



# Trustees' Annual Report for the period

		Period start date			Period end date		
	05	06	2017		31	03	2018
<b>From</b>				<b>To</b>			

## Section A Reference and administration details

**Charity name**

Together with Migrant Children

**Other names charity is known by**

Previously Migrant Family Action until 12/07/2018

**Registered charity number (if any)**

1173265

**Charity's principal address**

17 Manor Road

Witney

Oxfordshire

**Postcode**

OX28 3UE

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Victoria Weir	Chairperson		
2	Diane Peck	Trustee		
3	Brandon Sajoe	Trustee	17/02/2017 – 11/02/2018	
4	Joanne Willet	Trustee		
5				
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8				
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10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

## Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

## Name of chief executive or names of senior staff members (Optional information)

Nicholas Watts, Jane Goldsmid

## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution agreed by committee on 17/02/18. No changes were made to the constitution in the reporting period.
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation (CIO)
Trustee selection methods (eg. appointed by, elected by)	Nominated and then voted by existing trustees per constitution.

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The charity in the first year of its operations was run by the trustees and voluntary directors – Nicholas Watts and Jane Goldsmid. The trustees who ran the charity in its first year were the founding trustees. The charity maintained memberships with Oxfordshire Youth, Small Charities Coalition and NCVO.

Procedures for induction onto the management committee of the organisation includes access into resources such as KnowHow NonProfit and Charity Commission Resources, shadowing of a meeting before deciding whether they want to join the committee. The organisation issues the minutes from previous meetings, policies and requires acknowledgement of these. The organisation undertakes a DBS check of all new trustees. A new trustee will meet with some of the existing trustees as part of the application process to have a chance to discuss what being on the committee involves. We have not inducted any new trustees onto the management committee in this period.

The major risks faced by the organisation are in regard to working with vulnerable groups, including children and young people. We require DBS checks at an enhanced level and have arrangements for this. We recruit volunteers with a proven record in children and young people's services and undertake relevant checks on their background. Our staff and volunteers policy and procedures, safeguarding adults and safeguarding children's policy details and lone working policy relate to and provide the mechanisms of managing this risk.

## Section C Objectives and activities

**Summary of the objects of the charity set out in its governing document**

- (1) The promotion of social inclusion for the public benefit among those who are migrants, refugees or asylum seekers who are socially excluded on the grounds of their social and economic position, by providing:
  - a. Information, advice and guidance;
  - b. Educational and social programmes that promote community involvement.
- (2) To advance education and relieve hardship amongst children granted refugee status and their families or those seeking asylum in the United Kingdom and European Union, particularly by the provision of advocacy and social work.
- (3) To preserve and protect the physical and mental health of children granted refugee status and their families or those seeking asylum in the United Kingdom and European Union.

For the purposes of this constitution, children shall mean those under the age of eighteen.

Our main objectives and aims for this reporting year, as our first year as a registered charity were to build up our activities that deliver these objects, as described in the next section, begin bringing this work into the communities that we work with by developing an outreach model and building constructive relationships with other organisations operating in the sector. By doing this, we wanted to further our objects by increasing our reach and visibility and make it as easy as possible for beneficiaries to access our services.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

<p>Section 17(5) of the Charities Act and the Charities (Accounts and Reports) Regulations 2008 require the trustees of the charity to have regard for the guidance on public benefit issued by the charities commission. When planning services and activities run by the charity in the year, Trustees and volunteers have discussed the public benefit in relation to the activities undertaken in the year, in relation to satisfying our objects and the guidance. The guidance has been reviewed in this reporting year when planning our provision for the year.</p> <p>The main activities provided by the charity in the reporting year in satisfying our objects were;</p> <ul style="list-style-type: none"> <li>• Provision of advice and advocacy on accommodation issues.</li> <li>• Provision of advice and advocacy in relation to accessing support from children's services.</li> <li>• Provision of advice and advocacy in relation to family, parenting and the wellbeing and development of children and young people.</li> <li>• Provision of advice and advocacy in relation to accessing healthcare.</li> <li>• Direct work with children, young people and their families. This involves family and parenting support, support accessing community resources, building support networks around children, young people and families and rights awareness. This also includes the provision of assessment by volunteer social workers in the areas of community care and immigration.</li> <li>• Community work with unaccompanied asylum-seeking children and families reunified in the United Kingdom in relation to accessing education, healthcare, community services, extra-curricular and leisure activities.</li> <li>• Groupwork – Including activity days and human rights workshops.</li> <li>• Outreach work into community locations to deliver the above advice and advocacy.</li> <li>• Home visiting to deliver the above services to people in their own homes.</li> </ul>
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**Additional details of objectives and activities (Optional information)**

Our volunteers delivered a total of 457 hours of work to children, young people and their families.

The organisation made no grants to organisations or individuals in the reporting year.

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

## Section D

## Achievements and performance

**Summary of the main achievements of the charity during the year**

**We worked with a total of 143 young people.**

12 of these were group work only

The remainder (131) we worked with through casework.

Our biggest referrers for the year were Project 17 and Hackney Migrant Centre. We also received referrals from Haringey Migrant Support Centre, Citizens Advice, Refugees at Home, Praxis and several other charities.

**We delivered a total of 457 hours of work to families in our first year.**

Advice and drop-in services: 50 hours

Direct work (asylum and refugee transitions): 90 hours

Family support: 317 hours

- We delivered 13 assessments. These included assessments for the purposes of housing challenges and section 17 Children Act challenges, immigration challenges and assessments to accompany change of conditions applications. Assessment work represents our most time consuming area of practice.
- Advice given. The range of advice given to families and other practitioners cover section 17 children act 1989, housing and benefits, accessing social care, some safeguarding advice and support.
- We worked closely and built relationships with other organisations, including law centres, other advocacy projects to refer out for change of conditions applications, immigration advice and other specialist legal services. We continue to develop and sustain relationships with our referrers.
- We began delivering outreach projects as planned. This started at Hackney Migrant Centre. We delivered 10 of these sessions.

We use a holistic outcomes measure which is a multiple measurement of practitioner perception and beneficiary self-rating at beginning, middle and end of casework. This was aggregated to produce a summary measure of 'distance travelled'. We saw biggest changes in the societal and community inclusion and citizenship. This is due to the volume of advice given in housing, community services and signposting and working with immigration advisors. We also saw significant change in emotional wellbeing, reflecting our intensive model of family support.

We also sought feedback and opinion from beneficiaries and referrers as part of understanding our achievements in the eyes of those we work with most. Some of their feedback included;

*"The accompaniment work to council, bank etc for a refugee, plus maintaining support on the longer term on a regular basis. Your familiarity with the workings of the asylum, housing and benefit system. Your positive and sympathetic attitude to the child in the family and its needs."*

*"Provided a report at very short notice for a client who was at risk of imminent removal, client and daughter were granted status, with recourse to public funds and report was instrumental in the result. Very beneficial that you work with clients after the report (for client's on a personal level and in terms of arguments that can be made in their cases). In this case you provided long term support for the client's daughter and helped to access benefits - unique and fantastic service."*

*"A very child focused and creative approach to working with families. Offered a level of service and intervention that was beyond my role in terms of time that could be afforded to the family and scope of work carried out."*

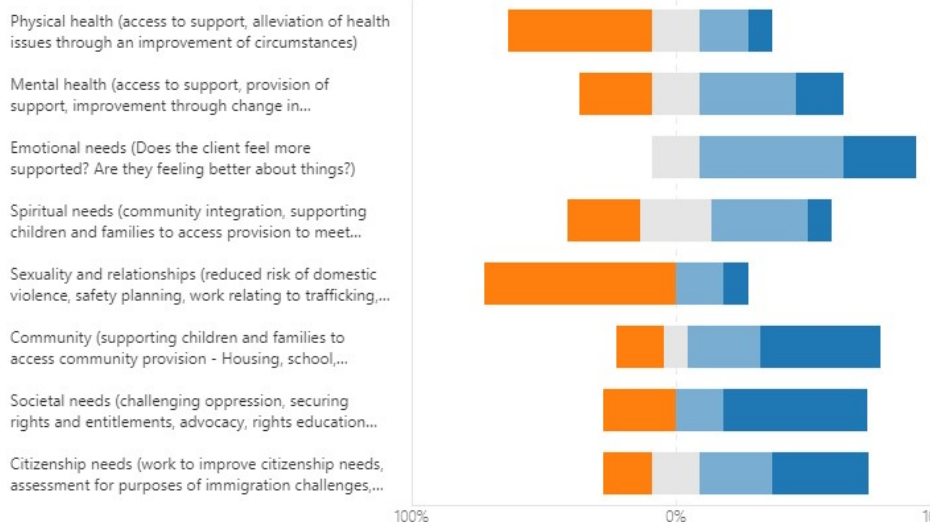
*"My caseworker is the best, he truly listens to my daughter and i. He gave us hope for the future".*

We asked referrers what change our work had made via a survey –

5. Based on the work we have completed with the children / young people and families you support, how would you rate the change that has been achieved in the following areas. (If our work is on-going, where are things now?)

[More Details](#)

- Does not apply to cases we have worked together / Can't comment
- No change / got worse
- Small positive changes (but didn't change the outcomes)
- Some positive changes (improved the child / family outcomes)
- Significant change (Child / family outcomes significantly improved)

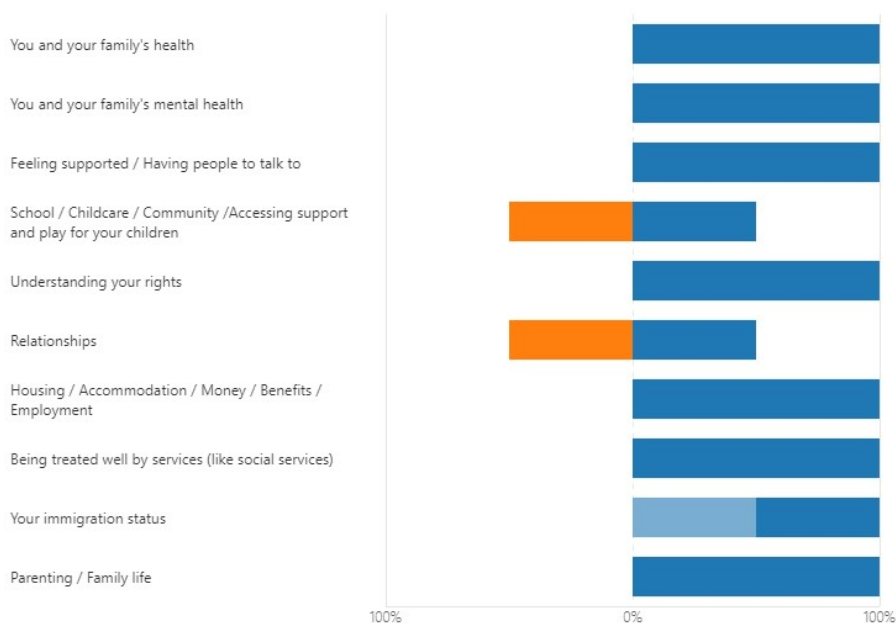


We also asked our beneficiaries what difference they felt we had made:

4. Has it been helpful? Thinking about the time you worked with us, have there been changes in these areas of your life?

[More Details](#)

- Wasn't a problem before / Doesn't apply to me
- It's worse than before
- No change
- Small positive changes
- Big positive changes



## Brief statement of the charity's policy on reserves

The charity had no on-going cost commitments to meet. Reserve policy was to hold 3 months' worth of forecast costs at the end of the year, which equates to approximately £1,100. We carried over into the new financial year £1,968. The charity at the point on this report was not committed to any long-term payments or contractual obligations and had no staff costs to consider.

We considered the anticipated and confirmed funding sources of the charity. Including the cooperative community fund, pledges made and regular giving. We had also received confirmation of future funding from a Children in Need Grant.

## Details of any funds materially in deficit

None.

## Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

### Principal sources of funds

- £4,349 from businesses who supported our work.
- £2,494 from Cooperative Community fund
- £1,091 from individual donors.

Our expenditure totalled £5,967 in the review period. £5,731 went directly towards charitable activities, with the remainder going towards administering individual giving and trustee expenses. The expenditure in the period supported our key objectives in funding work with families as described in the activities section of this review. Costs were primarily associated with volunteer expenses and working with families in the community. Money was also used in hosting a free trip for the children we work with to London Zoo and groupwork around rights and provision of emotional support to children, young people and families. We kept our costs down by opting not to have an office space this year and working remotely and using low-cost of free technology to enable us to reduce overheads.

### Confirmed future funding for next financial year

- Ongoing support from Cooperative community fund until November-2018. Paid in several instalments. Estimated value of the support in total based on first instalment to be £6,000.
- 3-year grant from Children in Need anticipated to start in July 2018. Total value of grant £91,821. (Restricted to take on member of staff, for work specifically related to families where destitution is a factor).

Financial review of the year acknowledges that the charity is subject to lots of growth in the next financial year and the financial controls policy and reserves policy will be reviewed in the context of changing financial commitments of the charity in the coming period.

The charity does not make investments and has no plans to at this time. Therefore we do not have an investments policy.



**Section F****Other optional information**

None.

**Section G****Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Victoria Weir

Position (eg Secretary, Chair,  
etc)

Chairperson

Date

31st July 2018



Together with Migrant Children			Charity No (if any)	1173265	CC17a
Annual accounts for the period					
Period start date	Jun-17	To	Period end date	Mar-18	


## Section A Statement of financial activities

Recommended categories by activity	Details of own analysis	Note	Unrestricted funds £	Restricted income funds £	Endowment funds £	Total this year £	Total last year £
			F01	F02	F03	F04	F05
<b>Incoming resources (Note 3)</b>							
Incoming resources from generated funds			-	-	-	-	-
Voluntary income		S01	7,916	20	-	7,935	-
Activities for generating funds		S02	-	-	-	-	-
Investment income		S03	-	-	-	-	-
Incoming resources from charitable activities		S04	-	-	-	-	-
Other incoming resources		S05	-	-	-	-	-
<b>Total incoming resources</b>		S06	7,916	20	-	7,935	-
<b>Resources expended (Notes 4-8)</b>							
Costs of Generating Funds			112	-	-	112	-
Costs of generating voluntary income		S07	-	-	-	-	-
Fundraising trading costs		S08	-	-	-	-	-
Investment management costs		S09	-	-	-	-	-
Charitable activities		S10	5,731	-	-	5,731	-
Governance costs		S11	124	-	-	124	-
Other resources expended		S12	-	-	-	-	-
<b>Total resources expended</b>		S13	5,967	-	-	5,967	-
<b>Net incoming/(outgoing) resources before transfers</b>		S14	1,949	20	-	1,968	-
<b>Gross transfers between funds</b>		S15	-	-	-	-	-
<b>Net incoming/(outgoing) resources before other recognised gains/(losses)</b>		S16	1,949	20	-	1,968	-
<b>Other recognised gains/(losses)</b>							
Gains and losses on revaluation of fixed assets for the charity's own use		S17	-	-	-	-	-
Gains and losses on investment assets		S18	-	-	-	-	-
<b>Net movement in funds</b>		S19	1,949	20	-	1,968	-
<b>Total funds brought forward</b>		S20	-	-	-	-	-
<b>Total funds carried forward</b>		S21	1,949	20	-	1,968	-

## Section B Balance sheet

	Note	Restricted			Total this year £	Total last year £
		Unrestricted funds £	income funds £	Endowment funds £		
		F01	F02	F03	F04	F05
<b>Fixed assets</b>						
Tangible assets (Note 9)	B01	-	-	-	-	-
	B02	-	-	-	-	-
Investments (Note 10)	B03	-	-	-	-	-
<b>Total fixed assets</b>	B04	-	-	-	-	-
<b>Current assets</b>						
Stock and work in progress	B05	-	-	-	-	-
Debtors (Note 11)	B06	-	-	-	-	-
(Short term) investments	B07	-	-	-	-	-
Cash at bank and in hand	B08	1,949	20	-	1,968	-
<b>Total current assets</b>	B09	1,949	20	-	1,968	-
<b>Creditors: amounts falling due within one year</b> (Note 12)	B10	-	-	-	-	-
<b>Net current assets/(liabilities)</b>	B11	1,949	20	-	1,968	-
<b>Total assets less current liabilities</b>	B12	1,949	20	-	1,968	-
<b>Creditors: amounts falling due after one year</b> (Note 12)	B13	-	-	-	-	-
<b>Provisions for liabilities and charges</b>	B14	-	-	-	-	-
<b>Net assets</b>	B15	1,949	20	-	1,968	-
<b>Funds of the Charity</b>						
Unrestricted funds	B16	1,949			1,949	-
	B17	-			-	-
Restricted income funds (Note 13)	B18		20		20	-
Endowment funds (Note 13)	B19			-	-	-
<b>Total funds</b>	B20	1,949	20	-	1,968	-

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Victoria Weir	31/07/2018

**Section C****Notes to the accounts****Note 1 Basis of preparation**

*This section should be completed by all charities.*

**1.1 Basis of accounting**

These accounts have been prepared on the basis of historic cost (except that investments are shown at market value) in accordance with:

- Accounting and Reporting by Charities – Statement of Recommended Practice (SORP 2005);
- and with\* 

✓

 Accounting Standards;
- or 


 Financial Reporting Standards for Smaller Enterprises (FRSSE);
- and with the Charities Act.

[\*\* except for the following].

**Give details in this box if a different standard has been followed.**

\* -Tick as appropriate:

- if all relevant disclosures shown in the pack have been given then please tick "Accounting Standards";
- if disclosures completed in these accounts have been restricted to those required by the FRSSE, then please tick "Financial Reporting Standards for Smaller Enterprises (FRSSE)".

\*\* - If no departures from the chosen standards have been made then delete these words; otherwise give details of any changes in the boxes.

**1.2 Change in basis of accounting**

There has been no change to the accounting policies (valuation rules and methods of accounting) since last year (§ except for the following).

**Give details in this box of any material changes that have been made.**

§ if no changes have been made to accounting policies then delete these words.

**1.3 Changes to previous accounts**

No changes have been made to accounts for previous years (§§ except for the following).

**Give details in this box of any material changes that have been made.**

§§ if no changes have been made to accounts for previous periods then delete these words.

**Note 2 Accounting policies**

*This standard list of accounting policies has been applied by the charity except for those deleted. Where a different or additional policy has been adopted then this is detailed in the box below.*

**INCOMING RESOURCES**

<b>Recognition of incoming resources</b>	These are included in the Statement of Financial Activities (SoFA) when: <ul style="list-style-type: none"> <li>the charity becomes entitled to the resources;</li> <li>the trustees are virtually certain they will receive the resources; and</li> <li>the monetary value can be measured with sufficient reliability.</li> </ul>
<b>Incoming resources with related expenditure</b>	Where incoming resources have related expenditure (as with fundraising or contract income) the incoming resources and related expenditure are reported gross in the SoFA.
<b>Grants and donations</b>	Grants and donations are only included in the SoFA when the charity has unconditional entitlement to the resources.
<b>Tax reclaims on donations and gifts</b>	Incoming resources from tax reclaims are included in the SoFA at the same time as the gift to which they relate.
<b>Contractual income and performance related grants</b>	This is only included in the SoFA once the related goods or services have been delivered.
<b>Gifts in kind</b>	Gifts in kind are accounted for at a reasonable estimate of their value to the charity or the amount actually realised.  Gifts in kind for sale or distribution are included in the accounts as gifts only when sold or distributed by the charity.  Gifts in kind for use by the charity are included in the SoFA as incoming resources when receivable.
<b>Donated services and facilities</b>	These are only included in incoming resources (with an equivalent amount in resources expended) where the benefit to the charity is reasonably quantifiable, measurable and material. The value placed on these resources is the estimated value to the charity of the service or facility received.
<b>Volunteer help</b>	The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.
<b>Investment income</b>	This is included in the accounts when receivable.
<b>Investment gains and losses</b>	This includes any gain or loss on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year.

**EXPENDITURE AND LIABILITIES**

<b>Liability recognition</b>	Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.
<b>Governance costs</b>	Include costs of the preparation and examination of statutory accounts, the costs of trustee meetings and cost of any legal advice to trustees on governance or constitutional matters.
<b>Grants with performance conditions</b>	Where the charity gives a grant with conditions for its payment being a specific level of service or output to be provided, such grants are only recognised in the SoFA once the recipient of the grant has provided the specified service or output.
<b>Grants payable without performance conditions</b>	These are only recognised in the accounts when a commitment has been made and there are no conditions to be met relating to the grant which remain in the control of the charity.
<b>Support Costs</b>	Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, eg allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

**ASSETS**

<b>Tangible fixed assets for use by charity</b>	These are capitalised if they can be used for more than one year, and cost at least £500. They are valued at cost or a reasonable value on receipt.
<b>Investments</b>	Investments quoted on a recognised stock exchange are valued at market value at the year end. Other investment assets are included at trustees' best estimate of market value.
<b>Stocks and work in progress</b>	These are valued at the lower of cost or market value.

**POLICIES ADOPTED  
ADDITIONAL TO OR  
DIFFERENT FROM THOSE  
ABOVE**

**Note 3 Analysis of incoming resources**

*Incoming resources may be further analysed if this would help the reader of the accounts.*

	Analysis	This year £	Last year £
Voluntary income	Individual donations	1,091	-
	Corporate / Business sponsorship / donations	4,349	-
	Cooperative community fund	2,494	-
		-	-
		-	-
	<b>Total</b>	<b>7,935</b>	<b>-</b>
Activities for generating funds		-	-
		-	-
		-	-
		-	-
		-	-
	<b>Total</b>	<b>-</b>	<b>-</b>
Investment income		-	-
		-	-
		-	-
		-	-
		-	-
	<b>Total</b>	<b>-</b>	<b>-</b>
Incoming resources from charitable activities		-	-
		-	-
		-	-
		-	-
		-	-
	<b>Total</b>	<b>-</b>	<b>-</b>

<b>Section C</b>	<b>Notes to the accounts</b>	<b>(cont)</b>
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**Note 4                      Analysis of resources expended**

Resources expended may be further analysed if this would help the reader of the accounts.

	Analysis	This year £	Last year £
<b>Costs of generating voluntary income</b>	Fundraising software incl payment processing costs	112	-
		-	-
		-	-
		-	-
	<b>Total</b>	112	-
<b>Fundraising trading costs</b>		-	-
		-	-
		-	-
		-	-
	<b>Total</b>	-	-
<b>Investment management costs</b>		-	-
		-	-
	<b>Total</b>	-	-
<b>Charitable activities</b>	Project delivery	5,081	-
	Activity days	476	-
	Case management software	174	-
		-	-
	<b>Total</b>	5,731	-
<b>Governance costs</b>	Accounting software + fees	124	-
		-	-
	<b>Total</b>	124	-

<b>Section C</b>	<b>Notes to the accounts</b>	<b>(cont)</b>
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**Note 5 Support Costs**

*Please complete this note if the charity has analysed its expenses using activity categories and has support costs.*

Support cost type	Fundraising activity £	Charitable Activity £	Governance Activity £	Total Cost £
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
<b>Total</b>	-	-	-	-

**Note 6 Details of certain items of expenditure**

**6.1 Trustee expenses**

*Please provide details of the amount of any payment or reimbursement of out-of-pocket expenses made to trustees or to third parties for expenses incurred by trustees. If no expenses were paid, please enter 'None' in the appropriate box(es).*

Number of trustees who were paid expenses

Nature of the expenses

Total amount paid

This year	Last year
£	£

**6.2 Fees for examination or audit of the accounts**

*Please provide details of the amount paid for any statutory external scrutiny of accounts and other services provided by your independent examiner or auditor. If nothing was paid please enter NONE in the appropriate box(es).*

Independent examiner's or auditors' fees for reporting on the accounts

Other fees (for example: advice, consultancy, accountancy services) paid to the independent examiner or auditor

This year £	Last year £



<b>Section C</b>	<b>Notes to the accounts</b>	<b>(cont)</b>
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**Note 7**                      **Paid employees**  
*Please complete this note if the charity has any employees.*

**7.1 Staff Costs**

	This year £	Last year £
Gross wages, salaries and benefits in kind	-	-
Employer's National Insurance costs	-	-
Pension costs	-	-
<b>Total staff costs</b>	-	-

**7.2 Average number of full-time equivalent employees in the year**

	This year Number	Last year Number
The parts of the charity in which the employees work		
Fundraising	-	-
Charitable Activities	-	-
Governance	-	-
Other	-	-
<b>Total</b>	-	-

**7.3 Defined contribution pension scheme**

*Please complete if a defined contribution pension scheme is operated.*

Brief details of the scheme

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	This year £	Last year £
The costs of the scheme to the charity for the year		
The amount of any contributions outstanding at the year end		
The amount of any contributions prepaid at the year end		

<b>Section C</b>	<b>Notes to the accounts</b>	<b>(cont)</b>
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**Note 8 Grantmaking**

*Please complete this note if the charity made any grants or donations which in aggregate form a material part of the charitable activities undertaken.*

**8.1 Total value of grants**

Purpose for which grants made	Grants to institutions Total amount £	Grants to individuals Total amount £
	-	-
	-	-
	-	-
	-	-
	-	-
	-	-
<b>Total</b>	-	-

**8.1 Grantmaking costs**

*If the charity's accounts are prepared on the "activity basis" please give details of any support cost associated with grantmaking. Please enter "Nil" if the charity does not identify and/or allocate support costs.*

Support costs of grantmaking

£

**8.3 Grants made to institutions**

*If the charity has made grants to particular institutions that are material in the context of its grantmaking please give details of the institution supported, purpose of the grant and total paid to each institution listed. Sufficient information should be given to provide a reasonable understanding of the range of institutions supported.*

Names of institutions	Purpose	Total amount of grants paid £
		-
		-
		-
		-
		-
		-
		-
		-
		-
<b>Total grants to institutions</b>		-

**Section C****Notes to the accounts****(cont)****Note 9 Tangible fixed assets***Please complete this note if the charity has any tangible fixed assets***9.1 Cost or valuation**

	Freehold land & buildings	Other land & buildings	Plant, machinery and motor vehicles	Fixtures, fittings and equipment	Payments on account and assets under construction	Total
	£	£	£	£	£	£
Balance brought forward	-	-	-	-	-	-
Additions	-	-	-	-	-	-
Revaluations	-	-	-	-	-	-
Disposals	-	-	-	-	-	-
Transfers *	-	-	-	-	-	-
Balance carried forward	-	-	-	-	-	-

**9.2 Accumulated depreciation and impairment provisions**

<b>**Basis</b>	SL or RB	SL or RB	SL or RB	SL or RB	SL or RB
<b>** Rate</b>					

Balance brought forward	-	-	-	-	-	-
Depreciation charge for year	-	-	-	-	-	-
Impairment provisions	-	-	-	-	-	-
Revaluations	-	-	-	-	-	-
Disposals	-	-	-	-	-	-
Transfers*	-	-	-	-	-	-
Balance carried forward	-	-	-	-	-	-

**9.3 Net book value**

Brought forward	-	-	-	-	-	-
Carried forward	-	-	-	-	-	-

**9.4 Revaluation***If any fixed assets have been revalued please give details of the valuer and method of valuation*

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\* The "transfers" row is for movements between fixed asset categories.

\*\* Please indicate the method of depreciation by deleting the method not applicable (SL = straight line; RB = reducing balance). Also please indicate the rate of depreciation: for straight line, what is the anticipated life of the asset (in years); for reducing balance, what is the percentage annual deduction.

**Note 10 Investment assets**

*Please complete this note if the charity has any investment assets.*

**10.1 Fixed assets investments**

	£
Carrying (market) value at beginning of year	-
<b>Add:</b> additions to investments at cost	-
<b>Less:</b> disposals at carrying value	-
<b>Add/(deduct):</b> net gain/(loss) on revaluation	-
Carrying (market) value at end of year	-

*Please provide below:*

**10.2 A breakdown of the market values of investments shown above agreeing with the balance sheet row B03.**

**10.3 A breakdown of the income from investments agreeing with SOFA row S03.**

**Analysis of investments**

	<b>10.2 Market value at year end £</b>	<b>10.3 Income from investments for the year £</b>
<b>Investment properties</b>	-	-
Investments listed on a recognised stock exchange or held in common investment funds, open ended investment companies, unit trusts or other collective investment schemes	-	-
Investments in subsidiary or connected undertakings and companies	-	-
Securities not listed on a recognised Stock Exchange	-	-
Cash held as part of the investment portfolio	-	-
Other investments	-	-
<b>Total</b>	-	-

**10.4 Material investment holdings**

If any single investment is material in terms of its value (for example represents more than 5 per cent of the value of the charity's total investments) please provide details.

Investment held

Market Value


<b>Section C</b>	<b>Notes to the accounts</b>	<b>(cont)</b>
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**Note 11 Debtors and prepayments**

*Please complete this note if the charity has any debtors or prepayments.*

**Analysis of debtors**

	Amounts falling due within one year		Amounts falling due after more than one year	
	This year £	Last year £	This year £	Last year £
Trade debtors	-	-	-	-
Amounts due from subsidiary and associated undertakings	-	-	-	-
Other debtors	-	-	-	-
Prepayments and accrued income	-	-	-	-
<b>Total</b>	-	-	-	-

**Note 12 Creditors and accruals**

*Please complete this note if the charity has any creditors or accruals.*

**12.1 Analysis of creditors**

	Amounts falling due within one year		Amounts falling due after more than one year	
	This year £	Last year £	This year £	Last year £
Loans and overdrafts	-	-	-	-
Trade creditors	-	-	-	-
Amounts due to subsidiary and associated undertakings	-	-	-	-
Other creditors	-	-	-	-
Accruals and deferred income	-	-	-	-
<b>Total</b>	-	-	-	-

**12.2 Security over assets**

*If any loan, overdraft or other creditor holds a charge or other security over any assets of the charity please provide details.*

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**Section C****Notes to the accounts****(cont)****Note 13 Endowment and restricted income funds**

*Please complete this section if the charity has any endowment or restricted income funds.*

**13.1 Funds held**

**Please give a brief description of any of the following type of funds held by the charity:**

- permanent endowment funds (PE);
- expendable endowment funds (EE); and
- restricted income funds, including special trusts, of the charity (R).

Fund Name	Type PE, EE or R	Purpose and Restrictions
Hardship fund	R	Provision of material goods to family in hardship during course of casework. This is a new fund we have only just started fundraising for. Hence the very small movement in the fund.

**13.2 Movements of major funds**

*Please give details of the movements of the major funds summarised in the restricted and endowment columns of the Statement of Financial Activities.*

Fund names	Fund balances brought forward £	Incoming resources £	Outgoing resources £	Transfers £	Gains and losses £	Fund balances carried forward £
Hardship fund	-	20	-	-	-	20
	-	-	-	-	-	-
	-	-	-	-	-	-
	-	-	-	-	-	-
	-	-	-	-	-	-
	-	-	-	-	-	-
<b>Total Funds</b>	-	20	-	-	-	20

**13.3 Transfers between funds**

*Please give details of any transfers between funds.*

From Fund (Name)	To Fund (Name)	Reason	Amount

<b>Section C</b>	<b>Notes to the accounts</b>	<b>(cont)</b>
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## Note 14 Transactions with related parties

*If the charity has any transactions with related parties (other than the trustee expenses explained in note 6) details of such transactions should be provided in this note. If there are no transactions to report, please enter "None" in the relevant boxes.*

### 14.1 Remuneration and benefits

*Please give the amount of, and legal authority for, any remuneration or other benefits paid to a trustee or other related parties by the charity or any institution or company connected with it.*

Name of trustee or connected party	Legal authority (eg order, governing document)	Amounts paid or benefit value	
		This year £	Last year £

### 14.2 Loans

*Please give details of and amounts owing to or from the charity's trustees or other related parties by the charity at the year end.*

	Name of trustee or connected party	Legal authority	Amount owing	
			This year £	Last year £
Due to trustees and related parties				
Due from trustees and related parties				

### 14.3 Other transaction(s) with trustees or related parties

*Please give details of any transaction undertaken by (or on behalf of) the charity in which a trustee or related party has a material interest.*

Name of the trustee or related party	Relationship to charity	Description of the transaction(s)	This year £	Last year £

<b>Note 15</b>	<b>Additional Disclosures</b>
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The following are significant matters which are not covered in other notes and need to be included to provide a proper understanding of the accounts. If there is insufficient room here, please add a separate sheet.