

Apna Haq Limited
(A company limited by guarantee)

**Financial Statements for the year
ending 31st March 2018**

Charity number: 1169502

Company number: 05091212



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Apna Haq Limited
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for the year ending 31st March 2018

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Apna Haq Limited
Administrative details
for the year ending 31st March 2018

Registered Charity number 1169502

Registered company number 05091212
company limited by guarantee

Directors (Trustees):	Langathani Leopatra Hlabangana	Chair
	Jo Mailer	Vice-Chair
	Shazia Khan	Secretary
	Rukhsana Hussain	Treasurer
	Saiqa Tabussam	
	Farzana Khan	
	Azra Hussain	
	Nazreen Naz	

Registered office The Spectrum
Coke Hill
Rotherham
S60 2HX

Bankers Yorkshire Bank plc
1 Frederick Street
Rotherham
S60 1QP

Independent examiner F Hazlehurst FMAAT an employee of
Voluntary Action Rotherham
The Spectrum
Coke Hill
Rotherham
S60 2HX

Apna Haq Limited
Directors` report (incorporating the Trustees` annual report)
for the year ending 31st March 2018

The trustees, who are also directors of the charity for the purposes of the Companies Act, submit their annual report and financial statements for the year ending 31st March 2018.

Structure, governance and management

The organisation is a Company limited by guarantee, incorporated on 1 April 2004 and registered as a charity on 5 October 2016. The company was established under a Memorandum of Association, amended by special resolution on 17 August 2016. In the event of the charitable company being wound up members are required to contribute £1 each only.

The charitable company is governed by a board of trustees, who are responsible for setting the strategic direction of the organisation and for establishing policy. The board is authorised to appoint new trustees to fill vacancies arising between AGM's. Trustee's are selected and trained following careful consideration of skills and experience required to fulfil the role.

Objectives and activities

The charity's principle objective is for the benefit of women affected by issues of isolation, distress, violence and abuse and from the ethnic minority communities in Rotherham or elsewhere.

To advance the following objects:

- 1) The relief of poverty, distress and suffering
- 2) The advancement of education
- 3) The promotion of social inclusion for the public benefit among the beneficiaries who are socially excluded on the grounds of their social and economic position, by providing:
 - a) Education and Training
 - b) Confidence and capacity building activities
 - c) Social and recreational facilities in the interests of social welfare.

In furtherance of these objects the company may educate or raise awareness of the wider public in issues affecting the beneficiaries.

Related Parties

Apna Haq Ltd is a fully affiliated member of Women's Aid Federation of England.

Financial Risk Management

As with many voluntary groups the major risk, likely to affect future performance, is that of finance to support the activities offered. Funding bids are submitted to possible funders but with competition from other groups of funders who wish to fund specific areas of work funding is limited.

Achievements during the period

Chairs Report

Apna Haq has done extremely well over the year April 2017- March 2018. We set our self a target of 200 women to deliver awareness raising and we have helped over 240 women. This is a great achievement for us as well as the fact that all our events reach out to different communities such as White British, African and Asian.

Apna Haq Limited
Directors` report (incorporating the Trustees` annual report)
for the year ending 31st March 2018

Achivements during the period continued

The number of professionals that attend our awareness-raising target was 40 people, we have exceeded this figure almost three times to 116, we are grateful to conferences that have enabled us to have this impact.

As part of the sexual violence awareness week Apna Haq working in partnership with Tell MAMA uploaded a video regarding sexual violence which had over a 1000 views. The key messages were about BME girls and sexual violence silence

The Sisters for Change Report included Apna Haq as a case study, which clearly states that majority of Apna Haq service users refused to transfer over to the new provider funded by through the local council. The report highlights the value of BME services and the fact that we need BME charities. Communities need to go where they feel comfortable and where they are understood-generic providers do understand but not at the same level. I am pleased to say that Apna Haq has been able to turn a difficult situation into a real positive one.

Apna Haq have gained Women's Aid Membership and are awaiting feedback on the Imkaan Standards. By working towards and achieving these, this has strengthened Apna Haq's quality of service.

This year we were involved in creating feminist history of BME women's campaigning through Odette Jones shooting of the 'Nothing about us without us film', which captured the reasons behind the rally that Apna Haq organised in 2016 when faced with potential closure due to losing our funding from the local council, this was shown at both the Edinburgh Glitch film festival as well as the London women's film festival.

As a reaction to the deep felt community disappointment to the impact that the local MPs comments were having on the local community, Apna Haq did a partnership piece of work with Just Yorkshire and local community representatives. We have contributed towards collating people's responses.

One of the local mosque Jamie Masjid Abu Bakar Eastwood Imam did a Khutbah (sermon) on the White Ribbon Campaign – around 150 men attended. It was good to see the mosque taking about such a sensitive topic, talking to men to on how to react and defend women and children against domestic violence and sexual abuse. This has helped us to get men involved in trying to safeguard women and children. Apna Haq is no longer trying to stand on its own as women to fight abuse. If we have men standing with us to stand against abuse, we can work towards minimising abusive behaviours.

I want to once again say a personal thank you to the staff team who have been great, they have always been great, showing patience and good communication between themselves, including our Finance worker who is always a step ahead, and off course to the rest of the Board members without whom Apna Haq would not be in the strong position that it is now.

Apna Haq Limited
Directors' report (incorporating the Trustees' annual report)
for the year ending 31st March 2018

Plans for the Future

We will continue to deliver our services for this remaining year according to our reaching communities outputs, however we are mindful of the fact that this is our last year of this funding. Thus we have begun discussions on our forward strategy and funding plans and will start to implement these towards the end of this year.

Investment policy

The charitable company's investment powers are set out in its Memorandum and Articles of Association and allows the company to invest funds not immediately required in investments, securities and property, subject to such conditions as may be required by law.

Reserves policy

The trustees have reviewed the company's needs for reserves and aim to maintain reserves to allow investment in development of the charitable company's services and cover contingencies and variations in working capital. The charity's long term policy is to retain reserves to cover twelve months of expenditure. The charitable company aims to re-build these reserves over the next few years.

Financial Review

The financial statements are set out in pages 6 to 12. The Statement of Financial Activities shows net incoming resources for the year of a revenue nature of £44,636 (2017: deficit £79,930)

The total funds at the year end stand at £97,741 (2017: £47,105).

The reserves of the charity at year end, represented by unrestricted funds and designated funds stand at £43,282 (2017: £42,645).

Statement of Public Benefit

In shaping the objectives for the year the trustees have paid due regard to the public benefit guidance published by the Charity Commission.

Signed on behalf of the charity's trustees:

Signed: *Farzana Khan*

Date: *26/9/2018*

Name and position:

Farzana Khan
DIRECTOR

**Independent examiners report to the trustees of
Apna Haq Limited Charitable Company
for the year ended 31st March 2018**

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2018.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 Act ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiners statement

I have completed my examination. I confirm no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Date:

27/9/18

F Hazlehurst FMAAT
Fellow member of Association of Accounting Technicians
an employee of Voluntary Action Rotherham

The Spectrum
Coke Hill
Rotherham
S60 2HX

Apna Haq Limited
Statement of Financial Activities
for the year ending 31st March 2018

		Unrestricted Funds	Restricted Funds	Designated Funds	2018 Total	2017 Total
		£	£	£	£	£
INCOMING RESOURCES						
Donations & Legacies	2	2	869	-	871	1,061
Charitable Activities	3	137	194,763	-	194,900	45,122
Fundraising and Events		498	1,414	-	1,912	150
Investment Income		-	-	-	-	-
Other	4	-	-	-	-	-
TOTAL INCOMING RESOURCES		637	197,046	-	197,683	46,333
RESOURCES EXPENDED						
Cost of raising funds	5	-	980	-	980	1,070
Charitable Activities	6	-	152,067	-	152,067	125,193
Other		-	-	-	-	-
TOTAL EXPENDED RESOURCES		-	153,047	-	153,047	126,263
Net income/expenditure		637	43,999	-	44,636	(79,930)
Transfers between funds		-	-	-	-	-
Net movement in funds		637	43,999	-	44,636	(79,930)
Total funds brought forward		6,948	4,460	35,697	47,105	127,035
Total funds carried forward		7,585	48,459	35,697	91,741	47,105

This Statement of Financial Activities includes all gains and losses recognised in the year.

All the activities of the charitable company are classed as continuing.

The comparative figures for each fund are shown in notes to the accounts.

Apna Haq Limited
Balance Sheet
as at 31st March 2018

	Notes	2018 £	2017 £
Fixed assets			
Tangible fixed assets	6	4,953	-
Current assets			
Debtors	7	3,235	1,393
Cash at Bank and in hand		115,907	77,808
Total assets		<u>119,142</u>	<u>79,201</u>
Liabilities			
Creditors - due within one year	8	(32,354)	(32,096)
Total liabilities		<u>(32,354)</u>	<u>(32,096)</u>
Net current assets		91,741	47,105
Net assets		<u><u>91,741</u></u>	<u><u>47,105</u></u>
Represented by:			
Unrestricted Funds	9	7,586	6,948
Designated Funds		35,697	35,697
Restricted Funds	9	48,458	4,460
Total Charity funds		<u><u>91,741</u></u>	<u><u>47,105</u></u>


The notes on the following pages form part of these financial statements.

For the period ending 31st March 2018, the company is entitled to the audit exemption under 477 of the Companies Act 2006. The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime and in accordance with the provision of FRS102 Section 1A - Small Entities.

These financial statements were approved and signed by the Board of Trustees.

Signed: 

Name and position:

Date: 26/9/18

Nazreen Naz

7

Director

Apna Haq Limited
Notes to the financial statements
for the year ending 31 March 2018

1 Accounting policies

Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities - Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and effective from 1 January 2015 - (Charities SORP (FRS102)). The charity constitutes a public benefit entity as defined by FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value, unless otherwise stated in the relevant accounting policy note(s).

Going Concern Note

After reviewing the charity's forecasts and projections and its reserves, the trustees have reasonable expectation that the charity has adequate resources to continue in operation for the foreseeable future. The charity therefore continues to adopt the going concern basis in preparing its financial statements.

Incoming Resources

All material incoming resources have been included in the Statement of Financial Activities when the charity is entitled to the income, when any performance conditions attached are met, when it is probable that the income will be received and when the amount can be measured reliably.

Bank Interest

Bank interest is recognised as an incoming resource when it is credited to the bank statement. All bank interest is treated as unrestricted income.

Resources Expended

All expenditure is included on an accruals basis and is recognised as a liability as incurred. The charity is not registered for VAT and accordingly resources expended are shown gross of irrecoverable VAT.

Cost of raising funds includes all expenditure incurred to raise funds for charitable purposes, including costs of all fundraising activities and cost incurred in seeking donations, grants and legacies. Expenditure on charitable activities includes all resources applied by the charity in undertaking work to meet its charitable objectives.

Apna Haq Limited
Notes to the financial statements
for the year ending 31 March 2018

Depreciation

Tangible fixed assets are stated at cost less accumulated depreciation. Assets are capitalised if the cost is greater than £250. Depreciation is calculated to write down the cost or valuation, less estimated residual value, of all tangible fixed assets over their expected useful lives on the following basis:

Computer and Equipment 33% straight line

Support cost allocation

Support costs are those that assist the work of the charity but do not directly represent charitable activities and include the cost of governance and administrative payroll costs. Given that support costs are less than 5% of total costs, they are allocated directly to expenditure on charitable activities.

Fund Accounting

Incoming resources that may be applied for the charities general purposes are treated as unrestricted incoming resources and are credited to the unrestricted funds. Where a donation or grant is required to be used for a specific purpose, the amount concerned is treated as restricted income and is credited to the appropriate restricted fund.

Taxation

The Charity is registered with HMRC for Corporation Tax. It is exempt from corporation tax on its charitable activities only.

Apna Haq Limited
Notes to the financial statements
for the year ending 31st March 2018

Analysis of Income

	Unrestricted Funds	Designated Funds	Restricted Funds	Total 2018	Total 2017
	£	£	£	£	£
2 Donations & Legacies					
General donations	2	-	869	871	1,061
	<u>2</u>	<u>-</u>	<u>869</u>	<u>871</u>	<u>1,061</u>
3 Charitable Activities					
The Big Lottery Fund	-	-	191,911	191,911	35025
ENAR	-	-	1,255	1,255	2680
Hardship Fund	-	-	-	-	2590
Sisters for Change	-	-	-	-	1500
Fitima Daphne	-	-	-	-	1592
Police and Crime Commission	-	-	-	-	(78)
Sheffield Hallam University	-	-	1,597	1,597	-
Other income	137	-	-	137	1813
	<u>137</u>	<u>-</u>	<u>194,763</u>	<u>194,900</u>	<u>45,122</u>
5 Cost of Raising Funds:					
Wages and Salaries	-	-	850	850	522
Merchandise	-	-	130	130	137
	<u>-</u>	<u>-</u>	<u>980</u>	<u>980</u>	<u>659</u>
6 Cost of Charitable Activities					
Wages and Salaries	-	-	111,127	111,127	88,557
Training Costs and expenses	-	-	719	719	7,953
Travel expenses	-	-	4,222	4,222	4,282
Refreshments	-	-	256	256	386
Membership and subscriptions	-	-	257	257	-
Insurance	-	-	1,893	1,893	1,856
Bank charges	-	-	46	46	-
Website	-	-	5,135	5,135	5,210
Rent and Rates	-	-	9,626	9,626	6,479
Telephone & ICT	-	-	5,713	5,713	1,488
Hardship expenses	-	-	483	483	4,141
Consultancy/Evaluations	-	-	2,950	2,950	-
Activities and project costs	-	-	520	520	-
Overheads	-	-	1,268	1,268	1,985
Printing, Postage & Stationery	-	-	1,381	1,381	1,699
Publicity	-	-	2,650	2,650	-
Professional Fees	-	-	1,066	1,066	1,033
Depreciation	-	-	2,473	2,473	-
Misc Expenses	-	-	281	281	-
Donations	-	-	-	-	123
	<u>-</u>	<u>-</u>	<u>152,067</u>	<u>152,067</u>	<u>125,193</u>

Apna Haq Limited
Notes to the financial statements
for the year ending 31st March 2018

7 Tangible fixed assets	Equipment
	£
Cost at 1 April 2017	-
Additions	7,426
At 31 March 2018	<u>7,426</u>
Depreciation	
at 1 April 2017	-
Charge this period	2,473
Disposals	-
at 31 March 2018	<u>2,473</u>
Net book value at 31 March 2018	<u>4,953</u>

8 Debtors	2018	2017
	£	£
Prepayments and accrued income	1,875	463
Other debtors	1,360	930
	<u>3,235</u>	<u>1,393</u>

9 Creditors	2018	2017
	£	£
Accruals and deferred income	2,145	788
Creditors	30,209	31,308
	<u>32,354</u>	<u>32,096</u>

10 Staff Costs	2018	2017
Wages and Salaries	101,108	81,620
Employer National Insurance	3,282	1,879
Employers Pension Costs	7,587	5,580
	<u>111,977</u>	<u>89,079</u>

The average number of monthly staff during the year were 7 (2017: 7)

11 No employee received remuneration in the excess of £60,000 during the year (2017 - none).

Apna Haq Limited
Notes to the financial statements
for the year ending 31st March 2018

12 Fees paid to the Independent Examiners organisation.	2018	2017
	£	£
Payroll	615	495
Room Rent/Hire	9,268	5,163
Other services	178	124
	<u>10,061</u>	<u>5,782</u>

13 The Trustees receive no remuneration and no expenses were reimbursed. (2017: none)

14 Movement in funds	Opening Balance	Incoming Resources	Resources Expended	Transfers	Closing Balance
Unrestricted	£				£
General funds	6,948	637	-	-	7,585
Designated funds	£				£
Reserves	35,697	-	-	-	35,697
Restricted	£				£
Hardship fund	6,673	2,282	483	-	8,472
The Big Lottery Fund	(2,425)	191,911	150,816	-	38,670
ENAR	212	1,255	549	-	918
Sheffield Hallam University	-	1,597	1,200	-	397
	<u>4,460</u>	<u>197,046</u>	<u>153,047</u>	<u>-</u>	<u>48,459</u>
Total Funds	47,105	197,683	153,047	-	91,741

15 Related party transactions

There are no related party transactions.

Designated funds - The designated fund represents funds of the Charitable Company that have been earmarked for redundancy and closure costs in the event of the Company closing.

Hardship fund - The Hardship fund is to be used to provide emergency funds and short term loans to service users in the need of financial support

The Big Lottery Fund - A three year grant to support BME women and children, including delivering awareness raising sessions.

Sheffield Hallam University - This fund is to be used for a Social work placement and the practice educator.