

HOLY TRINITY, FROGMORE

Registered Charity Number 1154053

Annual Report

and

Financial Statements

of the

Parochial Church Council

For the year ended 31st December 2017

**Independent Examiner
Anthony Ainsworth MBA
Park Street**

Aim and purposes

The primary objective of the Parochial Church council (PCC) is the promotion of the Gospel of our Lord Jesus Christ according to the doctrines and practices of the Church of England. The PCC (Powers) Measure 1956 states that the PCC *"is to cooperate with the minister in promoting in the parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical"*.

The PCC is also specifically responsible for the effective operation and maintenance of the Church & Parish Centre including the buildings.

Objectives and activities

The PCC is committed to enabling as many people as possible to worship at Holy Trinity, Frogmore. When planning our activities, we have considered the Commission's guidance on public benefit, and in particular, the supplementary guidance on charities for the advancement of religion.

Holy Trinity has further developed a Mission Action Plan (2017) summarized in these aims and vision:

Aims

We are a Bible believing church seeking to bring glory to God by helping you to:

- "Know" – Jesus for yourself, whatever your background
- "Grow" – in Jesus, and be transformed by Him, and
- "Go" – to serve Christ in ministry: locally, nationally and globally.

Vision

We want to be a Christ-proclaiming, Bible-centred Church offering a warm welcome to anyone so that together, by the work of the Holy Spirit and to the glory of the Father, we can learn of, grow in, and be transformed by Jesus, and be equipped to serve Jesus in his world.

This includes:

- Having Bible-centred, prayerful and welcoming church services and groups that God can use to bring about transformation in people's lives.
- Reaching out to all kinds of people with the Gospel of Jesus Christ, through creative evangelism that involves every church member, being ready to break out of our comfort zone, always depending on God.
- Encouraging members to see Christian service as an integral part of discipleship, and equipping them to grow their God-given gifts and use them.

To facilitate this, it is important to ensure the continued maintenance of the fabric of the Church & Parish Centre.

Achievement and performance

Worship and Prayer

The Electoral Roll in April 2017 stands at **102** and the Holy Trinity Directory contains **172** adults & children. The normal 9 o'clock Sunday service has about **15-28** adults. The normal 10.30 service has between **80 and 105** adults, and around **30 to 45** children including Crèche. Christmas (24th & 25th December) recorded **263** (2016 – 234) attendances. Easter Sunday recorded **147** (2016 - 135) attendances.

During 2017 we celebrated **5** thanksgivings **4** baptisms, 1 wedding and held **5** funerals at the church and **3** funerals at the crematorium.

An annual Prayer Diary is produced to facilitate church members in prayer for the church, parish and wider local, national and worldwide community. Our monthly prayer meeting attracts around 20. A weekly daytime prayer meeting attracts 9 people.

Approximately once a term we have a whole congregation lunch or breakfast on a Sunday.

The 10.30am Sunday morning services include groups for children and young people from crèche to Morning Ignite. These groups, with their leaders are:

Crèche	Ele Hayes
Sparklers	Penny French
Flames	Hannah O'Keeffe
Ignite (morning)	Olie Bullock

In addition to the Sunday services the PCC is keen to ensure that there are other means whereby church members can meet and grow in their faith. The main church prayer meeting is held on a Wednesday each month. In the other weeks several 'Growth groups' meet on Wednesday evenings and at some other convenient times. The groups provide an opportunity for small groups to study the bible together and are:

Edwards	John and Daphne Edwards
Horne (daytime)	Mike and Carol Horne
Hunt	Nigel and Diana Hunt
Ward	Nigel and Ruth Ward
Ward (daytime)	Ruth Ward
Women's Bible Study (daytime)	Catherine Bullock/ Cherry Weir
Men's Bible Study (twice a month Saturday breakfast time)	Jonathan Arr

Other regular groups for those inquirers about the Christian faith:

Christianity & Life Explored including baptism preparation	Nick Weir
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Deanery, Diocesan and General Synod

Three members of the PCC sit on the Deanery synod. This provides the PCC with important links between the parish and the wider structure of the Church of England.

The Parish Centre

The PCC want the Parish Centre to be available to our community. The Parish Centre is generally open during the week during the mornings when the office is open. Other events are regularly run outside of this core time. The Parish Centre is available for hire by the public. We encourage regular bookings of local community groups for example 'tumble tots', children's football and tennis. The halls are also available for hire for events like parties as well.

Outreach to the local community is a key role of the church. In addition to the regulars in Holy Trinity directory, there are around seventy additional names in other weekly registers which include Youth and Children's groups, In Touch, Parent & Toddlers and others. These weekday groups for both younger and older members of the community are growing in popularity and provide a valued service in their own right, but we also hope that they might be a way into the spiritual life of the church. Details of groups are:

Youth & children's groups

Coffee and Kids	Chris De Bell
HotShots	Lindsey Punter, Nick Weir and team
HotShots Summer Club	Lindsey Punter, Olie Bullock, Nick Weir and team
Ignite (evening)	Mark Smith
Re:Fuel	Dan French

Older Adult Age Groups

In Touch Plus – lunch club with speaker/social events	Mike Horne
In touch Coffee & Questions	Mike Horne
Summer Explorers	Nigel Ward and Ruth Ward

Occasional courses for those new to Holy Trinity, Frogmore - marriage preparation, growth group leadership and preaching workshops - are also run from time to time. Every other year approximately we have a whole church weekend away for fellowship, relaxation and Christian teaching.

Weekend Away	Tom French and Nick Weir
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The activities within the Church and Parish Centre are only possible because of the background work of support services provided by others as follows:

Music	Matthew Punter and team
Administration	Abby Partridge (Church Administrator, employed 15 hours per week until May 2017 – position currently vacant)
Church Cleaner	Carolyn Hill (employed 5 hours per week)
Clerical Assistance	Carol Horne
IT & Telecoms	Dan French, Nigel Ward, Brian O’Keeffe
Website	Nigel Ward, Carol Horne, Matthew Punter
PA	Stephen Lilico
AV	Stephen Lilico
Service & rota Coordinators	Nick Weir, Carol Horne, Nigel Ward
Welcoming Team	John and Daphne Edwards
Catering	Tom French
Flowers	Brenda Lawrence
Organist	Mike Horne
Parish Centre Administrator and cleaner	Sarah Gibbins (employed 12 hours per week)
Assistant Wardens	Mike Horne and team
Burial Board	Nick Weir, Eddie Bishop, Bob Clarkson, Julian Spicer-Thornton
Grounds Team	Bob Clarkson
Parish Safeguarding Officer, Deputy & DBS recruiter	Nigel Ward (Until April 2017) Ruth Ward (from April 2017), Georgina Brown (Deputy with responsibility for vulnerable adults, Carol Horne (DBS lead recruiter)
Health and Safety Team	Mike Horne and team

There are of course many others who are part of these various teams and others who have no official title, who serve, and are, as they say “known unto God” and appreciated by us all.

Pastoral Care

The Vicar, Curates, Wardens and Pastoral Care Team (Nick Weir, Nigel Ward, Susan Punter, Lawrence Watts, Ruth Ward) ensure that where people are unable to attend church due to sickness or age they are visited and can celebrate communion if they request it. The Church's growth groups function as a basic unit of pastoral care for many. The pastoral Care Team ensures that where church members are in need they receive support and guidance, especially where needs are greater than a growth group can minister to, or where someone is not part of a group.

Safeguarding Report

The PCC has fulfilled its responsibilities as required by section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have regard to House of Bishops' guidance on safeguarding children and vulnerable adults) as follows:

1. **Policies** - We have policies for keeping children and vulnerable adults safe which have been reviewed and approved by the PCC within this year (our Safeguarding Policy);
2. **Safeguarding Checking** - All those who work with children, young people and vulnerable adults on a regular basis complete a personal declaration, a volunteer agreement and have been checked via the DBS process. From 2017 all PCC members are also required to be DBS checked. Records are kept and maintained by the Parish Safeguarding Officer with the assistance of the Church Administrator. Records are stored safely in a locked cabinet in the church premises.
3. **Safer Recruitment** - Since 2016 we have implemented across the board, the Church of England's 'Safer Recruitment' process. This means all volunteers in 'regulated' activities that need a DBS check must also complete application forms, have references taken, be interviewed and receive a letter of acceptance. This process includes re-interviewing all longstanding volunteers who were recruited under previous policies. As of May 2017, the back-dating of this safer recruitment was completed.
4. **Contact Details and Permission Forms** – Contact details and emergency contact numbers will be obtained for all young people's activities and groups where parents/carers are not present or close at hand.
5. **Photography** - The parents or carers of all children and young people who access our activities are reminded from time to time that they may register their wish that no photos or videos be taken of their child for internal church or social media, church website etc. No child is identified on the internet or social media without their parents' permission. The church is currently reviewing its photo policy in light of a new diocese photo policy.
6. **Safeguarding Training** - The Safeguarding Officer, those who work with children, young people or vulnerable adults, church wardens and PCC members are required to undertake the diocesan (or deanery) safeguarding training every three years. PCC members can do the training online as it becomes available in 2017. All volunteers in regulated activities attend a church based annual refresher training course.
7. **Training Records** - The Parish Safeguarding Officer keeps a record of who has attended the training and the date that they will need to be re-trained on the Church Office computer.
8. **Safeguarding Training for Licensed Ministers** - The diocese administers safeguarding training for clergy and readers who undertake separate training every three years.
9. **Communication** - Posters highlighting the need for people to be vigilant regarding safeguarding, along with details of the safeguarding officer, are displayed in the church and the church halls.

On-going Safeguarding Activities

1. The PCC considers the safeguarding policy documents and has safeguarding as an item on the council's agenda at least once a year at which the Safeguarding Officer, if not a member of the PCC, attends.
2. That all those who require training are alerted to that fact and are helped, if needed, to book onto one of the deanery training sessions.

3. That the Church membership are reminded from time to time that they share in the responsibility for the safety and well-being of all, with particular regard for children and vulnerable adults.
4. That the Safeguarding Officer provides, on a yearly basis in time for the APCM, an up-to-date list of those with DBS clearance and a record of those who have received safeguarding training.

Mission and Evangelism

We are actively involved in the Anglican Church Worldwide with ongoing links through Anglican Mission Agencies (Crosslinks, CMJ) to Christian workers in a number of other countries including Republic of Ireland, Israel and Uganda.

We also support Tear Fund relief agency, St Albans and Harpenden Education Project and CPAS. Volunteers from our church serve each summer on CPAS Ventures for young people.

The church runs regular events for church members and guests to promote learning and provide the opportunity for the introduction of the Gospel. These events are coordinated by the Events Strategy Team.

Regular Christianity and Life Explored course are offered to both church members and guests.

In March 2017 the church hosted the 'Life Expo' exhibition. Approximately 700 year 5 and 6 schoolchildren from the St Albans area attended the exhibition at Holy Trinity. This was a one hour visit which included videos, talks and multi-media learning activities about the life and teaching of Jesus Christ. This exhibition is tailored to the school RE curriculum. Holy Trinity hosted it in concert with 3 other local churches and with the support of the St Albans Deanery. The event is booked to be undertaken again in March 2019.

Deanery Synod Report

There are 3 meetings a year, Matthew Punter, Adam Pilcher and Daniel French were our representatives until April 2017. Since April 2017 our representatives are Daniel French, Ruth Ward and John Edwards.

On January 19th 2017 Holy Trinity played host to the St Albans Deanery Celebration. This was an evening event led by the Bishop of Hertford. It included worship, presentations on mission activities around the deanery & talks from a guest speaker and the Bishop. Holy Trinity provided the refreshments and music for the meeting and there were representatives of almost all the deanery churches. The evening included a re-commitment to our mission action planning at diocese, deanery and parish levels.

Ecumenical Relationships

We are members of the Three Counties Gospel Partnership and take part in an annual training event for Christian leaders.

The Future

The PCC are keen to ensure that the current range of activities are maintained where they are needed and are of benefit to the church and the community. However, it is important that other opportunities continue to be sought.

Structure, Governance and Management

The Parochial Church Council is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure. The PCC is a charity (registered number 1154053) registered with the Charity Commission. The appointment of PCC members is governed by the Synodical Government Measure: Church Representation Rules. All Christians attending the church are encouraged to register on the Electoral Roll enabling them to vote at the APCM and stand for election to the PCC.

The PCC met 7 times during 2017, with around 80% attendance, with the key aims as follows:

- To receive reports on the operations and activities of the various groups operating within Holy Trinity.
- To review the state of finances and approve planned expenditure.
- To review current facilities, manage them and plan future developments.
- To monitor, review and define policy for existing and planned future activities.
- To pray for the general life of the church.

The PCC has a Standing Committee which meets from time to time in between main meetings for more urgent decisions. The Churchwardens and Vicar are responsible for the day to day management of the Church within the overall policy established by the PCC and carried out by the clergy, staff and a host of volunteers.

Churchwardens' Report to APCM 18 April 2018

Assistant Wardens

During the year a Team of Assistant Wardens have been supporting the smooth running of Sunday and Mid-Week Events and Services. Special thanks go to Ruth Ward, Cynthia Gabriel, Peter Ward, Tom French, John Edwards, Robert Crawley, Steve Harbert and Dave Punter

Health and Safety

The PCC's Health & Safety Policy was updated and approved by the PCC during 2017. A Fabric, Building and H&S Sub Committee has been established and meets bi monthly

Archdeacon's Visitation

The annual Archdeacon's Visitation took place during October 2017 and HTC met all the requirements in the Parish Inspection Form.

Terrier and Inventory Inspection

The lists of Church properties, goods and ornaments scheduled in the Terrier and Inventory pages of this register have been duly checked and additions and removals made and have been certified as a correct record on the 5 October 2017

Church

1. North Entrance Church Porch was refurbished including new floor coverings
2. Following the advice of Mr Skanski our approved church architect external stone work repairs are in hand and planned to be completed in time for our next Quinquennial Inspection due during September 2018
3. *(Church Audio Visual Equipment has been reviewed and the main church projector has been Replaced in March 2018, giving great improvement of visual content on the main screen)*

4. Ecclesiastical Insurance Five Year Surveyor Survey took place during July 2017, with urgent work carried out on the church roof together with a complete replacement of the entire church building guttering system

Parish Centre

1. Urgent repairs to roof and loose masonry have been carried out
2. Parish Centre Hire Charge Rates 2017 were reviewed and approved by PCC during 2017
3. A Faculty was obtained and the Installation of Crèche Fencing within the churchyard grounds outside of the Beckingham Room has been completed and operating as a crèche play area
4. Four items of durable crèche garden furniture have been purchased
5. Changes in access to creche Garden from the Beckingham Room fire door exit is under investigation

Church Grounds

1. Following the advice of Julian Spicer -Thornton [works for the Hertfordshire Highways] a heavy-duty road marking company completed new car parking markings
2. Proposed changes to width of main drive entrance into church grounds off the A5183 is under investigation

Curate's Accommodation 13 Sycamore Drive

1. Internal and External Improvements to Curate's Accommodation carried out
2. The Curate's Garden Office is now operational and in use. Ecclesiastical Insurance for Office Internal and External cover in operation.

*For no one can lay any foundation other than the one already laid, which is Jesus Christ
1 Corinthians 3:11*

Mike Horne Churchwarden

Financial Review

Holy Trinity does not at present have a reserves policy but is in the process of reviewing the finance team and processes which will include formulating a policy.

See attached documents below.

Administrative Information

Holy Trinity, Frogmore is the parish church for Frogmore Parish, St. Albans, Hertfordshire, and comes within the Diocese of St. Albans.

The church is located in Frogmore and the full postal address is Holy Trinity, Frogmore, 37 Frogmore, St. Albans, AL2 2JU. Any correspondence should be directed to the Church Office at the above address. The Church Office can also be contacted by telephone on 01727 873974 on Tuesday and Thursday 9.30 to 2.00PM. Once an administrator is appointed this is anticipated to be five days per week..

Members of the PCC are either ex-officio or elected by the Annual Parochial Church Meeting (APCM) in Accordance with the Church Representation Rules. PCC members who served at any time from 1st January 2017 to 31st December 2017 are:

<i>Ex-Officio Members:</i>		
Nicholas Weir	Vicar, Chairman	
Nigel Ward	Associate Minister	
Mark Smith	Assistant Curate	From July 2017
Michael Horne	Churchwarden	
Daniel French	Churchwarden, Deanery Synod Representative	Until November 2017
Adam Pilcher	Deanery Synod Representative	Until April 2017
Matthew Punter	Deanery Synod Representative	Until April 2017
John Edwards	Deanery Synod Representative, PCC Vice-Chairman	From April 2017
Ruth Ward	Deanery Synod Representative, Assistant Warden, Safeguarding Officer	From April 2017
<i>Elected PCC Members:</i>		
Oliver Bullock		Until April 2017
John Edwards	PCC Vice-Chairman	Until April 2017
Robert Crawley		Until April 2017
Ruth Ward	Assistant Warden	Until April 2017
Martin Grantham		
Georgina Brown	Deputy Safeguarding Officer	
Andrew Lilico		
Laki Christoforou		
Cynthia Gabriel	Assistant Warden	
Nigel Hunt		
Eileen French		
Liz Gregory	PCC Secretary	From April 2017
Peter Ward	Assistant Warden	From April 2017
<i>Co-opted Members:</i>		
Shirley Ward	PCC Treasurer	

The Treasurer has two assistants as part of her finance team: Victoria Arr (Office Account), Doulla Christoforou (Gift Aid & Envelopes).

Sally Mitchell gives the PCC HR advice relating to PCC Employees.

The PCC does not have any other formal advisors, legal or otherwise. However, where the PCC considered it appropriate, such advice would be sought.

Approved by the PCC on 17.4.18 and signed on their behalf by the PCC Chairman, the Revd Dr Nicholas Weir



Revd Dr Nicholas Weir

HOLY TRINITY FROGMORE PCC FINANCIAL STATEMENT FOR THE YEAR ENDED 31 DECEMBER 2017

	2016	2017
INCOME		
Church collections and Standing Orders	86,138.91	86,424.05
Tax Rebate on Gift Aid	18,426.35	19,027.12
Gas Refund	0.00	1,912.28
Fees	818.00	1,443.00
Donations and Legacy	4,618.03	17,649.00
Parish Centre	8,059.00	6,917.50
Miscellaneous	3,018.25	3,099.95
M Gray Fund	2,187.95	0.00
Life Expo	0.00	4,500.00
Weekend Away	0.00	4,855.00
Youth	1,719.20	1,725.70
Gift for Curate Fund	0.00	5,000.00
Missions - Standing Orders	10,957.00	10,765.00
Missions - Tax Rebate	3,000.00	3,000.00
	138,942.69	166,318.60
Interest on PCC Investments		
Central Board of Finance	1.23	0.94
CCLA Investment Management	237.13	157.96
Interest and Dividends on Investments		
RC & WJ Ebbs Trust	2,735.39	3,498.86
Organ Fund	598.41	28.61
	142,514.85	170,004.97
EXPENDITURE		
Diocesan Board - Ministry	30,995.00	26,803.00
Diocesan Board - Gen. Purpose	30,777.00	31,745.00
Ministry - Expenses	1,114.47	2,142.44
Worship - Church Music	581.36	748.21
Worship - Organ Maintenance	312.00	0.00
Worship - Church Literature	247.80	509.30
Outreach and Growth - Adult	1,268.35	1,792.81
Outreach and Growth - Youth	1,125.38	2,481.14
Admin, Office, Stationery etc	2,675.16	3,771.56
Buildings - Church	8,708.43	20,878.75
Buildings - Parish Centre	12,537.69	15,007.30
Church School	403.60	283.08
Clergy Books	82.48	196.15
Bank Charges	421.95	436.25
Curate - Working Expenses	0.00	504.65
Curate - Accommodation Expenses	0.00	5,601.28
Miscellaneous	7,120.94	8,308.65
Caretaker	1,980.00	0.00
Church Cleaner	0.00	1,505.00
Administrator and Parish Centre Cleaner	7,798.78	9,616.65
Missions - Standing Orders	10,957.00	10,765.00
Missions - Tax Rebate	3,000.00	3,000.00
Missions - Donation from PCC	1,500.00	1,500.00
Life Expo	0.00	2,421.99
Weekend Away	0.00	834.00
	123,607.39	150,852.21

SHIRLEY WARD
Treasurer

HOLY TRINITY FROGMORE MISSIONS ACCOUNT
Financial Statement for the Year Ended 31 December 2017

	2016		2017
INCOME			
Weekly Envelopes	655.50		572.15
Standing Orders [via PCC]	10,457.00		10,565.00
Mission Donations [Specified]	517.40		150.00
Christmas Card	63.55		0.00
Tax Rebate	3,000.00		3,000.00
Kipepeo Designs [now 'Just Cards Direct']	178.35		140.62
Donation from PCC	1,500.00		1,500.00
Miscellaneous Donation	500.00		200.00
East Africa Disaster Fund	0.00		466.00
Anglican International Development	0.00		302.00
	16,871.80		16,895.77
B/F from 2015	9.50	B/F from 2016	6.95
	16,881.30		16,902.72
EXPENDITURE			
Crosslinks [re Chris and Ros Howles]	5,200.00		5,000.00
Crosslinks [re its administration]	100.00		100.00
TearFund - this includes East Africa Disaster	3,460.00		3,420.00
Church Pastoral Aid Society	2,795.00		2,795.00
Church's Ministry among Jewish People	2,795.00		2,795.00
STEP	700.00		700.00
Wycliffe Bible Translators	360.00		360.00
Scripture Union [Eastern Europe]	120.00		120.00
Archdeacon's Discretionary Fund	150.00		150.00
London City Mission	150.00		150.00
St Luke's Healthcare for the Clergy	150.00		150.00
Mission Aviation Fellowship	36.00		36.00
Kipepeo Designs [now 'Just Cards Direct']	178.35		140.62
Barnabas Fund	500.00		500.00
UnLock	180.00		180.00
Anglican International Development	0.00		302.00
	16,874.35		16,898.62
C/F to 2017	6.95	C/F to 2018	4.10
	16,881.30		16,902.72

SHIRLEY WARD
Treasurer

HOLY TRINITY FROGMORE PCC

Statement of Assets at 31 December 2017

	2016	2017	Increase/ Decrease
PCC Bank Account	3,735.31	5,647.64	1,912.33
Organ Fund	5,052.83	5,081.44	28.61
Hosier Bequest [Grave Trust]			
319 CofE Investment Fund Income Shares*	300.00	300.00	0.00
CCLA Investment Management Fund	57,692.31	73,850.27	16,157.96
Ebbs Trust			
6,156 CofE Investment Fund Income Shares*	7,900.00	7,900.00	0.00
Accumulated Interest	<u>9,330.44</u>	<u>10,384.30</u>	<u>1,053.86</u>
Total of Assets	<u>84,010.89</u>	<u>103,163.65</u>	<u>19,152.76</u>

*Investments are shown at book value.

SHIRLEY WARD
Treasurer

Independent Examiner's Report to the PCC of Holy Trinity Frogmore

This report on the accounts of the PCC for the year ended 31 December 2017 is in respect of an examination carried out in accordance with the Church Accounting Regulations 2006 ('the Regulations') and s.145 of the Charities Act 2011 ('the Act').

Respective responsibilities of the PCC and the examiner

As members of the PCC you are responsible for the preparation of the accounts; you consider that the audit requirement of the Regulations and s.144(2) of the Act does not apply. It is my responsibility to issue this report on those accounts in accordance with the terms of the Regulations.

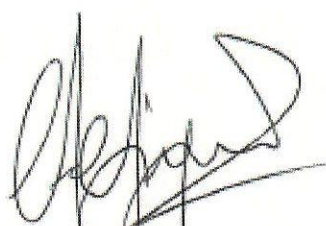
Basis of this report

My examination was carried out in accordance with the General Directions given by the Charity Commission under s.145(5)(b) of the Act and to be found in the Church guidance, 2006 edition. That examination includes a review of the accounting records kept by the PCC and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- i. which gives me reasonable cause to believe that in any material respect the requirements
 - a. to keep accounting records in accordance with section 130 of the Act; and
 - b. to prepare accounts which accord with the accounting records and comply with the requirements of the Act and the Regulations have not been met; or
- ii. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Anthony Ainsworth MBA
Park Street
18th March 2018

Independent Examiner's Report on the Missions Account to the PCC of Holy Trinity Frogmore

This report on the Missions accounts of the PCC for the year ended 31 December 2017 is in respect of an examination carried out in accordance with the Church Accounting Regulations 2006 ('the Regulations') and s.145 of the Charities Act 2011 ('the Act').

Respective responsibilities of the PCC and the examiner

As members of the PCC you are responsible for the preparation of the accounts; you consider that the audit requirement of the Regulations and s.144(2) of the Act does not apply. It is my responsibility to issue this report on those accounts in accordance with the terms of the Regulations.

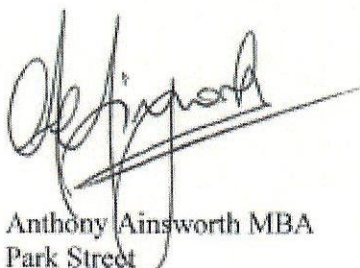
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Anthony Ainsworth MBA
Park Street
18th March 2018