

CHELLASTON COMMUNITY ASSOCIATION
INCOME EXPENDITURE ACCOUNT
YEAR ENDING 2018 as at 26th August'18

2017	INCOME	2018
	Pre school nursery hire	15294.96
34704.65	Centre Hire	18744.09
1302.30	Spirit of Chellaston event	1030.05
20.00	Key deposit	20.00
2497.00	Grants received	19516.95
50.00	Donation/Compensation	105.00
	Ansvar Insurance refund	33.64
38573.95	TOTAL INCOME	54744.69
	EXPENDITURE	
818.35	PRS/PPL Music Licence	832.90
624.41	ANSVAR Insurance	626.70
4613.55	Wages and Cleaning company costs	5025.93
115.20	Payroll Fees	116.40
1771.00	Electricity (British Gas)	1822.66
1314.00	Gas (British Gas)	1044.74
648.64	Water (Water Plus)	716.04
480.90	DCC Refuse collection	375.39
943.94	General Upkeep and Cleaning materials	838.09
865.18	Planned and Reactive Maintenance	1926.55
1613.78	Expenses/Postage	1505.14
160.00	Booking sec. mobile phone	120.00
334.59	Spirit of Chellaston event	303.37
15191.87	Kitchen Renovation	
561.93	Kurling equipment	
1000.00	Legal Fees (CCA Lease work by Nelsons Solicitors)	843.00
180.00	Legal Fees (Business in the Community)	
262.30	Business Rates	478.30
170.82	Lobby Leaflet dispensers	
408.00	Lobby Notice Boards	
1617.50	Tables and Trolleys for Cloakroom	
238.80	Trolley for Small chairs	
	Toilets Project	40357.75
	Building extension design, modernisation, Building Control & Planning approval	660.00
	Entrust membership	100.00
	Natural Daylight improvements (windows & doors)	12295.20
	S.O.C. Donation	1700.00
33934.76	TOTAL EXPENDITURE	71688.16
4639.19	Excess of Income over Expenditure	-16943.47
48862.53	Balance b/f from August 2016	
	Balance b/f from August 2017	53501.72
53501.72	TOTAL	36558.25
53501.72	HSBC Current Account	36558.25
-800.00	Provision for Legal Fees	
-1970.00	Provision for Buildings extension designs, modernisation, Building Control & Planning Approval	-3110.00
-9000.00	Provision for Toilets Renovation	
-171.18	Provision for Notice Boards	
	Provision for Natural Daylight improvements	-1500.00
	Provision for High Street Notice board	-1557.30
	Provision for Main Lobby improvements	-100.00
41560.54	Total Balance Remaining	30290.95
-7767.71	Modernisation Fund	-5700.41
-3256.92	Planned and Reactive Maintenance Fund	-4138.37
-30000.00	Centre Financial Reserves	-20000.00
535.91	Total Balance Remaining for General Upkeep and Refinements	452.17

AUDITED BY. JANE ALLEN

16th SEPT 2018.

J.A. Allen.



Trustees' Annual Report for the period

Period start date				Period end date			
From	Day	Month	Year	To	Day	Month	Year
	27th	August	2017		26th	AUGUST	2018

Section A

Reference and administration details

Charity name	CHELLASTON COMMUNITY ASSOCIATION
Other names charity is known by	CCA
Registered charity number (if any)	1173163
Charity's principal address	CHELLASTON COMMUNITY ASSOCIATION BARLEY CROFT, CHELLASTON DERBY Postcode DE73 6TU

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Dave Cartwright	Chairman		
2	Fran Gaunt	Secretary		
3	Paul Hicklin	Treasurer		
4	Joyce Chadwick	Bookings Secretary		
5	Anne Haywood	President		
6	Ian Colder			
7	Mike Brown			
8	Mark Chatterton			
9	Ray Watts			
10	Jill Moore			
11	Hugh Craig			
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
John Mooney (Deceased)	To 1 st November 2017

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

CONSTITUTION

How the charity is constituted
(eg. trust, association, company)

ASSOCIATION

Trustee selection methods
(eg. appointed by, elected by)

Elected by residents of Chellaston at AGM

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

We have a Health and Safety induction for all Trustees

We also have annual Fire Safety training for all Trustees

Trustees also carry out annual Fire safety audits with all our current regular hirers

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The Association continues to promote Chellaston Community centre for the benefit of all residents of Chellaston and the surrounding area. Significant effort is being made by the Trustees to ensure the Association oversees the maintenance and upgrading of the facilities for the benefit of regular hirers and other users of the centre.

The Association has no party political involvement and is non-sectarian in religion.

The centre operates seven days a week being available from 8am to 10pm. The facilities include a main hall; two meeting rooms, a cloakroom, toilets, kitchens as well as a large outdoors grassed area and communal car parking.

Activities include a pre-school nursery, various fitness, dance and martial arts classes, an over 60's indoor games club and two Brownies groups. In addition a number of child and adult parties take place at the weekends.

The centre is a low cost hire venue and all users benefit from this. At present we continue to have perspective hirers waiting to take a slot at the centre. Over 500 people use the centre on a weekly basis and feedback from both regular hires and one off parties continues to suggest that the Association is managing the facility to a high standard.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

Our main achievement this year is having our main toilets refurbished. This included the Gents, Ladies and two new children's toilets, which included such features as automatic sensors for the lighting and similar on/off operation of the taps. This cost over £40k and was funded by a grant and our own savings.

We have also been able to enlarge the windows that face into our garden, previously they were quite small because the building backed straight on to a public park, but now we have a garden it has been safer to enlarge the windows and thereby letting in much more natural daylight. Improved fire related Ash doors have also replaced the internal doors.

The cloakroom and large meeting rooms have been redecorated as part of the new windows project.

Section E

Financial review

Brief statement of the charity's policy on reserves

We are a non-profit making charity; all proceeds are ploughed back into the centre. Our reserves are now set at £20k and this should adequately cover us for twelve month's operational expenditure.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Paul Hicklin

Position (eg Secretary, Chair, etc)

Treasurer

Date

8/11/2018