



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 1	Month April	Year 2017		Day 31	Month March	Year 2018

Section A Reference and administration details

Charity name

Cymdeithas Coedwig Cymuned Pontrhydfendigaid Community Woodland Association

Other names charity is known by

Coed y Bont or CyB

Registered charity number (if any)

1162376

Charity's principal address

Dolgoed

Pontrhydfendigaid

Ceredigion

Postcode

SY25 6ER

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	James Cowie	Treasurer		
2	Christopher Harris	Chair		
3	Mandy Cowie			
4	Angela Polkey			
5	Simon Batty			
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Association
Trustee selection methods (eg. appointed by, elected by)	Elected at the Pontrhydfendigaid Community Woodland Association AGM in April or May each year

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Coed y Bont is run by a management committee numbering 7 people, five of whom are currently the charity trustees. There are normally four formal committee meetings in the year including an AGM in April or May. The official positions are chairperson, secretary and treasurer who are elected or re-elected at the AGM.

CyB has policies in place covering: equality and diversity; health and safety; environment; children and vulnerable persons; the Welsh language; volunteering; and shared values.

The woodland is part of the Welsh Government Forest Estate managed by Natural Resources Wales. Coed y Bont has a 12 year Management Agreement with NRW starting on 1 April 2014 that sets out the terms and conditions under which we can develop this area for the benefit of the community. Coed y Bont liaises closely with the local NRW Forest Manager in all aspects of its work that impinge on the woodland.

CyB is also an active member of Llais y Goedwig, the organisation that promotes community woodland groups throughout Wales and supports networking to share knowledge and experience.

None of the trustees receive any payments or any benefits in kind from their involvement in CyB.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To promote for the benefit of the inhabitants of Ystrad Fflur and surrounding communities the provision of facilities for recreation or other leisure time occupation for the public at large in the interests of social welfare and with the object of improving the condition of life of the said inhabitants in particular by developing the woodlands known as Coed Dolgoed and Coed Cnwch as a community woodland.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The principal activities undertaken are:

1. The provision and improvement of access to the woodland. This involves: installing new paths, including easy access paths; repairing and improving existing paths; providing picnic tables and benches and ensuring continued maintenance.
2. The provision of publicity and information including: a welcome and information board at the woodland entrance; printing publicity leaflets that explain and interpret what the woodland has to offer; holding public events to show people different aspects of the woodland's wildlife; and publicising our activities and events through social media, posters and the press..
3. The conservation of the woodland's wildlife including undertaking surveys of the fauna and flora and carrying out woodland management to enhance the biodiversity.
4. Involving as many local people as possible in their community woodland by: engaging local volunteers to undertake practical work in support of the provision of access, conservation and information provision objectives; involving the children from the local primary school and the youth club in projects like making bird and dormice boxes.

In undertaking the activities and in making decisions about them the trustees have constantly had due regard to the Charity Commission's guidance on public benefit. The vision was to create an attractive, interesting and quiet place that is free and open at any time for people to visit, where they can enjoy the woodland and its wildlife. We believe that this has been fully achieved and because the people in the local community have been heavily involved in making this happen it gives them an added sense of pride and ownership in their achievement.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Volunteers from the local community have helped the charity in all sorts of different ways: acting as trustees, helping with the management group; organising and running events; designing producing and organising publicity material, being responsible for financial control and records; providing technical expertise on wildlife and woodland management; and carrying out the hard physical work that is required for the management and maintenance of the woodland and all the infrastructure facilities that we are installing. Without them there would be no community woodland project.

Any funds that are not required for Coed y Bont activities are deposited in the bank to gain interest

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

- Bird surveys and moth trapping plus dormouse and amphibian and reptile surveys were carried out by qualified volunteers.
- The programme of free monthly public events at the woodland continued throughout 2017/18.
- Throughout 2017/2018 teams of local volunteers were engaged in monthly practical maintenance and management work.
- The Coed y Bont 100 Club which had been set up in 2016 continued to run during 2017/18.
- During the early part of 2017/18 we received an Environment and Sustainable Development Grant from Ceredigion County Council for a shipping container to provide storage for tools and equipment and the cost of the necessary ground preparation, for a strong gazebo for attendance at shows and events, and for further tools for maintaining the woodland. The amount was about £4500 but as the purchases were made on our behalf and the finances were handled entirely by the Council's grant officer, no money entered our accounts and we were never informed of the precise figure.
- In November 2017 an application for the Wales 2018 green flag award was submitted for Coed y Bont with the assessment due in Spring 2018.
- In January 2018 a Peoples Post Code Lottery grant of £3665 was secured for equipment and materials including for building a bird hide at the woodland.

Section E Financial review

Brief statement of the charity's policy on reserves

At the year end we held surplus cash funds of £3991 of which £2779 is the Peoples Postcode Lottery grant funding and is restricted by the terms of the grant approval for spending in 2018/19. The remaining £1212 is unrestricted and can be used for running costs and any unforeseen expenditure that might crop up from time to time.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Starting with an opening balance of £865 from 2016/17, our main source of funding in 2017/18 was a grant from the Peoples Postcode lottery Fund plus donations and local fund raising from within the community. All expenditure has been in support of the key objectives of the charity with small amounts for necessary volunteer costs like travel and printer ink. There are no outstanding liabilities.

Section F Other optional information

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Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>J D Cowie</i>	
Full name(s)	JAMES DELANEY COWIE	
Position (eg Secretary, Chair, etc)	Trustee and committee member	
Date	6 November 2018	



Charity Name Cymdeithas Coedwig Cymuned Pontrhydfendigaid Comr	No (if any) 1162376
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Receipts and payments accounts

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For the period from	Period start date 01.04.2017	To	Period end date 31.03.2018
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Grants	3,665	-	-	3,665	-
Fund raising	602	-	-	602	-
Donations	668	-	-	668	-
Services	280	-	-	280	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	5,215	-	-	5,215	-
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	5,215	-	-	5,215	-
A3 Payments					
Volunteer expenses	185	-	-	185	-
Room hire	-	-	-	-	-
Discharge of grant	885	-	-	885	-
Insurance	160	-	-	160	-
Repair and maintenance	-	-	-	-	-
100 club expenses and fees	20	-	-	20	-
Equipment and materials	384	-	-	384	-
100 club prizes	235	-	-	235	-
Services	220	-	-	220	-
Sub total	2,089	-	-	2,089	-
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	2,089	-	-	2,089	-
Net of receipts/(payments)	3,126	-	-	3,126	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	865	-	-	865	-
Cash funds this year end	3,991	-	-	3,991	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash in the bank	1,212	2,779	-
		-	-	-
		-	-	-
	Total cash funds	1,212	2,779	-
	(agree balances with receipts and payments account(s))	Agreement Error	Agreement Error	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Tools and equipment	unrestricted	-	18,000
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees		Signature	Print Name	Date of approval
		<i>J D Cowie</i>	J D COWIE	06.11.18