Act').

I report in respect of my examination of the Trustee's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

INDEPENDENT EXAMINER'S STATEMENT

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- (1) accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
- (2) the accounts do not accord with those records; or
- (3) the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Mark Richardson BSc ACA
Stephenson Coates Audit Limited
Chartered Accountants
West 2, Asama Court
Newcastle Business Park
Newcastle upon Tyne
NE4 7YD

25 October 2018

I am qualified to undertake the examination by being a qualified member of the Institute of Chartered Accountants in England and Wales.

**THE FOREIGN MISSIONARY FUND OF THE
CHRISTIAN COMMUNITY OF BRETHREN**

STATEMENT OF FINANCIAL ACTIVITIES

YEAR ENDED 31 DECEMBER 2017

	Unrestricted Funds	Restricted Funds	Total	2016
	£	£	£	£
INCOME FROM:				
Donations and legacies:				
From Assemblies and Individuals	89,618	-	89,618	57,084
Philippines School	12,889	-	12,889	17,034
Legacies and Trusts	32,500	-	32,500	21,145
Investments:				
Bank deposit interest	-	-	-	-
TOTAL	135,007	-	135,007	95,263
EXPENDITURE ON:				
Charitable activities (note 2)				
Missionary support and distributions for specific purposes	89,627	-	89,627	97,667
Administration costs	5,428	-	5,428	6,174
TOTAL	95,055	-	95,055	103,841
NET INCOME/(EXPENDITURE)	39,952	-	39,952	(8,578)
TOTAL FUNDS BROUGHT FORWARD	19,594	152,303	171,897	180,475
TOTAL FUNDS CARRIED FORWARD	59,546	152,303	211,849	171,897

**THE FOREIGN MISSIONARY FUND OF THE
CHRISTIAN COMMUNITY OF BRETHREN**

BALANCE SHEET

AS AT 31 DECEMBER 2017

			2017	2016
	Notes	£	£	£
FIXED ASSETS				
Tangible assets	3		152,303	152,303
CURRENT ASSETS				
Debtors	4	3,364		2,918
Bank accounts:				
Current accounts		60,321		22,518
Deposit accounts		240		240
		<hr/>		<hr/>
		63,925		25,676
LESS CURRENT LIABILITIES:				
Specific gifts not yet paid out		3,047		4,750
Accruals		<u>1,332</u>		<u>1,332</u>
NET CURRENT ASSETS / (LIABILITIES)			<u>59,546</u>	<u>19,594</u>
TOTAL ASSETS LESS CURRENT LIABILITIES			<u>211,849</u>	<u>171,897</u>
FUNDS	5/6			
Restricted fund			152,303	152,303
Unrestricted funds:				
General purposes			55,733	14,781
Specific missionary projects			-	-
Designated travel			<u>4,813</u>	<u>4,813</u>
			<u>211,849</u>	<u>171,897</u>

Approved by the Trustees on 25 October 2018 and signed on their behalf by:

C.M. Richardson
Trustee

**THE FOREIGN MISSIONARY FUND OF THE
CHRISTIAN COMMUNITY OF BRETHREN**

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2017

1. ACCOUNTING POLICIES

1.1 Basis of preparation of financial statements

The financial statements are prepared under the historical cost convention.

The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011.

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair' view. This departure has involved following Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

1.2 Income

Voluntary income and donations are accounted for as received by the Charity. Donations received on behalf of specific persons and needs are forwarded direct to those specified and are not included in the statement of financial affairs. Legacies received in the form of investments are included at their market value on the date of receipt.

1.3 Expenditure

Expenditure is included on an accruals basis. Gifts payable are charged when the offer is conveyed to the recipient, except in those cases where the offer is subject to conditions which remain within the control of the Charity.

1.4 Fixed assets

Freehold property is not depreciated as the Trustees consider that any provision would be immaterial.

1.5 Classification of expenditure

There were no fundraising costs incurred in the year.

Expenditure on charitable activities includes direct and support costs.

**THE FOREIGN MISSIONARY FUND OF THE
CHRISTIAN COMMUNITY OF BRETHREN**

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2017
(Continued)

2. CHARITABLE ACTIVITIES

	Unrestricted Funds £	Restricted Fund £	Total £	2016 £
Missionary support and distributions for specific purposes				
Remittances to Missionaries	76,738	-	76,738	80,633
Philippines School	12,889	-	12,889	17,034
	89,627	-	89,627	97,667
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Administration costs				
Bank charges and exchange differences	1,637	-	1,637	2,292
Hire of meeting rooms	65	-	65	180
Postage, stationery and sundries	-	-	-	-
Provision of Brief Reports	1,945	-	1,945	1,925
Travel to meetings	144	-	144	155
Independent examiner's fees	1,068	-	1,068	1,068
Sundry costs	569	-	569	554
	5,428	-	5,428	6,174
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There were no employees during the year and there was no remuneration paid.

No remuneration directly or indirectly out of the funds of the Charity was paid or is payable for the year to any Trustee or to any person or persons known to be connected with any of them. Reimbursement of travel expenses incurred in attending meetings has been made during the year amounting to £144 (2016: £155).

3. TANGIBLE FIXED ASSETS

The sum of £152,303 represents the cost of freehold property owned by the Trustees in Barwick in Elmet, Yorkshire.

**THE FOREIGN MISSIONARY FUND OF THE
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NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2017

(Continued)

4. DEBTORS

	2017	2016
	£	£
Gift aid recoverable	3,364	2,918
Amount owed by former Trustee	376,725	376,725
Provision (see below)	<u>(376,725)</u>	<u>(376,725)</u>
	<u>3,364</u>	<u>2,918</u>

In December 2012, throughout 2013 and up to July 2014, unauthorised withdrawals of funds from the Charity were made by Mr. D. J. Pettman, a former Trustee. These unauthorised withdrawals totalled £376,725.

The continuing Trustees consider the recovery of these amounts from Mr Pettman to be doubtful. Accordingly, provision was made in the 2012, 2013 and 2014 accounts for non-recovery of the unauthorised withdrawals made in each of those years.

5. FUNDS

Unrestricted Funds comprise those funds which the Trustees are free to use in accordance with the charitable objects. Certain of these Funds have been designated by the Trustees as Travel Funds to meet travel costs arising in connection with approved visits to fields of service overseas.

Restricted funds represent the aggregate of specific gifts, together with the surplus made on the sale of the original property, made to the Trustees in order that the freehold property could be acquired. In the event that the purpose for which the property was purchased ceases to exist, so that the property is sold, the distribution of this reserve and any surplus arising on the disposal of the property are to be made in accordance with the Memorandum of Agreement drawn up at the time of the original purchase.

6. ANALYSIS OF NET ASSETS BETWEEN THE FUNDS

	Unrestricted Funds			Restricted Fund
	General	Travel	Specific	
	£	£	£	£
Tangible fixed assets	-	-	-	152,303
Investments	-	-	-	-
Net current assets	<u>54,733</u>	<u>4,813</u>	<u>-</u>	<u>-</u>
	<u>54,733</u>	<u>4,813</u>	<u>-</u>	<u>152,303</u>