

PALLIATIVE CARE RESEARCH SOCIETY
INCOME AND EXPENDITURE STATEMENT
AND STATEMENT OF FUNDS, ASSETS AND LIABILITIES
FOR THE YEAR ENDED 31ST DECEMBER 2017

Treasurer: Mrs Sally Boa
Strathcarron Hospice
Randolph Hill
Denny
FK6 5HJ

Bankers: National Westminster Bank
997 Abbeydale Road
Sheffield
S7 2QE

Auditors: N.W. Saville & Co
Accountants
29 Plymouth Road
Sheffield
S7 2DE

PALLIATIVE CARE RESEARCH SOCIETY
INCOME AND EXPENDITURE STATEMENT
FOR THE YEAR ENDED 31ST DECEMBER 2017

31/12/16

Income

4,980	Subscriptions Received	5,431	
62	Sundry Donations	0	
0	Received from Palliative Care Congress	47,621	
0	Sparkseat Workshop Edinburgh	630	
<u>5,042</u>			<u>53,682</u>

Expenditure

977	Expenses and Travelling	875	
3,984	Conference and Administration Costs	3,190	
245	Website, IT Costs and Rebranding	9,264	
233	Insurances	235	
832	Printing, Stationery and Postage	36	
348	Publications and Online Journal Costs	0	
1,385	Membership Fees and Subscriptions	446	
252	Bookkeeping Charges etc	243	
100	Audit and Accountancy Fees	100	
14	Bank Charges	23	
(1,168)	Nat West Bank Compensation - Fraudulent Activity	0	
(17)	Interest Received - Reserve Account	(12)	
<u>7,186</u>			<u>14,401</u>
(2,144)	EXCESS OF INCOME (EXPENDITURE)	£ 39,281	

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FOR THE YEAR ENDED 31ST DECEMBER 2017

31/12/16

Income and Expenditure Fund

47,323	Balance brought Forward - 01/01/2017	45,180	
(2,144)	Excess of Income (Expenditure) - Y/E 31/12/2017	39,281	
45,180			£ 84,461

Assets

3,487	Balance at NatWest Bank-Current Account	5,135	
41,793	Balance at NatWest Bank-Reserve Account	79,426	84,561

Liabilities

0	Suspense Account - NatWest Bank	0	
(100)	Creditors and Accruals	100	(100)
45,180			£ 84,461

AUDITORS REPORT

We have prepared the above Statements from the books, vouchers and information supplied to us, after carrying out standard audit procedures in order to verify the Income and Expenditure of the Palliative Care Research Society for the year ended 31st December 2017.

N.W. SAVILLE & Co.
ACCOUNTANT



FEBRUARY 2018



Trustees' Annual Report for the period

From	Period start date			T O	Period end date		
	1	1	2017		31	12	2017

Section A Reference and administration details

Charity name

The Palliative Care Research Society

Other names charity is known by

PCRS

Registered charity number (if any)

1104701

Charity's principal address

33-44 Britannia Street

London

Postcode

WC1X 9JG

Names of the charity trustees who manage the charity

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1 Julia Downing	Chair		PCRS Committee
2 Stephen Mason	Secretary	March 2018	PCRS Committee
3 Sally Boa	Treasurer	March 2018	PCRS Committee

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Accountant	Nigel Saville	29 Plymouth Road, Millhouses, Sheffield, S7 2DE

Name of chief executive or names of senior staff members (Optional information)

N/A

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Association
Trustee selection methods (eg. appointed by, elected by)	Proposed, seconded, elected by committee vote.

Additional governance issues (Optional information)

<p>You may choose to include additional information, where relevant, about:</p> <ul style="list-style-type: none"> • policies and procedures adopted for the induction and training of trustees; • the charity's organisational structure and any wider network with which the charity works; • relationship with any related parties; • trustees' consideration of major risks and the system and procedures to manage them. 	<p>The charity currently has 104 members, of these there are committee members.</p> <p>These include: Chair, Secretary, Treasurer, plus 8 other committee members who undertake a variety of responsibilities within the charity.</p>
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Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

The object of the PCRS is to promote research into all aspects of palliative care and to facilitate its dissemination. Achieved by:

- raise funds and to invite and receive contributions by way of subscriptions and otherwise, provided that in raising funds the Committee shall not undertake any substantial permanent trading activities and shall conform to any relevant requirements of the law;
- hold multi-professional scientific meetings for the presentation and discussion of research relevant to palliative care;
- publish keynote lectures and abstracts of presented material in appropriate palliative care journals whenever possible;
- establish a multi-disciplinary network across the UK to facilitate research in palliative care;
- organize geographically-diverse workshops and courses on specific research topics and aspects of research methodology;
- circulate a charity newsletter to members;
- co-operate with other charities, voluntary bodies and statutory authorities operating in furtherance of the object or of similar charitable purposes and to exchange information and advice with them;
- to hold joint meetings with other organisations to further the aims of the Society
- establish or support any charitable trusts, associations or institutions formed for the object;
- do all such lawful things as are necessary for the achievement of the object.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The public benefit of the Palliative Care Research Society is the training, sharing of knowledge and research in palliative care which is beneficial to all people who receive palliative care within the UK. Our members are from a wide network, including consultants, doctors, nurses, hospice carers to name a few; these people are able get together, share ideas, research, latest techniques and recommended drugs usage/administration in order to ensure end of life care is the best it can be; pain free, with dignity and a caring environment. Education is essential at all levels to achieve this.

The trustees understand their legal duty to ensure that the charity activities undertaken ensure public benefit.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

N/A

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

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Section D Achievements and performance

Summary of the main achievements of the charity during the year

Main achievements throughout the year include:

- Joint supporter of the APM conference in Bournemouth.
- Training sessions
- Provision of grant award/funding for a candidate to present at the EAPC conference.
- Membership benefits funded for EAPC reduced fees for conferences, access to the BMJ medical journals.

Section E Financial review

Brief statement of the charity's policy on reserves

The charity currently has reserves which have been incorporated into the accounts during the financial year 2016-2017. These reserves have currently used to fund a new website which was required to ensure online memberships could effectively operate. The remaining reserves will be used in accordance with our constitution.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The Charity's principal source of funding is via membership fees. These fees have been used to fund access to the BMJ Journals and EAPC reduced fees for conferences for our members. This supports our key objectives as it enables members to keep up to date with the latest research and development within the palliative care genre.

Section F

Other optional information

N/A

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Stephen Mason

Position (eg Secretary,
Chair, etc)

Secretary

Date

31/10/2018