St. Mark's Church, Kensal Rise (Diocesan ID: 2112)
Annual Report of the Parochial Church Council for the Year Ended April 2018
(and Financial Year to 31st December 2017)

Administrative information

St. Mark's Church is based at the Church and Hall on the corner of Bathurst Gardens, Kensal Rise, and All Souls Avenue, Harlesden. It is part of the Brent Deanery, in the Willesden Area, in the Diocese of London within the Church of England. The address is Bathurst Gardens, Kensal Rise, NW10 5HX

St. Mark's Parochial Church Council (PCC) is a charity registered with the Charity Commission: 1132172.

PCC members who have served from April 2017 until the date this report was approved are:

Vicar:	Revd Will Leaf(Chair)
Curate:	Revd Rachel Bedford
Churchwardens:	John Palmer June Edwards
Deanery Synod reps:	Fitz Bryan Mark Culmer Flora Dugbartey
Elected members:	Sue Bush Ingrid Cope Jenny Erber Glenn Ford Paul Kidner Sarah McHale Vivienne McKoy-Salt Celia Morris-Sanchez Latham Noble Eea Platner Christiana Silvares de Melo Natalie Thornton Chris Ulusele Caroline Winterburn
Secretary:	Thelma Doyle and Alan Meakin

Structure, Governance and Management

The method of appointment of PCC members is set out in the Church Representation Rules. All church attendees who consider themselves as belonging to the worshipping community of St. Mark's are encouraged to register on the Electoral Roll. All those on the Electoral Roll may stand for election to the PCC. The council should reflect the diversity of the church community. Last year the PCC adopted a

more conventional 3 year term for its membership (previously they were re-elected annually), so those elected last year have a further 2 years remaining on their term.
The PCC met for six business meetings during the year as well as the Annual Parochial Church Meeting.

Objectives and Activities

St Mark's Kensal Rise is a local church family, seeking to live and share the love of Jesus by:

Bringing our Best in worship,
Nurturing Each other as disciples, and
Being the good news for Kensal Rise and beyond

The Church Council has the responsibility of working with the incumbent, Revd Will Leaf, and the staff team in promoting in the parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. The PCC, through prayer and discussion, seeks to discover how best to encourage the church to fulfil its mission of 'Living and Sharing the Love of Jesus'.

Annual Review

Services:

The **electoral roll** now stands at 279, with 36 people having come off the roll and 18 people joining . Sunday morning services have an average attendance of 116 (over 16), and 52 (under 16).

There were a number of other special services during the year including the main Christian festivals, Harvest Sunday, Remembrance Sunday, a carol service (with choir), Christingle, Mothering Sunday, Father's Day.

Special Events:

June 2017 saw Bishop Pete joining us as we celebrated **adult baptisms** and reaffirmations alongside confirmations. In July a group from St Mark's with guests attended **J John's Just One event** at the Emirates Stadium. In October we celebrated our second **Light Party** as an alternative to Halloween and our young people went door to door blessing their neighbours. At Christmas time we invited guests to a **wreath-making** event which was very well attended.

Staff/Leadership:

Once again, there have been a number of changes in the church's staff and leadership during the year with some people moving on and others arriving.

Rachel Bedford and the family celebrated the arrival of baby Solomon and was therefore on maternity leave through the Autumn and Spring terms. We welcome Rachel back for her last year of curacy which she will be working on a part-time basis.

Jenny Erber joined the team as our Children's Intern in September and has been working very hard to coordinate our ministry with the children and families. Jenny has also been supported by targeted training events and courses in this time.

Ben Shave moved on to St Paul's in St Albans after 2 years with us at St Mark's where he will be their full time Worship Pastor.

Tolu Awojobi joined the team as Youth Pastor in September but sadly left us at Easter. We wish Tolu all the best for the future.

Kellie Jarrett continues to be a constant presence in the vestry, skilfully booking out the church hall and taking care of the church's administration. As well as focusing on the plethora of tasks each day, fielding

phone calls and other queries, Kellie can be found praying with many that come through the door and offering a listening ear and ready hug.

Alpha Courses:

Lisa Leaf and Paul Kidner ran a great Alpha course in the Autumn term, after which Lisa led the Spring course at the vicarage with helpers who had attended the previous course. Alpha continues to be a source of life and freedom for those who come.

Small Groups:

There have been seven midweek small groups meeting in people's homes for food, friendship, worship, prayer, teaching and fun. One of these groups is now meeting in the Church Hall on alternate Wednesdays. Small Groups continue to be key to our vision of a church which nurtures each other in discipleship.

Children:

There are regularly between 50-100 **children** in **Kids' Church** and **Crèche** and three well attended midweek **Parent & Toddler Groups**.

Youth:

There have around 15 young people involved in the **Younger Youth Group** – Rise Juniors (11-15) meeting on Friday evenings during term time for games, friendship, 'God slots' and social outings.

Rise Seniors, meeting on Mondays has been less well attended, so we have paused the regular meetings, but we would like to maintain contact with the small group of older youth that we know and organise some events which will help us to connect over the coming months.

St. Mark's has a **Child Protection Policy** and an **Equal Opportunities Policy.** Any concerns regarding children's safety should be referred to the **Children's Safeguarding Officer**, Will Leaf. In accordance with Diocesan guidelines St Mark's also has a **Children's Champion**, Sue Bush, whose responsibility is to make sure children are nurtured within the worshipping life of the church.

Men's Ministry:

Between 6-12 mem regularly attend the monthly **Pints of View** group at the Island pub for beer, banter and theological discussion. In addition, a number of St Mark's men climbed mountains together in Scotland as part of the Extreme Character Challenge (XCC).

Women's Ministry:

After piloting our first women's breakfast last year, these have now become termly events which are very well attended by regulars and guests alike.

Prayer

Regular prayer focus events have happened on a termly basis, the last being in Lent. Plans are afoot to engage with the national "Thy Kingdom Come" initiative and also to work with Princess Frederica to open a Prayer Space there.

Over 50s:

Around 15 people are involved in with **Wednesday Fellowship Over 50s Group** that meets weekly during term time for refreshments, games, talks, craft activities and social outings. Around 10 people have been involved in the weekly **WISCO** (West Indian Senior Citizen's Organisation) group led by Norman Mitchell MBE that meets in the Church Hall for food, friendship, prayer and special events.

Sadly, Mr Mitchell has not been well since Christmas so we are talking with him about starting the group back up again.

Community:

St Mark's continues to work with the parish **primary schools** (Princess Frederica, Kenmont, Furness Road) and **nurseries** hosting services, assemblies and some RE lessons. Revd Will Leaf takes weekly assemblies at the Church Primary School, Princess Frederica and is on the board of governors.

'Project Stork' initiatives have continued to be well supported this year, collecting clothes and gifts – as well as Easter Eggs - for women and children escaping domestic violence.

Mission Partners:

The PCC are continuing their commitment to supporting mission partners outside St Mark's and maintain the aim grow our external giving so that we reach a figure of at least 10% of congregational giving, to that end we will be supporting the following partners financially:

Fusion (Pippa Winterburn)
New Growth Ministries, Zimbabwe (Rob & Hilary Mackenzie)
Scargill House (Phil & Di Stone)
Youth With a Mission, Bolivia (Roger & Isha Hulford)
Youth With a Mission, London Urban Key (local to us)
Operation Mobilisation
There is Hope Malawi

We hope to welcome some of these Mission Partners in to church to share some of their stories with us in the coming months.

IntoUniversity Brent (IU) based at St Mark's continues to provide educational and mentoring support for local primary and secondary school children through Focus Weeks held in the Church and Classroom, school visits, homework clubs, and university and cultural trips. IntoUniversity Brent have just celebrated 10 years at this location and we are currently in talks with them about the future terms for our partnership with them.

Widfire

A team from our local partner YWAM have been running fortnightly gatherings for kids after school where they have fun together and learn about their relationship with God.

Hall Bookings:

The Church Hall and Upper Room are available for booking and are in constant use throughout the year for regular and one off events including children's parties, resident association meetings, Councillor's Surgeries, Pilates, La Jolie Ronde (French classes), funeral receptions and other events and activities.

Buildings and Maintenance:

This has been another busy year for those involved in the upkeep of the church and hall. For details of the work done to replace the hall floor, work on roofing, boilers and electrics, to name a few, please see the Fabric and Ornaments report. Particular recognition and thanks are given to **Andrew Sturge** and **Glenn Ford** for many hours of work invested on our behalf.

Financial Review

There has been another busy year in the treasury. Paul Kidner and Sinitta Falconer have been working hard at ensuring that our accounts from previous years have been properly audited

and filed, while also keeping on top of the day to day accounts. Progress is also being made with applications for Gift Aid from previous years which should release a substantial amount into church funds and enable some of the building work we want to undertake.

For further details on the church accounts please see the attached finance report.

Adopted at the Annual Parochial Church Meeting on

Signed on their behalf by

29/4/18.

St Mark's Church, Kensal Rise

Balance Sheet detailed

		As at 31/12/2017	As at 31/12/2016
Current assets			
	B01: HSBC	—	617.24
	B02: CafCash	1,339.90	4,204.97
	B03: Petty Cash	—	—
	B04: CCLA Deposit	14,607.71	14,566.72
	B06: Gold Deposit	5,799.01	23,792.43
	B07: Youth	—	—
	B08: Makeover	1,702.01	501.47
	B09: Parents & Toddlers	1,398.61	2,027.62
	B10: Trekkers HSBC	—	—
	B11: Wednesday Fellowship - HSBC	453.72	389.22
	Total Current assets	**25,300.96**	**46,099.67**
Liabilities			
	6699: Agency collections	1,727.09	1,727.09
	7000: Deposits	—	(90.00)
	Z08: Creditors (Net)	3,761.62	3,761.62
	Total Liabilities	**5,488.71**	**5,398.71**
	Net Asset surplus (deficit)	**19,812.25**	**40,700.96**
Reserves			
	Excess / (deficit) to date	(20,888.71)	—
	Z01: Starting balances	40,700.96	40,700.96
	Total Reserves	**19,812.25**	**40,700.96**

Represented by Funds

Unrestricted	(3,295.30)	1,561.70
Designated	(5,661.64)	(2,917.14)
Restricted	(27,559.45)	(14,272.24)
Endowment	56,328.64	56,328.64
Total	**19,812.25**	**40,700.96**

St Mark's Church, Kensal Rise

Analysis of income and expenditure
Selected period: 01 January 2017 to 31 December 2017

	Unrestricted	Designated	Restricted	Endowment	Total This year	Total Last year
Income and endowments						
Donations and legacies						
01001 - Collections	6,641	—	—	—	6,641	9,092
01002 - Gift Days - Gift Aid	—	—	—	—	—	715
01003 - Gift Days - General	—	—	—	—	—	185
01004 - Special Collections	21,915	—	—	—	21,915	23,683
01005 - Grants (One off)	—	—	—	—	—	—
01006 - Grants (Recurring)	—	—	—	—	—	1,000
01007 - Planned Giving (Gift aid)	66,796	—	—	—	66,796	60,450
01008 - Planned Giving (no gift aid)	4,200	—	—	—	4,200	2,121
01009 - Income tax recovered	—	—	—	—	—	—
01010 - Sundry Donations (Gift aid)	329	—	—	—	329	32
01011 - Sundry Donations (no gift aid)	6,357	—	—	—	6,357	5,602
01403 - Church App (Giving)	—	—	—	—	—	—
Donations and legacies Totals	106,239	—	—	—	106,239	102,883
Income from charitable activities						
01100 - Diocese Fees	—	—	1,152	—	1,152	1,396
01101 - Parish Fees	1,339	—	—	—	1,339	1,537
01102 - Functions and Outing (contributory)	7,571	—	—	—	7,571	6,283
01103 - Residentials	—	—	—	—	—	—
01104 - Outreach events	—	—	—	—	—	—
01105 - Routine contributions and subscriptions	—	—	—	—	—	—
01106 - Bookstall Income	—	212	—	—	212	185
01107 - Traidcraft Income	—	—	—	—	—	—
Income from charitable activities Totals	8,910	212	1,152	—	10,275	9,401
Other trading activities						
01200 - Sales & Bazaars	—	—	—	—	—	546
01201 - Makeover appeal	—	—	1,200	—	1,200	—
01202 - Other fundraising	—	—	—	—	—	—
01203 - Hall Lettings	13,507	—	—	—	13,507	7,279
01204 - Other Lettings	12,270	—	—	—	12,270	10,739
Other trading activities Totals	25,778	—	1,200	—	26,978	18,565
Investments						
01300 - Interest - Bank Accounts	47	—	0	—	47	113
01301 - Interest - Deposits	—	—	—	—	—	68
01302 - Other investment income	—	—	—	—	—	—
Investments Totals	47	—	0	—	47	181
Other income						
01400 - Other Income	8,837	825	—	—	9,662	5,529
01401 - SUSPENSE INCOME	—	—	—	—	—	—
01402 - Bank Transfer	—	—	—	—	—	—

There may be minor discrepancies in the totals if the pence are not being shown

	Unrestricted	Designated	Restricted	Endowment	Total This year	Total Last year
Other income Totals	8,837	825	—	—	9,662	5,529
Income and endowments Grand totals	149,813	1,037	2,352	—	153,204	136,561

Expenditure

Raising funds						
95001 - Salas & Bazaars	—	—	—	—	—	—
95002 - Appeals	—	—	—	—	—	—
95003 - Fundraising costs	—	—	—	—	—	—
Raising funds Totals	—	—	—	—	—	—
Expenditure on charitable activities						
91001 - Vicarage	111	—	—	—	111	1,539
91002 - Other Clergy accommodation	—	—	—	—	—	—
91003 - Clergy Expenses	5,818	—	—	—	5,818	3,488
91004 - Other Minister's expenses	—	—	—	—	—	3,009
91005 - Common Fund Payments	68,292	—	—	—	68,292	55,553
91006 - Worship Pastor	14,700	—	—	—	14,700	10,496
91007 - Community Minister	—	—	—	—	—	—
91008 - Childrens Worker	17,113	—	—	—	17,113	24,819
91009 - Service contracts	—	—	—	—	—	1,117
91010 - Clergy Training	50	—	—	—	50	49
91011 - Lay Training	627	—	—	—	627	—
91012 - Gifts	105	—	—	—	105	2,117
91013 - Functions & Outings (contributory)	11,366	50	—	—	11,416	2,286
91014 - Residentials	—	—	—	—	—	—
91015 - Outreach Events	—	—	—	—	—	—
91016 - Outreach pastoral	—	—	—	—	—	—
91017 - Hospitality, refreshments, consumables	472	—	—	—	472	384
91018 - Youth	—	—	—	—	—	1,644
91019 - Sunday School	—	—	—	—	—	—
91020 - Heating	5,166	—	—	—	5,166	4,735
91021 - Insurance	4,633	—	—	—	4,633	4,221
91022 - Electricity	1,372	—	—	—	1,372	1,915
91023 - Publicity & printing	40	—	—	—	40	644
91024 - Telephone & Internet	454	—	—	—	454	577
91025 - Upkeep of services	1,895	—	—	—	1,895	373
91026 - Literature, books, training materials	—	457	—	—	457	—
91027 - Organ	—	—	738	—	738	—
91028 - Bookstall	—	—	—	—	—	—
91029 - Traidcraft	—	—	—	—	—	—
91030 - Water	1,155	—	—	—	1,155	1,328
92001 - Grants payable - Home mission	—	—	—	—	—	—
92002 - Grants payable - Social & development	—	—	—	—	—	—
92003 - Grants payable - Individuals mission	2,000	—	—	—	2,000	—
92004 - Grants payable - Overseas mission	—	—	—	—	—	—
95005 - Diocese Fees	—	—	6,276	—	6,276	21,312
Expenditure on charitable activities Totals	135,377	507	7,014	—	142,899	141,618

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	Unrestricted	Designated	Restricted	Endowment	Total This year	Total Last year
Other expenditure						
93001 - Assets over £400	—	—	—	—	—	—
93002 - Church & General maintenance	3,700	—	—	—	3,700	8,069
93003 - Garden	—	—	147	—	147	143
93004 - Cleaning	3,431	—	—	—	3,431	3,694
93005 - Hall - Cleaning	—	—	—	—	—	—
93006 - Hall - maintenance	1,156	—	—	—	1,156	—
93007 - Major repairs - Church	3,943	—	—	—	3,943	1,309
93008 - Major repairs - Hall	—	—	—	—	—	—
94001 - Bank Charges	185	—	—	—	185	10
94002 - Consultants Fees	2,404	—	—	—	2,404	—
94003 - Stationary & admin sundries	2,171	—	—	—	2,171	2,298
94004 - Administrative salaries	9,360	—	—	—	9,360	7,974
94005 - Software & Upgrades	111	—	—	—	111	67
94006 - IT equipment	130	—	—	—	130	170
94007 - App Charges (Giving)	790	—	—	—	790	133
95004 - Football Expense	—	—	—	—	—	827
96001 - Workshops Fees	—	33	—	—	33	905
96002 - P&T Expense	—	3,166	—	—	3,166	4,347
97001 - Expenses	385	75	—	—	460	2,520
97002 - Pension	—	—	—	—	—	—
Other expenditure Totals	27,771	3,274	147	—	31,193	32,472
Expenditure Grand totals	163,148	3,782	7,161	—	174,092	174,090

There may be minor discrepancies in the totals if the pence are not being shown

INDEPENDENT EXAMINER'S REPORT TO THE PCC OF ST MARK'S CHURCH KENSAL RISE

I report on the accounts of the PCC for the year ended 31 December 2017.

Respective responsibilities of trustees and examiner

As members of the PCC you are responsible for the preparation of the accounts; you consider that the audit requirement of section 144(2) of the Charities Act 2011 (the Act) does not apply and that an independent examination is required. It is my responsibility to:

- examine the accounts under Section 145 of the 2011 Act
- to follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the 2011 Act): and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statements below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements

* to keep accounting records in accordance with Section 130 of the 2011 Act: and

* to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act, have not been met: or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Mr V Acharya FCA
Middlesex House
130 College Road
Harrow Middlesex
HA1 1BQ
January 2018

31 October 2018